



**AGENDA
CITY COUNCIL
WORK SESSION
REGULAR MEETING
SEPTEMBER 17, 2020
6:30 PM**

The Joshua City Council will hold a Work Session at 6:30 p.m. and a Regular Meeting, immediately following the Work Session, in the Council Chambers at the Joshua City Hall, located at 101 S. Main St., Joshua, Texas on September 17, 2020. This meeting is subject to the open meeting laws of the State of Texas.

City facilities are closed to the public in response to a health emergency specifically Coronavirus Disease (COVID-19). This meeting is available via live stream.

Join Zoom Meeting:

<https://us02web.zoom.us/j/85796898170?pwd=dmRIelQzTWNZZUtkWXFsbzBLaGcxQT09>

Meeting ID: 857 9689 8170 Passcode: 111738 or dial 1-346-248-7799

A member of the public who would like to submit a question on any item listed on this agenda may do so via the following options:

- Online: An online speaker card may be found on the city's website (cityofjoshuatx.us) on the Agenda/Minutes/Recordings page. Speaker cards received will be read during the meeting in the order received by the City Secretary.
- By phone: Please call 817/558-7447 ext. 2003 and provide your name, address, and question. Your question will be read by the City Secretary in the order they are received.

A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT

B. WORK SESSION

1. Review and discuss questions related to the budget report and financial statement for August 2020. (Staff Resource: J. Jones)
2. Questions regarding Regular Session agenda items.

C. PUBLIC FORUM, PRESENTATIONS AND RECOGNITION:

The City Council invites citizens to speak on any topic. However, unless the item is specifically noted on this agenda, the City Council is required under the Texas Open Meetings Act to limit its response to responding with a statement of specific factual information, reciting the City's existing policy, or directing the person making the inquiry to visit with City Staff about the issue. No Council deliberation is permitted. Each person will have 3 minutes to speak.

D. CONSENT AGENDA

1. Consider approval of minutes from the City Council Meeting held on August 20, 2020 and September 3, 2020. (Staff Resource: A. Holloway)
2. Discuss, consider, and possible action on an Ordinance amending the City of Joshua 2019-2020 FY Budget.

E. REGULAR AGENDA

1. Public Hearing on the proposed budget for the fiscal year beginning October 1, 2020 and ending September 30, 2021. (Staff Resource: J. Jones)
 - Staff Presentation
 - Those in Favor
 - Those Against
 - Staff Rebuttal
1. Discuss, consider, and possible action on an Ordinance adopting the Annual Budget for the fiscal year beginning October 1, 2020 and ending September 30, 2021. (Staff Resource: J. Jones)
2. Discuss, consider, and possible action on an Ordinance adopting the City of Joshua 2020 Property Tax Rate. (Staff Resource: J. Jones)
4. Public hearing on the request for zoning change from the Restricted Commercial District (C-1) to the Residential Single Family District (R-1) a 0.321 acre tract of land located in the College Addition, Lot 1 Block 3 locally known as 101 E. Twentieth St. (20th) Joshua, Johnson County, Texas 76058. The purpose of this request is to allow usage of the property as a Single Family Residential home. (Staff Resource: A. Maldonado)
 - Staff Presentation
 - Owner's Presentation
 - Those in Favor
 - Those Against
 - Owner's Rebuttal
5. Discuss, consider, and possible action on an Ordinance approving zoning change from the Restricted Commercial District (C-1) to the Residential Single Family District (R-1) a 0.321 acre tract of land located in the College Addition, Lot 1 Block 3 locally known as 101 E. Twentieth St. (20th) Joshua, Johnson County, Texas 76058. (Staff Resource: A. Maldonado)
6. Discuss, consider, and possible action on an Ordinance amending section 3.05.003, "Residential Uses," of Article 3.05, "Fences," of Chapter 3, "Building Regulations," of the Code of Ordinances by amending provisions related to the height of fences on residential Property. (Staff Resource: J. Jones)
7. Discuss, consider, and possible action on an Ordinance amending Article 4.02, "Garage Sales," of Chapter 4, "Business Regulations," of the Code of Ordinances by removing any reference to garage sales on non-Residential property in the City. (Staff Resource: A. Maldonado)
8. Discuss, consider, and possible action on a contract between Johnson County Emergency Services District No. 1 and the City of Joshua for providing Fire Extinguishment and other Emergency Services; and authorizing the Mayor to sign. (Staff Resource: J. Jones)
9. Discuss, consider, and possible action on authorizing the expenditure of \$3,800.00 to Johnson County for Brush Cuts for Eddie Street, County Road 1023, and County Road 909. (Staff Resource: M. Peacock)
10. Discuss, consider, and possible action on board appointments. (Staff Resource: A. Holloway)
11. Discuss, consider, and possible action on the JISD Coronavirus Relief Funds Match Request. (Staff Resource: J. Jones)

F. STAFF REPORT

August 2020

1. Police Department Report
2. Fire Department Report
3. Municipal Court Report
4. Public Works Report
5. Parks Report
6. Development Services Report
7. City Secretary Report

G. EXECUTIVE SESSION

The City Council of the City of Joshua will recess into Executive Session (Closed Meeting) pursuant to the provisions of chapter 551, Subchapter D, Texas Government Code, to discuss the following:

1. In accordance with the Texas Government Code, Section 551.074; To deliberate regarding the evaluation of a public officer or employee:
 - (a) Semi-annual Performance Assessment for City Secretary
 - (b) Semi-annual Performance Assessment for City Manager

H. RECONVENE INTO REGULAR SESSION

In accordance with Texas Government Code, Section 551, the City Council will reconvene into regular session and consider action, if any, on matters discussed in executive session.

I. FUTURE AGENDA ITEMS/REQUESTS BY COUNCILMEMBERS TO BE ON NEXT AGENDA

Councilmembers shall not comment upon, deliberate, or discuss any item that is not on the agenda. Councilmembers shall not make routine inquiries about operations or project status on an item that is not posted. Any Councilmember may, however, state an issue and a request that this issue be placed on a future agenda.

J. ADJOURNMENT

The City Council reserves the right to meet in Executive Session closed to the public at any time in the course of this meeting to discuss matters listed on the agenda, as authorized by the Texas Open Meetings Act, Texas Government Code, Chapter 551, including 551.071 (private consultation with the attorney for the City); 551.072 (discussing purchase, exchange, lease or value of real property); 551.074 (discussing personnel or to hear complaints against personnel); and 551.087 (discussing economic development negotiations). Any decision held on such matters will be taken or conducted in Open Session following the conclusion of the Executive Session.

Pursuant to Section 551.127, Texas Government Code, one or more Councilmembers may attend this meeting remotely using videoconferencing technology. The video and audio feed of the videoconferencing equipment can be viewed and heard by the public at the address posted above as the location of the meeting. A quorum will be physically present at the posted meeting location of City Hall.

In compliance with the Americans with Disabilities Act, the City of Joshua will provide reasonable accommodations for disabled persons attending this meeting. Requests should be received at least 24 hours prior to the scheduled meeting by contacting the City Secretary's office at 817/558-7447.

CERTIFICATE:

I hereby certify that the above agenda was posted on or before the 11th day of September, 2020, by 12:00 p.m. on the official bulletin board at Joshua City Hall, 101 S. Main, Joshua, Texas.

Alice Holloway
City Secretary

City of Joshua
Financial Statement (General Fund, Departmental Summary, Unaudited)
As of August 31, 2020

% OF YEAR COMPLETED: 91.67

	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
REVENUE SUMMARY							
Non-Departmental							
Tax Revenue	263,304.58	263,390.18	85.60	3,404,895.22	3,431,685.00	99.22%	26,789.78
Charges for Services	42,467.98	41,544.88	(923.10)	457,524.53	498,600.00	91.76%	41,075.47
Licenses, Permits & Fees	47,673.13	33,045.52	(14,627.61)	533,313.63	422,705.00	126.17%	(110,608.63)
Grants & Contributions	0.00	41.65	41.65	475.00	500.00	95.00%	25.00
Intergovernmental Revenues	0.00	13,859.17	13,859.17	8,821.01	166,310.00	0.00%	157,488.99
Fines & Forfeitures	0.00	0.00	0.00	1,211.12	0.00	0.00%	(1,211.12)
Investment Earnings	0.00	224.91	224.91	3,551.58	2,700.00	131.54%	(851.58)
Miscellaneous	106,119.98	6,518.22	(99,601.76)	330,501.79	78,250.00	422.37%	(252,251.79)
Transfers In	32,540.00	56,312.50	23,772.50	162,700.00	195,250.00	83.33%	32,550.00
TOTAL REVENUES	492,105.67	414,937.03	(77,168.64)	4,902,993.88	4,796,000.00	102.23%	(106,993.88)
EXPENDITURE SUMMARY							
Community Service							
Utilities	3,587.86	3,741.83	153.97	36,187.06	44,920.00	80.56%	8,732.94
Community Events	0.00	0.00	0.00	8,642.91	20,000.00	43.21%	11,357.09
Contract & Professional Services	26,392.82	26,666.67	273.85	274,762.41	320,000.00	85.86%	45,237.59
Repair & Maintenance	0.00	0.00	0.00	459.50	690.00	66.59%	230.50
Miscellaneous	2,615.47	9,621.58	7,006.11	44,118.94	49,365.00	89.37%	5,246.06
TOTAL Community Service	32,596.15	40,030.08	7,433.93	364,170.82	434,975.00	83.72%	70,804.18
Non-departmental							
Personnel	20.82	0.00	(20.82)	4,326.66	4,000.00	108.17%	(326.66)
Contract & Professional Services	3,626.07	4,264.96	638.89	103,484.30	99,020.00	104.51%	(4,464.30)
Debt Service	0.00	200.00	200.00	3,350.00	4,000.00	83.75%	650.00
Miscellaneous	112.90	3,425.00	3,312.10	72,651.16	93,455.00	77.74%	20,803.84
Transfers Out	0.00	0.00	0.00	0.00	297,455.00	0.00%	297,455.00
TOTAL Non-departmental	3,759.79	7,889.96	4,130.17	183,812.12	497,930.00	36.92%	314,117.88

City of Joshua
Financial Statement (General Fund, Departmental Summary, Unaudited)
As of August 31, 2020

% OF YEAR COMPLETED: 91.67

	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Mayor & Council							
Personnel	0.00	0.00	0.00	228.00	2,000.00	11.40%	1,772.00
Supplies	0.00	87.50	87.50	90.85	1,050.00	8.65%	959.15
TOTAL Augustor & Council	0.00	87.50	87.50	318.85	3,050.00	10.45%	2,731.15
Administration							
Personnel	36,286.90	37,865.59	1,578.69	440,132.03	492,005.00	89.46%	51,872.97
Supplies	299.14	1,239.91	940.77	17,175.02	19,885.00	86.37%	2,709.98
Repair & Maintenance	1,040.17	2,593.12	1,552.95	24,867.11	31,130.00	79.88%	6,262.89
Contract & Professional Services	4,699.29	12,685.92	7,986.63	51,059.21	56,250.00	90.77%	5,190.79
Utilities	2,313.95	2,499.08	185.13	23,220.22	30,000.00	77.40%	6,779.78
Miscellaneous	632.75	982.43	349.68	6,554.12	185,080.00	3.54%	178,525.88
TOTAL Administration	45,272.20	57,866.05	12,593.85	563,007.71	814,350.00	69.14%	251,342.29
Police Department							
Personnel	64,770.27	72,236.96	7,466.69	786,018.00	953,900.00	82.40%	167,882.00
Supplies	4,021.24	2,757.63	(1,263.61)	36,999.96	33,100.00	111.78%	(3,899.96)
Repair & Maintenance	2,590.57	4,607.19	2,016.62	58,414.10	55,300.00	105.63%	(3,114.10)
Contract & Professional Services	1,327.66	1,057.91	(269.75)	73,021.02	70,000.00	104.32%	(3,021.02)
Utilities	1,640.14	1,939.64	299.50	15,635.05	23,285.00	67.15%	7,649.95
Capital Outlay	0.00	2,415.70	2,415.70	38,775.82	68,605.00	56.52%	29,829.18
Miscellaneous	237.96	33.33	(204.63)	2,317.96	400.00	579.49%	(1,917.96)
TOTAL Police Department	74,587.84	85,048.36	10,460.52	1,011,181.91	1,204,590.00	83.94%	193,408.09

City of Joshua**Financial Statement (General Fund, Departmental Summary, Unaudited)**

% OF YEAR COMPLETED: 91.67

As of August 31, 2020

	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Public Works							
Personnel	13,640.46	15,274.07	1,633.61	191,875.96	206,340.00	92.99%	14,464.04
Supplies	14,583.11	14,407.15	(175.96)	124,992.46	172,955.00	72.27%	47,962.54
Repair & Maintenance	5,706.85	6,514.50	807.65	58,918.83	78,205.00	75.34%	19,286.17
Contract & Professional Services	99.29	1,686.82	1,587.53	18,253.86	20,250.00	90.14%	1,996.14
Utilities	429.22	566.44	137.22	4,550.69	6,800.00	66.92%	2,249.31
Capital Outlay	0.00	0.00	0.00	129,075.58	156,345.00	82.56%	27,269.42
TOTAL Public Works	<u>34,458.93</u>	<u>38,448.98</u>	<u>3,990.05</u>	<u>527,667.38</u>	<u>640,895.00</u>	<u>82.33%</u>	<u>113,227.62</u>
Municipal Court							
Personnel	4,302.29	7,269.04	2,966.75	54,293.19	94,715.00	57.32%	40,421.81
Supplies	87.77	154.10	66.33	683.00	1,850.00	36.92%	1,167.00
Repair & Maintenance	140.15	166.60	26.45	1,701.77	2,000.00	85.09%	298.23
Contract & Professional Services	2,289.29	2,969.27	679.98	33,270.19	35,635.00	93.36%	2,364.81
Miscellaneous	0.00	499.80	499.80	199.36	6,000.00	3.32%	5,800.64
TOTAL Municipal Court	<u>6,819.50</u>	<u>11,058.81</u>	<u>4,239.31</u>	<u>90,147.51</u>	<u>140,200.00</u>	<u>64.30%</u>	<u>50,052.49</u>
Development Services							
Personnel	15,356.91	12,396.97	(2,959.94)	182,935.93	160,585.00	113.92%	(22,350.93)
Supplies	116.67	304.07	187.40	3,253.38	3,650.00	89.13%	396.62
Repair & Maintenance	12.00	458.15	446.15	1,925.80	5,500.00	35.01%	3,574.20
Contract & Professional Services	21,027.79	1,006.75	(20,021.04)	229,942.32	12,085.00	1902.71%	(217,857.32)
Utilities	88.29	296.54	208.25	1,258.19	3,560.00	35.34%	2,301.81
Miscellaneous	0.00	41.67	41.67	0.00	500.00	0.00%	500.00
TOTAL Building/Code Comp.	<u>36,601.66</u>	<u>14,504.15</u>	<u>(22,097.51)</u>	<u>419,315.62</u>	<u>185,880.00</u>	<u>225.58%</u>	<u>(233,435.62)</u>

City of Joshua**Financial Statement (General Fund, Departmental Summary, Unaudited)**

% OF YEAR COMPLETED: 91.67

As of August 31, 2020

	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Animal Control							
Personnel	6,989.00	7,935.91	946.91	96,062.33	103,335.00	92.96%	7,272.67
Supplies	1,410.61	878.92	(531.69)	8,562.22	10,550.00	81.16%	1,987.78
Repair & Maintenance	723.17	2,399.16	1,675.99	15,329.89	28,800.00	53.23%	13,470.11
Contract & Professional Services	532.62	824.79	292.17	6,567.25	9,900.00	66.34%	3,332.75
Utilities	1,110.96	1,275.73	164.77	11,435.82	15,315.00	74.67%	3,879.18
TOTAL Animal Control	10,766.36	13,314.51	2,548.15	137,957.51	167,900.00	82.17%	29,942.49
Fire Department							
Personnel	15,168.84	34,805.99	19,637.15	172,487.41	462,355.00	37.31%	289,867.59
Supplies	4,858.14	4,132.15	(725.99)	38,669.79	49,600.00	77.96%	10,930.21
Repair & Maintenance	7,268.16	4,081.70	(3,186.46)	38,131.78	49,000.00	77.82%	10,868.22
Contract & Professional Services	473.26	1,939.37	1,466.11	20,844.36	23,280.00	89.54%	2,435.64
Utilities	2,865.72	2,850.10	(15.62)	27,034.02	34,215.00	79.01%	7,180.98
Miscellaneous	221.80	1,336.97	1,115.17	10,518.35	16,050.00	65.53%	5,531.65
Capital Outlay	0.00	0.00	0.00	12,282.52	12,245.00	100.31%	(37.52)
TOTAL Fire Department	30,855.92	49,146.28	18,290.36	319,968.23	646,745.00	49.47%	326,776.77
Park Maintenance							
Personnel	0.00	6,010.21	6,010.21	0.00	79,595.00	0.00%	79,595.00
Supplies	119.11	982.94	863.83	12,328.52	11,800.00	104.48%	(528.52)
Repair & Maintenance	463.92	2,528.23	2,064.31	36,452.71	30,350.00	120.11%	(6,102.71)
Contract & Professional Services	0.00	24.99	24.99	24.00	300.00	8.00%	276.00
Utilities	2,666.75	21,052.66	18,385.91	25,111.63	89,115.00	28.18%	64,003.37
Capital Outlay	0.00	1,163.70	1,163.70	0.00	13,970.00	0.00%	13,970.00
TOTAL Park Maintenance	3,249.78	31,762.73	28,512.95	73,916.86	225,130.00	32.83%	151,213.14
TOTAL EXPENDITURES	278,968.13	349,157.41	70,189.28	3,691,464.52	4,961,645.00	74.40%	1,270,180.48
TOTAL REVENUES OVER/UNDER EXPENDITURES	213,137.54	65,779.62	(147,357.92)	1,211,529.36	(165,645.00)		(1,377,174.36)



**MINUTES
CITY COUNCIL
REGULAR MEETING
AUGUST 20, 2020
6:30 PM**

City Council Present: Joe Hollarn, Mayor; Rick DePriest, Place 1; Mike Kidd, Place 2; Angela Nichols, Place 3; Robert Purdom, Place 4; Jerry Moore, Place 5; and Scott Kimble, Place 6.

City Council Absent: None

City Staff Present: Josh Jones, City Manager; Mike Peacock, Asst. City Manager; Aaron Maldonado, Development Services Director; and Alice Holloway, City Secretary.

City facilities are closed to the public in response to a health emergency specifically Coronavirus Disease (COVID-19). This meeting is available via live stream.

Join Zoom Meeting:

<https://us02web.zoom.us/j/82116910073?pwd=L2wweXduVllueHovbjZmNDE4R1U3Zz09>

Meeting ID: 82116910073 Passcode: 630978 One tap mobile +13462487799

A member of the public who would like to submit a question on any item listed on this agenda may do so via the following options:

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- By phone: Please call 817/558-7447 ext. 2003 and provide your name, address, and question. Your question will be read by the City Secretary in the order they are received.

A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT

Mayor Hollarn announced a quorum and called the meeting to order at 6:30 pm.

B. BUDGET WORKSHOP

1. Discuss the FY 2020-2021 Proposed Budget. (Staff Resource: J. Jones)

City Manager Jones explained the changes in the Truth in Taxation. In addition, the following budget items were discussed:

- Revenues
- Restricted Funds
- Reserves
- Expenditures

C. WORK SESSION

1. Review and discuss questions related to the budget report and financial statement for July 2020. (Staff Resource: J. Jones)

No discussion on this item.

2. Review and discuss information related to drainage issues affecting specific commercial businesses at 609-613 N. Broadway. (Staff Resource: M. Peacock)

Asst. City Manager Peacock gave an update on the drainage issues at 609-613 N. Broadway. Mr. Peacock stated that JSUD has agreed to help evaluate some of the problems. He stated that once staff has more details, they will get with Mr. Wright and try to find some solutions to help with the complications.

3. Review and discuss Ordinance No. 474-2009 regulating fences within the City limits.

After much discussion, City Council gave staff direction to prepare a draft ordinance amending the fence height regulation and place on the next regular agenda for consideration.

4. Questions regarding Regular Session agenda items.

No discussion on this item.

D. PUBLIC FORUM, PRESENTATIONS AND RECOGNATION:

The City Council invites citizens to speak on any topic. However, unless the item is specifically noted on this agenda, the City Council is required under the Texas Open Meetings Act to limit its response to responding with a statement of specific factual information, reciting the City's existing policy, or directing the person making the inquiry to visit with City Staff about the issue. No Council deliberation is permitted. Each person will have 3 minutes to speak.

1. Proclamation declaring September 17-23, 2020 as Constitution Week.

Mayor Hollarn read out loud and signed the proclamation declaring September 17-23, 2020 as Constitution Week.

E. CONSENT AGENDA

1. Consider approval of minutes from the City Council Meeting held on July 16, 2020 and July 27, 2020. (Staff Resource: A. Holloway)

Councilmember Kimble moved to approve the Consent Agenda. Councilmember Kidd seconded the motion. The motion passed unanimously.

F. REGULAR AGENDA

1. Consideration and approval of an Ordinance authorizing the issuance of "City of Joshua, Texas General Obligation Bonds, Series 2020", and other matters incident and related thereto. (Staff Resource: J. Jones)

Councilmember Moore moved to approve an Ordinance authorizing the issuance of "City of Joshua, Texas General Obligation Bonds, Series 2020", and other matters incident and related thereto. Councilmember Nichols seconded the motion. The motion passed unanimously.

