



**AGENDA
CITY COUNCIL
WORK SESSION
REGULAR MEETING
THURSDAY, FEBRUARY 20, 2020
6:30 PM**

The Joshua City Council will hold a Work Session at 6:30 p.m. and a Regular Meeting, immediately following the Work Session, in the Council Chambers at the Joshua City Hall, located at 101 S. Main St., Joshua, Texas on Thursday, February 20, 2020. This meeting is open to the public and subject to the open meeting laws of the State of Texas.

A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT

B. PLEDGE OF ALLEGIANCE

1. United States of America
2. Texas Flag

C. INVOCATION

D. WORK SESSION

1. Review and discuss questions related to the budget report and financial statement for January 2020. (Staff Resource: J. Jones)
2. Discussion regarding update to City Strategic Plan: Governance (Staff Resource: J. Jones)
3. Discussion regarding update on the Town Hall Meeting held on February 13, 2020.
4. Discuss and review the draft rewrite of the Zoning Ordinance. (Staff Resource: J. Jones)
5. Discuss and review a draft resolution adopting a Videoconference Policy for City Council.
6. Questions regarding Regular Session agenda items.

E. PUBLIC FORUM, PRESENTATIONS AND RECOGNITION:

The City Council invites citizens to speak on any topic. However, unless the item is specifically noted on this agenda, the City Council is required under the Texas Open Meetings Act to limit its response to responding with a statement of specific factual information, reciting the City's existing policy, or directing the person making the inquiry to visit with City Staff about the issue. No Council deliberation is permitted. Each person will have 3 minutes to speak.

F. CONSENT AGENDA

1. Consider approval of minutes from the City Council Meeting held on January 16, 2020. (Staff Resource: A. Holloway)
2. Consider acceptance of the 2019 Joshua Police Department's Racial Profiling Report. (Staff Resource: S. Short)

G. REGULAR AGENDA

1. Discuss, consider, and take action on a replat of approximately .293 acres of land out of Original Town of Joshua Addition being Lots 4-6 and a portion of Lot 7, Block 11 in the City of Joshua, Johnson County, Texas. (Staff Resource: A. Maldonado)
2. Discuss, consider, and take action on an agreement confirming the reappointment of Deeann Strother as Municipal Presiding Judge and authorizing the City Manager to execute all necessary documents. (Staff Resource: J. Jones)
3. Discuss, consider, and take action on possible board appointment(s). (Staff Resource: A. Holloway)

H. STAFF REPORT

January 2020

1. Police Department Report
2. Fire Department Report
3. Municipal Court Report
4. Public Works Report
5. Parks Report
6. Development Services Report
7. City Secretary Report

I. FUTURE AGENDA ITEMS/REQUESTS BY COUNCILMEMBERS TO BE ON NEXT AGENDA

Councilmembers shall not comment upon, deliberate, or discuss any item that is not on the agenda. Councilmembers shall not make routine inquiries about operations or project status on an item that is not posted. Any Councilmember may, however, state an issue and a request that this issue be placed on a future agenda.

J. EXECUTIVE SESSION:

Pursuant to Texas Government Code, Chapter 551, Subchapter D, the City Council will recess into Executive Session (closed meeting) to discuss the following:

- (a) Section § 551.072 of the Texas Government Code: to discuss and deliberate the acquisition, purchase, exchange, lease or value of real property as deliberation in the open meeting would have a detrimental effect of the position of the City of Joshua in negotiations with third persons.

K. RECONVENE INTO OPEN SESSION:

In accordance with Texas Government Code, Section 551, the City Council will reconvene into regular session and consider action, if any, on matters discussed in executive session.

L. ADJOURNMENT

The City Council reserves the right to meet in Executive Session closed to the public at any time in the course of this meeting to discuss matters listed on the agenda, as authorized by the Texas Open Meetings Act, Texas Government Code, Chapter 551, including 551.071 (private consultation with the attorney for the City); 551.072 (discussing purchase, exchange, lease or value of real property); 551.074 (discussing personnel or to hear complaints against personnel); and 551.087 (discussing economic development negotiations). Any decision held on such matters will be taken or conducted in Open Session following the conclusion of the Executive Session.

Pursuant to Section 551.127, Texas Government Code, one or more Councilmembers may attend this meeting remotely using videoconferencing technology. The video and audio feed of the videoconferencing equipment can be viewed and heard by the public at the address posted above as the location of the meeting. A quorum will be physically present at the posted meeting location of City Hall.

In compliance with the Americans with Disabilities Act, the City of Joshua will provide reasonable accommodations for disabled persons attending this meeting. Requests should be received at least 24 hours prior to the scheduled meeting by contacting the City Secretary's office at 817/558-7447.

CERTIFICATE:

I hereby certify that the above agenda was posted on or before the 14th day of February, 2020, by 5:00 p.m. on the official bulletin board at Joshua City Hall, 101 S. Main, Joshua, Texas.

Alice Holloway
City Secretary

This notice was removed on the _____ day of _____, 2020.

City of Joshua
Financial Statement (General Fund, Departmental Summary, Unaudited)
As of January 31, 2020

% OF YEAR COMPLETED: 33.33

	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
REVENUE SUMMARY							
Non-Departmental							
Tax Revenue	770,139.51	1,186,888.50	416,748.99	1,819,518.52	3,431,685.00	53.02%	1,612,166.48
Charges for Services	40,832.26	41,544.88	712.62	166,085.30	498,600.00	33.31%	332,514.70
Licenses, Permits & Fees	47,203.86	33,045.52	(14,158.34)	159,341.27	422,705.00	37.70%	263,363.73
Grants & Contributions	0.00	41.65	41.65	225.00	500.00	45.00%	275.00
Intergovernmental Revenues	0.00	13,859.17	13,859.17	5,963.00	166,310.00	0.00%	160,347.00
Fines & Forfeitures	0.00	0.00	0.00	1,211.12	0.00	0.00%	(1,211.12)
Investment Earnings	360.30	224.91	(135.39)	1,399.84	2,700.00	51.85%	1,300.16
Miscellaneous	390.00	6,518.22	6,128.22	37,940.90	78,250.00	48.49%	40,309.10
Transfers In	0.00	0.00	0.00	0.00	195,250.00	0.00%	195,250.00
TOTAL REVENUES	858,925.93	1,282,122.85	423,196.92	2,191,684.95	4,796,000.00	45.70%	2,604,315.05
EXPENDITURE SUMMARY							
Community Service							
Utilities	3,033.32	3,741.83	708.51	10,331.18	44,920.00	23.00%	34,588.82
Community Events	3,342.95	0.00	(3,342.95)	5,035.05	20,000.00	25.18%	14,964.95
Contract & Professional Services	26,648.13	26,666.67	18.54	88,480.81	320,000.00	0.00%	231,519.19
Repair & Maintenance	61.53	0.00	(61.53)	246.94	690.00	0.00%	443.06
Miscellaneous	2,855.03	3,021.58	166.55	20,357.02	49,365.00	41.24%	29,007.98
TOTAL Community Service	35,940.96	33,430.08	(2,510.88)	124,451.00	434,975.00	28.61%	310,524.00
Non-departmental							
Personnel	0.00	0.00	0.00	2,544.00	4,000.00	63.60%	1,456.00
Contract & Professional Services	6,689.49	4,264.96	(2,424.53)	33,001.34	99,020.00	33.33%	66,018.66
Debt Service	700.00	400.00	(300.00)	700.00	4,000.00	17.50%	3,300.00
Miscellaneous	12,978.50	16,513.75	3,535.25	27,652.76	93,455.00	29.59%	65,802.24
Transfers Out	0.00	148,727.50	148,727.50	0.00	297,455.00	0.00%	297,455.00
TOTAL Non-departmental	20,367.99	169,906.21	149,538.22	63,898.10	497,930.00	12.83%	434,031.90

City of Joshua
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As of January 31, 2020

% OF YEAR COMPLETED: 33.33

	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Mayor & Council							
Personnel	0.00	0.00	0.00	90.00	2,000.00	4.50%	1,910.00
Supplies	0.00	87.50	87.50	0.00	1,050.00	0.00%	1,050.00
TOTAL Augustor & Council	0.00	87.50	87.50	90.00	3,050.00	2.95%	2,960.00
Administration							
Personnel	37,827.11	54,503.73	16,676.62	160,540.93	492,005.00	32.63%	331,464.07
Supplies	3,831.13	1,239.91	(2,591.22)	11,222.27	19,885.00	56.44%	8,662.73
Repair & Maintenance	4,325.95	2,593.12	(1,732.83)	9,260.55	31,130.00	29.75%	21,869.45
Contract & Professional Services	2,070.89	3,416.67	1,345.78	24,002.23	56,250.00	42.67%	32,247.77
Utilities	2,000.08	2,499.08	499.00	8,027.01	30,000.00	26.76%	21,972.99
Miscellaneous	8,496.53	13,251.68	4,755.15	28,619.58	185,080.00	15.46%	156,460.42
TOTAL Administration	58,551.69	77,504.19	18,952.50	241,672.57	814,350.00	29.68%	572,677.43
Police Department							
Personnel	68,665.39	108,802.83	40,137.44	300,930.38	953,900.00	31.55%	652,969.62
Supplies	3,626.42	2,757.63	(868.79)	15,167.26	33,100.00	45.82%	17,932.74
Repair & Maintenance	12,619.37	4,607.19	(8,012.18)	18,875.97	55,300.00	34.13%	36,424.03
Contract & Professional Services	1,780.26	1,057.91	(722.35)	55,627.69	70,000.00	79.47%	14,372.31
Utilities	1,217.96	1,939.64	721.68	4,908.81	23,285.00	21.08%	18,376.19
Capital Outlay	16,912.00	2,415.70	(14,496.30)	26,512.82	68,605.00	38.65%	42,092.18
Miscellaneous	239.07	33.33	(205.74)	369.60	400.00	92.40%	30.40
TOTAL Police Department	105,060.47	121,614.23	16,553.76	422,392.53	1,204,590.00	35.07%	782,197.47

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Public Works							
Personnel	11,777.91	24,163.07	12,385.16	45,919.27	206,340.00	22.25%	160,420.73
Supplies	25,911.20	14,407.15	(11,504.05)	61,227.71	172,955.00	35.40%	111,727.29
Repair & Maintenance	7,549.31	6,514.50	(1,034.81)	25,151.47	78,205.00	32.16%	53,053.53
Contract & Professional Services	6,069.29	1,686.82	(4,382.47)	14,731.00	20,250.00	72.75%	5,519.00
Utilities	411.57	566.44	154.87	1,672.33	6,800.00	24.59%	5,127.67
Capital Outlay	0.00	13,116.25	13,116.25	125,950.58	156,345.00	80.56%	30,394.42
TOTAL Public Works	51,719.28	60,454.23	8,734.95	274,652.36	640,895.00	42.85%	366,242.64
Municipal Court							
Personnel	4,840.88	10,430.30	5,589.42	31,759.63	94,715.00	33.53%	62,955.37
Supplies	0.00	154.10	154.10	232.21	1,850.00	12.55%	1,617.79
Repair & Maintenance	140.15	166.60	26.45	563.96	2,000.00	28.20%	1,436.04
Contract & Professional Services	4,892.49	2,969.27	(1,923.22)	14,963.96	35,635.00	41.99%	20,671.04
Miscellaneous	0.00	499.80	499.80	49.84	6,000.00	0.83%	5,950.16
TOTAL Municipal Court	9,873.52	14,220.07	4,346.55	47,569.60	140,200.00	33.93%	92,630.40
Building/Code Compliance							
Personnel	13,077.81	17,923.23	4,845.42	56,214.32	160,585.00	35.01%	104,370.68
Supplies	164.15	304.07	139.92	1,363.94	3,650.00	37.37%	2,286.06
Repair & Maintenance	497.10	458.15	(38.95)	1,070.97	5,500.00	19.47%	4,429.03
Contract & Professional Services	1,154.89	1,006.75	(148.14)	9,352.56	12,085.00	77.39%	2,732.44
Utilities	156.42	296.54	140.12	616.96	3,560.00	17.33%	2,943.04
Miscellaneous	0.00	41.67	41.67	0.00	500.00	0.00%	500.00
TOTAL Building/Code Comp.	15,050.37	20,030.41	4,980.04	68,618.75	185,880.00	36.92%	117,261.25