2. Discuss, consider, and possible action on an Ordinance amending the City's previously adopted Election Ordinance to revise the early voting schedule for the General Election scheduled to be held on Tuesday, November 3, 2020. (Staff Resource: A. Holloway)

Councilmember Kimble moved to approve an Ordinance amending the City's previously adopted Election Ordinance to revise the early voting schedule for the General Election scheduled to be held on Tuesday, November 3, 2020. Councilmember Purdom seconded the motion. The motion passed unanimously.

3. Discuss, consider, and possible action on accepting submission of the 2020 no-new-revenue tax rate of \$0.761240 per \$100 taxable value and the voter-approval tax rate of \$0.755612 per \$100 taxable value. (Staff Resource: J. Jones)

Councilmember Purdom moved to accept the submission of the 2020 no-new-revenue tax rate of \$0.761240 per \$100 taxable value and the voter-approval tax rate of \$0.755612 per \$100 taxable value. Councilmember Kidd seconded the motion. The motion passed unanimously.

4. Discuss, consider, and possible action on a resolution proposing the adoption of a proposed total Ad Valorem Tax Rate for Fiscal Year 2021 and schedule a public hearing subject to all public hearing requirements of the Texas Property Tax Code. (Staff Resource: J. Jones)

Councilmember Moore moved to approve a resolution proposing the adoption of a proposed total Ad Valorem Tax Rate for Fiscal Year 2021 of \$0.765270 and schedule a public hearing to be held on September 3, 2020. Councilmember Kimble seconded the motion. The motion passed unanimously.

G. STAFF REPORT

July 2020

1. Police Department Report
2. Fire Department Report
3. Municipal Court Report
4. Public Works Report
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7. City Secretary Report

H. FUTURE AGENDA ITEMS/REQUESTS BY COUNCILMEMBERS TO BE ON NEXT AGENDA

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I. ADJOURNMENT

Mayor Hollarn adjourned the meeting at 8:09 pm.

Joe Hollarn, Mayor

ATTEST:

Alice Holloway, TRMC
City Secretary

Approved: September 17, 2020



**MINUTES
CITY COUNCIL
SPECIAL MEETING
SEPTEMBER 03, 2020
6:30 PM**

City Council Present: Joe Hollarn, Mayor; Rick DePriest, Place 1; Angela Nichols, Place 3; Robert Purdom, Place 4; Jerry Moore, Place 5; and Scott Kimble, Place 6.

City Council Absent: Mike Kidd, Place 2

City Staff Present: Josh Jones, City Manager; Mike Peacock, Asst. City Manager; Aaron Maldonado, Development Services Director; Shaun Short, Police Chief; and Alice Holloway, City Secretary.

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Meeting ID: 862 5406 7057 Passcode: 773559 or to join by phone, dial (346) 248-7799

A member of the public who would like to submit a question on any item listed on this agenda may do so via the following options:

- Online: An online speaker card may be found on the city's website (cityofjoshuatx.us) on the Agenda/Minutes/Recordings page. Speaker cards received will be read during the meeting in the order received by the City Secretary.
- By phone: Please call 817/558-7447 ext. 2003 and provide your name, address, and question. Your question will be read by the City Secretary in the order they are received.

A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT

Mayor Hollarn announced a quorum and called the meeting to order at 6:30 pm.

B. WORK SESSION

1. Discuss and review the Joshua Independent School District Coronavirus Relief Funds Match Request.

After a brief discussion regarding the request from JISD asking for matching funds, the council gave direction to staff to obtain more information/data and bring back to the next meeting.

2. Discussion on the potential deannexation of two parcels of land located at 170 and 171 Scarlet Oaks Drive, Joshua, Texas, 76058.

City Manager Jones gave a brief history of 170 and 171 Scarlet Oaks Drive. Mr. Jones explained that looking through old emails regarding this project; it is possible that the owner was told that permits were not required.

City Manager Jones stated that he does not recommend deannexing this property since all other surrounding property owners had to sign a development agreement or be annexed.

City Council gave staff direction to make owner get permits, pay fees, and City inspect what can be inspected.

D. PUBLIC FORUM, PRESENTATIONS AND RECOGNATION:

The City Council invites citizens to speak on any topic. However, unless the item is specifically noted on this agenda, the City Council is required under the Texas Open Meetings Act to limit its response to responding with a statement of specific factual information, reciting the City's existing policy, or directing the person making the inquiry to visit with City Staff about the issue. No Council deliberation is permitted. Each person will have 3 minutes to speak.

NA

E. REGULAR AGENDA

1. Public hearing on the Proposed Tax Rate for the City of Joshua for the Tax Year 2020, and announce the meeting date and time of adoption. (Staff Resource: J. Jones)

Mayor Hollarn opened the public hearing regarding the City of Joshua Proposed Tax Rate for Tax Year 2020 at 7:05 p.m.

City Manager Jones gave a brief update on the calculation of the tax rate. No public comments were made.

Mayor Hollarn closed the public hearing at 7:11 p.m.

2. Discuss, consider and possible action on amendments to the City's Employee Personnel Handbook. (Staff Resource: J. Jones)

City Manager Jones proposed amending the Employee Personnel Handbook by adding the following:

- Merit Pool Base – The “merit pool base” shall be the U.S. Bureau of Labor Consumer Price Index (“CPI”) for the DFW region as published in July annually and included in the City Manager’s annual proposed budget. If the July CPI is not published prior to the filing of the City Manager’s annual proposed budget, the May CPI shall be used.
- The City may elect to pay up to \$100.00/month in the form of an “off-set stipend” to a qualifying employee that has health insurance coverage from another source other than the City of Joshua if the employee chooses to use the other insurance in lieu of insurance with the City. The amount will be determined annually and is subject to budgetary considerations. This pay is subject to federal taxes. This benefit may be cancelled at any time.

Councilmember Purdom moved to approve the proposed amendments to the City Employee Personnel Handbook. Councilmember Nichols seconded the motion. The motion passed unanimously.

3. Discuss, consider, and possible action on an Interlocal Cooperative Agreement between the City of Joshua and Johnson County contracting for the provision of police dispatch services; and authorize the Mayor to sign. (Staff Resource: S. Short)

Councilmember Kimble moved to approve an Interlocal Cooperative Agreement between the City of Joshua and Johnson County contracting for the provision of police dispatch services and authorize the Mayor to sign. Councilmember Moore seconded the motion. The motion passed unanimously.

4. Discuss, consider and possible action on an Interlocal Cooperative Agreement between the City of Joshua and Johnson County contracting for the housing of individuals detained for Class C Misdemeanor offenses; and authorize the Mayor to sign. (Staff Resource: S. Short)

Councilmember Moore moved to approve an Interlocal Cooperative Agreement between the City of Joshua and Johnson County contracting for the housing of individuals detained for Class C Misdemeanor offenses and authorize the Mayor to sign. Councilmember Purdom seconded the motion. The motion passed unanimously.

5. Discuss, consider and possible action on the Official Ballot of the Texas Municipal League Intergovernmental Risk Pool Board of Trustees Election; and authorize the Mayor to execute the Official Ballot. (Staff Resource: A. Holloway)

Councilmember Moore moved to cast the following votes on the Official Ballot of the Texas Municipal League Intergovernmental Risk Pool Board of Trustees Election and authorize the Mayor to sign:

Place 1: Robert T. Herrera
Place 2: Chris Armacost
Place 3: George Hyde
Place 4: Sean Overeynder

Councilmember Purdom seconded the motion. The motion passed unanimously.

G. STAFF REPORT

June 2020

1. Police Department Report
2. Fire Department Report
3. Municipal Court Report
4. Public Works Report
5. Parks Report
6. Development Services Report
7. City Secretary Report

H. FUTURE AGENDA ITEMS/REQUESTS BY COUNCILMEMBERS TO BE ON NEXT AGENDA

Councilmembers shall not comment upon, deliberate, or discuss any item that is not on the agenda. Councilmembers shall not make routine inquiries about operations or project status on an item that is not posted. Any Councilmember may, however, state an issue and a request that this issue be placed on a future agenda.

I. ADJOURNMENT

Mayor Hollarn adjourned the meeting at 7:44 pm.

Joe Hollarn, Mayor

ATTEST:

Alice Holloway, TRMC
City Secretary

Approved: September 17, 2020



AMENDED ANNUAL BUDGET

**For the Fiscal Year
Beginning October 1, 2019
Ending September 30, 2020**

NOTICE

THIS BUDGET WILL RAISE MORE IN TOTAL PROPERTY TAXES THAN LAST YEAR'S BUDGET BY \$35,382 OR 1.37 %. AND OF THAT AMOUNT, \$80,204 IS TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE ROLL THIS YEAR.

	Amended FYE 2019-2020 Budget				Total Governmental Funds		
	General Fund	Debt Service Fund	Capital Improvements Fund	Other Funds	Amended FYE 2020	Adopted FYE 2020	Audited FYE 2019
BEGINNING FUND BALANCE	\$ 1,651,676	331,790	(25,586)	707,600	2,665,480	2,783,080	2,273,606
REVENUES & OTHER SOURCES							
REVENUES							
Taxes	\$ 3,121,950	883,105	-	870,860	4,875,915	4,628,500	4,466,032
Franchise Fees	360,275	-	-	-	360,275	372,645	368,678
Licenses, Permits & Fees	454,565	-	-	11,920	466,485	314,305	385,053
Charges for Services	497,305	-	-	-	497,305	498,000	461,244
Fines & Forfeitures	97,550	-	-	6,000	103,550	134,600	171,471
Grants & Contributions	9,360	-	-	-	9,360	166,810	27,929
Investment Earnings	3,550	-	2,000	1,850	7,400	6,300	11,837
Miscellaneous Revenue	230,505	-	-	-	230,505	78,250	76,990
Total Revenues	\$ 4,775,060	883,105	2,000	890,630	6,550,795	6,199,410	5,969,234
OTHER SOURCES							
Proceeds from Leases/Bonds	\$ -	-	-	-	-	-	372,000
Transfers In	125,000	150,000	502,455	-	777,455	792,705	467,960
Total Other Sources	\$ 125,000	150,000	502,455	-	777,455	792,705	839,960
TOTAL REVENUES & OTHER SOURCES	\$ 4,900,060	1,033,105	504,455	890,630	7,328,250	6,992,115	6,809,194
EXPENDITURES							
General Government	\$ 822,195	-	-	-	822,195	1,017,875	961,750
Public Safety	1,605,025	-	-	-	1,605,025	1,938,385	1,600,853
Public Works	585,835	-	-	-	585,835	695,710	606,283
Municipal Court	93,895	-	-	3,500	97,395	148,700	142,680
Development Services	874,080	-	-	50,370	924,450	677,355	696,751
Economic Development	-	-	-	-	-	-	57,203
Debt Service	125,725	919,630	-	220,730	1,266,085	1,266,090	1,175,417
Capital Outlays	124,610	-	311,690	23,000	459,300	437,125	708,423
Total Expenditures	\$ 4,231,365	919,630	311,690	297,600	5,760,285	6,181,240	5,949,360
OTHER USES							
Transfers Out	\$ 352,455	-	-	425,000	777,455	792,705	467,960
Total Other Uses	\$ 352,455	-	-	425,000	777,455	792,705	467,960
TOTAL EXPENDITURES & OTHER USES	\$ 4,583,820	919,630	311,690	722,600	6,537,740	6,973,945	6,417,320
ENDING FUND BALANCE	\$ 1,967,916	445,265	167,179	875,630	3,455,990	2,801,250	2,665,480



Annual Operating Budget

GENERAL FUND SUMMARY STATEMENT OF REVENUES & EXPENDITURES

DESCRIPTION	FYE 2018 Audited	FYE 2019 Audited	FYE 2020 Adopted Budget	FYE 2020 Amended Budget	FYE 2020 Adopted/2020 Amended Change
Beginning Fund Balance	\$ 1,529,273	\$ 1,579,190	\$ 1,700,499	\$ 1,651,676	-2.87%
REVENUE & OTHER SOURCES					
REVENUES					
Taxes	2,542,418	2,765,421	3,058,540	3,121,950	2.07%
Franchise Fees	347,500	368,678	372,645	360,275	-3.32%
Licenses, Permits & Fees	305,218	368,672	298,305	454,565	52.38%
Charges for Services	525,141	461,244	498,000	497,305	-0.14%
Fines & Forfeitures	127,316	162,486	125,000	97,550	-21.96%
Grants & Contributions	8,840	19,652	166,810	9,360	-94.39%
Interest	1,999	6,934	2,700	3,550	31.48%
Miscellaneous	100,053	76,990	78,250	230,505	194.58%
TOTAL REVENUES	\$ 3,958,485	\$ 4,230,077	\$ 4,600,250	\$ 4,775,060	3.80%
OTHER SOURCES					
Transfers In from Other Funds	259,235	166,885	195,250	125,000	-35.98%
TOTAL OTHER SOURCES	\$ 259,235	\$ 166,885	\$ 195,250	\$ 125,000	-35.98%
TOTAL REVENUES & OTHER SOURCES	\$ 4,217,720	\$ 4,396,962	\$ 4,795,500	\$ 4,900,060	2.18%
EXPENDITURES					
General Government	910,144	956,789	1,017,875	822,195	-19.22%
Public Safety	1,582,733	1,600,853	1,938,385	1,605,025	-17.20%
Public Works	625,687	606,283	695,710	585,835	-15.79%
Municipal Court	137,101	136,792	140,200	93,895	-33.03%
Development Services	764,831	696,751	620,855	874,080	40.79%
Debt Service	32,633	31,032	125,730	125,725	0.00%
Capital Outlay	93,959	96,976	125,435	124,610	-0.66%
TOTAL EXPENDITURES	\$ 4,147,088	\$ 4,125,476	\$ 4,664,190	\$ 4,231,365	-9.28%
OTHER USES					
Transfers Out to Other Funds	20,715	199,000	297,455	352,455	18.49%
TOTAL OTHER SOURCES	\$ 20,715	\$ 199,000	\$ 297,455	\$ 352,455	18.49%
TOTAL EXPENDITURES & OTHER USES	\$ 4,167,803	\$ 4,324,476	\$ 4,961,645	\$ 4,583,820	-7.61%
ENDING FUND BALANCE	\$ 1,579,190	\$ 1,651,676	\$ 1,534,354	\$ 1,967,916	28.26%



Annual Operating Budget

GENERAL FUND SUMMARY STATEMENT OF REVENUES BY SOURCE

DESCRIPTION	FYE 2018 Audited	FYE 2019 Audited	FYE 2020 Adopted Budget	FYE 2020 Amended Budget	FYE 2020 Adopted/2020 Amended Change
TAXES					
Property Taxes - Current	1,859,314	1,987,272	2,255,715	2,251,690	-0.18%
Property Taxes - P&I	17,397	15,015	-	21,795	100.00%
Sales Taxes	665,275	761,684	802,725	842,860	5.00%
Mixed Beverage Taxes	432	1,450	100	5,605	5505.00%
TOTAL TAXES	\$ 2,542,418	\$ 2,765,421	\$ 3,058,540	\$ 3,121,950	2.07%
FRANCHISE FEES	347,500	368,678	372,645	360,275	-3.32%
LICENSES, PERMITS & FEES					
Building Permits & Fees	252,696	321,532	250,000	412,510	65.00%
Gas Well Inspection Fees	30,600	28,621	26,000	26,000	0.00%
Utility Billing Late Fees	7,841	5,417	7,425	-	-100.00%
Utility Billing Admin Fees	13,491	12,352	14,280	13,390	-6.23%
Miscellaneous Fees	590	750	600	2,665	344.17%
TOTAL LICENSES, PERMITS & FEES	\$ 305,218	\$ 368,672	\$ 298,305	\$ 454,565	52.38%
CHARGES FOR SERVICE					
ESD Contract Fee	141,003	145,512	153,000	153,000	0.00%
ESD Staffing Reimbursement	900	-	-	-	0.00%
ESD Incentive Pay	-	5,940	-	8,600	100.00%
ESD Tax Reimbursement	57,551	-	-	-	0.00%
Utility Trash Collection Fees	325,687	309,792	345,000	335,705	-2.69%
TOTAL CHARGES FOR SERVICES	\$ 525,141	\$ 461,244	\$ 498,000	\$ 497,305	-0.14%
FINES & FORFEITURES					
Fines & Court Fees	127,316	160,286	125,000	96,350	-22.92%
Police Dept. Forfeitures	-	2,200	-	1,200	100.00%
TOTAL FINES & FORFEITURES	\$ 127,316	\$ 162,486	\$ 125,000	\$ 97,550	-21.96%
GRANTS & CONTRIBUTIONS					
General Fund Donations	230	7,305	500	500	0.00%
Fire Dept. Donations	-	-	-	-	0.00%
Animal Shelter Donations	-	-	-	-	0.00%
Police Dept. Donations	-	-	-	-	0.00%
LEOSE Funds	1,494	1,482	-	1,465	100.00%
Police Dept. Grants	2,168	2,965	-	1,395	0.00%
Fire Dept. Grants	4,948	7,900	166,310	6,000	-96.39%
TOTAL GRANTS & CONTRIBUTIONS	\$ 8,840	\$ 19,652	\$ 166,810	\$ 9,360	-94.39%
INTEREST	1,999	6,934	2,700	3,550	31.48%
MISCELLANEOUS	100,053	76,990	78,250	230,505	194.58%
TOTAL REVENUES	\$ 3,958,485	\$ 4,230,077	\$ 4,600,250	\$ 4,775,060	3.80%
OTHER SOURCES					
Transfer from Type A EDC Fund	25,000	30,000	30,000	30,000	0.00%
Transfer from Type B EDC Fund	234,235	136,885	165,250	95,000	-42.51%
TOTAL OTHER SOURCES	\$ 259,235	\$ 166,885	\$ 195,250	\$ 125,000	-35.98%
TOTAL REVENUES & OTHER SOURCES	\$ 4,217,720	\$ 4,396,962	\$ 4,795,500	\$ 4,900,060	2.18%

GENERAL FUND
SCHEDULE OF EXPENDITURES BY CLASSIFICATION

DESCRIPTION	FYE 2018 Audited	FYE 2019 Audited	FYE 2020 Adopted Budget	FYE 2020 Amended Budget	FYE 2020 Adopted/2020 Amended Change
GENERAL GOVERNMENT					
Non-departmental	169,958	164,891	200,475	198,715	-0.88%
Mayor & City Council	2,708	2,756	3,050	320	-89.51%
Administration	737,478	789,142	814,350	623,160	-23.48%
TOTAL GENERAL GOVERNMENT	\$ 910,144	\$ 956,789	\$ 1,017,875	\$ 822,195	-19.22%
PUBLIC SAFETY					
Police Department	1,043,665	1,053,935	1,135,985	1,125,995	-0.88%
Animal Control	155,141	157,605	167,900	152,390	-9.24%
Fire Department	383,927	389,313	634,500	326,640	-48.52%
TOTAL PUBLIC SAFETY	\$ 1,582,733	\$ 1,600,853	\$ 1,938,385	\$ 1,605,025	-17.20%
PUBLIC WORKS					
Public Works	437,793	421,309	484,550	490,835	1.30%
Parks & Recreation	187,894	184,974	211,160	95,000	-55.01%
TOTAL PUBLIC WORKS	\$ 625,687	\$ 606,283	\$ 695,710	\$ 585,835	-15.79%
MUNICIPAL COURT	137,101	136,792	140,200	93,895	-33.03%
DEVELOPMENT SERVICES					
Community Services	622,987	523,545	434,975	428,675	-1.45%
Building/Code Compliance	141,844	173,206	185,880	445,405	139.62%
TOTAL DEVELOPMENT SERVICES	\$ 764,831	\$ 696,751	\$ 620,855	\$ 874,080	40.79%
DEBT SERVICE					
Police Dept. Debt Service	11,219	9,601	9,605	9,600	-0.05%
Public Works Debt Service	9,174	9,191	103,880	103,880	0.00%
Fire Dept. Debt Service	12,240	12,240	12,245	12,245	0.00%
TOTAL DEBT SERVICE	\$ 32,633	\$ 31,032	\$ 125,730	\$ 125,725	0.00%
CAPITAL OUTLAY					
Police Dept. Capital Outlay	5,950	46,779	59,000	58,175	-1.40%
Public Works Capital Outlay	68,132	21,972	52,465	52,465	0.00%
Fire Dept. Capital Outlay	10,677	20,325	-	-	0.00%
Parks Capital Outlay	9,200	7,900	13,970	13,970	0.00%
TOTAL CAPITAL OUTLAY	\$ 93,959	\$ 96,976	\$ 125,435	\$ 124,610	-0.66%
TRANSFERS OUT					
Transfer to CIP Fund	20,715	199,000	297,455	352,455	18.49%
TOTAL TRANSFERS OUT	\$ 20,715	\$ 199,000	\$ 297,455	\$ 352,455	18.49%
TOTAL EXPENDITURES BY CLASSIFICATION	\$ 4,167,803	\$ 4,324,476	\$ 4,961,645	\$ 4,583,820	-7.61%



Annual Operating Budget

GENERAL FUND DEPARTMENTAL BUDGET DETAIL COMMUNITY SERVICES - NON-DEPARTMENTAL - MAYOR & COUNCIL

DESCRIPTION	FYE 2018 Audited	FYE 2019 Audited	FYE 2020 Adopted Budget	FYE 2020 Amended Budget	FYE 2020 Adopted/2020 Amended Change
COMMUNITY SERVICES					
100-01-5404 Contract Services	520,160	410,483	320,000	329,400	2.94%
100-01-5711 Street Lights	40,074	44,078	44,920	39,805	-11.39%
100-01-5800 Holiday Events	11,217	19,152	20,000	8,645	-56.78%
100-01-5900 JISD Library Contribution	21,025	21,300	21,265	21,265	0.00%
100-01-5901 McPherson House R&M	2,292	4,514	690	460	-33.33%
100-01-5902 Cle-Tran	6,168	6,386	6,600	6,600	0.00%
100-01-5903 City-wide Cleanup	7,289	6,343	6,500	6,500	0.00%
100-01-5905 Quarterly Newsletter	14,762	11,289	15,000	16,000	6.67%
TOTAL COMMUNITY SERVICES	\$ 622,987	\$ 523,545	\$ 434,975	\$ 428,675	-1.45%
NON-DEPARTMENTAL					
100-02-5160 Dues & Subscriptions	3,307	3,556	4,000	4,330	8.25%
100-02-5402 Legal Services	62,270	44,685	50,000	72,000	44.00%
100-02-5403 Ordinance Codification	-	-	1,200	-	-100.00%
100-02-5420 JCAD	37,543	39,675	42,320	40,600	-4.06%
100-02-5421 County Tax Assessor	5,176	5,273	5,500	5,200	-5.45%
100-02-5500 Debt Service Reports	3,750	3,450	4,000	4,000	0.00%
100-02-5940 Liability Insurance	22,787	24,220	24,950	24,365	-2.34%
100-02-5941 Property Insurance	24,364	26,605	27,405	27,550	0.53%
100-02-5942 Unrestricted Reserves	4,736	16,687	-	12,670	0.00%
100-02-5943 Technology Updates	6,025	740	41,100	3,900	-90.51%
100-02-5945 COVID-19 Expenses	-	-	-	4,100	100.00%
100-02-5979 Transfer Out to CIP	20,715	-	297,455	352,455	18.49%
TOTAL NON-DEPARTMENTAL	\$ 190,673	\$ 164,891	\$ 497,930	\$ 551,170	10.69%
MAYOR & COUNCIL					
100-03-5116 Reimbursements	-	-	-	-	0.00%
100-03-5116 Training & Travel	1,855	1,985	2,000	230	-88.50%
100-03-5116 Dues/Memberships	-	-	-	-	0.00%
100-03-5116 Office Supplies	7	212	50	10	100.00%
100-03-5116 Events & Awards	846	559	1,000	80	-92.00%
TOTAL MAYOR & COUNCIL	\$ 2,708	\$ 2,756	\$ 3,050	\$ 320	-89.51%



Annual Operating Budget

GENERAL FUND DEPARTMENTAL BUDGET DETAIL ADMINISTRATION

DESCRIPTION	FYE 2018 Audited	FYE 2019 Audited	FYE 2020 Adopted Budget	FYE 2020 Amended Budget	FYE 2020 Adopted/2020 Amended Change
PERSONNEL					
100-04-5110 Salaries	349,165	387,390	397,395	414,400	4.28%
100-04-5112 Worker's Comp. Ins.	908	890	900	945	5.00%
100-04-5117 Longevity Pay	1,516	3,512	2,000	1,820	-9.00%
100-04-5120 Payroll Taxes	5,660	6,944	5,850	6,620	13.16%
100-04-5130 Benefits	62,395	63,652	53,995	33,060	-38.77%
100-04-5140 TMRS	20,755	25,714	24,165	23,830	-1.39%
100-04-5150 Training & Travel	8,561	2,903	5,000	2,815	-43.70%
100-04-5160 Dues/Memberships	2,269	2,889	2,500	3,120	24.80%
100-04-5161 Surety Bonds	200	200	200	200	0.00%
TOTAL PERSONNEL	\$ 451,429	\$ 494,094	\$ 492,005	\$ 486,810	-1.06%
MATERIALS & SUPPLIES					
100-04-5212 Reference Materials	201	469	1,500	-	-100.00%
100-04-5220 Office Supplies	4,209	5,856	4,000	5,400	35.00%
100-04-5221 Printing	417	1,354	1,145	1,000	-12.66%
100-04-5222 Postage	2,215	1,320	2,640	1,320	-50.00%
TOTAL MATERIALS & SUPPLIES	\$ 7,042	\$ 8,999	\$ 9,285	\$ 7,720	-16.86%
REPAIRS & MAINTENANCE					
100-04-5330 City Hall R&M	19,885	15,839	20,000	17,235	-13.83%
100-04-5350 Office Equipment R&M	11,339	9,688	11,130	9,000	-19.14%
100-04-5409 Electronic Records Mgmt.	6,518	-	-	-	0.00%
100-04-5410 Software Maintenance	30,542	20,250	20,250	20,250	0.00%
TOTAL REPAIRS & MAINTENANCE	\$ 68,284	\$ 45,777	\$ 51,380	\$ 46,485	-9.53%
CONTRACT & PROFESSIONAL SERVICES					
100-04-5402 IT Services	5,059	4,270	5,000	5,000	0.00%
100-04-5403 Accounting & Audits	27,500	27,900	26,000	25,750	-0.96%
100-04-5404 Contract Services	4,259	6,186	5,000	8,105	62.10%
100-04-5931 Publishing & Filing Fees	9,519	8,652	10,000	6,000	-40.00%
100-04-5932 Engineering	76,325	81,544	94,750	-	-100.00%
100-04-5933 Planning	28,964	46,383	52,540	-	-100.00%
100-04-5934 Gas Well Inspections	26,000	26,000	26,000	-	-100.00%
TOTAL CONTRACT & PROF. SERVICES	\$ 177,626	\$ 200,935	\$ 219,290	\$ 44,855	-79.55%
OTHER USES					
100-04-5240 Election Expense	2,494	4,535	5,000	7,100	42.00%
100-04-5250 Office Equip./Furniture	1,912	5,853	5,600	3,500	-37.50%
100-04-5710 Utilities	27,311	27,177	27,430	23,770	-13.34%
100-04-5750 Mobile Technology	-	492	2,570	1,720	-33.07%
100-04-5909 Miscellaneous	1,380	1,280	1,790	1,200	-32.96%
TOTAL OTHER USES	\$ 33,097	\$ 39,337	\$ 42,390	\$ 37,290	-12.03%
TOTAL ADMINISTRATION	\$ 737,478	\$ 789,142	\$ 814,350	\$ 623,160	-23.48%



Annual Operating Budget

GENERAL FUND DEPARTMENTAL BUDGET DETAIL POLICE DEPARTMENT

DESCRIPTION	FYE 2018 Audited	FYE 2019 Audited	FYE 2020 Adopted Budget	FYE 2020 Amended Budget	FYE 2020 Adopted/2020 Amended Change
PERSONNEL					
100-05-5110 Salaries	722,411	694,775	762,200	719,355	-5.62%
100-05-5111 Overtime	23,504	28,113	25,000	15,000	-40.00%
100-05-5112 Worker's Comp. Ins.	17,017	17,324	18,405	18,600	1.06%
100-05-5117 Longevity Pay	3,744	6,864	3,860	2,320	-39.90%
100-05-5120 Payroll Taxes	13,192	13,036	11,610	13,380	15.25%
100-05-5130 Benefits	81,885	85,240	71,340	61,970	-13.13%
100-05-5140 TMRS	44,723	48,586	47,860	41,345	-13.61%
100-05-5150 Training & Travel	8,111	8,044	12,200	3,730	-69.43%
100-05-5160 Dues/Memberships	722	539	825	600	-27.27%
100-05-5161 Surety Bonds	100	100	100	100	0.00%
TOTAL PERSONNEL	\$ 915,409	\$ 902,621	\$ 953,400	\$ 876,400	-8.08%
MATERIALS & SUPPLIES					
100-05-5212 Reference Materials	-	74	-	-	0.00%
100-05-5213 Uniforms	3,630	2,710	5,200	4,750	-8.65%
100-05-5218 Law Enforce. Supplies	3,143	3,211	4,000	4,500	12.50%
100-05-5220 Office Supplies	2,161	2,356	2,750	3,000	9.09%
100-05-5222 Postage & Shipping	682	495	500	800	60.00%
100-05-5250 Equip. & Furniture	2,906	2,203	12,000	12,710	5.92%
100-05-5260 Safety Equipment	2,093	930	3,000	3,730	24.33%
TOTAL MATERIALS & SUPPLIES	\$ 14,615	\$ 11,979	\$ 27,450	\$ 29,490	7.43%
REPAIRS & MAINTENANCE					
100-05-5310 Vehicle R&M	12,988	11,134	13,000	20,100	54.62%
100-05-5310.01 Fuel, Oil & Service	21,891	21,804	20,000	16,850	-15.75%
100-05-5320 Equipment R&M	309	1,060	1,000	1,500	50.00%
100-05-5330 Building R&M	11,239	15,871	21,300	21,300	0.00%
100-05-5351 Copier Support	6,508	6,397	6,500	6,300	-3.08%
TOTAL REPAIRS & MAINTENANCE	\$ 52,935	\$ 56,266	\$ 61,800	\$ 66,050	6.88%
CONTRACT & PROFESSIONAL SERVICES					
100-05-5402 IT Services	6,109	5,079	6,200	5,500	-11.29%
100-05-5404 Service Agreements	13,366	27,718	43,000	48,100	11.86%
100-05-5408 Reporting System	13,747	16,401	14,300	14,200	-0.70%
TOTAL CONTRACT & PROF. SERVICES	\$ 33,222	\$ 49,198	\$ 63,500	\$ 67,800	6.77%
OTHER USES					
100-05-5180 Citizens Police Academy	1,065	514	500	-	-100.00%
100-05-5217 Criminal Investigations	8,609	10,872	5,500	8,500	54.55%
100-05-5218 Awards/Medals/Badges	461	65	150	50	0.00%
100-05-5219 Public Relations	-	155	-	-	0.00%
100-05-5710 Utilities	12,310	14,362	14,985	12,500	-16.58%
100-05-5750 Mobile Technology	4,512	7,580	8,300	4,630	-44.22%
100-05-5909 Miscellaneous	527	323	400	400	0.00%
100-05-5945 COVID-19	-	-	-	2,000	100.00%
TOTAL OTHER USES	\$ 27,484	\$ 33,871	\$ 29,835	\$ 28,080	-5.88%
Capital Outlay					
100-05-5600 Cap. Outlay > 5,000	5,950	42,915	29,000	29,000	0.00%
100-05-5601 Cap. Outlay < 5,000	-	3,864	30,000	29,175	-2.75%
TOTAL CAPITAL OUTLAY	\$ 5,950	\$ 46,779	\$ 59,000	\$ 58,175	-1.40%
DEBT SERVICE					
100-05-5611 Principal Expense	10,825	8,000	8,290	8,000	-3.50%
100-05-5612 Interest Expense	394	1,601	1,315	1,600	21.67%
TOTAL DEBT SERVICE	\$ 11,219	\$ 9,601	\$ 9,605	\$ 9,600	-0.05%
TOTAL POLICE DEPARTMENT	\$ 1,060,834	\$ 1,110,315	\$ 1,204,590	\$ 1,135,595	-5.73%



Annual Operating Budget

GENERAL FUND DEPARTMENTAL BUDGET DETAIL PUBLIC WORKS

DESCRIPTION	FYE 2018 Audited	FYE 2019 Audited	FYE 2020 Adopted Budget	FYE 2020 Amended Budget	FYE 2020 Adopted/2020 Amended Change
PERSONNEL					
100-06-5110 Salaries	139,240	129,008	157,175	158,795	1.03%
100-06-5111 Overtime	1,688	992	1,800	2,000	11.11%
100-06-5112 Worker's Comp. Ins.	8,807	8,555	9,570	9,575	0.05%
100-06-5117 Longevity Pay	496	616	410	700	70.73%
100-06-5120 Payroll Taxes	2,923	2,624	2,360	3,000	27.12%
100-06-5130 Benefits	25,101	16,441	23,780	21,325	-10.32%
100-06-5140 TMRS	8,869	8,655	9,645	9,645	0.00%
100-06-5150 Training & Travel	1,311	493	1,600	500	-68.75%
TOTAL PERSONNEL	\$ 188,435	\$ 167,384	\$ 206,340	\$ 205,540	-0.39%
MATERIALS & SUPPLIES					
100-06-5213 Uniforms	5,715	5,864	6,000	5,000	-16.67%
100-06-5220 Office Supplies	222	261	300	200	-33.33%
100-06-5270 Street Materials	169,594	137,519	165,155	135,000	-18.26%
TOTAL MATERIALS & SUPPLIES	\$ 175,531	\$ 143,644	\$ 171,455	\$ 140,200	-18.23%
REPAIRS & MAINTENANCE					
100-06-5310 Vehicle R&M	9,562	40,686	13,000	7,500	-42.31%
100-06-5310.01 Fuel, Oil & Service	12,487	11,661	15,085	9,000	-40.34%
100-06-5320 Equipment R&M	25,933	26,766	29,680	29,680	0.00%
100-06-5330 Building R&M	4,372	4,695	13,940	12,400	-11.05%
100-06-5331 Sign R&M	4,159	5,230	5,800	7,100	22.41%
100-06-5350 Office Equipment R&M	-	-	200	-	100.00%
TOTAL REPAIRS & MAINTENANCE	\$ 56,513	\$ 89,038	\$ 77,705	\$ 65,680	-15.48%
CONTRACT & PROFESSIONAL SERVICES					
100-06-5402 IT Services	1,268	1,254	2,050	2,300	12.20%
100-06-5404 Contract Services	7,485	13,393	18,200	18,200	0.00%
TOTAL CONTRACT & PROF. SERVICES	\$ 8,753	\$ 14,647	\$ 20,250	\$ 20,500	1.23%
OTHER USES					
100-06-5261 Equipment Rental	2,220	656	1,500	1,000	-33.33%
100-06-5332 Minor Tools	78	332	500	500	0.00%
100-06-5710 Utilities	4,901	4,835	5,000	3,950	-21.00%
100-06-5750 Mobile Technology	1,362	773	1,800	1,000	-44.44%
TOTAL OTHER USES	\$ 8,561	\$ 6,596	\$ 8,800	\$ 6,450	-26.70%
Capital Outlay					
100-06-5600 Cap. Outlay > 5,000	68,132	21,972	34,875	34,875	0.00%
100-06-5601 Cap. Outlay < 5,000	-	-	17,590	17,590	100.00%
TOTAL CAPITAL OUTLAY	\$ 68,132	\$ 21,972	\$ 52,465	\$ 52,465	0.00%
DEBT SERVICE					
100-06-5611 Principal Expense	8,536	8,865	86,885	87,120	0.27%
100-06-5612 Interest Expense	638	326	16,995	16,760	-1.38%
TOTAL DEBT SERVICE	\$ 9,174	\$ 9,191	\$ 103,880	\$ 103,880	0.00%
TOTAL PUBLIC WORKS	\$ 515,099	\$ 452,472	\$ 640,895	\$ 594,715	-7.21%



Annual Operating Budget

GENERAL FUND DEPARTMENTAL BUDGET DETAIL MUNICIPAL COURT

DESCRIPTION	FYE 2018 Audited	FYE 2019 Audited	FYE 2020 Adopted Budget	FYE 2020 Amended Budget	FYE 2020 Adopted/2020 Amended Change
PERSONNEL					
100-07-5110 Salaries	72,127	73,561	75,395	46,045	-38.93%
100-07-5111 Overtime	601	542	600	350	-41.67%
100-07-5112 Worker's Comp. Ins.	179	175	175	200	14.29%
100-07-5117 Longevity Pay	812	1,608	940	855	-9.04%
100-07-5120 Payroll Taxes	1,392	1,385	1,135	700	-38.33%
100-07-5130 Benefits	10,690	12,800	9,515	5,465	-42.56%
100-07-5140 TMRS	4,407	5,009	4,655	2,755	-40.82%
100-07-5150 Training & Travel	1,581	1,335	2,000	1,200	-40.00%
100-07-5140 Dues & Memberships	80	40	100	55	-45.00%
100-07-5160 Surety Bond	100	100	200	100	-50.00%
TOTAL PERSONNEL	\$ 91,969	\$ 96,555	\$ 94,715	\$ 57,725	-39.05%
MATERIALS & SUPPLIES					
100-07-5220 Office Supplies	202	122	200	250	25.00%
100-07-5221 Printing	646	288	650	-	-100.00%
100-07-5222 Postage	923	673	1,000	500	-50.00%
100-07-5350 Office Equip. R&M	1,872	1,756	2,000	1,800	-10.00%
TOTAL MATERIALS & SUPPLIES	\$ 3,643	\$ 2,839	\$ 3,850	\$ 2,550	-33.77%
CONTRACT & PROFESSIONAL SERVICES					
100-07-5401 IT Services	1,095	1,091	1,235	2,020	63.56%
100-07-5402 Legal	6,000	6,000	6,000	2,500	-58.33%
100-07-5404 Municipal Judge	26,400	26,400	26,400	26,400	0.00%
TOTAL CONTRACT & PROF. SERVICES	\$ 33,495	\$ 33,491	\$ 33,635	\$ 30,920	-8.07%
OTHER USES					
100-07-5410 Warrant Collection Fees	1,908	3,026	2,000	2,500	25.00%
100-07-5910 Warrant Entry Fees	6,086	881	6,000	200	-96.67%
TOTAL OTHER USES	\$ 7,994	\$ 3,907	\$ 8,000	\$ 2,700	-66.25%
TOTAL MUNICIPAL COURT	\$ 137,101	\$ 136,792	\$ 140,200	\$ 93,895	-33.03%



**GENERAL FUND
DEPARTMENTAL BUDGET DETAIL
BUILDING & CODE COMPLIANCE**

Annual Operating Budget

DESCRIPTION		FYE 2018 Audited	FYE 2019 Audited	FYE 2020 Adopted Budget	FYE 2020 Amended Budget	FYE 2020 Adopted/2020 Amended Change
PERSONNEL						
100-08-5110	Salaries	54,666	122,378	131,950	164,710	24.83%
100-08-5111	Overtime	-	115	500	250	-50.00%
100-08-5112	Worker's Comp. Ins.	276	280	300	525	75.00%
100-08-5117	Longevity Pay	536	792	555	445	-19.82%
100-08-5120	Payroll Taxes	1,125	2,546	1,960	2,655	35.46%
100-08-5130	Benefits	9,826	13,688	14,270	19,115	33.95%
100-08-5140	TMRS	3,363	7,748	8,050	9,740	20.99%
100-08-5150	Training & Travel	565	1,874	2,800	400	-85.71%
100-08-5160	Dues & Memberships	130	310	200	300	50.00%
100-08-5161	Surety Bonds	-	100	-	200	100.00%
TOTAL PERSONNEL		\$ 70,487	\$ 149,831	\$ 160,585	\$ 198,340	23.51%
MATERIALS & SUPPLIES						
100-08-5213	Uniforms	549	417	800	300	-62.50%
100-08-5220	Office Supplies	298	613	900	300	-66.67%
100-08-5221	Printing	635	100	700	500	-28.57%
100-08-5222	Postage	439	172	400	350	-12.50%
100-08-5250	Office Equip. & Furniture	853	2,259	850	2,015	137.06%
TOTAL MATERIALS & SUPPLIES		\$ 2,774	\$ 3,561	\$ 3,650	\$ 3,465	-5.07%
REPAIRS & MAINTENANCE						
100-08-5310	Vehicle R&M	129	80	500	100	-80.00%
100-08-5310.01	Fuel, Oil & Service	1,121	611	1,500	1,000	-33.33%
100-08-5330	Building R&M	2,544	3,818	3,500	1,000	-71.43%
TOTAL REPAIRS & MAINTENANCE		\$ 3,794	\$ 4,509	\$ 5,500	\$ 2,100	-61.82%
CONTRACT & PROFESSIONAL SERVICES						
100-08-5402	IT Services	1,227	1,305	1,285	3,300	156.81%
100-08-5404	Contract Services	53,266	3,978	2,500	4,000	60.00%
100-08-5406	Nuisance Abatement	1,400	1,150	2,000	1,000	-50.00%
100-08-5932	Engineering	-	-	-	135,000	100.00%
100-08-5404	Planning	-	-	-	65,000	100.00%
100-08-5406	Gas Well Inspections	-	-	-	26,000	100.00%
TOTAL CONTRACT & PROF. SERVICES		\$ 55,893	\$ 6,433	\$ 5,785	\$ 234,300	3950.13%
OTHER USES						
100-08-5403	Software	6,125	6,300	6,300	6,300	0.00%
100-08-5710	Utilities	1,467	1,897	2,500	-	-100.00%
100-08-5750	Mobile Technology	1,304	675	1,060	900	-15.09%
100-08-5910	Property Liens	-	-	500	-	100.00%
TOTAL OTHER USES		\$ 8,896	\$ 8,872	\$ 10,360	\$ 7,200	-30.50%
TOTAL BUILDING & CODE COMPLIANCE		\$ 141,844	\$ 173,206	\$ 185,880	\$ 445,405	139.62%