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Animal Control							
Personnel	10,094.32	11,640.89	1,546.57	38,809.38	103,335.00	37.56%	64,525.62
Supplies	1,356.05	878.92	(477.13)	3,270.04	10,550.00	31.00%	7,279.96
Repair & Maintenance	3,532.93	2,399.16	(1,133.77)	8,681.35	28,800.00	30.14%	20,118.65
Contract & Professional Services	564.22	824.79	260.57	2,738.18	9,900.00	27.66%	7,161.82
Utilities	976.86	1,275.73	298.87	3,664.20	15,315.00	23.93%	11,650.80
TOTAL Animal Control	16,524.38	17,019.49	495.11	57,163.15	167,900.00	34.05%	110,736.85
Fire Department							
Personnel	14,663.91	50,878.93	36,215.02	67,290.31	462,355.00	14.55%	395,064.69
Supplies	1,241.62	4,132.15	2,890.53	9,639.37	49,600.00	19.43%	39,960.63
Repair & Maintenance	8,620.72	4,081.70	(4,539.02)	17,982.79	49,000.00	36.70%	31,017.21
Contract & Professional Services	2,381.66	1,939.37	(442.29)	9,024.64	23,280.00	38.77%	14,255.36
Utilities	3,327.84	2,850.10	(477.74)	9,081.78	34,215.00	26.54%	25,133.22
Miscellaneous	29.41	1,336.97	1,307.56	9,959.16	16,050.00	62.05%	6,090.84
Capital Outlay	0.00	0.00	0.00	0.00	12,245.00	0.00%	12,245.00
TOTAL Fire Department	30,265.16	65,219.22	34,954.06	122,978.05	646,745.00	19.01%	523,766.95
Park Maintenance							
Personnel	6,918.92	8,990.85	2,071.93	28,668.52	79,595.00	36.02%	50,926.48
Supplies	2,057.21	982.94	(1,074.27)	5,433.55	11,800.00	46.05%	6,366.45
Repair & Maintenance	1,154.98	2,528.23	1,373.25	26,450.81	30,350.00	87.15%	3,899.19
Contract & Professional Services	2.40	24.99	22.59	9.60	300.00	3.20%	290.40
Utilities	2,077.08	612.66	(1,464.42)	7,549.75	89,115.00	8.47%	81,565.25
Capital Outlay	0.00	1,163.70	1,163.70	0.00	13,970.00	0.00%	13,970.00
TOTAL Park Maintenance	12,210.59	14,303.37	2,092.78	68,112.23	225,130.00	30.25%	157,017.77
TOTAL EXPENDITURES	355,564.41	593,789.00	238,224.59	1,491,598.34	4,961,645.00	30.06%	3,470,046.66
TOTAL REVENUES OVER/UNDER EXPENDITURES	503,361.52	688,333.86	184,972.34	700,086.61	(165,645.00)		(865,731.61)

CITY COUNCIL MEETING - STAFF REPORT		
AGENDA DATE: February 20, 2020	ITEM: D.2	SUBJECT: City Strategic Plan
STAFF RESOURCE:	J. Jones	
PREVIOUS COUNCIL ACTION (if any):	Discussion Only	
ACTION PROPOSED:	Discussion Only	

BACKGROUND

This is a continuation of the ongoing discussion of updating the City's Strategic Plan. The previous meeting, a preliminary discussion concerning Public Safety, specifically the Fire Department, was held.

In this meeting, the topic of "Governance" will be discussed. (See the attached current Strategic Plan for action item examples on this category.)

Staff Recommendation:

N/A

ATTACHMENTS:

Current Strategic Plan

Prepared by: J. Jones	Disposition by Council:
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CITY OF JOSHUA, TX - FY 2015-2019 STRATEGIC PLAN GOALS

GOAL CATEGORY	GOAL	OBJECTIVE	FYE	FUNDING SOURCE	STATUS	DEPT
Economic Development	Development of Joshua Station and TIF	Park & Ride design and construction	2016	Type A	Complete	ADMIN (CM,ACM)
		Site plan/Platting for multi-family residential	2016	N/A		
		Site Plan/Platting for pad sites	2017	N/A	TBD	
		Design of Plum Street	2016	N/A	Project tabled indefinitely	
		Construction of Plum Street	2017	N/A	Project tabled indefinitely	
	Plan to revitalize downtown area	Develop downtown revitalization master plan	2017-2018	Type A, B	Complete	ADMIN (CM,ACM)
	Plan for economic development	Ongoing regular updates of demographics and economic development sites	2019	Type A, B	Ongoing; EcoDev consultant	ADMIN (CM, EDC)
		Identify target retailers and developers	2019	N/A	Ongoing; Finalzing EcoDev Agreement for current project	
		Plan for developer and retailer tours	2019	N/A	Ongoing	
		Action plan for recruitment	2016	N/A	Ongoing	
		Create measures for economic development success	2017	N/A	See above.	
Quality of Life	Continue Implementation of Parks Master Plan	Identify land for additional park and recreation facilities as outlined in Parks Master Plan	2017	N/A	Ongoing	ADMIN (ACM)
		Update Park Master Plan	2017	Type B	Complete	
		Develop plans for build out of park land	2019	Type B	Ongoing	
		Identify and seek funding for land acquisition and construction to continue implementation	2019	Type B, Grants	Ongoing	
	Promote a positive City image with Revitalization and Beautification of HWY 174 Corridor	Develop plan for target areas based on UTA study	2015	GF, Type B, Grants	Complete	ADMIN (CM, ACM)
		Prepare for grant opportunities	2019	Grants	Ongoing	
		Initiate working group with Cities of Burleson & Cleburne for joint plan	2017	N/A	TBD	
	Transportation advocacy (roads & rail)	Explore options for initiating Ft. Worth Transportation	2019	N/A	Ongoing	ADMIN (CM), Mayor
		Authority service in the area	2019	N/A	Ongoing	
		Initiate rail working group to explore options for commuter rail service	2015	N/A	GJCTC est.; meeting regularly	
		Funding through legislature for rail & road upgrades	TBD	TBD	TBD	

GOAL				FUNDING	STATUS	
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CATEGORY	GOAL	OBJECTIVE	FYE	SOURCE		DEPT
Public Safety & Infrastructure	Continue implementation of drainage plan and explore additional funding mechanisms	Identify projects from 2008 study	2016	N/A	Complete	ADMIN (CM, ACM, CE)
		Create plan for and identify funding for next projects	2016	2009 Bond		
	Update City Emergency Management Plan	Review current plan for necessary updates	2016	N/A		ADMIN (ACM), FIRE, PD
		Draft updates to the plan; Present to City Council for consideration	2016	N/A		
		Implement updates to the plan and conduct disaster drill based on new plan	2019	N/A	Early 2019	
Governance	Update City's Comprehensive Plan to include Future Land Use and Thoroughfare Plan	Outline process for update	2015	GF	Complete	ADMIN (CM,CS)
		Estimates of Cost for budget	2015	GF		
		Include in FY2015-2016 budget proposal	2016	GF		
		Initiate update process	2016	GF		
	Review staffing levels in police, public works, building/code compliance and parks departments	Assess current and near future service demand in each department	2019	N/A	Ongoing	ALL DEPTS
		Assess workload of employees and impact on service delivery	2019	N/A	Ongoing	
		Develop staffing recommendations for each department	2018	GF, Type B	Complete	
	Update City Zoning Ordinance and Map (if necessary)	To be determined following update of Comprehensive Land plan	2020	GF	Subdivision Ordinance Updated; Zoning Ordinance TBD	ADMIN (CS)

Admin = Administration; CM = City Mgr; ACM = Asst. City Mgr; CS = City Secretary; CE = City Engineer; EDC = Economic Development Coordinator; PD = Police Department

CITY COUNCIL MEETING - STAFF REPORT		
AGENDA DATE: February 20, 2020	ITEM: D5	SUBJECT: Videoconference Policy
STAFF RESOURCE:	A. Holloway	
PREVIOUS COUNCIL ACTION (if any):	N/A	
ACTION PROPOSED:	Review & Discussion	

BACKGROUND

At the last meeting, staff was asked to prepare a draft videoconference policy for City Council to review.

The draft policy is only to help start the discussion on the subject. If the City Council wishes to move forward, staff will prepare a policy that complies with the Texas Government Code and the desire of the council.

Staff Recommendation:

N/A

ATTACHMENTS:

N/A

Prepared by: A. Holloway	Disposition by Council:
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Videoconferencing Under the Open Meetings Act

Does the Open Meetings Act (Act) allow a city councilmember or city employee to participate in a city council meeting via videoconference call?

Yes. Government Code Section 551.127 authorizes a member or employee of a governmental body to participate remotely in a meeting of the governmental body by means of a videoconference. TEX. GOV'T CODE § 551.127(a-1); *see also id.* § 551.127(a) (providing that the Act does not prohibit a governmental body from holding an open or closed meeting by videoconference call, except as provided by Section 551.127).

What procedures must a city that lies in either one or two counties follow when a councilmember or employee will participate in a meeting via videoconference call?

1. A quorum of the city council must be present at one physical location. *Id.* § 551.127(b).
2. The video and audio feed of the member's or employee's participation, as applicable, must be broadcast live at the meeting. *Id.* § 551.127(a-1).
3. The meeting notice must specify where the quorum of the city council will be physically present and the intent to have a quorum present. *Id.* § 551.127(e).
4. Each portion of the meeting held by videoconference call that is required to be open to the public must be visible and audible to the public at the location where the quorum is present. *Id.* § 551.127(f).
5. The city council must make at least an audio recording of the meeting and the recording must be made available to the public. *Id.* § 551.127(g).
6. The location where the quorum is present, and each remote location from which a member of the governmental body participates, must have two-way audio and video communication with each other location during the entire meeting. Each participant's face in the videoconference call, while speaking, must be clearly visible and audible to each other participant and, during the open portion of the meeting, to the members of the public in attendance at the location where a quorum is present, and at any other location of the meeting that is open to the public. *Id.* § 551.127(h).
7. The audio and video signals perceptible by members of the public at each location of the meeting must meet or exceed minimum standards established by Texas Department of Information Resources (DIR) rules. *Id.* § 551.127(i).
8. The audio and video signals perceptible by members of the public at the location where the quorum is present and any remote location must be of sufficient quality so that members of the public at each location can observe the demeanor and hear the voice of each participant in the open portion of the meeting. *Id.* § 551.127(j).

The requirements set out above are in addition to requirements that otherwise apply to meetings under the Act. *See, e.g., id.* § 551.127(d).

What happens in a city that lies in either one or two counties if the audio or video communication is disconnected or another problem occurs that causes the meeting to no longer be visible and audible to the public?