Annual Operating Budget

GENERAL FUND DEPARTMENTAL BUDGET DETAIL ANIMAL CONTROL

DESCRIPTION	FYE 2018 Audited	FYE 2019 Audited	FYE 2020 Adopted Budget	FYE 2020 Amended Budget	FYE 2020 Adopted/2020 Amended Change
PERSONNEL					
100-09-5110 Salaries	76,249	77,527	78,780	78,780	0.00%
100-09-5111 Overtime	1,836	1,712	2,000	2,750	37.50%
100-09-5112 Worker's Comp. Ins.	2,319	2,480	2,600	2,675	2.88%
100-09-5117 Longevity Pay	960	2,112	1,155	1,155	0.00%
100-09-5120 Payroll Taxes	1,496	1,590	1,215	1,500	23.46%
100-09-5130 Benefits	11,856	12,846	10,015	10,600	5.84%
100-09-5140 TMRS	4,088	5,069	4,770	4,770	0.00%
100-09-5150 Training & Travel	1,950	1,697	2,500	2,500	0.00%
100-09-5160 Dues/Memberships	100	100	100	100	0.00%
100-09-5161 Surety Bonds	-	200	200	100	-50.00%
TOTAL PERSONNEL	\$ 100,854	\$ 105,333	\$ 103,335	\$ 104,930	1.54%
MATERIALS & SUPPLIES					
100-09-5213 Uniforms	141	1,093	1,000	700	-30.00%
100-09-5220 Office Supplies	685	1,126	750	500	-33.33%
100-09-5222 Postage	429	571	500	400	-20.00%
100-09-5280 Microchips	318	1,900	3,500	1,600	-54.29%
100-09-5282 Medical Supplies	2,287	3,254	300	3,500	1066.67%
100-09-5330.01 Animal Food	4,623	2,720	3,600	3,600	0.00%
TOTAL MATERIALS & SUPPLIES	\$ 8,483	10,664	9,650	10,300	6.74%
REPAIRS & MAINTENANCE					
100-09-5310 Vehicle R&M	1,072	913	1,700	1,000	-41.18%
100-09-5310.01 Fuel, Oil & Service	2,108	1,731	1,000	1,500	50.00%
100-09-5320 Equipment R&M	65	-	500	-	100.00%
100-09-5330 Building R&M	18,574	14,270	22,000	10,000	-54.55%
100-09-5350 Office Equip. R&M	48	-	-	1,250	100.00%
TOTAL REPAIRS & MAINTENANCE	\$ 21,867	\$ 16,914	\$ 25,200	\$ 13,750	-45.44%
CONTRACT & PROFESSIONAL SERVICES					
100-09-5402 IT Services	3,831	3,755	4,200	3,800	-9.52%
100-09-5404 Contract Services	2,229	2,257	2,200	2,500	13.64%
100-09-5408 Professional Services	2,606	2,616	3,500	1,750	-50.00%
TOTAL CONTRACT & PROF. SERVICES	\$ 8,666	\$ 8,628	\$ 9,900	\$ 8,050	-18.69%
OTHER USES					
100-09-5250 Office Equip. & Furniture	53	-	2,500	1,660	100.00%
100-09-5284 Rabies Vouchers	285	409	2,000	250	-87.50%
100-09-5710 Utilities	13,756	14,480	14,115	12,250	-13.21%
100-09-5750 Mobile Technology	1,177	1,177	1,200	1,200	0.00%
TOTAL OTHER USES	\$ 15,271	\$ 16,066	\$ 19,815	\$ 15,360	-22.48%
TOTAL ANIMAL CONTROL	\$ 155,141	\$ 157,605	\$ 167,900	\$ 152,390	-9.24%



Annual Operating Budget

GENERAL FUND DEPARTMENTAL BUDGET DETAIL FIRE DEPARTMENT

DESCRIPTION	FYE 2018 Audited	FYE 2019 Audited	FYE 2020 Adopted Budget	FYE 2020 Amended Budget	FYE 2020 Adopted/2020 Amended Change
PERSONNEL					
100-10-5110 Salaries	159,737	155,565	333,530	137,835	-58.67%
100-10-5112 Worker's Comp. Ins.	7,268	8,899	9,200	8,200	-10.87%
100-10-5117 Longevity Pay	568	1,328	760	285	-62.50%
100-10-5120 Payroll Taxes	2,765	2,837	4,915	2,475	-49.64%
100-10-5130 Benefits	16,676	12,965	33,295	5,000	-84.98%
100-10-5410 TMRS	9,479	10,421	20,225	8,000	-60.44%
100-10-5150 Training & Travel	5,913	13,378	20,550	1,200	-94.16%
100-10-5160 Dues/Memberships	2,725	1,306	4,880	4,600	-5.74%
100-10-5180 Volunteer Incentive	12,785	22,663	25,000	12,790	-48.84%
100-10-5181 Staff Immunizations	3,468	1,785	3,000	1,500	-50.00%
100-10-5182 Insurance (VFIS)	4,948	4,908	7,000	500	-92.86%
TOTAL PERSONNEL	\$ 226,332	\$ 236,055	\$ 462,355	\$ 182,385	-60.55%
MATERIALS & SUPPLIES					
100-10-5213 Uniforms	1,918	2,110	6,000	5,000	-16.67%
100-10-5220 Office Supplies	964	1,283	1,000	1,400	40.00%
100-10-5222 Postage	93	279	100	50	-50.00%
100-10-5264 Radios & Mics	3,570	1,785	1,000	-	-100.00%
100-10-5290 Fire Fighting Supplies	2,727	3,810	4,500	10,000	122.22%
100-10-5291 EMS Supplies	7,566	3,585	10,000	3,680	-63.20%
100-10-5293 Safety Equipment	20,434	22,396	24,500	21,000	-14.29%
TOTAL MATERIALS & SUPPLIES	\$ 37,272	\$ 35,248	\$ 47,100	\$ 41,130	-12.68%
REPAIRS & MAINTENANCE					
100-10-5310 Vehicle R&M	33,412	27,473	25,000	20,000	-20.00%
100-10-5310.01 Fuel, Oil & Service	8,293	8,935	9,000	6,000	-33.33%
100-10-5320 Equipment R&M	687	785	2,000	2,250	12.50%
100-10-5330 Building R&M	7,270	11,219	8,000	10,000	25.00%
100-10-5350 Office Equip. R&M	7,460	2,903	5,000	2,425	-51.50%
TOTAL REPAIRS & MAINTENANCE	\$ 57,122	\$ 51,315	\$ 49,000	\$ 40,675	-16.99%
CONTRACT & PROFESSIONAL SERVICES					
100-10-5402 IT Services	4,707	5,064	4,500	5,000	11.11%
100-10-5403 Contract Services	13,550	12,575	18,780	16,000	-14.80%
TOTAL CONTRACT & PROF. SERVICES	\$ 18,257	\$ 17,639	\$ 23,280	\$ 21,000	-9.79%
OTHER USES					
100-10-5402 Awards	2,512	1,011	1,500	1,000	-33.33%
100-10-5296 Fire Prevention Program	236	973	1,000	-	-100.00%
100-10-5710 Utilities	26,837	28,629	28,435	24,555	-13.65%
100-10-5750 Mobile Technology	4,215	5,690	5,780	5,345	-7.53%
100-10-5908 Emergency Management	11,144	12,713	15,750	10,250	-34.92%
100-10-5909 Miscellaneous	-	40	300	300	0.00%
TOTAL OTHER USES	\$ 44,944	\$ 49,056	\$ 52,765	\$ 41,450	-21.44%
Capital Outlay					
100-10-5600 Cap. Outlay > 5,000	10,677	20,325	-	-	0.00%
TOTAL CAPITAL OUTLAY	\$ 10,677	\$ 20,325	\$ -	\$ -	0.00%
DEBT SERVICE					
100-10-5611 Principal Expense	10,973	11,377	11,815	11,815	0.00%
100-10-5612 Interest Expense	1,267	863	430	430	0.00%
TOTAL DEBT SERVICE	\$ 12,240	\$ 12,240	\$ 12,245	\$ 12,245	0.00%
TOTAL FIRE DEPARTMENT	\$ 406,844	\$ 421,878	\$ 646,745	\$ 338,885	-47.60%



Annual Operating Budget

GENERAL FUND DEPARTMENTAL BUDGET DETAIL PARKS & RECREATION - Maintenance & Operations Only

DESCRIPTION	FYE 2018 Audited	FYE 2019 Audited	FYE 2020 Adopted Budget	FYE 2020 Amended Budget	FYE 2020 Adopted/2020 Amended Change
PERSONNEL					
100-11-5110 Salaries	58,432	59,399	59,880	-	-100.00%
100-11-5111 Overtime	2,425	1,743	2,250	-	-100.00%
100-11-5112 Worker's Comp. Ins.	1,986	1,930	2,000	-	-100.00%
100-11-5117 Longevity Pay	244	768	480	-	-100.00%
100-11-5120 Payroll Taxes	1,232	1,139	930	-	-100.00%
100-11-5130 Benefits	11,875	12,797	9,515	-	-100.00%
100-11-5140 TMRS	3,752	4,239	3,790	-	-100.00%
100-11-5150 Training & Travel	-	29	750	-	-100.00%
TOTAL PERSONNEL	\$ 79,946	\$ 82,044	\$ 79,595	\$ -	-100.00%
MATERIALS & SUPPLIES					
100-11-5213 Uniforms	1,095	1,412	1,500	1,000	-33.33%
100-11-5220 Office Supplies	136	222	150	150	0.00%
100-11-5270 Parks Materials & Supp.	10,335	10,308	10,000	12,000	20.00%
100-11-5275 Field Materials & Supp.	3,855	3,535	4,000	2,000	-50.00%
TOTAL MATERIALS & SUPPLIES	\$ 15,421	\$ 15,477	\$ 15,650	\$ 15,150	-3.19%
REPAIRS & MAINTENANCE					
100-11-5310 Vehicle R&M	226	396	500	600	20.00%
100-11-5310.01 Fuel, Oil & Service	1,528	1,970	2,000	1,500	-25.00%
100-11-5320 Equipment R&M	593	1,371	1,500	1,550	3.33%
100-11-5330 Park Building R&M	922	2,036	1,500	1,000	-33.33%
100-11-5335 Dept. Building R&M	275	933	750	1,250	66.67%
100-11-5340 Irrigation R&M	5,875	5,227	20,000	30,000	50.00%
TOTAL REPAIRS & MAINTENANCE	\$ 9,419	\$ 11,933	\$ 26,250	\$ 35,900	36.76%
CONTRACT & PROFESSIONAL SERVICES					
100-11-5402 IT Services	209	29	300	30	-90.00%
TOTAL CONTRACT & PROF. SERVICES	\$ 209	\$ 29	\$ 300	\$ 30	-90.00%
OTHER USES					
100-11-5261 Equipment Rental	-	-	150	-	100.00%
100-11-5331 Minor Tools	48	50	100	-	-100.00%
100-11-5710 Building Utilities	5,109	4,601	5,825	4,200	-27.90%
100-11-5715 Park Utilities	76,462	69,743	81,760	25,000	-69.42%
100-11-5720 Gas	-	-	600	-	100.00%
100-11-5750 Mobile Technology	1,280	1,097	930	750	-19.35%
TOTAL OTHER USES	\$ 82,899	\$ 75,491	\$ 89,365	\$ 29,950	-66.49%
Capital Outlay					
100-11-5600 Cap. Outlay > 5,000	9,200	7,900	9,970	9,970	0.00%
100-11-5601 Cap. Outlay < 5,000	-	-	4,000	4,000	100.00%
TOTAL CAPITAL OUTLAY	\$ 9,200	\$ 7,900	\$ 13,970	\$ 13,970	0.00%
TOTAL PARKS & RECREATION	197,094	192,874	225,130	95,000	-57.80%



**DEBT SERVICE FUND
STATEMENT OF REVENUES & EXPENDITURES**

DESCRIPTION	FYE 2018 Audited	FYE 2019 Audited	FYE 2020 Adopted Budget	FYE 2020 Amended Budget	FYE 2020 Adopted/2020 Amended Change
Beginning Fund Balance	\$ 168,162	\$ 249,519	\$ 330,944	\$ 331,790	0.26%
REVENUES & OTHER SOURCES					
REVENUES					
Property Taxes - Current	836,975	893,697	727,630	875,210	20.28%
Property Taxes - P&I	7,699	6,764	-	7,895	100.00%
TOTAL REVENUES	\$ 844,674	\$ 900,461	\$ 727,630	\$ 883,105	21.37%
OTHER USES					
Transfers In from Other Funds	148,495	100,575	150,000	150,000	0.00%
TOTAL OTHER SOURCES	\$ 148,495	\$ 100,575	\$ 150,000	\$ 150,000	0.00%
TOTAL REVENUES & OTHER SOURCES	993,169	1,001,036	877,630	1,033,105	17.72%
EXPENDITURES					
Debt Service - Principal	625,000	650,000	670,000	670,000	0.00%
Debt Service - Interest	286,812	268,765	249,630	249,630	0.00%
TOTAL EXPENDITURES	\$ 911,812	\$ 918,765	\$ 919,630	\$ 919,630	0.00%
ENDING FUND BALANCE	\$ 249,519	\$ 331,790	\$ 288,944	\$ 445,265	54.10%



**CAPITAL IMPROVEMENT FUND
STATEMENT OF REVENUES & EXPENDITURES**

DESCRIPTION	FYE 2018 Audited	FYE 2019 Audited	FYE 2020 Adopted Budget	FYE 2020 Amended Budget	FYE 2020 Adopted/2020 Amended Change
Beginning Fund Balance	\$ 144,544	\$ 12,234	\$ 14,234	\$ (25,586)	-279.75%
REVENUES & OTHER SOURCES					
REVENUES					
Interest	1,027	2,627	2,000	2,000	0.00%
Grants & Contributions	140,856	-	-	-	0.00%
TOTAL REVENUES	\$ 141,883	\$ 2,627	\$ 2,000	\$ 2,000	0.00%
OTHER USES					
Lease Proceeds	120,041	372,000	-	-	0.00%
Transfers In from Other Funds	20,715	199,000	447,455	502,455	12.29%
TOTAL OTHER SOURCES	\$ 140,756	\$ 571,000	\$ 447,455	\$ 502,455	12.29%
TOTAL REVENUES & OTHER SOURCES	282,639	573,627	449,455	504,455	12.24%
EXPENDITURES					
Capital Outlay	414,949	611,447	311,690	311,690	0.00%
TOTAL EXPENDITURES	\$ 414,949	\$ 611,447	\$ 311,690	\$ 311,690	0.00%
ENDING FUND BALANCE	\$ 12,234	\$ (25,586)	\$ 151,999	\$ 167,179	9.99%



TYPE A EDC
STATEMENT OF REVENUES & EXPENDITURES

DESCRIPTION	FYE 2018 Audited	FYE 2019 Audited	FYE 2020 Adopted Budget	FYE 2020 Amended Budget	FYE 2020 Adopted/ 2020 Amended Change
Beginning Fund Balance	\$ 70,999	\$ 231,407	\$ 353,217	\$ 322,935	-8.57%
REVENUE & OTHER SOURCES					
REVENUES					
Sales Taxes	332,638	377,656	401,365	421,430	5.00%
Grants & Contributions	-	8,277	-	-	0.00%
Interest	318	807	600	850	41.67%
Miscellaneous	2,984	-	-	-	0.00%
TOTAL REVENUES	\$ 335,940	\$ 386,740	\$ 401,965	\$ 422,280	5.05%
OTHER SOURCES					
Bond Proceeds	1,945,000	-	-	-	0.00%
Transfers In from Other Funds	-	-	-	-	0.00%
TOTAL OTHER SOURCES	\$ 1,945,000	\$ -	\$ -	\$ -	0.00%
TOTAL REVENUES & OTHER SOURCES	\$ 2,280,940	\$ 386,740	\$ 401,965	\$ 422,280	5.05%
EXPENDITURES					
General Government	-	4,935	-	-	0.00%
Economic Development	34,755	34,657	32,500	27,200	-16.31%
Debt Service	232,102	225,620	220,730	220,730	0.00%
Capital Outlay	1,828,675	-	-	23,000	0.00%
TOTAL EXPENDITURES	\$ 2,095,532	\$ 265,212	\$ 253,230	\$ 270,930	6.99%
OTHER USES					
Transfers Out to GF	25,000	30,000	30,000	30,000	0.00%
Transfers Out to CIP	-	-	150,000	150,000	100.00%
TOTAL OTHER SOURCES	\$ 25,000	\$ 30,000	\$ 180,000	\$ 180,000	0.00%
TOTAL EXPENDITURES & OTHER USES	\$ 2,120,532	\$ 295,212	\$ 433,230	\$ 450,930	4.09%
ENDING FUND BALANCE	\$ 231,407	\$ 322,935	\$ 321,952	\$ 294,285	-8.59%



**TYPE B CDC
STATEMENT OF REVENUES & EXPENDITURES**

DESCRIPTION	FYE 2018 Audited	FYE 2019 Audited	FYE 2020 Adopted Budget	FYE 2020 Amended Budget	FYE 2020 Adopted/ 2020 Amended Change
Beginning Fund Balance	\$ 105,430	\$ 32,643	\$ 175,193	\$ 168,117	-4.04%
REVENUE & OTHER SOURCES					
REVENUES					
300-4003 Sales Taxes	332,638	377,656	401,365	421,430	5.00%
300-4600 Interest	674	1,469	1,000	1,000	0.00%
300-4660 Pavilion Rental Fees	1,935	1,485	1,000	250	-75.00%
300-4670 JBA Use Fees	17,922	13,457	15,000	9,170	-38.87%
300-4901 Misc. Revenue	-	1,439	-	2,500	0.00%
TOTAL REVENUES	\$ 353,169	\$ 395,506	\$ 418,365	\$ 434,350	3.82%
OTHER SOURCES					
Transfers In from Other Funds	-	-	-	-	0.00%
TOTAL OTHER SOURCES	\$ -	\$ -	\$ -	\$ -	0.00%
TOTAL REVENUES & OTHER SOURCES	\$ 353,169	\$ 395,506	\$ 418,365	\$ 434,350	3.82%
EXPENDITURES					
300-00-5160 Dues/Subscriptions	1,210	-	-	-	0.00%
300-00-5160 Capital Outlay >\$5,000	-	-	-	-	100.00%
300-00-5850 Business Development	-	26	-	-	0.00%
300-00-5853 Joshua Area COC	29,500	19,000	19,000	19,000	0.00%
300-00-5920 Downtown Rev. Plan	6,134	-	-	-	0.00%
300-00-5955 Administrative	6,382	3,546	5,000	4,170	-16.60%
TOTAL EXPENDITURES	\$ 43,226	\$ 22,572	\$ 24,000	\$ 23,170	-3.46%
OTHER USES					
300-02-5975 Transfer Out to GF	234,235	136,885	165,250	95,000	-42.51%
300-02-5976 Transfer Out to DSF	148,495	100,575	150,000	150,000	0.00%
TOTAL OTHER USES	\$ 382,730	\$ 237,460	\$ 315,250	\$ 245,000	-22.28%
TOTAL EXPENDITURES & OTHER USES	\$ 425,956	\$ 260,032	\$ 339,250	\$ 268,170	-20.95%
ENDING FUND BALANCE	\$ 32,643	\$ 168,117	\$ 254,308	\$ 334,297	31.45%



**COURT SECURITY
STATEMENT OF REVENUES & EXPENDITURES**

DESCRIPTION	FYE 2018 Audited	FYE 2019 Audited	FYE 2020 Adopted Budget	FYE 2020 Amended Budget	FYE 2020 Adopted/2020 Amended Change
Beginning Fund Balance	\$ 22,789	\$ 18,439	\$ 17,919	\$ 17,789	-3.53%
REVENUE & OTHER SOURCES					
REVENUES					
Municipal Court Security Fees	4,375	3,850	4,000	3,000	-22.08%
TOTAL REVENUES	\$ 4,375	\$ 3,850	\$ 4,000	\$ 3,000	-22.08%
OTHER SOURCES					
Transfers In from Other Funds	-	-	-	-	0.00%
TOTAL OTHER SOURCES	\$ -	\$ -	\$ -	\$ -	0.00%
TOTAL REVENUES & OTHER SOURCES	\$ 4,375	\$ 3,850	\$ 4,000	\$ 3,000	-22.08%
EXPENDITURES					
Court Bailiff	3,000	3,000	3,000	-	-100.00%
Miscellaneous	-	-	-	-	0.00%
TOTAL EXPENDITURES	\$ 3,000	\$ 3,000	\$ 3,000	\$ -	-100.00%
OTHER USES					
Transfers Out to Other Funds	5,725	1,500	-	-	0.00%
TOTAL OTHER SOURCES	\$ 5,725	\$ 1,500	\$ -	\$ -	0.00%
TOTAL EXPENDITURES & OTHER USES	\$ 8,725	\$ 4,500	\$ 3,000	\$ -	-100.00%
ENDING FUND BALANCE	\$ 18,439	\$ 17,789	\$ 18,919	\$ 20,789	16.86%



**COURT TECHNOLOGY
STATEMENT OF REVENUES & EXPENDITURES**

DESCRIPTION	FYE 2018 Audited	FYE 2019 Audited	FYE 2020 Adopted Budget	FYE 2020 Amended Budget	FYE 2020 Adopted/2020 Amended Change
Beginning Fund Balance	\$ 304	\$ (522)	\$ 778	\$ 3,225	-717.82%
REVENUE & OTHER SOURCES					
REVENUES					
Fines & Forfeitures	5,834	5,135	5,600	3,000	-41.58%
TOTAL REVENUES	\$ 5,834	\$ 5,135	\$ 5,600	\$ 3,000	-41.58%
OTHER SOURCES					
Transfers In from Other Funds	5,725	1,500	-	-	0.00%
TOTAL OTHER SOURCES	\$ 5,725	\$ 1,500	\$ -	\$ -	0.00%
TOTAL REVENUES & OTHER SOURCES	\$ 11,559	\$ 6,635	\$ 5,600	\$ 3,000	-54.79%
EXPENDITURES					
Wireless Tech for PD	6,894	-	-	-	0.00%
Municipal Court Software	5,491	2,888	5,500	3,500	21.19%
Miscellaneous	-	-	-	-	0.00%
TOTAL EXPENDITURES	\$ 12,385	\$ 2,888	\$ 5,500	\$ 3,500	-36.36%
OTHER USES					
Transfers Out to Other Funds	-	-	-	-	0.00%
TOTAL OTHER SOURCES	\$ -	\$ -	\$ -	\$ -	0.00%
TOTAL EXPENDITURES & OTHER USES	\$ 12,385	\$ 2,888	\$ 5,500	\$ 3,500	21.19%
ENDING FUND BALANCE	\$ (522)	\$ 3,225	\$ 878	\$ 2,725	-15.50%



**HOTEL OCCUPANCY TAX FUND
STATEMENT OF REVENUES & EXPENDITURES**

DESCRIPTION	FYE 2018 Audited	FYE 2019 Audited	FYE 2020 Adopted Budget	FYE 2020 Amended Budget	FYE 2020 Adopted/2020 Amended Change
Beginning Fund Balance	\$ 115,880	\$ 150,696	\$ 190,296	\$ 195,534	2.75%
REVENUE & OTHER SOURCES					
REVENUES					
Hotel Occupancy Tax	34,816	44,838	39,600	28,000	-29.29%
Interest	-	-	-	-	0.00%
TOTAL REVENUES	\$ 34,816	\$ 44,838	\$ 39,600	\$ 28,000	-29.29%
OTHER SOURCES					
Transfers In from Other Funds	-	-	-	-	0.00%
TOTAL OTHER SOURCES	\$ -	\$ -	\$ -	\$ -	0.00%
TOTAL REVENUES & OTHER SOURCES	\$ 34,816	\$ 44,838	\$ 39,600	\$ 28,000	-29.29%
EXPENDITURES					
Miscellaneous	-	-	-	-	0.00%
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -	0.00%
OTHER USES					
Transfers Out to Other Funds	-	-	-	-	0.00%
TOTAL OTHER SOURCES	\$ -	\$ -	\$ -	\$ -	0.00%
TOTAL EXPENDITURES & OTHER USES	\$ -	\$ -	\$ -	\$ -	0.00%
ENDING FUND BALANCE	\$ 150,696	\$ 195,534	\$ 229,896	\$ 223,534	-2.77%

CITY OF JOSHUA, TEXAS

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF JOSHUA, TEXAS, AMENDING THE CITY'S BUDGET FOR THE FISCAL YEAR BEGINNING ON OCTOBER 1, 2019, AND ENDING ON SEPTEMBER 30, 2020, AS ADOPTED BY ORDINANCE NO. 769-2019, FOR ADJUSTMENTS IN REVENUES AND EXPENDITURES IN THE GENERAL FUND OPERATING BUDGET, THE CAPITAL IMPROVEMENTS FUND BUDGET, AND THE SPECIAL FUNDS OPERATING BUDGETS; PROVIDING THAT EXPENDITURES FOR SAID FISCAL YEAR SHALL BE MADE IN ACCORDANCE WITH SAID BUDGET, AS AMENDED AND ADOPTED; PROVIDING A REPEALER CLAUSE; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Joshua, Texas, heretofore adopted its Annual Budget for the fiscal year beginning on October 1, 2019, and ending on September 30, 2020; and

WHEREAS, said Budget was adopted by Ordinance No. 769-2019 on September 27, 2019, and after approval of said Ordinance, conditions have arisen that require amendment of the Budget adopted thereby for municipal purposes; and

WHEREAS, after full and final consideration, it is the consensus of the City Council that the 2019-2020 Fiscal Year budget should be amended, as provided herein.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JOSHUA, TEXAS, THAT:

SECTION 1

The foregoing premises are found to be true and correct and are incorporated herein as if copied in their entirety.

SECTION 2

(a) The Annual Budget for the Fiscal Year 2019-2020 is hereby amended to adjust revenues and expenditures in the General Fund Operating Budget, the Capital Improvement Budget, and the Special Funds Operating Budgets as shown in Exhibit "A," attached hereto and incorporated herein.

(b) The expenditures and amendments authorized by this Ordinance are necessary to meet conditions or circumstances that could not have been included in the original budget through the use of reasonably diligent thought and attention.

SECTION 3

Expenditures during the 2019-2020 Fiscal Year shall be made in accordance with the amended budget approved herein, unless otherwise authorized by a duly enacted ordinance of the City, and said budget document shall be on file for public inspection in the office of the City Secretary.

SECTION 4

This Ordinance shall be cumulative of all other Ordinances and shall not repeal any of the provisions of said Ordinances except those instances where there are direct conflicts with the provisions of this Ordinance. Ordinances or parts thereof in force at the time this Ordinance shall take effect and that are inconsistent with this Ordinance are hereby repealed to the extent that they are inconsistent with this Ordinance.

SECTION 5

If any section, article, paragraph, sentence, clause, phrase or word in this Ordinance, or application thereof to any person or circumstance, is held invalid or unconstitutional by a court of competent jurisdiction, such holding shall not affect the validity of the remaining portions of the Ordinance, and the City Council hereby declares it would have passed such remaining portions of the Ordinance despite such invalidity, which remaining portions shall remain in full force and effect.

SECTION 6

This Ordinance shall become effective from and after its adoption.

DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF JOSHUA, TEXAS, ON THIS THE 17TH DAY OF SEPTEMBER, 2020.

Joe Hollarn, Mayor

ATTEST:

Alice Holloway, City Secretary

APPROVED AS TO FORM:

Terrence S. Welch, City Attorney

EXHIBIT A



City Council Agenda

September 17, 2020

Agenda Item:E1 Public Hearing (Discussion Only)

Agenda Description:

Public Hearing on the proposed budget for the fiscal year beginning October 1, 2020 and ending September 30, 2021.

Background Information:

The Local Government Code Chapter 102 states that the City must hold a public hearing on the proposed budget.

The required notice was published in the local newspaper on September 3, 2020. In addition, the notice was placed on the homepage of the City website.

Financial Information:

Only cost associated with public hearing is the cost of the publication.

City Contact and Recommendations:

Josh Jones, City Manager

Attachments:

1. Notice of Public Hearing

**CITY OF JOSHUA
NOTICE OF PUBLIC HEARING**

Notice is hereby given that the City Council of the City of Joshua, Texas will hold a public hearing on September 17, 2020 at 6:30 p.m. in the City Council Chamber located in City Hall, 101 South Main Street, Joshua, Texas.

The purpose of the public hearing is for consideration of the adoption of the proposed budget for the fiscal year beginning October 1, 2020 and ending September 30, 2021. At this time all citizens of the City of Joshua will be given an opportunity to provide written or oral comments and to ask questions concerning the proposed budget. Copies of the proposed budget are available for review with the City Secretary and on the City website at www.cityjoshuatx.us.

This budget is estimated to raise more revenue from property taxes than last year's budget by an amount of \$10,794 which is a 0.39% percent increase from last year's budget. The estimate property tax revenue to be raised from new property added to the roll this year is \$91,593.

As of the date of this notice, it is unknown whether the meeting will be conducted in City Council Chambers or virtually. The posted agenda will contain appropriate information.

CITY OF JOSHUA, TEXAS

ORDINANCE NO. ____-2020

AN ORDINANCE OF THE CITY OF JOSHUA, TEXAS, APPROVING AND ADOPTING THE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020, AND ENDING SEPTEMBER 30, 2021, AND MAKING APPROPRIATIONS FOR EACH DEPARTMENT, PROJECT AND ACCOUNT; REPEALING CONFLICTING ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the City of Joshua, Texas (hereinafter referred to as the "City"), is a Home Rule municipality located in Johnson County, created in accordance with the provisions of Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Texas Local Government Code and operating pursuant to the enabling legislation of the State of Texas; and

WHEREAS, the City Manager of the City submitted a budget proposal to the City Council prior to the beginning of the fiscal year, and in said budget proposal set forth the estimated revenues and expenditures; and

WHEREAS, the City Manager of the City has filed with the City Secretary a budget outlining all proposed expenditures of the government of the City for the fiscal year beginning October 1, 2020, and ending September 30, 2021 (hereinafter referred as the "Budget"); and

WHEREAS, the Budget, a copy of which is attached hereto as Attachment "A" and incorporated herein for all purposes, specifically sets forth each of the various projects for which appropriations are delineated, and the estimated amount of money carried in the Budget for each of such projects; and

WHEREAS, the Budget has been filed with the City Secretary for at least thirty (30) days before the date the City Council made its tax levy for the fiscal year and such Budget has been available for inspection by any taxpayer; and

WHEREAS, the public notice of a public hearing on the proposed Budget, stating the date, time, place and subject matter of said public hearing, was given as required by the laws of the State of Texas; and

WHEREAS, such public hearing was held, prior approval of such date being hereby ratified and confirmed by the City Council, and those wishing to speak on the Budget were heard, and provided an opportunity to present their views on the proposed Budget; and

WHEREAS, the City Council has studied the Budget and listened to the comments of the taxpayers at the public hearing and has determined that the Budget

attached hereto is in the best interests of the City and that same should be approved and adopted;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JOSHUA, TEXAS, THAT:

SECTION 1

All of the above premises are found to be true and correct and are incorporated into the body of this Ordinance as if copied in their entirety.

SECTION 2

The Budget (Attachment "A") of the revenues of the City and the expenses of conducting the affairs thereof for the ensuing fiscal year beginning October 1, 2020 and ending September 30, 2021, as modified by the City Council, be and the same is, in all things adopted and approved as the Budget of the City of Joshua for the fiscal year beginning October 1, 2020, and ending September 30, 2021, and there is hereby appropriated from the funds indicated such projects, operations, activities, purchases and other expenditures as proposed in the Budget.

SECTION 3

The City Council shall file or cause to be filed a true and correct copy of this Ordinance, along with the approved Budget attached hereto, and any amendments thereto, with the City Secretary. The City Secretary shall file or cause to be filed a true and correct copy of this Ordinance, along with the approved Budget attached hereto, and any amendments thereto, in the office of the County Clerk of Johnson County, Texas, as required by State law.

SECTION 4

The revised figures, prepared and submitted by the City Manager for the 2020/2021 budget, be and the same are hereby, in all things, approved and appropriated, and any necessary transfers between accounts and departments are hereby authorized, approved and appropriated.

SECTION 5

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs and sections of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this ordinance, since the same would have been

enacted by the City Council without the incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

SECTION 6

This Ordinance shall be in full force and effect from and after its passage and it is so ordained.

DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF JOSHUA, TEXAS, ON THIS THE 17TH DAY OF SEPTEMBER, 2020.

APPROVED:

Joe Hollarn, Mayor

ATTEST:

Alice Holloway, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Terrence S. Welch, City Attorney

EXHIBIT "A"



ADOPTED ANNUAL BUDGET

**For the Fiscal Year
Beginning October 1, 2020
Ending September 30, 2021**

NOTICE

THIS BUDGET WILL RAISE MORE TOTAL PROPERTY TAXES THAN LAST YEAR'S BUDGET BY \$10,794 OR 0.39%, AND OF THAT AMOUNT, \$91,593 IS TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE TAX ROLL THIS YEAR.

CITY OF JOSHUA
FISCAL YEAR 2020-2021
ADOPTED ANNUAL BUDGET

THIS BUDGET WILL RAISE *MORE* REVENUE FROM PROPERTY TAXES THAN LAST YEAR'S BUDGET BY AN AMOUNT OF \$10,794 OR 0.39%. THE PROPERTY TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE TAX ROLL THIS YEAR IS \$91,953.

THE MEMBERS OF THE GOVERNING BODY VOTED ON THE BUDGET AS FOLLOWS:

FOR:

AGAINST:

PRESENT AND NOT VOTING:

ABSENT:

PROPERTY TAX RATE COMPARISON

	2020-2021	2019-2020
PROPOSED PROPERTY TAX RATE:	\$0.765270/100	\$0.765270/100
"NO-NEW-REVENUE" TAX RATE:	\$0.761240/100	\$0.755435/100
ADJUSTED "NO-NEW-REVENUE" M&O TAX RATE:	\$0.551133/100	\$0.563025/100
"VOTER APPROVAL" TAX RATE:	\$0.755612/100	\$0.787418/100
"DE MINIMUS" TAX RATE:	\$0.875813	N/A
DEBT RATE:	\$0.185190/100	\$0.224393/100

TOTAL DEBT OBLIGATION FOR CITY OF JOSHUA SECURED BY PROPERTY TAXES: **\$914,085***

(*ESTIMATED DUE TO 2019 VOTER-APPROVED BONDS NOT BEING ISSUED YET; WILL LIKELY BE ISSUED SEPT 2020)

CITY OF JOSHUA

FY 2020-2021 ADOPTED ANNUAL BUDGET

CITY COUNCIL

JOE HOLLARN MAYOR

RICK DePRIEST PLACE
1

MIKE KIDD..... PLACE
2

ANGELA NICHOLS PLACE
3

ROBERT PURDOM..... PLACE
4

JERRY MOORE (MAYOR PRO TEM) PLACE 5

SCOTT KIMBLE PLACE
6

APPOINTED OFFICIALS

JOSHUA JONES CITY MANAGER

ALICE HOLLOWAY CITY
SECRETARY

TERRY WELCH CITY
ATTORNEY

DEEANN STROTHER MUNICIPAL COURT
JUDGE

BUDGET DOCUMENT PREPARATION

JOSHUA JONES CITY MANAGER

JOANNA McCLENNYHR/FINANCE
MANAGER

MIKE PEACOCK ASST. CITY MANAGER

CITY OF JOSHUA, TX
FY 2020-2021
ADOPTED ANNUAL BUDGET
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September 12, 2020

To the Honorable Mayor, Members of the City Council and the citizens of Joshua:

In accordance with the Civil Statutes of the State of Texas, the proposed budget for the fiscal for beginning October 1, 2020, is herein submitted for consideration by the City Council. The budget is intended to present, in financial terms, the overall plan for providing municipal services during the forthcoming year. This budget provides funding for planned expenditures, net contingency appropriations, for all governmental funds totaling \$13.5MM.

The FY 2020-2021 budget is balanced with the use of fund balances from prior years. The use of any fund balance is in accordance with the City's Fund Balance Policy.

Highlights of the major operating funds are as follows:

GENERAL FUND

The General Fund is used to account for most of the day-to-day operations of the City which are financed from property taxes and other general revenues. Activities funded by the General Fund include those of all staff departments within the City, except for activities of debt service and special revenue fund types. Overall, taxable property values are expected to increase over FY 2020 values by 0.39%, which includes newly developed properties and improvements to properties on the tax rolls in 2019. It is proposed that the Property Tax rate remain at \$0.76527/\$100 of assessed valuation in FY 2021.

General Fund Revenue Sources

Property Taxes

The annual revenue generated by this source is the product of the property tax rate established by the City Council and the appraised value of the property within the city limits. Property taxes are the largest single source of revenue for the General Fund, representing 49% of the budgeted FYE 2021 revenues. Total assessed property tax revenues in FYE 2021 are expected to increase 17.6% from the prior year. This is due to an approximate \$0.03 shift from the Debt Service tax rate to the M&O tax rate to account for CIP project expenditures.

A number of changes made to tax rate adoption process were mandated by the Texas 85th Legislature in 2019 that were effective January 1, 2020, and are accounted for in this budget. Specifically, new requirements in "Truth-in-Taxation" information that is required to be included in municipal budgets such as the renamed "*No New Revenue*" (previously known as the "Effective Rate") and "*Voter Approval*" (previously known as the "Rollback Rate") tax rates and the new "*De Minimus*" Rate, which applies in 2020 to cities with populations of <30,000. An additional change to this year's budget preparation is the inclusion of the Joshua City Council's adoption of a local homestead exemption (5%) in June 2020.

The Proposed Tax Rate dedicated to general operations is \$0.58008/\$100 assessed valuation and the rate dedicated to debt service is \$0.18519/\$100.

**City of Joshua
FY 2020-2021 Budget
Property Tax Revenue & Proposed Rates**

2020 Estimated Total Tax Base:*	\$	456,750,627
FY2020-2021 M&O Tax Rate:	\$	0.58008
FY2020-2021 Debt Tax Rate:	\$	0.18519
FY2020-2021 Total Tax Rate:	\$	0.76527
FY2020-2021 Tax Levy:	\$	3,495,376
Estimated FY2020-2021 Tax Revenue: (99% Collection of Tax Levy)	\$	3,460,422

**After exemptions, protest loss, TIF recapture & frozen taxes add-back.*

FY2020-2021 "No-New-Revenue" Tax Rate:	\$	0.761240
FY2020-2021 "Voter-Approval" Tax Rate:	\$	0.755612
FY2020-2021 "De Minimus" Tax Rate:	\$	0.875813

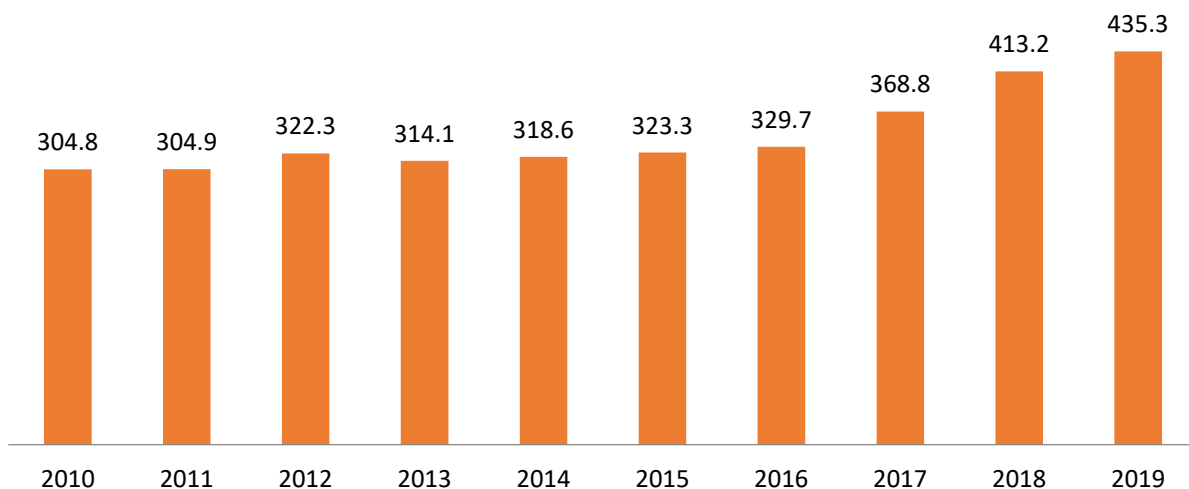
**Property Taxes Levies and Collections
General Fund Operations
Five-Year Analysis**

<u>Tax Year</u>	<u>Adopted Tax Rate</u>	<u>Municipal Levy October 1</u>	<u>Total Tax Collections</u>	<u>Ratio of Total Collections to Current Tax Levy</u>
2015	\$0.725270	1,658,818	1,584,930	96%
2016	\$0.775270	1,695,547	1,657,916	98%
2017	\$0.775270	1,755,950	1,657,009	94%
2018	\$0.775270	1,858,461	1,876,711	101%
2019	\$0.775270	2,094,937	1,988,823	95%
2020	\$0.765270	2,278,500	TBD	TBD

**Assessed Value of Taxable Property
Ten-Year Analysis**

<u>Fiscal Year</u>	<u>Real Property Assessed Value</u>	<u>Personal Property Assessed Value</u>	<u>Mineral Rights Assessed Value</u>	<u>Exemptions</u>	<u>Total Taxable Value</u>	<u>% Increase/Decrease</u>
2011	277,075,098	28,184,937	11,718,021	(12,046,647)	304,931,409	0.04%
2012	277,583,060	30,915,185	26,851,464	(13,026,942)	322,322,767	5.70%
2013	281,577,955	33,158,453	12,831,110	(13,465,370)	314,102,148	-2.55%
2014	283,099,556	34,101,493	14,701,811	(13,289,731)	318,613,129	1.44%
2015	290,437,693	33,488,331	13,162,753	(13,805,182)	323,283,595	1.47%
2016	311,851,595	28,791,648	4,531,359	(15,483,395)	329,691,207	1.98%
2017	352,019,052	30,141,315	3,520,179	(16,924,083)	368,756,463	11.85%
2018	394,665,098	34,371,413	3,477,349	(19,290,003)	413,223,857	12.06%
2019	411,726,608	40,109,024	3,516,095	(20,036,186)	435,315,541	5.35%
2020	456,860,207	38,162,494	2,863,826	(35,244,927)	462,641,600	6.28%
					10-YR AVG	4.36%

Assessed Value of Taxable Property (in Millions)



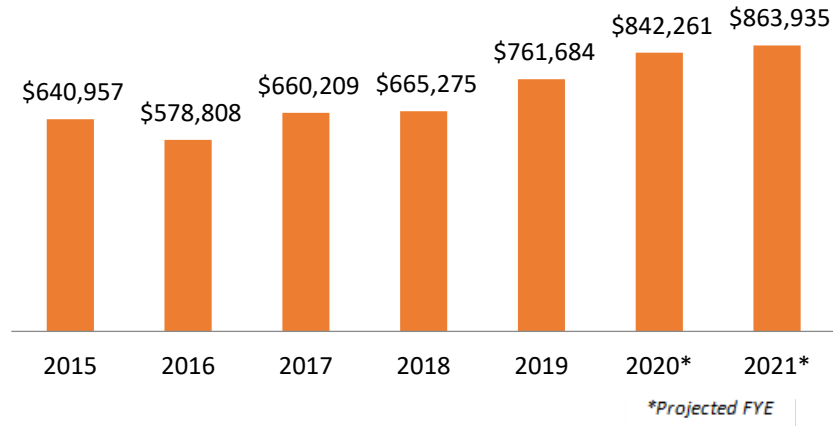
The overall, year-to-year increases in property tax revenues from FYE 2016 to FYE 2020 has been due in large part to the current growth pattern of the region which has affected both new construction as well as increased market appraisals from the Johnson County Appraisal District. However, the last two (2) fiscal year have seen a much slower growth rate in appraised values, generally due to near record-high levels of appraisal protests filed with the county appraisal district in 2019 and other changes mandated to the appraisal process also mandated by the Texas 85th Legislature. According to the North Texas Council of Governments, from 2016 to 2020, the City of Joshua has experienced a population increase of approximately 10.5% (≈6,350 to ≈7,020). From 2016 to 2019, assessed value of taxable property has increased by an average of 7.24%

Similar to 2019, the current rate of growth is expected to continue during the 2020 tax year due to the completion of new phases of existing residential subdivisions as well as new subdivisions that have completed the review and approval phases and are likely to begin construction during in the year. Commercial construction has also contributed to growth with several new builds occurring during the current 2019-2020 fiscal year, a trend that is also expected to continue into 2020-2021.