A recent amendment to Section 551.127 provides that if a member of the city council participates by videoconference and the audio or video communication is lost or disconnected, that councilmember could simply be counted absent for the portion of the meeting during which the communication is lost but that the meeting could continue so long as a quorum of the city council remains present at the meeting location. *Id.* § 551.127(a-3). Section 551.127(f) arguably gives the city council the alternative option of recessing the meeting for up to six hours in order to fix the problem. Recessing the meeting appears to be the only option if an employee, rather than a councilmember, is participating by videoconference.

What procedures must a city that lies in three or more counties follow when a councilmember or employee will participate in a meeting via videoconference call?

1. The member of the city council presiding over the meeting must be physically present at one location of the meeting that is open to the public during the open portions of the meeting. *Id.* § 551.127(c), (e).
2. The meeting notice must specify the location and the intent to have the presiding officer physically present at the physical space described in 1, above. *Id.* § 551.127(e).
3. Each portion of the meeting held by videoconference call that is required to be open to the public must be visible and audible to the public at the location where the presiding officer is physically present. *Id.* § 551.127(f).
4. The governmental body must make at least an audio recording of the meeting and the recording must be made available to the public. *Id.* § 551.127(g).
9. The location where the presiding officer is physically present and each remote location from which a councilmember participates shall have two-way audio and video communication with each other location during the entire meeting. Each participant's face in the videoconference call, while speaking, must be clearly visible and audible to each other participant and, during the open portion of the meeting, to the members of the public in attendance at the location where the presiding officer is present, and at any other location of the meeting that is open to the public. *Id.* § 551.127(h).
10. The audio and video signals perceptible by members of the public at each location of the meeting must meet or exceed minimum standards established by Texas Department of Information Resources (DIR) rules. *Id.* § 551.127(i).
11. The audio and video signals perceptible by members of the public at the location where the presiding officer is physically present and any remote location must be of sufficient quality so that members of the public at each location can observe the demeanor and hear the voice of each participant in the open portion of the meeting. *Id.* § 551.127(j).

The requirements set out above are in addition to requirements that otherwise apply to meetings under the Act. *See, e.g., id.* § 551.127(d).

What type of Internet-based communication technologies meet the requirements for videoconferencing under the Act?

The DIR is responsible for establishing the minimum standards for the audio and video signals related to videoconferencing. *Id.* § 551.127(i). Under current DIR rules a "governmental body holding an open or closed meeting by videoconference using compressed video shall use

equipment meeting the minimum technical standards for videoconferencing established by the International Telecommunications Union (www.itu.int). Use of equipment meeting these standards does not preclude the use of proprietary vendor protocols as long as the governmental body has received certification from the vendor stating that the vendor's equipment and proprietary software protocol release version meets or exceeds the specified standards." 1 TEX. ADMIN. CODE. § 209.10. DIR has also published videoconferencing guidelines that must be considered by a city conducting open or closed meetings by videoconference. *Id.* § 209.11; TEX. DEP'T OF INFO. RESOURCES, VIDEOCONFERENCING GUIDELINES (Nov. 2013), *available at* <http://publishingext.dir.texas.gov/portal/internal/resources/DocumentLibrary/Videoconferencing%20Guidelines.pdf>.

If a councilmember in a city that lies in three or more counties participates in a meeting by videoconference call is the councilmember counted for purposes of a quorum?

Yes. The Act expressly provides that a member of a governmental body who participates remotely in a meeting by means of a videoconference call must be counted present at the meeting for *all* purposes. TEX. GOV'T CODE § 551.127 (a-2).

May a member of the public testify at a meeting by videoconference call even when the entire council is physically present at its regular meeting location?

Yes. The Act provides that "[w]ithout regard to whether a member of the governmental body is participating in a meeting from a remote location by videoconference call, a governmental body may allow a member of the public to testify at a meeting from a remote location by videoconference call." *Id.* § 551.127(k). The Act does not expressly require any special notice of this type of remote participation by a member of the public.

Is a videoconference call the same thing as a telephone conference call?

No. The Act makes it clear that a videoconference call and a telephone conference call are alternative types of communication. *See, e.g., id.* § 551.129 (authorizing a governmental body to use a telephone conference call, videoconference call, or communications over the Internet to conduct certain consultations).

The Act defines a "videoconference call" to mean "a communication conducted between two or more persons in which one or more of the participants communicate with the other participants through duplex audio and video signals transmitted over a telephone network, a data network, or the Internet." *Id.* § 551.001(8); *see also* 1 TEX. ADMIN. CODE. § 209.1. The phrase "telephone conference call" is not defined in the Act, and there appears to be no reported case or opinion addressing its meaning. Nonetheless, one primary difference between a telephone conference and a video conference call is that a telephone conference call involves only audio communication.

When may a city council hold a meeting by telephone conference?

Like most governmental bodies, a city council may hold a meeting by telephone conference call only if (1) an emergency or public necessity exists; and (2) the convening at one location of a

quorum of the governmental body is difficult or impossible. TEX. GOV'T CODE § 551.125(a); *see also* Tex. Att'y Gen. Op. Nos. GA-0908 (2012), JC-352 (2001).

May a city council ever consult with its attorney at a meeting by telephone conference or videoconference?

Yes. Section 551.129 of the Act authorizes a governmental body to “use a telephone conference call, video conference call, or communications over the Internet to conduct a public consultation with its attorney in an open meeting of the governmental body or a private consultation with its attorney in a closed meeting of the governmental body.” TEX. GOV'T CODE § 551.129. This Section only applies to a consultation with an attorney who is not an employee of the city. *Id.* § 551.129(d). An attorney who receives compensation for legal services performed, from which employment taxes are deducted by the governmental body, is an employee of the city for purposes of Section 551.129. *Id.* § 551.129(e).

If the attorney is an employee of the city, the city council may meet with the attorney by videoconference under the Section 551.127 procedures described above.

Updated July 2017

**CITY OF JOSHUA, TEXAS
RESOLUTION NO.**

A RESOLUTION OF THE CITY OF JOSHUA, TEXAS ADOPTING A VIDEOCONFERENCE POLICY FOR CITY COUNCIL; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Joshua, Texas, is a home rule municipality located in Johnson County, created in accordance with Chapter 6 of the Local Government Code, and operating pursuant to the enabling legislation of the State of Texas; and

WHEREAS, the City Council desires to adopt a Council Videoconference Policy to permit members of the Council to participate in a meeting of the governing body by means of videoconference call within the guidelines of Texas Government Code §551.127.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JOSHUA, TEXAS:

SECTION 1.

The Council Videoconference Policy attached hereto as Exhibit "A" and incorporated herein by reference, is hereby adopted by the City Council of the City of Joshua, Texas.

SECTION 2.

The Council Videoconference Policy herein adopted may be amended or repealed by resolution of the City Council.

SECTION 3.

This resolution shall become effective immediately upon passage, and it is so resolved.

Passed and approved this ____ day of _____, 2020.

Joe Hollarn, Mayor

ATTEST:

Alice Holloway, City Secretary

CITY OF JOSHUA
VIDEOCONFERENCE POLICY/PROCEDURE

I. PURPOSE

The purpose of this policy is to establish policies and procedures to help ensure that members of the City Council who may participate remotely in a meeting by means of a videoconference call, do so within the guidelines of the Texas Open Meetings Act. (TEXAS GOVERNMENT CODE, §551.127).

II. DEFINITIONS

1. **Location:** The place of the meeting specified at which a quorum of the City Council will be physically present.
2. **Member:** A member of the City Council subject to the Texas Open Meetings Act. Member includes the presiding officer.
3. **Presiding Officer:** The person in charge of the meeting. In the event the mayor is the member to be the remote participant and the Mayor Pro Tem is also not in attendance at the location, the quorum of members present at the location shall elect a member of the quorum to serve as presiding officer for that meeting. A remote participant may participate in the meeting by video conference call, but may not serve as presiding officer by video conference call.
4. **Quorum:** The minimum number of voting members who must be present at a properly called meeting in order to conduct business in the name of the group.
5. **Videoconference Call:** A communication between two or more people where one or more persons are not present but participate through duplex audio and video signals transmitted over a data network.
6. **Remote Participant:** Member(s) participating by video conference in a Council Meeting from a place other than the location.

III. RESPONSIBILITY

1. **Member:** It is the member's responsibility to notify the City Secretary of his/her intent to participate in the meeting via video conferencing a minimum of one week prior to the meeting.
2. **City Secretary:** The City Secretary's Office is responsibility for informing the presiding officer and City Manager as soon as a request has been made by a member.

3. **Remote Participants:** Members desiring to participate by video conference in a meeting are responsible for ensuring that they have the equipment and connectivity to make the connection. Remote participants are highly encouraged to coordinate with the City Secretary to conduct a test meeting prior to the actual meeting.

IV. PROCEDURES

1. No more than two (2) members may videoconference at any one time. Requests to videoconference will be on a first-come/first-served basis.
2. A meeting held by videoconference call can only be held if a quorum of the Council is physically present at one location. If a problem occurs that causes a remote participant to no longer be visible and audible to the public at the location, the meeting must be recessed until the problem is resolved. If the problem cannot be resolved in ten (10) minutes the member remoting in the meeting will be determined to have left the meeting, and the meeting will continue at the location.
3. A member may participate remotely in a meeting by means of a videoconference call if the video and audio feed of the member's participation is broadcast live at the meeting and complies with the provisions of this section. A member participating in a videoconference call meeting shall be counted as present at the meeting and their vote counted so long as the video and audio feeds of the member participating remotely are broadcast live at the meeting.
4. A meeting of the Council may be held by videoconference call only if:
 - (a) The meeting takes place in the Joshua City Hall Council Chambers;
 - (b) The presiding officer is physically present at the location of the meeting;
5. TEXAS GOVERNMENT CODE §551.127 permits the City Council to meet in executive session by videoconference call provided that the closed session meets the statutory requirements. A member remoting in the executive session must be in a closed room and must be alone to protect the confidentiality of the executive session and in some cases to preserve the attorney client privilege.



**MINUTES
CITY COUNCIL
REGULAR SESSION
THURSDAY, JANUARY 16, 2020
6:30 PM**

City Council Present: Joe Hollarn, Mayor; Mike Kidd, Place 2; Angela Nichols, Place 3; Robert Purdom, Place 4; Jerry Moore, Place 5; and Scott Kimble, Place 6.

City Council Absent: Rick DePriest, Place 1

City Staff Present: Josh Jones, City Manager; Mike Peacock, Asst. City Manager; Terrence S. Welch, City Attorney, and Alice Holloway, City Secretary.

A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT

Mayor Hollarn called the meeting to order at 6:30 pm.

B. PLEDGE OF ALLEGIANCE

1. United States of America
2. Texas Flag

Councilmember Kidd led the Pledge of Allegiance to the United States of America Flag and the Texas Flag.

C. INVOCATION

Invocation was given by Councilmember Purdom.

D. WORK SESSION

1. Review and discuss questions related to the budget report and financial statement for December 2019. (Staff Resource: J. Jones)

No discussion on this item.

2. Discuss and receive update on the cost analysis of the financial impact of a homestead exemption. (Staff Resource: J. Jones)

City Manager Jones presented the City Council with an analysis of the financial impact of a homestead exemption of \$15,000. His report reflected a difference of \$(163,845),

City Manager Jones stated that he has researched the financial impact and would like for the City Council and staff to discuss during budget workshops. Councilmember Moore suggested that staff and the City Council proceed aggressively and look at it over the next couple of months and not wait until it's time to review the budget.

City Council asked City Manager Jones to do more research including the process of frozen taxes for seniors 65 & older.

3. Discussion on Town Hall Meeting scheduled for February 13, 2020 at 6:30 pm to be held at Joshua City Hall.

Mayor Hollarn stated that he will be conducting a Town Hall Meeting on February 13, 2020 at 6:30 p.m. and Councilmember Kimble will be joining him. Mayor Hollarn stated that the goal was to unify the City.

4. Discussion regarding update to City Strategic Plan. (Staff Resource: J. Jones)

City Manager Jones stated that he met with the Economic Development Corporation and that the existing plan will be added to future agenda packets.

5. Questions regarding Regular Session agenda items.

No discussion on this item.

E. PUBLIC FORUM, PRESENTATIONS AND RECOGNITION:

The City Council invites citizens to speak on any topic. However, unless the item is specifically noted on this agenda, the City Council is required under the Texas Open Meetings Act to limit its response to responding with a statement of specific factual information, reciting the City's existing policy, or directing the person making the inquiry to visit with City Staff about the issue. No Council deliberation is permitted. Each person will have 3 minutes to speak.

Chief of Police Rob Severance of Cleburne, Texas and a member of the Texas Police Chief's Association presented Police Chief Short with a Best Practices of Law Enforcement Recognition Certificate.

F. CONSENT AGENDA

1. Consider approval of minutes from the City Council Special Meeting held on December 19, 2019. (Staff Resource: A. Holloway)

Councilmember Kimble moved to approve the Consent Agenda. Councilmember Purdom seconded the motion. The motion passed unanimously.

G. REGULAR AGENDA

1. Discuss, consider, and take action on an ordinance of the City Council of the City of Joshua, Texas, ordering a General Election to be held on Saturday, May 2, 2020; providing for the designation of the polling place and manner of holding said election; providing for the designation of the early voting polling place; providing for the designation of the early voting clerk; providing for the posting and publication of notice; providing for the appointment of election officers; providing a severability and conflicts clause; and providing for an immediate effective date. (Staff Resource: A. Holloway)

Councilmember Moore moved to approve an ordinance of the City Council of the City of Joshua, Texas, ordering a General Election to be held on Saturday, May 2, 2020. Councilmember Nichols seconded the motion. The motion passed unanimously.

2. Discuss, consider, and take action on an resolution approving a joint agreement between the City of Joshua and Joshua Independent School District for the May 2, 2020 General Election and authorizing the city manager to executive all necessary documents and providing an effective date. (Staff Resource: A. Holloway)

Councilmember Kimble moved to approve an resolution approving a joint agreement between the City of Joshua and Joshua Independent School District for the May 2, 2020 General Election and authorizing the city manager to executive all necessary documents. Councilmember Moore seconded the motion. The motion passed unanimously.

3. Discuss, consider, and take action on approving an Voting Machine Leasing Agreement between the City of Joshua and Johnson County for the May 2020 General Election. (Staff Resource: A. Holloway)

Councilmember Kimble moved to approve a Voting Machine Leasing Agreement between the City of Joshua and Johnson County for the May 2020 General Election and authorize the City Manager to execute all necessary documents. Councilmember Kidd seconded the motion. The motion passed unanimously.

4. Discuss, consider, and take action on an ordinance amending Subsection (F), "Preliminary Water and Wastewater Utility Plans," of Section 10.4.3, "Preliminary Plat Submittal Requirements," of Article 4, "Requirements for Plat Submittal," of the City's Subdivision Ordinance; amending Subpart (g) of part (30) of Subsection C, "Requirements," of Section 10.4.6, "Final Plat- required format and Information," of Article 4, "Requirements for Plat Submittal," of the City's Subdivision Ordinance; all contained in the City's Subdivision Ordinance, Exhibit "A" to Article 10.02.001, "Subdivision Ordinance," of Chapter 10, "Subdivision Regulation," of the Code of Ordinances of the City of Joshua, Texas; providing for penalties; providing an effective date; and providing for the publication of the caption hereof. (Staff Resource: J. Jones)

Councilmember Moore moved to approve an ordinance amending Subsection (F), "Preliminary Water and Wastewater Utility Plans," of Section 10.4.3, "Preliminary Plat Submittal Requirements," of Article 4, "Requirements for Plat Submittal," of the City's Subdivision Ordinance; amending Subpart (g) of part (30) of Subsection C, "Requirements," of Section 10.4.6, "Final Plat- required format and Information," of Article 4, "Requirements for Plat Submittal," of the City's Subdivision Ordinance; all contained in the City's Subdivision Ordinance, Exhibit "A" to Article 10.02.001, "Subdivision Ordinance," of Chapter 10, "Subdivision Regulation," of the Code of Ordinances of the City of Joshua, Texas. Councilmember Purdom seconded the motion. The motion passed unanimously.

5. Discuss, consider, and take action on an ordinance of the City Council of the City of Joshua, Texas, abandoning and vacating certain right-of-way as reflected on the 1903 Original Town of Joshua Plat; Making findings; providing for conflicts; providing for severability; and establishing an effective date. (Staff Resource: M. Maldonado)

Councilmember Kidd moved to approve an ordinance of the City Council of the City of Joshua, Texas, abandoning and vacating certain right-of-way as reflected on the 1903 Original Town of Joshua Plat. Councilmember Kimble seconded the motion. The motion passed unanimously.

6. Discuss, consider, and take action on a Preliminary Plat of Lots 1-7, Block 1, Patt Mayfield Addition, an Addition to City of Joshua being a 3.819 acre tract of land located in the W.W. Byers Survey, Abstract 29, City of Joshua, Johnson County, Texas, property is located at the NE Corner of Veatch Ave. and 8th Street. (Staff Resource: J. Jones)

Councilmember Moore moved to approve a Preliminary Plat of Lots 1-7, Block 1, Patt Mayfield Addition; an Addition to City of Joshua being a 3.819 acre tract of land located in the W.W. Byers Survey, Abstract 29, City of Joshua, Johnson County, Texas, property is located at the NE Corner of Veatch Ave. and 8th Street. Councilmember Nichols seconded the motion. The motion passed unanimously.

7. Discuss, consider, and take action on a waiver application filed by Mike Clark regarding the height requirements of a decorative metal fence. (Staff Resource: M. Maldonado)

Councilmember Kimble moved to approve a waiver application filed by Mike Clark regarding the height requirements of a decorative metal fence. Councilmember Moore seconded the motion. The motion passed unanimously.

8. Discuss, consider, and take action on award of seal bid for property number 126.3524.003 a .41 acre of un-platted property on Grayson Court. (Staff Resource: M. Peacock)

Councilmember Kimble moved to award bid for property number 126.3524.003 a .41 acre of un-platted property on Grayson Court to Maddux Custom Homes, LLC in the amount of \$450.00. Councilmember Kidd seconded the motion. The motion passed unanimously.

9. Discuss, consider, and take action on a bid received from GROD Construction LLC. for the Phase 1A of the Village Creek Drainage Project in the amount of \$658,984.00. (Staff Resource: M. Peacock)

Councilmember Kidd moved to award a bid received from GROD Construction LLC. for the Phase 1A of the Village Creek Drainage Project in the amount of \$658,984.00 contingent on EPA approval. Councilmember Nichols seconded the motion. The motion passed unanimously.

10. Discuss, consider, and take action on possible board appointment. (Staff Resource: A. Holloway)

Councilmember Moore moved to appoint Melissa Frazier to the EDC Type A. Councilmember Purdom seconded the motion. The motion passed unanimously.

H. STAFF REPORT

December 2019

1. Police Department Report
2. Fire Department Report
3. Municipal Court Report
4. Public Works Report
5. Parks Report
6. Development Services Report
7. City Secretary Report

I. FUTURE AGENDA ITEMS/REQUESTS BY COUNCILMEMBERS TO BE ON NEXT AGENDA

Councilmembers shall not comment upon, deliberate, or discuss any item that is not on the agenda. Councilmembers shall not make routine inquiries about operations or project status on an item that is not posted. Any Councilmember may, however, state an issue and a request that this issue be placed on a future agenda.

No items requested for future agendas.

J. EXECUTIVE SESSION:

Pursuant to Texas Government Code, Chapter 551, Subchapter D, the City Council will recess into Executive Session (closed meeting) to discuss the following:

- (a) Section § 551.074 (a)(1) of the Texas Government Code to deliberate the evaluation of a public officer or employee, to-wit: The City Manager.

Mayor Hollarn read the purpose of the Executive Session and council convened into Executive Session at 7:50 p.m.

K. RECONVENE INTO OPEN SESSION:

In accordance with Texas Government Code, Section 551, the City Council will reconvene into regular session and consider action, if any, on matters discussed in executive session.

Mayor Hollarn announced the meeting was back in Regular Session at 8:34 p.m.

Councilmember Moore stated that City Manager Jones had a positive review and moved to compensate as discussed. Councilmember Kimble seconded the motion. The motion passed unanimously.

J. ADJOURNMENT

Mayor Hollarn adjourned the meeting at 8:35 pm.

Joe Hollarn, Mayor

ATTEST:

Alice Holloway, TRMC
City Secretary

Approved: February 20, 2020

CITY COUNCIL MEETING - STAFF REPORT		
AGENDA DATE: FEBRUARY 20, 2020	ITEM: F1	SUBJECT: Police Department 2019 Racial Profiling Report - Sandra Bland Act
STAFF RESOURCE:		S. Short
PREVIOUS COUNCIL ACTION (if any):		N/A
ACTION PROPOSED:		No Action

BACKGROUND

State law requires that law enforcement agencies in the state collect motor vehicle related contact data and conduct a comparative analysis of that data for the purpose of identifying and addressing racial profiling concerns. This report must be presented to the agencies governing body by March 1, 2020. The full report is available at city hall.

Staff Recommendation:

ATTACHMENTS:

Report is available at the City Secretary's Office

Prepared by: S. Short	Disposition by Council:
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CITY COUNCIL MEETING - STAFF REPORT		
AGENDA DATE: February 20, 2020	ITEM: G1	SUBJECT: Replat
STAFF RESOURCE:	A. Maldonado	
PREVIOUS COUNCIL ACTION (if any):	N/A	
ACTION PROPOSED:	Replat Approval	

BACKGROUND

Property owner is requesting a replat to convert two properties into one..

The Planning & Zoning Commission will meet on Wednesday, February 19, 2020 to consider.

The Council will be updated with the Planning & Zoning Commission recommendation at the meeting.

Staff Recommendation:

N/A

ATTACHMENTS:

N/A

Prepared by: A. Maldonado	Disposition by Council:
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200, 002119

City of Joshua Re-Plat Application

APPLICANT NAME: ~~Kristoffer Maddox~~ JEREMY DEAL DATE: 08/21/2017
SUB-DIVISION NAME: Original Town of Joshua
PROPOSED LEGAL DESCRIPTION: Lot 4R, Block 11 ACRES: 0.293
CURRENT ZONING: _____ PROPOSED ZONING: _____
BEING PLATTED AS: LOTS: 4R BLOCKS: 11 PHASES: _____
CURRENT LEGAL DESCRIPTION: Lots 4-6 and a portion of Lot 7, Block 11, Original Town of Joshua

OWNER OF RECORD: Maddox Group, LLC
ADDRESS: 6961 County Road 1017 PHONE: 817-648-6168
CITY: Joshua STATE: Texas ZIP: 76058

SURVEYOR: Realsearch of Texas, LLC
ADDRESS: 7936 County Road 1005 PHONE: 682-200-6050
CITY: Godley STATE: Texas ZIP: 76044

ENGINEER: _____
ADDRESS: _____ PHONE: _____
CITY: _____ STATE: _____ ZIP: _____

DEVELOPER: _____
ADDRESS: _____ PHONE: _____
CITY: _____ STATE: _____ ZIP: _____

APPLICANT SIGNATURE: [Signature] DATE: 08/21/2017
OWNER SIGNATURE: [Signature] DATE: 8/29/2017
SURVEYOR SIGNATURE: [Signature] DATE: 08/21/2017
ENGINEER SIGNATURE: _____ DATE: _____
DEVELOPER SIGNATURE: _____ DATE: _____

To: Planning & Development Department
City of Joshua, Texas

From: Applicant: Jeremi Deal
Address: 7936 CR 1005
GODDARD, TX 76044

Chapter 212, Section 212.009(a) of the Texas Local Government Code states, "The municipal authority responsible for approving plats shall act on a plat within 30 days after the date the plat is filed."