Sales Taxes

The annual revenue generated by this source is the product of the city's local sales tax rate of \$0.01. Sales taxes are the second largest source of revenue for the General Fund, representing 16% of the budgeted FY 2021 revenues and, when combined with Property Taxes, fund 65% of all General Fund expenditures. The city continues to experience considerable growth that has contributed to an increase of sales tax revenue since FY 2017 of 27.6%. This has resulted in an increase of approximately 5.2% above budgeted amounts for FYE 2020 for a year-over-year increase of >9%. Given the growth trend of the last three (3) years, projections indicate a continuation of this rate. However, due to the ongoing economic uncertainty of the COVID-19 coronavirus pandemic, this budget assumes a conservative growth rate of 2.5% for FY 2021.

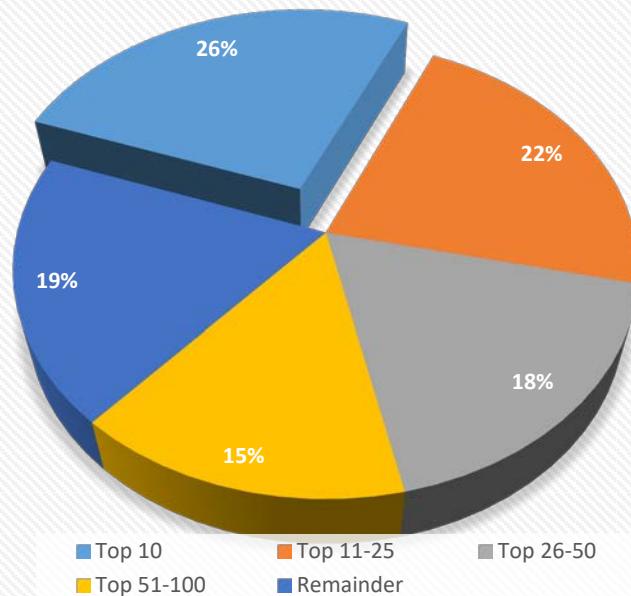
Sales Tax Receipts 2015-2021*



The City has experienced more diversity in its sales tax revenues since 2019 with the city's Top 10 sales tax payers contributing 26% of the city's total annual collections as compared to 31% in 2019, and the Top 11-25 contributing 22% compared to 18% in 2019 (through July 31, 2020).

Top 25 Sales Tax Payers (YTD as of July 31, 2020)	
1	UMC ENERGY SOLUTIONS INC.
2	RUMFIELD DRYWALL
3	NEW CINGULAR WIRELESS
4	AMAZON.COM SERVICES
5	AMAZON.COM
6	BROOKSHIRE GROCERY
7	CIRCLE K
8	TXU ENERGY
9	DAIRY QUEEN
10	UNITED CO-OP
11	O'REILLY'S AUTO
12	FASTACO
13	CATHY'S SMOKESHOP
14	DOLLAR GENERAL
15	PATHWAY COM-TEL INC.
16	CHICKEN EXPRESS
17	DOMINO'S
18	SW BELL TELEPHONE
19	AUTOZONE
20	SONIC
21	DIESEL DYNAMICS
22	AMAZON (MARKETPLACE)
23	SAFE RACK LLC
24	APPLE INC.
25	JOSHUA FOOD MART

Sales Tax Contributors (FYTD July 31, 2020)



General Fund Expenditures

Expenditures are expected to balance with revenues, which include appropriation of previous year's fund balance. General Fund expenditures for FYE 2021, including Transfers, are proposed to be a total \$6.0MM. This represents an overall increase of 21.09% compared to expenditures for the FYE 2020 adopted budget. The increase is almost solely due to a significant increase Transfers Out, specifically General Fund Reserves to the Capital Improvement Fund, from restricted funds earmarked for the funding of public improvements in the City's TIF (Tax Increment Finance) District #1 to facilitate an economic development project that will ultimately increase the City's commercial sales tax base.

Maintenance and operations expenditures are budgeted to increase of a rate of 5.21%.

DEBT SERVICE FUND

The Debt Service Fund is a legally restricted fund utilized to account for revenues recognized to liquidate the debt service requirements for the City's general obligation debt and to account for short-term Notes Payable. This fund is budgeted to have Revenues of \$662,785 including Transfers In, and Expenditures of \$914,085. The budget for this fund is balanced using prior year fund reserves.

CAPITAL RESERVE FUND

The Capital Reserve Fund is used to account for revenues and expenditures associated with the purchase of vehicles, equipment and for facility and public infrastructure improvements in accordance with the City's Capitalization Policy and 5-Year Capital Improvements Plan. Revenues are budgeted at \$5.4MM, including Transfers in. Expenditures are projected to be \$5.6MM. The significant increase in both revenues and expenditures are due to a bond package approved by voters in November 2019 of \$3.9MM for street improvements and related equipment and for public improvements in the City's TIF#1 for economic development. It is the goal of the City to transfer any and all savings in fleet maintenance in General Fund to the Capital Reserve Fund at the end of each FY. The budget for this fund is balanced using prior year fund reserves.

SPECIAL REVENUE FUNDS

Special revenue funds are used to account for revenue allocated for restricted purposes or as specified by law.

Economic Development Funds

Economic Development funds give the city the ability to finance new and expanded business enterprises within the community through economic development corporations (EDCs). Chapters 501, 504 and 505 of the Local Government Code outline the characteristics of Type A and Type B EDCs, authorize cities to adopt a sales Taxes to fund the corporations and define

projects EDCs are allowed to undertake. These funds are used to account for revenue allocated for restricted purposes or as specified by law.

The budget for the Type A EDC provides revenues of \$432,970. Expenditures budgeted for FYE 2021 include Business Development, capital improvements, debt service and Transfers Out totaling \$497,270.

The budget for the Type B CDC provides revenues of \$434,970. Expenditures budgeted for FYE 2021 include Business Development; park construction, operation and maintenance; and Transfers totaling \$415,505.

Municipal Court Technology & Building Security Funds

The Municipal Court Technology Fund is a fund established by law to assist in the funding of expenditures related to the purchase of or to maintain technological enhancements for the municipal court. The Municipal Court Building Security Fund is also a fund established by law and accounts for the expenditures related to security for the municipal court. Total revenues for these funds are projected to be \$5,500 with expenditures of \$6,400. The Court Technology Fund is balanced with the use of prior years' reserve balances.

Hotel Occupancy Taxes Fund

The Hotel Occupancy Taxes Fund is a fund established by law to assist in the funding of expenditures related to tourism and community development. Total revenues for this funds is projected to be \$20,000 with expenditures of \$107,240 in the form of Transfers Out to the General Fund for capital improvements to the Main St. Park ballfields to facilitate tourism.

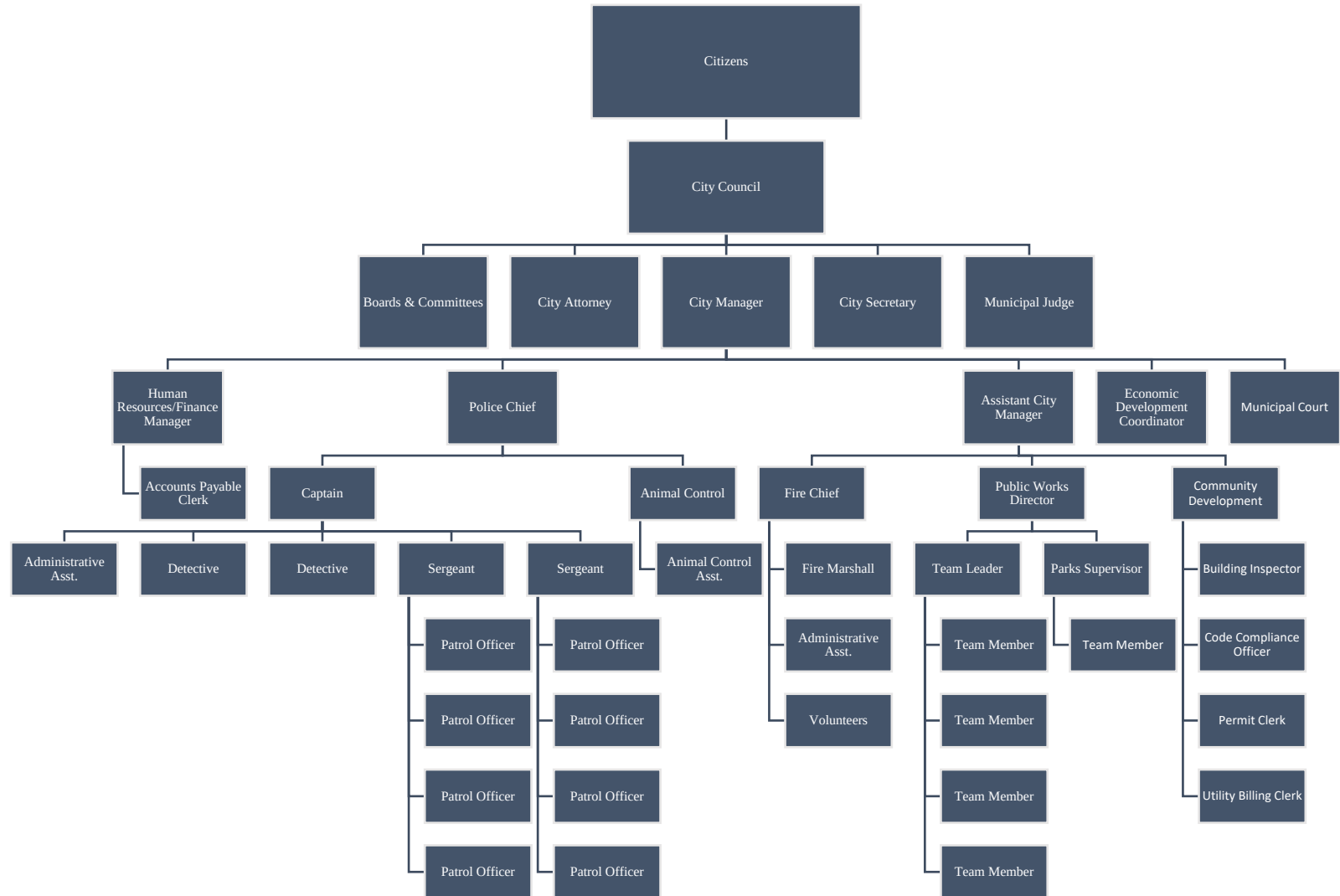
SUMMARY & ACKNOWLEDGMENTS

The FY 2019-2020 Annual Operating Budget for the City of Joshua is the product of many hours of 2020-2021 and consideration. I would like to express my appreciation to the Finance Manager Joanna McClenny and Assistant City Manager Mike Peacock and all city department supervisors for their assistance in planning and drafting of this budget and to the City Council for its guidance and support.

Respectfully submitted,

Joshua Jones
City Manager

CITY OF JOSHUA ORGANIZATION CHART





City of Joshua
Fund Balance Policy
(Approved & Adopted September 2017)

Purpose

The Council recognizes that the maintenance of a fund balance is essential to the preservation of the financial integrity of the City and is fiscally advantageous for both the City and the taxpayer. This policy establishes goals and provides guidance concerning the desired level of fund balance maintained by the City to mitigate financial risk that can occur from unforeseen revenue fluctuations, unanticipated expenditures, and similar circumstances. Specifically, the City desires to maintain adequate fund balances (reserves) in the City's various funds to:

- Provide sufficient cash flow for operations
- Provide for fluctuations in capital expenditure project spending
- Improve investment-grade bond ratings
- Ensure long-term fiscal sustainability

Authority

The Joshua City Council is responsible for the approval of financial policies which establish and direct the operations of the City of Joshua. The City Manager is responsible for carrying out the policy directives of the City Council and managing the day-to-day operations of all city departments and serves as the city's Chief Financial Officer. As the Chief Financial Officer, the City Manager shall administer this policy.

Definitions

Fund Balance – a measurement of available financial resources and is the difference between total assets and total liabilities in each fund. Classifications within Fund Balance. GASB Statement 54 distinguishes fund balance classified based on the relative strength of the constraints that control the purposes for which specified amounts can be spent. Beginning with the most restrictive constraints, fund balance amounts will be reported in the following categories:

Non-spendable fund balance – amounts that are not in a spendable form (e.g., inventory) or are legally or contractually required to be maintained intact (e.g., permanent fund principal).

Restricted fund balance – amounts that can be spent only for the specific purposes stipulated by external parties either constitutionally or through enabling legislation (e.g., grants or donations).

Committed fund balance – amounts that can be used for only the specific purposes determined by a formal action of the City Council. Commitments may be changed or lifted only by referring to the formal action that imposed the constraint originally (e.g., the council’s commitment in connection with future construction projects).

Assigned fund balance – amounts intended to be used by the government for specific purposes. Intent can be expressed by the City Council or by a designee to whom that governing body delegates the authority. (In governmental funds other than the general fund, assigned fund balance represents the amount that is not restricted or committed but by definition, being account for in a separate fund, are intended to be used for the purpose of that fund).

Unassigned fund balance – includes all amounts not contained in other classifications and is the residual classification of the general fund only. Unassigned amounts are available for any legal purpose.

Policy

The responsibility for designating funds to specific classifications shall be as follows:

Committed Fund Balance

The City Council, as the City’s highest level of decision-making authority, shall establish, modify, or rescind a fund balance commitment by resolution.

Assigned Fund Balance

The City Manager may assign fund balance to a specific purpose.

Minimum Unassigned Fund Balance General Fund

It is the goal of the City to achieve and maintain an unassigned fund balance in the general fund of not less than 25% of the general fund expenditures. If the unassigned fund balance falls below its goal, the City shall develop a corrective action plan within the same year and take actionable steps. City Council shall seek to preserve the fund balance in the budget process when considering new programs and services and will consider financial resources available or needed in other funds in assessing the adequacy of the general fund.

Order of Expenditure of Funds

When an expenditure can be charted to multiple categories of fund balance (e.g., a project is being funded partly by a grant, funds set aside by the City, and unassigned fund balance), the most restricted category will be used first, then the next-most restricted category or categories.

Excess Fund Balance

Should the situation present itself where the City has an unrestricted fund balance in the general fund above the need of the foreseeable future, it is the policy of the City that fund balance not be used as a funding source for ongoing recurring expenditures. For example, the City may achieve unexpected savings during a fiscal year, creating a one-time surplus. One-time fund balance surpluses are only to be used as a funding source for one-time expenditures.

	Adopted FYE 2020-2021 Budget				Total Governmental Funds		
		Debt Service	Capital		Adopted	Amended	Audited
	General Fund	Fund	Improvements	Other Funds	FYE 2021	FYE 2020	FYE 2019
		Fund	Fund				
BEGINNING FUND BALANCE	\$ 1,967,916	445,265	167,179	875,631	3,455,991	2,665,481	2,273,607
REVENUES & OTHER SOURCES							
REVENUES							
Taxes	\$ 3,538,710	507,995	-	863,940	4,910,645	4,875,915	4,466,032
Franchise Fees	371,085	-	-	-	371,085	360,275	368,678
Licenses, Permits & Fees	364,815	-	-	2,000	366,815	466,485	385,053
Charges for Services	478,000	-	-	-	478,000	497,305	461,244
Fines & Forfeitures	125,000	-	-	5,500	130,500	103,550	171,471
Grants & Contributions	116,870	-	-	-	116,870	9,360	27,929
Investment Earnings	3,280	-	2,000	2,000	7,280	7,400	11,837
Miscellaneous Revenue	81,230	-	-	-	81,230	230,505	76,990
Total Revenues	\$ 5,078,990	507,995	2,000	873,440	6,462,425	6,550,795	5,969,234
OTHER SOURCES							
Proceeds from Leases/Bonds	\$ -	-	3,905,000	-	3,905,000	-	372,000
Transfers In	266,715	154,790	1,508,240	-	1,929,745	777,455	467,960
Total Other Sources	\$ 266,715	154,790	5,413,240	-	5,834,745	777,455	839,960
TOTAL REVENUES & OTHER SOURCES							
	\$ 5,345,705	662,785	5,415,240	873,440	12,297,170	7,328,250	6,809,194
EXPENDITURES							
General Government	\$ 866,600	-	-	-	866,600	822,195	961,750
Public Safety	2,028,315	-	-	-	2,028,315	1,605,025	1,600,853
Public Works	807,980	-	-	-	807,980	585,835	606,283
Municipal Court	101,295	-	-	6,500	107,795	97,395	142,680
Development Services	848,620	-	-	54,000	902,620	924,450	696,751
Economic Development	-	-	-	-	-	-	57,203
Debt Service	113,485	910,140	-	137,270	1,160,895	1,266,085	1,175,417
Capital Outlays	140,770	-	5,582,240	-	5,723,010	459,300	708,423
Total Expenditures	\$ 4,907,065	910,140	5,582,240	197,770	11,597,215	5,760,285	5,949,360
OTHER USES							
Transfers Out	\$ 1,101,000	-	-	828,745	1,929,745	777,455	467,960
Total Other Uses	\$ 1,101,000	-	-	828,745	1,929,745	777,455	467,960
TOTAL EXPENDITURES & OTHER USES							
	\$ 6,008,065	910,140	5,582,240	1,026,515	13,526,960	6,537,740	6,417,320
ENDING FUND BALANCE	\$ 1,305,556	197,910	179	722,556	2,226,201	3,455,991	2,665,481



GENERAL FUND



Annual Operating Budget

GENERAL FUND SUMMARY STATEMENT OF REVENUES & EXPENDITURES

DESCRIPTION	FYE 2019 Audited	FYE 2020 Adopted Budget	FYE 2020 Amended Budget	FYE 2021 Adopted Budget	FYE 2020 Adopted/2021 Adopted Change
Beginning Fund Balance	\$ 1,579,190	\$ 1,700,499	\$ 1,651,676	\$ 1,967,916	15.73%
REVENUE & OTHER SOURCES					
REVENUES					
Taxes	2,765,421	3,058,540	3,121,950	3,538,710	15.70%
Franchise Fees	368,678	372,645	360,275	371,085	-0.42%
Licenses, Permits & Fees	368,672	298,305	454,565	364,815	22.30%
Charges for Services	461,244	498,000	497,305	478,000	-4.02%
Fines & Forfeitures	162,486	125,000	97,550	125,000	0.00%
Grants & Contributions	19,652	166,810	9,360	116,870	-29.94%
Interest	6,934	2,700	3,550	3,280	21.48%
Miscellaneous	76,990	78,250	230,505	81,230	3.81%
TOTAL REVENUES	\$ 4,230,077	\$ 4,600,250	\$ 4,775,060	\$ 5,078,990	10.41%
OTHER SOURCES					
Transfers In from Other Funds	166,885	195,250	125,000	266,715	36.60%
TOTAL OTHER SOURCES	\$ 166,885	\$ 195,250	\$ 125,000	\$ 266,715	36.60%
TOTAL REVENUES & OTHER SOURCES	\$ 4,396,962	\$ 4,795,500	\$ 4,900,060	\$ 5,345,705	11.47%
EXPENDITURES					
General Government	956,789	1,017,875	822,195	866,600	-14.86%
Public Safety	1,600,853	1,997,385	1,605,025	2,028,315	1.55%
Public Works	606,283	762,145	585,835	807,980	6.01%
Municipal Court	136,792	140,200	93,895	101,295	-27.75%
Development Services	696,751	620,855	874,080	848,620	36.69%
Debt Service	31,032	125,730	125,725	113,485	-9.74%
Capital Outlay	96,976	-	124,610	140,770	100.00%
TOTAL EXPENDITURES	\$ 4,125,476	\$ 4,664,190	\$ 4,231,365	\$ 4,907,065	5.21%
OTHER USES					
Transfers Out to Other Funds	199,000	297,455	352,455	1,101,000	270.14%
TOTAL OTHER SOURCES	\$ 199,000	\$ 297,455	\$ 352,455	\$ 1,101,000	270.14%
TOTAL EXPENDITURES & OTHER USES	\$ 4,324,476	\$ 4,961,645	\$ 4,583,820	\$ 6,008,065	21.09%
ENDING FUND BALANCE	\$ 1,651,676	\$ 1,534,354	\$ 1,967,916	\$ 1,305,556	-14.91%