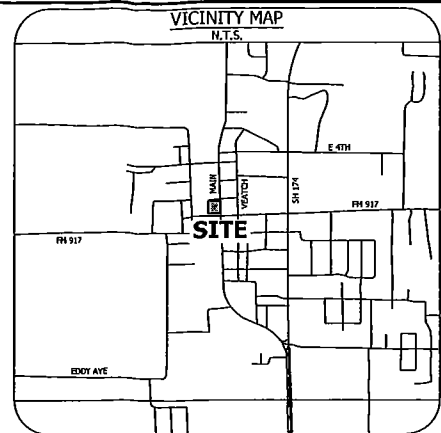
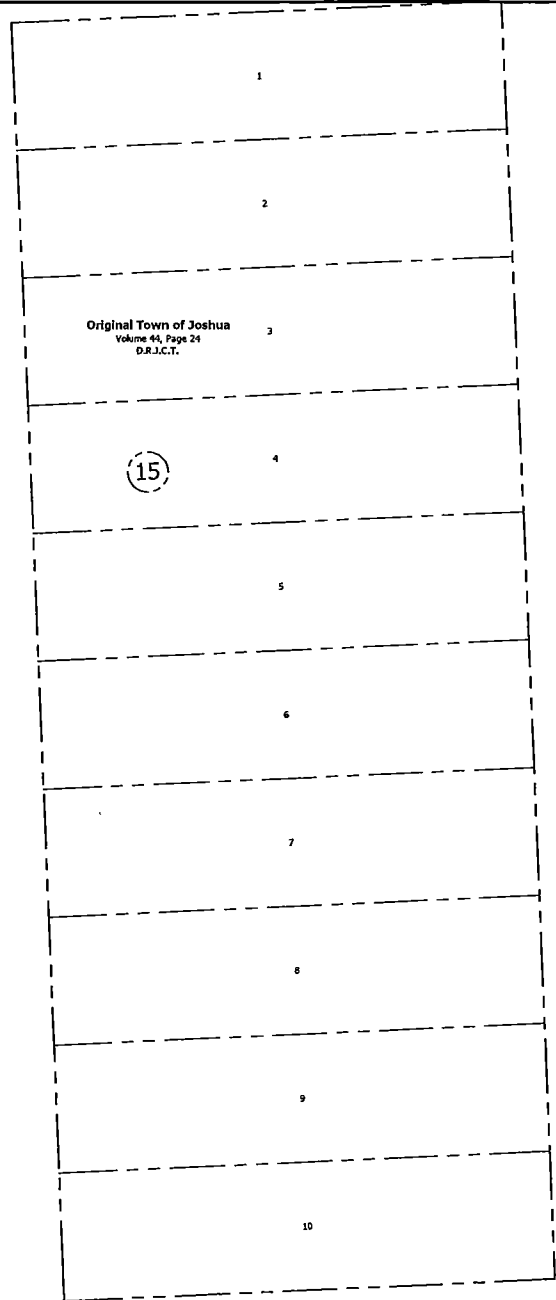
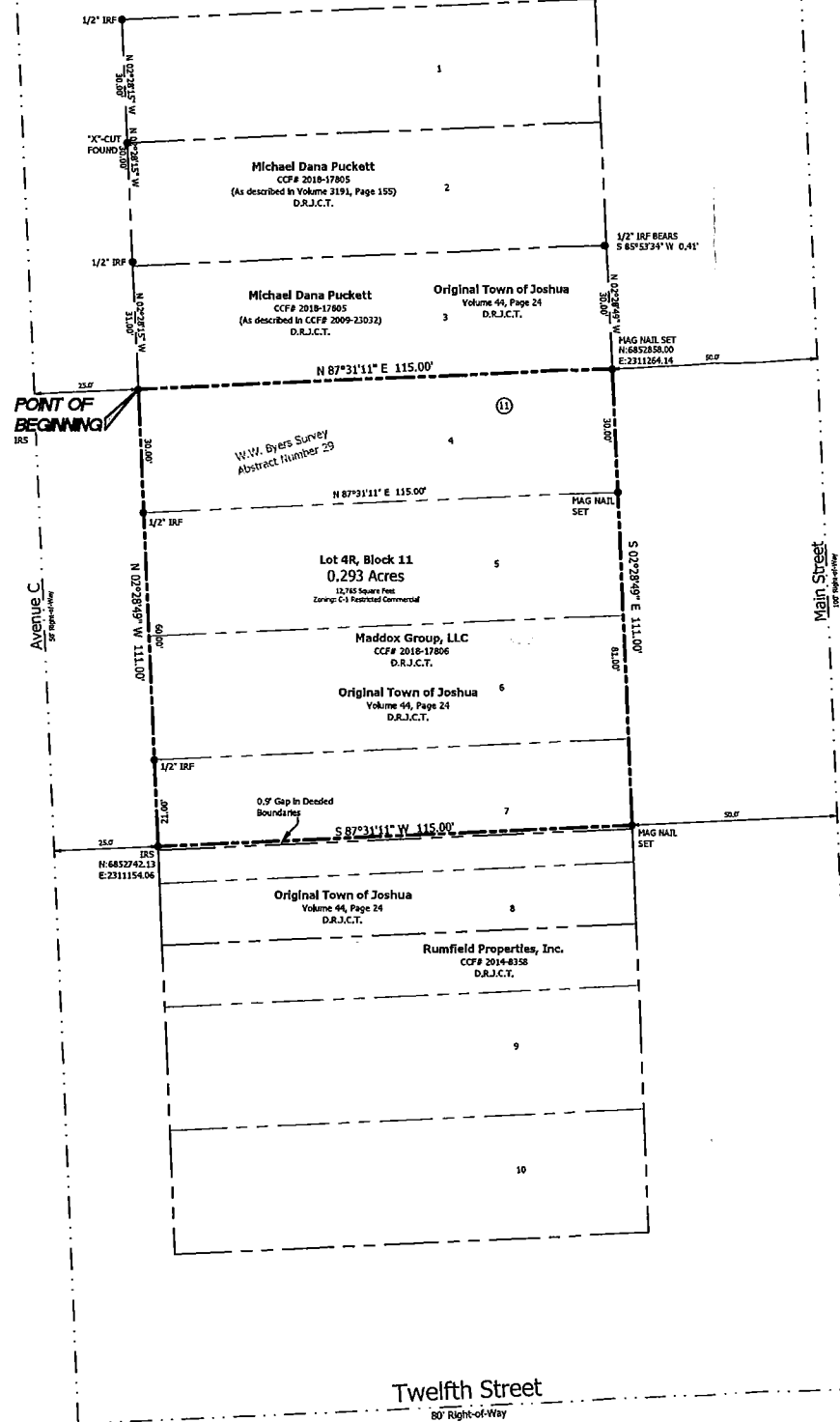
Please accept this letter as a waiver of our rights under Chapter 212, Section 212.009 of the Texas Local Government Code regarding approval of a plat within thirty (30) days of the plat filing.


Signature

Jeremi Deal
Printed Name

08/21/2019
Date

Burlington Northern Santa Fe Railroad
300' Right-of-Way



Flood Statement
According to Community Panel Number 48251C0160, dated December 4th, 2012 of the Federal Emergency Management Agency, National Flood Insurance Program Map, this property lies within Zone "X" which is not a Special Flood Hazard Area. If this site is not within a Special Flood Hazard Area, this statement does not imply that the property and/or the structures thereon will be free from flooding or flood damage. On rare occasions, greater floods can and will occur and flood heights may be increased by man made or natural causes. This statement shall not create liability on the part of the Surveyor.

LEGAL DESCRIPTION
BEING a 0.293 acre tract of land situated in the W.W. Byers Survey, Abstract Number 29, City of Joshua, Johnson County, Texas, and being all of Lots 4 thru 6 and a portion of Lot 7, Block 11, Original Town of Joshua, an addition to the City of Joshua, according to the plat recorded in Volume 44, Page 24, Deed Records, Johnson County, Texas, and being all of that certain tract of land described by deed to Maddox Group, LLC, recorded in County Clerk's File Number 2018-17806, Deed Records, Johnson County, Texas, and being more particularly described by metes and bounds as follows:
BEGINNING at a 5/8" capped iron rod set stamped "Realsearch" at the northwest corner of said Lot 4, same being the southwest corner of Lot 3, said Block 11, and being on the East right-of-way line of Avenue C, a 50' public right-of-way, from which a 1/2" iron rod found at the northwest corner of said Lot 3 bears North 02 Degrees 28 Minutes 15 Seconds West, a distance of 31.00 feet;
THENCE North 87 Degrees 31 Minutes 11 Seconds East, along the North line of said Lot 4, being common with the South line of said Lot 3, a distance of 115.00 feet, to a MAG NAIL set at the northeast corner of said Lot 4, same being the southeast corner of said Lot 3, and being on the West right-of-way line of Main Street, a 100' public right-of-way, from which a 1/2" iron rod found bears North 02 Degrees 28 Minutes 49 Seconds West, a distance of 30.00 feet;
THENCE South 02 Degrees 28 Minutes 49 Seconds East, departing said common line and along said West right-of-way line, at a distance of 30.00 feet, passing a MAG NAIL set and the northeast corner of Lot 5, and continuing in all 111.00 feet, to a MAG NAIL set, being on the East line of said Lot 7;
THENCE South 87 Degrees 31 Minutes 11 Seconds West, departing said West right-of-way line and over and across said Lot 7, a distance of 115.00 feet, to a 5/8" capped iron rod set stamped "Realsearch" on the West line of said Lot 7, being on the East right-of-way line of said Avenue C;
THENCE North 02 Degrees 28 Minutes 49 Seconds West, along said East right-of-way line, at a distance of 21.00 feet, passing a 1/2" iron rod found at the northwest corner of said Lot 7, at a distance of 81.00 feet, passing a 1/2" iron rod found at the northwest corner of said Lot 5, and continuing in all 111.00 feet, to the POINT OF BEGINNING, and containing 0.293 acres or 12,765 square feet of land, more or less.
NOW THEREFORE KNOWN ALL MEN BY THESE PRESENTS:
That, Maddox Group, LLC, by and through the undersigned, its duly authorized agent, does hereby adopt this plat designating the hereinabove described property as LOT 4R, BLOCK 11, ORIGINAL TOWN OF JOSHUA, an addition to the City of Joshua, Johnson County, Texas, and I (we) do hereby dedicate the rights of way, (alleys, parks) and easements shown thereon to the public's use unless otherwise noted.
WITNESS my (our) hand(s) at Joshua, Johnson County, Texas this _____ day of _____, 2019.
STATE OF TEXAS
COUNTY OF _____
Before me, the undersigned authority, on this day personally appeared _____ a corporation (partnership, JV) known to me to be the person(s) whose name(s) subscribed to the above and foregoing instrument, and acknowledged to me that he/she/they executed the same for the purpose and consideration expressed and in the capacity therein stated and as the act and deed of said corporation (partnership, JV).
Given upon my hand and seal of office this _____ day of _____, 2019.
Notary Public In and for the State of Texas
My Commission Expires: _____

Notes
1. The Basis of Bearing is the Texas Coordinate System, North American Datum of 1983, North Central Zone, 4202.
2. The sole purpose of this plat is to combine Lots 4 thru 6 and a portion of Lot 7 into a single lot.
3. Selling a portion of any lot within this addition by metes and bounds is a violation of state law and City ordinance and is subject to fines and withholding of utility services and building permits.
4. This plat does not remove or alter any deed restrictions, if any, that may affect the subject property.
5. Any public utility, including the City of Joshua, shall have the right to remove all or part of any building, fences, trees, shrubs, other growths or improvements which in any way endanger or interfere with the construction, maintenance, or efficiency of its respective systems on any of the easements shown on the plat; and any public utility, including the City of Joshua, shall have the right at all times of ingress and egress to and from and upon said easements for the purpose of construction, reconstruction, inspection, patrolling, maintaining and adding to or removing all or part of its respective systems without the necessity at any time of procuring the permission of anyone.
6. No structure, object or plant of any type may obstruct vision from a height of thirty inches (30) to a height of ten feet (10) above the top of the curb, including, but not limited to buildings, fences, walls, signs, trees, shrubs, cars, trucks, etc., in the public open space easement as shown on the plat.
7. City of Joshua is not responsible for any claim for damages against the City occasioned by the establishment of grades or the alteration of the surface of any portion of existing streets and alleys to conform to the grades established in the subdivision.

Surveyor's Certification
KNOW ALL MEN BY THESE PRESENTS:
That I, Jeremy Luke Deal, Registered Professional Land Surveyor Number 5696, State of Texas, do hereby certify that I prepared this plat from an actual and accurate survey of the land and that the corner monuments shown thereon were properly placed under my personal supervision, in accordance with the subdivision regulations of the City of Joshua, Texas.
Executed this the _____ day of August, in the year of our Lord 2019.

Jeremy Luke Deal
Registered Professional Land Surveyor
Texas Registration No. 5696

REPLAT OF LOT 4R, BLOCK 11 ORIGINAL TOWN OF JOSHUA
BEING a replat of Lots 4 thru 6 and a portion of Lot 7, Block 11, Original Town of Joshua, and being 0.293 acres of land situated in the W.W. Byers Survey, Abstract Number 29, City of Joshua, Johnson County, Texas.

F.M. Highway No. 917
(Twelfth Street)
80' Right-of-Way

Plat Filed _____, 2019
Volume _____, Page _____, Drawer _____
Johnson County Plat Records
By: _____
Deputy County Clerk
By: _____
County Clerk

I hereby certify that the above and foregoing plat of Lot 4R, Block 11, Original Town of Joshua, Addition to the City of Joshua, Texas, was approved by the City Council of the City of Joshua on the _____ day of _____, 2019. This approval shall be invalid unless the approved plat for such addition is recorded in the office of the County Clerk of Johnson County, Texas, within two (2) years from said date of final approval. Said addition shall be subject to all the requirements of the Subdivision Regulations of the City of Joshua.
WITNESS OUR HAND, this _____ day of _____, 2019.

City Secretary

Project Number: 180289 Date: August 28, 2019
Revised Date: September 23, 2019
Revision Notes: Addressed Comments
Sheet 1 of 1

Recommended for final approval:
Chairman, Planning & Zoning Commission Date _____
Attest: _____
City Secretary Date _____
Approved: _____
Mayor, City of Joshua, Texas Date _____
Attest: _____
City Secretary Date _____



SCALE : 1" = 20'
0' 20' 40'

CITY CASE NO. PZ 2019-25

REALSEARCH OF TEXAS, LLC
P.O. Box 1006, Goddard, Texas 76044
Ph: 817-977-2655, jdeal@realsearch.org, www.realsearch.org
"Thou shalt not remove thy neighbor's landmark" Deut. 19:14
TBP's Firm Registration # 1012020 TBP's Firm Registration # 1798

OWNER
Maddox Group, LLC
6961 CR 1017
Joshua, TX 76058
817-648-6168
themaddoxgroup@live.com

LEGEND
D.R.J.C.T. = Deed Records, Johnson County, Texas
P.R.J.C.T. = Plat Records, Johnson County, Texas
C.C.F. = County Clerk's File Number
1/2" = 1/2" Iron Rod Found
1/2" = 1/2" Capped Iron Rod Set Stamped "Realsearch"



CITY COUNCIL MEETING - STAFF REPORT		
AGENDA DATE: February 20, 2020	ITEM: G2	SUBJECT: Municipal Judge Appointment
STAFF RESOURCE:	J. Jones	
PREVIOUS COUNCIL ACTION (if any):	N/A	
ACTION PROPOSED:	Review & Discussion	

<u>BACKGROUND</u> Presiding Judge DeeAnn Strother has expressed her desire to be reappointed by the City Council to continue serving the City of Joshua. Judge Strother has agreed to continue serving with the same terms and conditions as previously set. <u>Staff Recommendation:</u> N/A <u>ATTACHMENTS:</u> N/A

Prepared by: J. Jones	Disposition by Council:
--------------------------	-------------------------

Mayor

Joe Hollarn

City Manager

Josh Jones

City Secretary

Lisa Cabrera



City Council

Kim Henderson

Chuck Mayfield

Sharlotta Connally

Brent Gibson

Jerry Moore

Scott Kimble

February 22, 2016

Ms. DeeAnn Strother

Ms. Tiffany Strother

300 N. Broadway

Joshua, Texas 76058

Re: Municipal Judge and Associate Municipal Judge

Dear DeeAnn and Tiffany:

On behalf of the City of Joshua, I am delighted that the City Council has appointed DeeAnn as Municipal Judge and Tiffany as Associate Municipal Judge for the City of Joshua, Texas, effective on March 1, 2016. Your appointments are subject to the following terms and conditions:

- Your firm, Strother & Strother, shall be paid \$2,200 per month for municipal judge services, with the understanding that DeeAnn shall be the presiding judge and Tiffany shall be the associate judge, and both of you will serve as needed;
- As the City's judges, you will be considered independent contractors and you will not receive or be eligible for any City employee benefits; and
- It is anticipated that one of you will attend all municipal court settings, and will perform all duties customary for a municipal judge.

In the event of any uncertainty about duties and responsibilities, or other matters associated with the City, I am confident that we will be able to address any concerns you may have. If the foregoing reflects your understanding and you are agreeable to performing these duties and responsibilities, please sign in the space indicated below. On behalf of the City Council, the City and its employees, we are excited to work with you as our new municipal judges.

Sincerely,

Joe Hollarn

Mayor

CITY COUNCIL MEETING - STAFF REPORT		
AGENDA DATE: February 20, 2020	ITEM: G3	SUBJECT: Board Appointment
STAFF RESOURCE:	A. Holloway	
PREVIOUS COUNCIL ACTION (if any):	N/A	
ACTION PROPOSED:	Appointment to Board	

BACKGROUND

Currently the EDC Type "A" has three (3) vacancies. Two positions have been vacant for some time and one member recently resigned due to personal reasons.

Staff has received the following applications:

- 1) Shelly Anderson, resident of City of Joshua
- 2) Dillon Turner, resident of Fort Worth, but was resident of Joshua for 19 years.

The positions available are:

Place 2 (term expires October 2020)

Place 6 (term expires October 2020)

Place 7 (term expires October 2021)

Staff Recommendation:

NA

ATTACHMENTS:

1. Board Applications

Prepared by: A. Holloway	Disposition by Council:
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City of Joshua
City Secretary's Office
101 S. Main Street, Joshua, TX 76058
(817) 558-7447 / Fax (817) 641-7526



BOARD / COMMISSION APPLICATION FORM

Full Name: Shelly Anderson
Address: 300 Catherine St Joshua, TX 76058
Phone No.: _____ (H) _____ (W) 817-797-1743 (C)
Email: SAnderson4766@yahoo.com
Resident of the City: ☒ YES ☐ NO If yes # of years: 8
Occupation: Technical Account Manager
Place of Employment: Kronos
Employment Address: 814 N. Nolan River Rd Cleburne
Voter Registration Number: 1034581819 Date of Birth 2/18/75
(To verify voter registration)

Boards/Commission: (Please rank your interest of serving on each Board/Commission)

Planning & Zoning Commission: _____
Zoning Board of Adjustment: _____
Type A Economic Development Corporation Board: 1
Type B Economic Development Corporation Board/Park Board: 2
Heritage Preservation District _____
Library Board _____
Animal Control Board (resident or rescue seat) 1

Shelly Anderson
Applicant Signature

(office use only)

Date Received: _____ Appointed: ☐ Yes ☐ No Date Appointed: _____
Seat # _____ Letter of Confirmation: ☐ Yes
Comments: _____
Staff Signature: _____

City of Joshua
City Secretary's Office
101 S. Main Street, Joshua, TX 76058
(817) 558-7447 / Fax (817) 641-7526



BOARD / COMMISSION APPLICATION FORM

Full Name: Dillon R. Turner
Address: 5216 Bryant Irvin Rd. Apt. 3187, Fort Worth, TX 76132
Phone No.: 682-459-4089 N/A (W) 682-459-4089 (C)
Email: drtturner@sewell.com
Resident of the City: YES ☒ NO If yes # of years: Resident for 19yrs. prev.
Occupation: Sales Associate, Student, Entrepreneur
Place of Employment: Sewell Lexus (Full Time)
Employment Address: 5100 Bryant Irvin Rd. Fort Worth, TX 76132
Voter Registration Number: (I am not sure) Date of Birth 06/12/1995
(To verify voter registration)

Boards/Commission: (Please rank your interest of serving on each Board/Commission)

Planning & Zoning Commission:	<u>3</u>
Zoning Board of Adjustment:	<u>4</u>
Type A Economic Development Corporation Board:	<u>1</u>
Type B Economic Development Corporation Board/Park Board:	<u>2</u>
Heritage Preservation District	<u>5</u>
Library Board	<u>6</u>
Animal Control Board	<u>7</u>

[Signature]
Applicant Signature

(office use only)