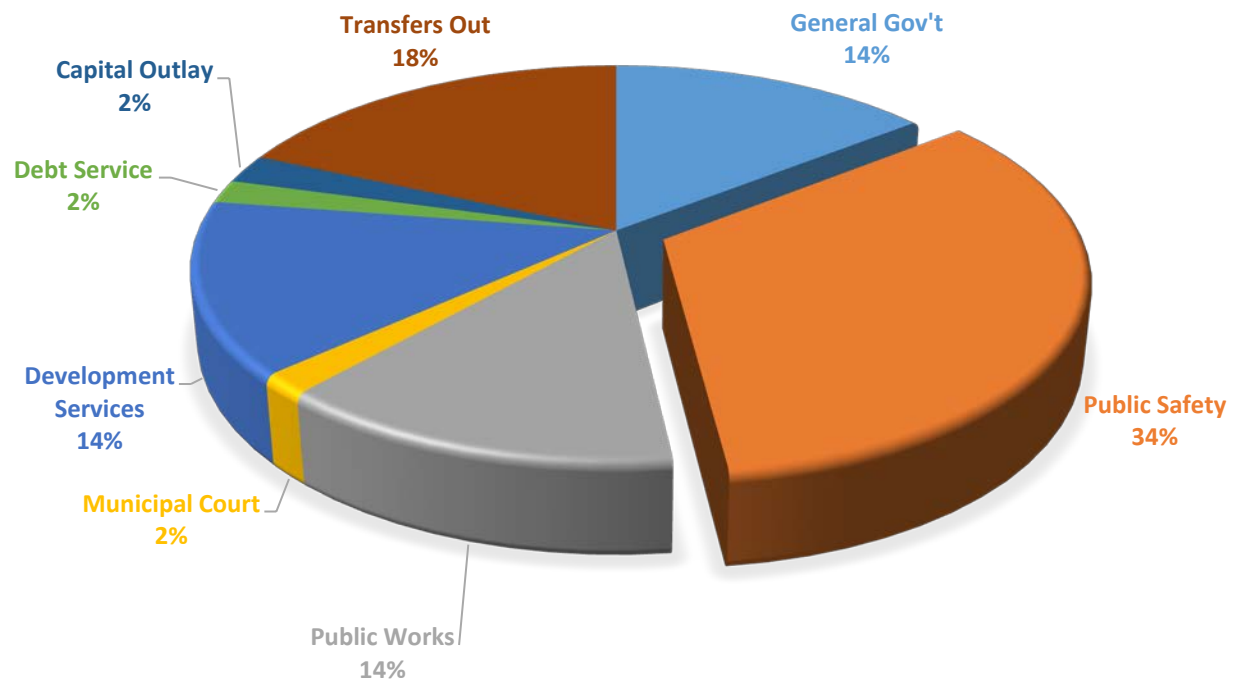
**GENERAL FUND SUMMARY
STATEMENT OF REVENUES BY SOURCE**

DESCRIPTION	FYE 2019 Audited	FYE 2020 Adopted Budget	FYE 2020 Amended Budget	FYE 2021 Adopted Budget	FYE 2020 Adopted/2021 Adopted Change
TAXES					
Property Taxes - Current	1,987,272	2,255,715	2,251,690	2,653,475	17.63%
Property Taxes - P&I	15,015	-	21,795	15,300	100.00%
Sales Taxes	761,684	802,725	842,860	863,935	7.63%
Mixed Beverage Taxes	1,450	100	5,605	6,000	5900.00%
TOTAL TAXES	\$ 2,765,421	\$ 3,058,540	\$ 3,121,950	\$ 3,538,710	15.70%
FRANCHISE FEES	368,678	372,645	360,275	371,085	-0.42%
LICENSES, PERMITS & FEES					
Building Permits & Fees	321,532	250,000	412,510	315,000	26.00%
Gas Well Inspection Fees	28,621	26,000	26,000	30,000	15.38%
Utility Billing Late Fees	5,417	7,425	-	5,600	-24.58%
Utility Billing Admin Fees	12,352	14,280	13,390	13,215	-7.46%
Miscellaneous Fees	750	600	2,665	1,000	66.67%
TOTAL LICENSES, PERMITS & FEES	\$ 368,672	\$ 298,305	\$ 454,565	\$ 364,815	22.30%
CHARGES FOR SERVICE					
ESD Contract Fee	145,512	153,000	153,000	153,000	0.00%
ESD Incentive Pay	5,940	-	8,600	5,000	0.00%
Utility Trash Collection Fees	309,792	345,000	335,705	320,000	-7.25%
TOTAL CHARGES FOR SERVICES	\$ 461,244	\$ 498,000	\$ 497,305	\$ 478,000	-4.02%
FINES & FORFEITURES					
Fines & Court Fees	160,286	125,000	96,350	125,000	0.00%
Police Dept. Forfeitures	2,200	-	1,200	-	0.00%
TOTAL FINES & FORFEITURES	\$ 162,486	\$ 125,000	\$ 97,550	\$ 125,000	0.00%
GRANTS & CONTRIBUTIONS					
General Fund Donations	7,305	500	500	500	0.00%
Fire Dept. Donations	-	-	-	-	0.00%
LEOSE Funds	1,482	-	1,465	1,500	0.00%
Police Dept. Grants	2,965	-	1,395	-	0.00%
Fire Dept. Grants	7,900	166,310	6,000	114,870	-30.93%
TOTAL GRANTS & CONTRIBUTIONS	\$ 19,652	\$ 166,810	\$ 9,360	\$ 116,870	-29.94%
INTEREST	6,934	2,700	3,550	3,280	21.48%
MISCELLANEOUS	76,990	78,250	230,505	81,230	3.81%
TOTAL REVENUES	\$ 4,230,077	\$ 4,600,250	\$ 4,775,060	\$ 5,078,990	10.41%
OTHER SOURCES					
Transfer from Type A EDC Fund	30,000	30,000	30,000	30,000	0.00%
Transfer from Type B EDC Fund	136,885	165,250	95,000	236,715	43.25%
TOTAL OTHER SOURCES	\$ 166,885	\$ 195,250	\$ 125,000	\$ 266,715	36.60%
TOTAL REVENUES & OTHER SOURCES	\$ 4,396,962	\$ 4,795,500	\$ 4,900,060	\$ 5,345,705	11.47%

GENERAL FUND SUMMARY
STATEMENT OF EXPENDITURES BY CLASSIFICATION

DESCRIPTION	FYE 2019 Audited	FYE 2020 Adopted Budget	FYE 2020 Amended	FYE 2021 Proposed Budget	FYE 2020 Adopted/2021 Adopted Change
EXPENDITURES					
General Government	956,789	1,017,875	822,195	866,600	-14.86%
Public Safety	1,600,853	1,997,385	1,605,025	2,028,315	1.55%
Public Works	606,283	762,145	585,835	807,980	6.01%
Municipal Court	136,792	140,200	93,895	101,295	-27.75%
Development Services	696,751	620,855	874,080	848,620	36.69%
Debt Service	31,032	125,730	125,725	113,485	-9.74%
Capital Outlay	96,976	-	124,610	140,770	100.00%
TOTAL EXPENDITURES	\$ 4,125,476	\$ 4,664,190	\$ 4,231,365	\$ 4,907,065	5.21%
OTHER USES					
Transfers Out to Other Funds					
Transfer to CIP Fund	199,000	297,455	352,455	1,101,000	270.14%
TOTAL OTHER USES	\$ 199,000	\$ 297,455	\$ 352,455	\$ 1,101,000	270.14%
TOTAL EXPENDITURES & OTHER USES	\$ 4,324,476	\$ 4,961,645	\$ 4,583,820	\$ 6,008,065	21.09%

FYE 2021: EXPENDITURES BY CLASSIFICATION





GENERAL FUND: CLASSIFICATION SUMMARIES



**GENERAL FUND
SCHEDULE OF EXPENDITURES BY CLASSIFICATION**

DESCRIPTION	FYE 2019 Audited	FYE 2020 Adopted Budget	FYE 2020 Amended Budget	FYE 2021 Adopted Budget	FYE 2020 Amended/2021 Adopted Change
GENERAL GOVERNMENT					
Non-departmental	164,891	200,475	198,715	181,355	-9.54%
Mayor & City Council	2,756	3,050	320	3,050	0.00%
Administration	789,142	814,350	623,160	682,195	-16.23%
TOTAL GENERAL GOVERNMENT	\$ 956,789	\$ 1,017,875	\$ 822,195	\$ 866,600	-14.86%
PUBLIC SAFETY					
Police Department	1,053,935	1,194,985	1,125,995	1,221,425	2.21%
Animal Control	157,605	167,900	152,390	177,710	5.84%
Fire Department	389,313	634,500	326,640	629,180	-0.84%
TOTAL PUBLIC SAFETY	\$ 1,600,853	\$ 1,997,385	\$ 1,605,025	\$ 2,028,315	1.55%
PUBLIC WORKS					
Public Works - Streets & Drainage	421,309	537,015	490,835	601,265	11.96%
Parks & Recreation	184,974	225,130	95,000	206,715	-8.18%
TOTAL PUBLIC WORKS	\$ 606,283	\$ 762,145	\$ 585,835	\$ 807,980	6.01%
MUNICIPAL COURT	136,792	140,200	93,895	101,295	-27.75%
DEVELOPMENT SERVICES					
Community Services	523,545	434,975	428,675	433,865	-0.26%
Building/Code Compliance	173,206	185,880	445,405	414,755	123.13%
TOTAL DEVELOPMENT SERVICES	\$ 696,751	\$ 620,855	\$ 874,080	\$ 848,620	36.69%
DEBT SERVICE					
Police Dept. Debt Service	9,601	9,605	9,600	9,605	0.00%
Public Works Debt Service	9,191	103,880	103,880	103,880	0.00%
Fire Dept. Debt Service	12,240	12,245	12,245	-	-100.00%
Parks Debt Service	-	-	-	-	0.00%
TOTAL DEBT SERVICE	\$ 31,032	\$ 125,730	\$ 125,725	\$ 113,485	-9.74%
CAPITAL OUTLAY					
Police Dept. Capital Outlay	46,779	-	58,175	6,600	100.00%
Public Works Capital Outlay	21,972	-	52,465	48,185	100.00%
Fire Dept. Capital Outlay	20,325	-	-	-	0.00%
Parks Capital Outlay	7,900	-	13,970	85,985	100.00%
TOTAL CAPITAL OUTLAY	\$ 96,976	\$ -	\$ 124,610	\$ 140,770	100.00%
TRANSFERS OUT					
Transfer to CIP Fund	199,000	297,455	352,455	1,101,000	270.14%
TOTAL TRANSFERS OUT	\$ 199,000	\$ 297,455	\$ 352,455	\$ 1,101,000	270.14%
TOTAL EXPENDITURES BY CLASSIFICATION	\$ 4,324,476	\$ 4,961,645	\$ 4,583,820	\$ 6,008,065	21.09%



GENERAL FUND: DEPARTMENTAL BUDGET DETAIL



Annual Operating Budget

GENERAL FUND DEPARTMENTAL BUDGET DETAIL COMMUNITY SERVICES - NON-DEPARTMENTAL - MAYOR & COUNCIL

DESCRIPTION	FYE 2019 Audited	FYE 2020 Adopted Budget	FYE 2020 Amended Budget	FYE 2021 Adopted Budget	FYE 2020 Adopted/ 2021 Adopted Change
COMMUNITY SERVICES					
100-01-5404 Contract Services	410,483	320,000	329,400	320,000	0.00%
100-01-5711 Street Lights	44,078	44,920	39,805	41,000	-8.73%
100-01-5800 Holiday Events	19,152	20,000	8,645	25,000	25.00%
100-01-5900 JISD Library Contribution	21,300	21,265	21,265	21,265	0.00%
100-01-5901 McPherson House R&M	4,514	690	460	-	-100.00%
100-01-5902 Cle-Tran	6,386	6,600	6,600	6,600	0.00%
100-01-5903 City-wide Cleanup	6,343	6,500	6,500	5,000	-23.08%
100-01-5905 Quarterly Newsletter	11,289	15,000	16,000	15,000	0.00%
TOTAL COMMUNITY SERVICES	\$ 523,545	\$ 434,975	\$ 428,675	\$ 433,865	-0.26%
NON-DEPARTMENTAL					
100-02-5160 Dues & Subscriptions	3,556	4,000	4,330	4,000	0.00%
100-02-5402 Legal Services	44,685	50,000	72,000	50,000	0.00%
100-02-5403 Ordinance Codification	-	1,200	-	6,200	416.67%
100-02-5420 JCAD	39,675	42,320	40,600	40,600	-4.06%
100-02-5421 County Tax Assessor	5,273	5,500	5,200	5,500	0.00%
100-02-5500 Debt Service Reports	3,450	4,000	4,000	4,000	0.00%
100-02-5940 Liability Insurance	24,220	24,950	24,365	25,650	2.81%
100-02-5941 Property Insurance	26,605	27,405	27,550	30,405	10.95%
100-02-5942 Unrestricted Reserves	16,687	-	12,670	15,000	100.00%
100-02-5943 Technology Updates	740	41,100	3,900	-	-100.00%
100-02-5945 COVID-19 Expenses	-	-	4,100	-	100.00%
100-02-5979 Transfer Out to CIP	-	297,455	352,455	1,101,000	270.14%
TOTAL NON-DEPARTMENTAL	\$ 164,891	\$ 497,930	\$ 551,170	\$ 1,282,355	157.54%
MAYOR & COUNCIL					
100-03-5150 Training & Travel	1,985	2,000	230	2,000	0.00%
100-03-5220 Office Supplies	212	50	10	50	0.00%
100-03-5262 Events & Awards	559	1,000	80	1,000	0.00%
TOTAL MAYOR & COUNCIL	\$ 2,756	\$ 3,050	\$ 320	\$ 3,050	0.00%



**GENERAL FUND
DEPARTMENTAL BUDGET DETAIL
ADMINISTRATION**

Annual Operating Budget

DESCRIPTION	FYE 2019 Audited	FYE 2020 Adopted Budget	FYE 2020 Amended Budget	FYE 2021 Adopted Budget	FYE 2020 Adopted/ 2021 Adopted Change
PERSONNEL					
100-04-5110 Salaries	387,390	397,395	414,400	422,160	6.23%
100-04-5112 Worker's Comp. Ins.	890	900	945	1,140	26.67%
100-04-5117 Longevity Pay	3,512	2,000	1,820	2,015	0.75%
100-04-5120 Payroll Taxes	6,944	5,850	6,620	7,015	19.91%
100-04-5130 Benefits	63,652	53,995	33,060	58,550	8.44%
100-04-5140 TMRS	25,714	24,165	23,830	24,860	2.88%
100-04-5150 Training & Travel	2,903	5,000	2,815	5,000	0.00%
100-04-5160 Dues/Memberships	2,889	2,500	3,120	3,000	20.00%
100-04-5161 Surety Bonds	200	200	200	200	0.00%
TOTAL PERSONNEL	\$ 494,094	\$ 492,005	\$ 486,810	\$ 523,940	6.49%
MATERIALS & SUPPLIES					
100-04-5212 Reference Materials	469	1,500	-	500	-66.67%
100-04-5220 Office Supplies	5,856	4,000	5,400	4,150	3.75%
100-04-5221 Printing	1,354	1,145	1,000	1,425	24.45%
100-04-5222 Postage	1,320	2,640	1,320	1,775	-32.77%
TOTAL MATERIALS & SUPPLIES	\$ 8,999	\$ 9,285	\$ 7,720	\$ 7,850	-15.46%
REPAIRS & MAINTENANCE					
100-04-5330 City Hall R&M	15,839	20,000	17,235	20,000	0.00%
100-04-5350 Office Equipment R&M	9,688	11,130	9,000	10,770	-3.23%
100-04-5410 Software Maintenance	20,250	20,250	20,250	21,265	5.01%
TOTAL REPAIRS & MAINTENANCE	\$ 45,777	\$ 51,380	\$ 46,485	\$ 52,035	1.27%
CONTRACT & PROFESSIONAL SERVICES					
100-04-5402 IT Services	4,270	5,000	5,000	6,000	20.00%
100-04-5403 Accounting & Audits	27,900	26,000	25,750	26,000	0.00%
100-04-5404 Contract Services	6,186	5,000	8,105	6,200	24.00%
100-04-5931 Publishing & Filing Fees	8,652	10,000	6,000	10,000	0.00%
100-04-5932 Engineering	81,544	94,750	-	-	100.00%
100-04-5933 Planning	46,383	52,540	-	-	200.00%
100-04-5934 Gas Well Inspectiions	26,000	26,000	-	-	300.00%
TOTAL CONTRACT & PROF. SERVICES	\$ 200,935	\$ 219,290	\$ 44,855	\$ 48,200	-78.02%
OTHER USES					
100-04-5240 Election Expense	4,535	5,000	7,100	9,000	80.00%
100-04-5250 Office Equip./Furniture	5,853	5,600	3,500	7,100	26.79%
100-04-5710 Utilities	27,177	27,430	23,770	30,000	9.37%
100-04-5750 Mobile Technology	492	2,570	1,720	2,570	0.00%
100-04-5909 Miscellaneous	1,280	1,790	1,200	1,500	-16.20%
TOTAL OTHER USES	\$ 39,337	\$ 42,390	\$ 37,290	\$ 50,170	18.35%
TOTAL ADMINISTRATION	\$ 789,142	\$ 814,350	\$ 623,160	\$ 682,195	-16.23%



Annual Operating Budget

GENERAL FUND DEPARTMENTAL BUDGET DETAIL POLICE DEPARTMENT

DESCRIPTION		FYE 2019 Audited	FYE 2020 Adopted Budget	FYE 2020 Amended Budget	FYE 2021 Adopted Budget	FYE 2020 Adopted/ Adopted 2021 Change
PERSONNEL						
100-05-5110	Salaries	694,775	762,200	719,355	781,645	2.55%
100-05-5111	Overtime	28,113	25,000	15,000	25,000	0.00%
100-05-5112	Worker's Comp. Ins.	17,324	18,405	18,600	19,950	8.39%
100-05-5117	Longevity Pay	6,864	3,860	2,320	3,120	-19.17%
100-05-5120	Payroll Taxes	13,036	11,610	13,380	13,905	19.77%
100-05-5130	Benefits	85,240	71,340	61,970	92,010	28.97%
100-05-5140	TMRS	48,586	47,860	41,345	47,455	-0.85%
100-05-5150	Training & Travel	8,044	12,200	3,730	12,200	0.00%
100-05-5160	Dues/Memberships	539	825	600	1,390	68.48%
100-05-5161	Surety Bonds	100	100	100	100	0.00%
TOTAL PERSONNEL		\$ 902,621	\$ 953,400	\$ 876,400	\$ 996,775	4.55%
MATERIALS & SUPPLIES						
100-05-5212	Reference Materials	74	-	-	-	0.00%
100-05-5213	Uniforms	2,710	5,200	4,750	5,200	0.00%
100-05-5218	Law Enforce. Supplies	3,211	4,000	4,500	3,800	-5.00%
100-05-5220	Office Supplies	2,356	2,750	3,000	2,750	0.00%
100-05-5222	Postage & Shipping	495	500	800	500	0.00%
100-05-5250	Equip. & Furniture	2,203	12,000	12,710	2,000	-83.33%
100-05-5260	Safety Equipment	930	3,000	3,730	3,000	0.00%
TOTAL MATERIALS & SUPPLIES		\$ 11,979	\$ 27,450	\$ 29,490	\$ 17,250	-37.16%
REPAIRS & MAINTENANCE						
100-05-5310	Vehicle R&M	11,134	13,000	20,100	12,500	-3.85%
100-05-5310.01	Fuel, Oil & Service	21,804	20,000	16,850	20,000	0.00%
100-05-5320	Equipment R&M	1,060	1,000	1,500	1,000	0.00%
100-05-5330	Building R&M	15,871	21,300	21,300	25,000	17.37%
100-05-5351	Copier Support	6,397	6,500	6,300	6,500	0.00%
TOTAL REPAIRS & MAINTENANCE		\$ 56,266	\$ 61,800	\$ 66,050	\$ 65,000	5.18%
CONTRACT & PROFESSIONAL SERVICES						
100-05-5402	IT Services	5,079	6,200	5,500	6,300	1.61%
100-05-5404	Service Agreements	27,718	43,000	48,100	71,000	65.12%
100-05-5408	Reporting System	16,401	14,300	14,200	30,000	109.79%
TOTAL CONTRACT & PROF. SERVICES		\$ 49,198	\$ 63,500	\$ 67,800	\$ 107,300	68.98%
OTHER USES						
100-05-5180	Citizens Police Academy	514	500	-	500	0.00%
100-05-5217	Criminal Investigations	10,872	5,500	8,500	4,000	-27.27%
100-05-5218	Awards/Medals/Badges	65	150	50	150	0.00%
100-05-5219	Public Relations	155	-	-	150	100.00%
100-05-5710	Utilities	14,362	14,985	12,500	15,000	0.10%
100-05-5750	Mobile Technology	7,580	8,300	4,630	8,300	0.00%
100-05-5909	Miscellaneous	323	400	400	400	0.00%
100-05-5945	COVID-19	-	-	2,000	-	0.00%
TOTAL OTHER USES		\$ 33,871	\$ 29,835	\$ 28,080	\$ 28,500	-4.47%
Capital Outlay						
100-05-5600	Cap. Outlay > 5,000	42,915	29,000	29,000	-	-100.00%
100-05-5601	Cap. Outlay < 5,000	3,864	30,000	29,175	6,600	-78.00%
TOTAL CAPITAL OUTLAY		\$ 46,779	\$ 59,000	\$ 58,175	\$ 6,600	-88.81%
DEBT SERVICE						
100-05-5611	Principal Expense	8,000	8,290	8,000	8,600	3.74%
100-05-5612	Interest Expense	1,601	1,315	1,600	1,005	-23.57%
TOTAL DEBT SERVICE		\$ 9,601	\$ 9,605	\$ 9,600	\$ 9,605	0.00%
TOTAL POLICE DEPARTMENT		\$ 1,110,315	\$ 1,204,590	\$ 1,135,595	\$ 1,231,030	2.19%