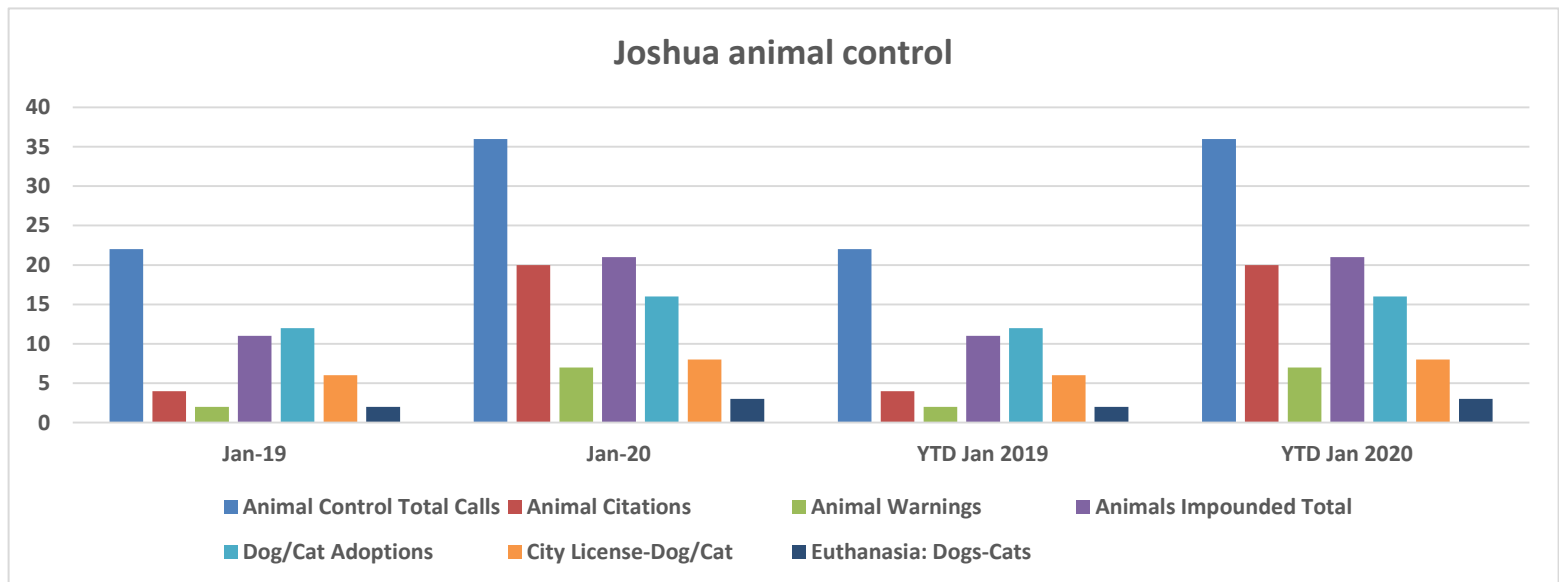
Date Received: _____ Appointed: Yes No Date Appointed: _____

Seat # _____ Letter of Confirmation: Yes

Comments: _____

Staff Signature: _____

JOSHUA ANIMAL CONTROL ACTIVITY STATISTICS				
	Jan-19	Jan-20	YTD Jan 2019	YTD Jan 2020
Animal Control Total Calls	22	36	22	36
Animal Citations	4	20	4	20
Animal Warnings	2	7	2	7
Animals Impounded Total	11	21	11	21
Dog/Cat Adoptions	12	16	12	16
City License-Dog/Cat	6	8	6	8
Euthanasia: Dogs-Cats	2	3	2	3



January 2020

The Police Department responded to the report of a daytime burglary of a habitation in progress. The suspect, after knocking and getting no answer, discovered the front door of the Mountain Valley home unlocked and entered the residence. The resident confronted the suspect scaring him out of her residence. While officers were responding they located the suspect fleeing on foot and arrested him. No other burglaries were reported in the area and no property was taken.

The department began our 2020 Citizen Police Academy on January 21st. This year we are being hosted at Mariposa each Tuesday at 6:30 p.m. The first two classes have been attended by about 12 people. The department also participated in a program at Elder Elementary where the students were exploring careers on wheels. All grade levels stopped and visited with our officer and had the opportunity to look at the patrol vehicle officers use and the equipment that is carried.

In other patrol activity, Officers arrested two persons for DWI and arrested two for possession of controlled substances. Officer Leigh Sosebee is progressing as expected in her field training program and expected to receive a shift assignment in February.

Patrol

Category	January 2020	January 2019	2020 year to date
Arrests	12	8	12
Crash Reports	5	4	5
Traffic Stops	228	219	228
Citations	161	128	161
Outside LE Agency Assist	11	11	11
Reports	41	51	41

Criminal Investigations

Category	January 2020	January 2019	2020 year to date
Part I Offense (Assault, Burglary)	3	11	3
Part II Offense (Theft, DWI, Forgery)	4	8	4
Other (Missing/Deceased/Suspicious)	11	14	11
Total	18	33	18

UCR Crime

Category	January 2020	January 2019	2020 year to date
Murder/Non-Negligent Homicide	0	0	0
Manslaughter by Negligence	0	0	0
Rape	0	0	0
Robbery	0	0	0
Assault	2	5	2
Burglary (bldg. and vehicle)	1	6	1
Larceny	4	8	4
Total	7	19	7

The department has transitioned from UCR to the National Incident Based Reporting System (NIBRS), these statistics are being provided for comparative purposes.

Training

Category	January 2020	Year to date
Computer Based	2	2
Classroom	9	9
Total	11 Hours	11 Hours

Community Outreach

Category	Date
JISD Safety/Security Committee	01/14/20
Citizen Police Academy Started	01/21/20
Hosted Co. Crime Stoppers Meeting	01/14/20
JISD Owl Pride Meeting	01/20/20
TXDOT Traf Incident Mgmt	01/26/20
Elder Elem Career w/ Wheels	01/31/20

Staffing

Category	Commissioned	Non-Commissioned	Animal Ctrl
Positions	12	2.5	2.5
Vacancies	1	0	0



Promotions and Hiring

No promotions or hiring occurred in January. The department made a conditional offer to an experienced officer from Louisiana with an anticipated start date delayed until the end of February 2020.

Complaints and Commendations

Category	January 2020	January 2019	Year to date
Commendations	0	1	0
Complaints	0	0	0
	0	1	0

Police Fleet

Unit	Year	Mileage	Service
1 – 124	2007	128,911	Investigations/Admin
2 – 126	2010	127,450	Investigations/Admin
3 – 128	2013	107,370	Patrol
4 – 129*	XXXX	Out of Svc 08/19	Patrol
5 – 130	2013	92,778	Patrol
6 – 131	2016	47,204	Patrol
7 – 132	2017	43,900	Patrol
8 – 133	2019	18,030	Patrol

*Unit 4 was removed from service in August with mechanical and electrical repairs needed. The vehicle had 103,000 miles and was scheduled for replacement in FY2020.



JOSHUA FIRE DEPARTMENT

TO: JOSH JONES, CITY MANAGER; MIKE PEACOCK, ASST. CITY MANAGER
FROM: JOEY KRATKY, INTERM FIRE CHIEF
SUBJECT: FIRE DEPARTMENT COUNCIL REPORT FOR JANUARY, 2020
DATE: 2/14/2020

	December 2019	January2020
Total Calls For Month	141	104
Missed Calls	25 (18%)	20 (19%)
Adequately Staffed Calls	73 (52%)	53 (51%)
Without Adequate Staff	68 (48%)	51 (49%)
Average Response Time:	9:34	9:09
ESD Automatic Aid Received To City:	14	5
City Calls For Month	96 (68%)	73 (70%)
County Calls for Month	34 (24%)	24 (23%)
City Calls YTD	974 (70%)	73 (70%)
County Calls YTD	314 (23%)	24 (23%)
Mutual Aid Calls YTD (Giving)	96 (7%)	7 (7%)

Numbers in parenthesis show percentage of total call volume.)

City of Joshua
Municipal Court
Performance Measure for Court Clerk

Activity	Jan-20	% Change	Dec-18	% Change	Nov-18
Court Calls	140	56%	90	-31%	131
General Calls	304	63%	187	-7%	202
Court Walk Ins	120	82%	66	-13%	76
General Walk Ins	59	-41%	100	69%	59
Payments by Email	17	21%	14	17%	12
Court Emails	41	105%	20	-35%	31
Payments by Phone	19	6%	18	-14%	21
Pavillion and Burn permints	4	-97%	136	656%	18
Letters:					
Show Cause	23	44%	16	-75%	63
General	27	800%	3		0
Attorneys	6	0%	6	-33%	9
Late Post Cards	50	85%	27	-51%	55
Units of Mail	37	42%	26	-16%	31
Court Docket					
Bench Trials	0	-100%	2	100%	1
Jury Trials	0		0		0
Arraignments	24	-11%	27	8%	25
Violations Entered	180	-10%	200	19%	168
Violations Closed	153	66%	92	-24%	121
Warrants Issued	95	-15%	112	104%	55
Warrants Closed	15	36%	11	450%	2
Deferred	23	28%	18	-45%	33
Defensive Driving	16	-6%	17	6%	16
Time Payment Plans	12	-8%	13	8%	12
Warrants sent to collection	95	-15%	112	104%	55
Warrants sent to Omni	95	-15%	112	104%	55

Deposits are done daily for the court.

City of Joshua
Municipal Court Council Report
From 1/1/2020 to 1/31/2020

2/3/2020 8:26 AM

Violations by Type

Traffic	Penal	City Ordinance	Parking	Other	Total
129	7	27	0	17	180

Financial

State Fees	Court Costs	Fines	Tech Fund	Building Security	Total
\$6,087.28	\$2,673.41	\$5,825.77	\$309.34	\$268.25	\$15,164.05

Warrants

Issued	Served	Closed	Total
95	0	15	110

FTAs/VPTAs

FTAs	VPTAs	Total
5	10	15

Dispositions

Paid	Non-Cash Credit	Dismissed	Driver Safety	Deferred	Total
47	0	67	16	23	153

Trials & Hearings

Jury	Bench	Appeal	Total
0	0	0	0

Omni/Scofflaw/Collection

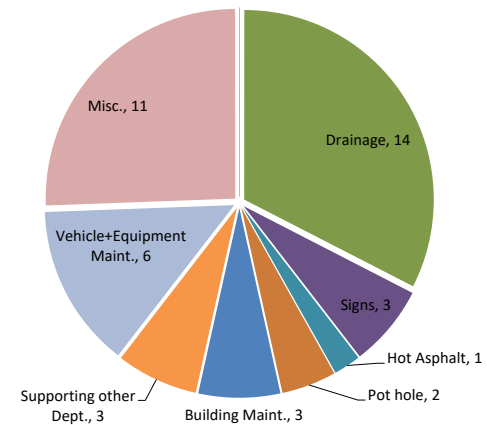
Omni	Scofflaw	Collections	Total
95	0	95	190

City of Joshua
Public Works Monthly Activity Report
For the Month of January 2020

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Total
Row Mowing																																0
ROW Trimming																																0
Drainage		1				1	2	1												1	1			1			1	1	1	1	2	14
Signs								1						2																		3
Hot Asphalt								1																								1
Pot hole			1																				1									2
Building Maint.			1											1								1										3
Concrete																																0
Emergency Services																																0
Crack Seal																																0
Safety Meeting																																0
Supporting other Dept.		1						1																			1					3
Vehicle+Equipment Maint.									1			1					1							3								6
Misc.			1							1			1		1	2	1				1	3										11

Chart reflects one per daily occurrence

ROW Mowing	0
ROW Trimming	0
Drainage	14
Signs	3
Hot Asphalt	1
Pot hole	2
Building Maint.	3
Concrete	0
Emergency Services	0
Crack Seal	0
Safety Meeting/Classes	0
Supporting other Dept.	3
Vehicle+Equipment Maint.	6
Misc.	11



City of Joshua
Parks & Recreation
Status Report
For the month of January 2020

Grounds Maintenance	City Park	Baseball Complex	City Facilities	Entry Way Signs
Mowing		11	22	
Weed Eating, Edging, Blowing			13	
Hedge & Tree Trimming				
Flower Beds/Landscaping				
Fertilizing/Over Seeding				
Irrigation				
Trash Removal	90	22	8	

Field Maintenance	Field One	Field Two	Field Three
Mowing	4	4	3
Weed Eating	2	2	2
Infield Edging			
Striping			
Infield Draging			
Infield Repair	2	2	
Fertilizing/Over Seeding			
Infield Watering			
Trash Removal	8	8	6

Building Maintenance	City Park	Baseball Complex	City Facilities
Custodail Duties	75	21	30
General Repairs	80	8	10
Toddler Playground			
Equipment Maintenance	30	14	24
Special Events			
Remodeling			40

City of Joshua
Parks & Recreation
Status Report
For the month of January 2020

Activity	Total Hours
Mowing	33
Weed Eating, Edging, Blowing	13
Hedge & Tree Trimming	
Flower Beds/Landscaping	
Fertilizing/Over Seeding	
Irrigation	
Trash Removal	120
Field Mowing	11
Field Weed Eating	6
Infield Edging	
Striping	
Infield Draging	
Infield Repair	4
Fertilizing/Over Seeding	
Infield Watering	
Trash Removal	22
Custodail Duties	126
General Repairs	98
Toddler Playground	
Equipment Maintenance	68
Special Events	
Remodeling	40
Total Man Hours	541

n

Council Report

Billing Period 1/1/2020 - 1/31/2020

Utility Bills Disbursed	Count	Amount
First Bill	7	\$118.90
Active	1857	\$33,128.88
Total	1864	\$33,247.78

Payments Received	Count	Amount
AchDraft	37	\$1,009.12
Check	757	\$17,908.28
Cash	71	\$1,395.44
CreditCard	314	\$10,338.77
Other	16	\$419.47
Total	1195	\$31,071.08

Service Orders Completed	Count
Total	0

Building Inspection Report

January 2020

January	2020	2019	YTD 2020	YTD 2019
Building	35	17	35	17
Electrical	25	18	25	18
Plumbing	22	21	22	21
Mechanical	7	2	7	2
Re-Inspections	9	7	9	7
Certificate of Occupancy	0	0	0	0
Certificate of Occupancy Re-Inspection	0	0	0	0
Total # of Inspections	98	65	98	65
Plan Review	12	3	12	3

Building Permit Report

January 2020

January	2020	2019	YTD 2020	YTD 2019
Building	17	14	17	14
Electrical	12	15	12	15
Plumbing	15	14	15	14
Mechanical	7	7	7	7
Permanent Sign	0	2	0	2
Temporary Sign	2	2	2	2
Certificate of Occupancy	1	1	1	1
Swimming Pool	0	0	0	0
Sprinkler System	7	5	7	5
Solicitor	0	0	0	0
Contractor Registration	21	15	21	15
MHP Registration	0	0	0	0
Total # of Permits	82	75	82	75

Public Works Monthly Team Status Report

For The Month Of January 2020

Completed Items

Date Received	Work Order	Finish Date	Notes
1/2/2020	Ranch Rd	1/8/2020	Saw-cut street and drainage headwalls
1/3/2020	City Wide	1/24/2020	Repair potholes in city street's
1/8/2020	Joshua Fire Station	1/8/2020	Install asphalt pad 15 tons
1/9/2020	Joshua Meadows	1/14/2020	Install two speed hump and warning signs
1/10/2020	Service Center	1/13/2020	PM on small equipment
1/14/2020	Mountain Valley	1/14/2020	Install new traffic signs
1/15/2020	Service Center	1/16/2020	Make new sandbags
1/16/2020	City Hall	1/17/2020	Assist with moving offices
1/20/2020	Ranch Rd and Baker St	1/21/2020	Excavate and set drainage pipe at intersection
1/22/2020	Service Center	1/22/2020	Inspect and tag units 484, 432 and 481
1/24/2020	Service Center	1/24/2020	Update emulsion tank wire pattern unit 403
1/24/2020	Contech Pipe Arlington	1/29/2020	Pick up pipe for Ranch Rd
1/27/2020	Ranch Rd	1/27/2020	Excavate drainage swales to restore positive flow
1/28/2020	City Wide	1/29/2020	Remove debris from drainage headwalls and culverts
1/30/2020	Ranch Rd	1/31/2020	Replace drainage pipe in flood plain
1/31/2020	1200 N Main St	1/31/2020	Build grate for drainage catch basin

In Progress

Year Round	City Wide		Reconditioning drainage easements
Year Round	City Wide		Street sign repairs
Year Round	City Wide		Asphalt street repairs
Year Round	City Wide		Repair potholes with Duramaxx
Year Round	City Wide		Set out traffic counter and gather data
Year Round	Development Projects		Conduct SWPPP inspections monthly

Assigned But Not Yet Started

[illegible]

New Businesses Report January 2020

New Businesses (Certificate of Occupancy Issued)	Address
Burger King	997 Joshua Station Blvd.
Future New Businesses (Applied for Certificate of Occupancy not completed)	Address
Rio's Tack	1409 S Broadway, Suite A
New CO Issued for existing Business (New Owner, New Location, Name change, etc)	Address

JOSHUA



City Secretary

MONTHLY REPORT

JANUARY 2020



CITY COUNCIL

Agenda Summary

City Council Meeting Agenda Summary Items were, where required; prepared, certified, published and processed.

Meeting Minutes prepared and approved - December 19, 2019.

The following items were approved by the Mayor and City Council in January 2020.

- An Ordinance ordering a General Election to be held on Saturday, May 2, 2020.
- A Resolution approving a joint agreement between the City and JISD for the May 2, 2020 General Election.
- A Voting Leasing Agreement between the City and Johnson County for the May 2, 2020 Election.
- An Ordinance amending Subsection (F), "Preliminary Water and Wastewater Utility Plans," of Section 10.4.3, "Preliminary Plat Submittal Requirements," of Article 4, "Requirements for Plat Submittal," of the City's Subdivision Ordinance; amending Subpart (g) of part (30) of Subsection C, "Requirements," of Section 10.4.6, "Final Plat- required format and Information," of Article 4, "Requirements for Plat Submittal," of the City's Subdivision Ordinance; all contained in the City's Subdivision Ordinance, Exhibit "A" to Article 10.02.001, "Subdivision Ordinance," of Chapter 10, "Subdivision Regulation", of the Code of Ordinances.
- An Ordinance abandoning and vacating certain right-of-way as reflected on the 1903 Original Town of Joshua Plat.
- A Preliminary Plat of Lots 1-7, Block 1, Patt Mayfield Addition, an Addition to City of Joshua being a 3.819 acre tract of land located in the W.W. Byers Survey, Abstract 29, City of Joshua, Johnson County, Texas, property is located at the NE Corner of Veatch Ave. and 8th Street.
- A waiver application filed by Mike Clark regarding the height requirements of a decorative metal fence.
- A bid for property number 126.3524.003 a .41 acre of un-platted property on Grayson Court to Maddux Custom Homes, LLC in the amount of \$450.00.
- A bid received from GROD Construction LLC. for the Phase 1A of the Village Creek Drainage Project in the amount of \$658,984.00 contingent on EPA approval.
- Appointment of Melissa Frazier to the EDC Type A Corporation.
- Positive review of City Manager and compensated as discussed.

City Liens

CITY OF JOSHUA OUTSTANDING PROPERTY LIENS AS OF 2/10/2020		
Property Address	Original Date of Lien	Total (w/o Interest)
Apple, 900	9/29/2000	\$ 125.00
Bentley, 203	12/11/2017	\$ 192.56
Broadway, 456 N	8/1/2018	\$ 3,468.00
Broadway, 1525 S.	10/8/2014	\$ 18,550.00
Caddo Road (126.0827.00730)	1/20/2017	\$ 407.74
Caddo Road (126.0827.01990)	8/1/2018	\$ 908.50
Conveyor, 115	6/10/2013	\$ 175.75
Conveyor, 221	10/1/2009	\$ 791.31
Cooper Lane (126.4929.01010)	8/1/2018	\$ 11,364.82
CR 909, 801	10/14/2016	\$ 632.74
CR 913 (126.827.00740)	1/20/2017	\$ 232.74
CR 1023 (126.0173.02190)	12/11/2017	\$ 232.74
CR 1023 (126.0173.03330)	12/18/2017	\$ 192.56
Grayson Court, 415	5/8/2009	\$ 705.35
Henderson St, 705	9/22/2017	\$ 365.30
Lakeview Dr. (126.3505.00360)	11/21/2016	\$ 282.74
Main, 200 N.	7/26/2016	\$ 192.74
Main, 604 N.	11/21/2016	\$ 232.74
Main, 1400 Block, N.	3/30/2011	\$ 220.00
Main, 808 S.	12/30/2003	\$ 125.00
Manson, 102	8/9/2011	\$ 225.54
Oakhill, 136	6/17/2011	\$ 1,899.54
Oak Lane Drive, 806	9/17/2001	\$ 50.00
Ridgeway, 812	1/20/2017	\$ -
Santa Fe, 309	10/30/2008	\$ 7,298.35
Stadium Dr (126.0636.00271)	10/14/2016	\$ 3,942.48
Stadium Dr (126.0636.01640)	1/20/2017	\$ 682.74
Yvonne Dr, 1004	8/1/2018	\$ 456.79
4th Street, 523	2/12/2013	\$ 275.75
6th Street (126.0029.03440)	10/14/2016	\$ 232.74
6th Street & Santa Fe	10/14/2016	\$ 337.74
8th Street, 306 W.	7/15/2010	\$ 755.54
14th Street, 201 E.	7/26/2016	\$ 192.74
TOTAL OUTSTANDING PROPERTY LIENS		\$ 55,748.28

Total Liens Paid in January 2020

\$ 1,373.57- 812 Ridgeway (Four (4) Liens Total)- Paid by Title Company

Public Information Request

Processed Twenty-Six (26) Public Information Request and completed them in then days or less.

Social Media Updates

Total new post on Facebook - 18

Total post reach - 4,913

Total post engagement - 1,989

Total new page followers - 2

Other Items:

Website Update - There has been approximately 17 updates/changes to the website. Staff is still working on bringing the site up to date with current information, merging pages, and making the site more user friendly. In addition, staff is working on trying to make forms on line on-line fillable.

Website Design- Staff is reviewing and pricing Website Hosts to help make the website more user friendly for the citizens. In the meantime, staff is working on bringing the current website up to date.

Agenda Program - Staff has reviewed several agenda program software programs. A proposal will be presented to the City Manager in February/March for the new budget.

May General Election - Staff has completed the candidate packets and are ready for candidates to pick up. February 14, 2020 is the final day to file an application to be placed on the ballot. The City Secretary's office will be open until 5:00 pm on Friday, February 14, 2020 to accept applications.

Records Management - Staff has started the inventory of city records. Each record will be recorded and labeled according to the Texas State Library and Archives Commission, and processed as required.

Ordinance/Resolution/Minutes - Staff is changing the process of storing City Ordinances, Resolutions, and Minutes. Currently the records are kept on regular paper and stored in a file cabinet or binder. Staff is updating to Archival Paper that is meant to be used for historical value. The Books will help protect and preserve the City documents (history). The archival paper and books have been ordered and will be delivered in February. Each book will last approximately 3 years. In addition, for the ordinances and minutes that have been previously approved, they will be placed in a Archival Polyester Sheet Protector and then stored in a Preservation Box Album with slipcases.

Alcohol Permits- Staff has started the process of an inventorying the alcohol permits inside city limits. The forms have been updated and staff has started the process of bringing all permits up to date.

Code of Ordinances - The Code of Ordinances now contains all ordinances deemed appropriate to be included as enacted through January 16, 2020. Moving forward, the Code of Ordinances will be updated quarterly instead of yearly. In addition, as ordinances are passed, they will be placed in the Document Vault. To get to the Document Vault, go to the Code of Ordinances and it is the last tab on top.

CITY OF JOSHUA						
MARCH 2020						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1 	2 P&Z TEXAS INDEPENDENCE DAY	3 Primary Election	4	5	6	7
8 DAYLIGHT SAVING TIME STARTS 	9 TYPE A EDC TYPE B EDC	10	11 PAYROLL	12 ZBA	13 City Secretary Mandatory Office Hours begins	14
15	16	17 ST. PATRICK'S DAY 	18	19 CITY COUNCIL	20	21
22	23	24	25 PAYROLL	26	27	28
29	30	31				