Annual Operating Budget

GENERAL FUND DEPARTMENTAL BUDGET DETAIL PUBLIC WORKS

DESCRIPTION	FYE 2019 Audited	FYE 2020 Adopted Budget	FYE 2020 Amended Budget	FYE 2021 Adopted Budget	FYE 2020 Adopted/2021 Adopted Change
PERSONNEL					
100-06-5110 Salaries	129,008	157,175	158,795	209,165	33.08%
100-06-5111 Overtime	992	1,800	2,000	1,800	0.00%
100-06-5112 Worker's Comp. Ins.	8,555	9,570	9,575	11,880	24.14%
100-06-5117 Longevity Pay	616	410	700	1,060	158.54%
100-06-5120 Payroll Taxes	2,624	2,360	3,000	3,940	66.95%
100-06-5130 Benefits	16,441	23,780	21,325	36,805	54.77%
100-06-5140 TMRS	8,655	9,645	9,645	12,425	28.82%
100-06-5150 Training & Travel	493	1,600	500	-	-100.00%
TOTAL PERSONNEL	\$ 167,384	\$ 206,340	\$ 205,540	\$ 277,075	34.28%
MATERIALS & SUPPLIES					
100-06-5213 Uniforms	5,864	6,000	5,000	6,000	0.00%
100-06-5220 Office Supplies	261	300	200	300	0.00%
100-06-5270 Street Materials	137,519	165,155	135,000	165,155	0.00%
TOTAL MATERIALS & SUPPLIES	\$ 143,644	\$ 171,455	\$ 140,200	\$ 171,455	0.00%
REPAIRS & MAINTENANCE					
100-06-5310 Vehicle R&M	40,686	13,000	7,500	13,000	0.00%
100-06-5310.01 Fuel, Oil & Service	11,661	15,085	9,000	15,000	-0.56%
100-06-5320 Equipment R&M	26,766	29,680	29,680	29,000	-2.29%
100-06-5330 Building R&M	4,695	13,940	12,400	13,000	-6.74%
100-06-5331 Sign R&M	5,230	5,800	7,100	5,800	0.00%
100-06-5350 Office Equipment R&M	-	200	-	200	0.00%
TOTAL REPAIRS & MAINTENANCE	\$ 89,038	\$ 77,705	\$ 65,680	\$ 76,000	-2.19%
CONTRACT & PROFESSIONAL SERVICES					
100-06-5402 IT Services	1,254	2,050	2,300	2,050	0.00%
100-06-5404 Contract Services	13,393	18,200	18,200	18,200	0.00%
TOTAL CONTRACT & PROF. SERVICES	\$ 14,647	\$ 20,250	\$ 20,500	\$ 20,250	0.00%
OTHER USES					
100-06-5261 Equipment Rental	656	1,500	1,000	1,000	-33.33%
100-06-5332 Minor Tools	332	500	500	500	0.00%
100-06-5710 Utilities	4,835	5,000	3,950	5,000	0.00%
100-06-5750 Mobile Technology	773	1,800	1,000	1,800	0.00%
TOTAL OTHER USES	\$ 6,596	\$ 8,800	\$ 6,450	\$ 8,300	-5.68%
Capital Outlay					
100-06-5600 Cap. Outlay > 5,000	21,972	34,875	34,875	19,885	-42.98%
100-06-5601 Cap. Outlay < 5,000	-	17,590	17,590	28,300	60.89%
TOTAL CAPITAL OUTLAY	\$ 21,972	\$ 52,465	\$ 52,465	\$ 48,185	-8.16%
DEBT SERVICE					
100-06-5611 Principal Expense	8,865	86,885	87,120	90,815	4.52%
100-06-5612 Interest Expense	326	16,995	16,760	13,065	-23.12%
TOTAL DEBT SERVICE	\$ 9,191	\$ 103,880	\$ 103,880	\$ 103,880	0.00%
TOTAL PUBLIC WORKS	\$ 452,472	\$ 640,895	\$ 594,715	\$ 705,145	10.03%



**GENERAL FUND
DEPARTMENTAL BUDGET DETAIL
MUNICIPAL COURT**

Annual Operating Budget

DESCRIPTION		FYE 2019 Audited	FYE 2020 Adopted Budget	FYE 2020 Amended Budget	FYE 2021 Adopted Budget	FYE 2020 Adopted/2021 Adopted Change
PERSONNEL						
100-07-5110	Salaries	73,561	75,395	46,045	47,525	-36.97%
100-07-5111	Overtime	542	600	350	600	0.00%
100-07-5112	Worker's Comp. Ins.	175	175	200	120	-31.43%
100-07-5117	Longevity Pay	1,608	940	855	900	-4.26%
100-07-5120	Payroll Taxes	1,385	1,135	700	855	-24.67%
100-07-5130	Benefits	12,800	9,515	5,465	5,635	-40.78%
100-07-5140	TMRS	5,009	4,655	2,755	2,875	-38.24%
100-07-5150	Training & Travel	1,335	2,000	1,200	2,000	0.00%
100-07-5140	Dues & Memberships	40	100	55	100	0.00%
100-07-5160	Surety Bond	100	200	100	200	0.00%
TOTAL PERSONNEL		\$ 96,555	\$ 94,715	\$ 57,725	\$ 60,810	-35.80%
MATERIALS & SUPPLIES						
100-07-5220	Office Supplies	122	200	250	200	0.00%
100-07-5221	Printing	288	650	-	650	0.00%
100-07-5222	Postage	673	1,000	500	1,000	0.00%
100-07-5350	Office Equip. R&M	1,756	2,000	1,800	2,000	0.00%
TOTAL MATERIALS & SUPPLIES		\$ 2,839	\$ 3,850	\$ 2,550	\$ 3,850	0.00%
CONTRACT & PROFESSIONAL SERVICES						
100-07-5401	IT Services	1,091	1,235	2,020	1,235	0.00%
100-07-5402	Legal	6,000	6,000	2,500	6,000	0.00%
100-07-5404	Municipal Judge	26,400	26,400	26,400	26,400	0.00%
TOTAL CONTRACT & PROF. SERVICES		\$ 33,491	\$ 33,635	\$ 30,920	\$ 33,635	0.00%
OTHER USES						
100-07-5410	Warrant Collection Fees	3,026	2,000	2,500	2,000	0.00%
100-07-5910	Warrant Entry Fees	881	6,000	200	1,000	-83.33%
TOTAL OTHER USES		\$ 3,907	\$ 8,000	\$ 2,700	\$ 3,000	-62.50%
TOTAL MUNICIPAL COURT		\$ 136,792	\$ 140,200	\$ 93,895	\$ 101,295	-27.75%



**GENERAL FUND
DEPARTMENTAL BUDGET DETAIL
DEVELOPMENT SERVICES**

Annual Operating Budget

DESCRIPTION		FYE 2019 Audited	FYE 2020 Adopted Budget	FYE 2020 Amended Budget	FYE 2021 Adopted Budget	FYE 2020 Adopted/2021 Adopted Change
PERSONNEL						
100-08-5110	Salaries	122,378	131,950	164,710	170,835	29.47%
100-08-5111	Overtime	115	500	250	500	0.00%
100-08-5112	Worker's Comp. Ins.	280	300	525	745	148.33%
100-08-5117	Longevity Pay	792	555	445	690	24.32%
100-08-5120	Payroll Taxes	2,546	1,960	2,655	3,075	56.89%
100-08-5130	Benefits	13,688	14,270	19,115	24,540	71.97%
100-08-5140	TMRS	7,748	8,050	9,740	10,085	25.28%
100-08-5150	Training & Travel	1,874	2,800	400	4,800	71.43%
100-08-5160	Dues & Memberships	310	200	300	300	50.00%
100-08-5161	Surety Bonds	100	-	200	200	100.00%
TOTAL PERSONNEL		\$ 149,831	\$ 160,585	\$ 198,340	\$ 215,770	34.36%
MATERIALS & SUPPLIES						
100-08-5213	Uniforms	417	800	300	500	-37.50%
100-08-5220	Office Supplies	613	900	300	900	0.00%
100-08-5221	Printing	100	700	500	700	0.00%
100-08-5222	Postage	172	400	350	400	0.00%
100-08-5250	Office Equip. & Supplies	2,259	850	2,015	1,400	64.71%
TOTAL MATERIALS & SUPPLIES		\$ 3,561	\$ 3,650	\$ 3,465	\$ 3,900	6.85%
REPAIRS & MAINTENANCE						
100-08-5310	Vehicle R&M	80	500	100	500	0.00%
100-08-5310.01	Fuel, Oil & Service	611	1,500	1,000	1,500	0.00%
100-08-5330	Building R&M	3,818	3,500	1,000	-	-100.00%
TOTAL REPAIRS & MAINTENANCE		\$ 4,509	\$ 5,500	\$ 2,100	\$ 2,000	-63.64%
CONTRACT & PROFESSIONAL SERVICES						
100-08-5402	IT Services	1,305	1,285	3,300	1,285	0.00%
100-08-5404	Contract Services	3,978	2,500	4,000	2,500	0.00%
100-08-5406	Nuisance Abatement	1,150	2,000	1,000	2,000	0.00%
100-08-5932	Engineering	-	-	135,000	96,370	100.00%
100-08-5933	Planning	-	-	65,000	52,755	100.00%
100-08-5934	Gas Well Inspections	-	-	26,000	30,000	100.00%
TOTAL CONTRACT & PROF. SERVICES		\$ 6,433	\$ 5,785	\$ 234,300	\$ 184,910	3096.37%
OTHER USES						
100-08-5403	Software	6,300	6,300	6,300	6,615	5.00%
100-08-5710	Utilities	1,897	2,500	-	-	-100.00%
100-08-5750	Mobile Technology	675	1,060	900	1,060	0.00%
100-08-5910	Property Liens	-	500	-	500	0.00%
TOTAL OTHER USES		\$ 8,872	\$ 10,360	\$ 7,200	\$ 8,175	-21.09%
CAPITAL OUTLAY						
100-08-5600	Capital Outlay >\$5,000	-	-	-	5,000	100.00%
100-08-5601	Capital Outlay <\$5,000	-	-	-	-	0.00%
TOTAL CAPITAL OUTLAY		\$ -	\$ -	\$ -	\$ 5,000	100.00%
TOTAL BUILDING & CODE COMPLIANCE		\$ 173,206	\$ 185,880	\$ 445,405	\$ 414,755	123.13%



Annual Operating Budget

GENERAL FUND DEPARTMENTAL BUDGET DETAIL ANIMAL CONTROL

DESCRIPTION	FYE 2019 Audited	FYE 2020 Adopted Budget	FYE 2020 Amended Budget	FYE 2021 Adopted Budget	FYE 2020 Adopted/2021 Adopted Change
PERSONNEL					
100-09-5110 Salaries	77,527	78,780	78,780	80,530	2.22%
100-09-5111 Overtime	1,712	2,000	2,750	2,000	0.00%
100-09-5112 Worker's Comp. Ins.	2,480	2,600	2,675	2,990	15.00%
100-09-5117 Longevity Pay	2,112	1,155	1,155	1,250	8.23%
100-09-5120 Payroll Taxes	1,590	1,215	1,500	1,650	35.80%
100-09-5130 Benefits	12,846	10,015	10,600	12,770	27.51%
100-09-5140 TMRS	5,069	4,770	4,770	4,720	-1.05%
100-09-5150 Training & Travel	1,697	2,500	2,500	3,125	25.00%
100-09-5160 Dues/Memberships	100	100	100	100	0.00%
100-09-5161 Surety Bonds	200	200	100	300	50.00%
TOTAL PERSONNEL	\$ 105,333	\$ 103,335	\$ 104,930	\$ 109,435	5.90%
MATERIALS & SUPPLIES					
100-09-5213 Uniforms	1,093	1,000	700	1,050	5.00%
100-09-5220 Office Supplies	1,126	750	500	750	0.00%
100-09-5222 Postage	571	500	400	550	10.00%
100-09-5280 Microchips	1,900	3,500	1,600	1,600	-54.29%
100-09-5282 Medical Supplies	3,254	300	3,500	5,825	1841.67%
100-09-5330.01 Animal Food	2,720	3,600	3,600	3,000	-16.67%
TOTAL MATERIALS & SUPPLIES	\$ 10,664	9,650	10,300	12,775	32.38%
REPAIRS & MAINTENANCE					
100-09-5310 Vehicle R&M	913	1,700	1,000	8,000	370.59%
100-09-5310.01 Fuel, Oil & Service	1,731	1,000	1,500	2,000	100.00%
100-09-5320 Equipment R&M	-	500	-	-	-100.00%
100-09-5330 Building R&M	14,270	22,000	10,000	19,000	-13.64%
100-09-5350 Office Equip. R&M	-	-	1,250	-	0.00%
TOTAL REPAIRS & MAINTENANCE	\$ 16,914	\$ 25,200	\$ 13,750	\$ 29,000	15.08%
CONTRACT & PROFESSIONAL SERVICES					
100-09-5402 IT Services	3,755	4,200	3,800	4,200	0.00%
100-09-5404 Contract Services	2,257	2,200	2,500	2,500	13.64%
100-09-5408 Professional Services	2,616	3,500	1,750	3,500	0.00%
TOTAL CONTRACT & PROF. SERVICES	\$ 8,628	\$ 9,900	\$ 8,050	\$ 10,200	3.03%
OTHER USES					
100-09-5250 Office Equip. & Furniture	-	2,500	1,660	200	-92.00%
100-09-5284 Rabies Vouchers	409	2,000	250	400	-80.00%
100-09-5710 Utilities	14,480	14,115	12,250	14,500	2.73%
100-09-5750 Mobile Technology	1,177	1,200	1,200	1,200	0.00%
TOTAL OTHER USES	\$ 16,066	\$ 19,815	\$ 15,360	\$ 16,300	-17.74%
TOTAL ANIMAL CONTROL	\$ 157,605	\$ 167,900	\$ 152,390	\$ 177,710	5.84%



**GENERAL FUND
DEPARTMENTAL BUDGET DETAIL
FIRE DEPARTMENT**

DESCRIPTION	FYE 2019 Audited	FYE 2020 Adopted Budget	FYE 2020 Amended Budget	FYE 2021 Adopted Budget	FYE 2020 Adopted/2021 Adopted Change
PERSONNEL					
100-10-5110 Salaries	155,565	333,530	137,835	294,700	-11.64%
100-10-5112 Worker's Comp. Ins.	8,899	9,200	8,200	18,485	100.92%
100-10-5117 Longevity Pay	1,328	760	285	405	-46.71%
100-10-5120 Payroll Taxes	2,837	4,915	2,475	5,145	4.68%
100-10-5130 Benefits	12,965	33,295	5,000	30,670	-7.88%
100-10-5410 TMRS	10,421	20,225	8,000	17,295	-14.49%
100-10-5150 Training & Travel	13,378	20,550	1,200	15,150	-26.28%
100-10-5160 Dues/Memberships	1,306	4,880	4,600	6,130	25.61%
100-10-5180 Volunteer Incentive	22,663	25,000	12,790	28,000	12.00%
100-10-5181 Staff Immunizations	1,785	3,000	1,500	3,000	0.00%
100-10-5182 Insurance (VFIS)	4,908	7,000	500	7,000	0.00%
TOTAL PERSONNEL	\$ 236,055	\$ 462,355	\$ 182,385	\$ 425,980	-7.87%
MATERIALS & SUPPLIES					
100-10-5213 Uniforms	2,110	6,000	5,000	6,000	0.00%
100-10-5220 Office Supplies	1,283	1,000	1,400	1,500	50.00%
100-10-5222 Postage	279	100	50	100	0.00%
100-10-5264 Radios & Mics	1,785	1,000	-	1,000	0.00%
100-10-5290 Fire Fighting Supplies	3,810	4,500	10,000	5,000	11.11%
100-10-5291 EMS Supplies	3,585	10,000	3,680	10,000	0.00%
100-10-5293 Safety Equipment	22,396	24,500	21,000	29,000	18.37%
TOTAL MATERIALS & SUPPLIES	\$ 35,248	\$ 47,100	\$ 41,130	\$ 52,600	11.68%
REPAIRS & MAINTENANCE					
100-10-5310 Vehicle R&M	27,473	25,000	20,000	25,000	0.00%
100-10-5310.01 Fuel, Oil & Service	8,935	9,000	6,000	9,000	0.00%
100-10-5320 Equipment R&M	785	2,000	2,250	18,545	827.25%
100-10-5330 Building R&M	11,219	8,000	10,000	12,865	60.81%
100-10-5350 Office Equip. R&M	2,903	5,000	2,425	8,295	65.90%
TOTAL REPAIRS & MAINTENANCE	\$ 51,315	\$ 49,000	\$ 40,675	\$ 73,705	50.42%
CONTRACT & PROFESSIONAL SERVICES					
100-10-5402 IT Services	5,064	4,500	5,000	5,000	11.11%
100-10-5403 Contract Services	12,575	18,780	16,000	18,655	-0.67%
TOTAL CONTRACT & PROF. SERVICES	\$ 17,639	\$ 23,280	\$ 21,000	\$ 23,655	1.61%
OTHER USES					
100-10-5402 Awards	1,011	1,500	1,000	1,500	0.00%
100-10-5296 Fire Prevention Program	973	1,000	-	2,000	100.00%
100-10-5710 Utilities	28,629	28,435	24,555	28,500	0.23%
100-10-5750 Mobile Technology	5,690	5,780	5,345	5,900	2.08%
100-10-5908 Emergency Management	12,713	15,750	10,250	14,840	-5.78%
100-10-5909 Miscellaneous	40	300	300	500	66.67%
TOTAL OTHER USES	\$ 49,056	\$ 52,765	\$ 41,450	\$ 53,240	0.90%
Capital Outlay					
100-10-5600 Cap. Outlay > 5,000	20,325	-	-	-	0.00%
100-10-5601 Cap. Outlay < 5,000	-	-	-	-	0.00%
TOTAL CAPITAL OUTLAY	\$ 20,325	\$ -	\$ -	\$ -	0.00%
DEBT SERVICE					
100-10-5611 Principal Expense	11,377	11,815	11,815	-	-100.00%
100-10-5612 Interest Expense	863	430	430	-	-100.00%
TOTAL DEBT SERVICE	\$ 12,240	\$ 12,245	\$ 12,245	\$ -	-100.00%
TOTAL FIRE DEPARTMENT	\$ 421,878	\$ 646,745	\$ 338,885	\$ 629,180	-2.72%



Annual Operating Budget

GENERAL FUND DEPARTMENTAL BUDGET DETAIL PARKS & RECREATION (Maintenance & Operations Only)

DESCRIPTION	FYE 2019 Audited	FYE 2020 Adopted Budget	FYE 2020 Amended Budget	FYE 2021 Adopted Budget	FYE 2020 Adopted/ 2021 Adopted Change
PERSONNEL					
100-11-5110 Salaries	59,399	59,880	-	-	-100.00%
100-11-5111 Overtime	1,743	2,250	-	-	-100.00%
100-11-5112 Worker's Comp. Ins.	1,930	2,000	-	-	-100.00%
100-11-5117 Longevity Pay	768	480	-	-	-100.00%
100-11-5120 Payroll Taxes	1,139	930	-	-	-100.00%
100-11-5130 Benefits	12,797	9,515	-	-	-100.00%
100-11-5140 TMRS	4,239	3,790	-	-	-100.00%
100-11-5150 Training & Travel	29	750	-	-	-100.00%
TOTAL PERSONNEL	\$ 82,044	\$ 79,595	\$ -	\$ -	-100.00%
MATERIALS & SUPPLIES					
100-11-5213 Uniforms	1,412	1,500	1,000	1,500	0.00%
100-11-5220 Office Supplies	222	150	150	150	0.00%
100-11-5270 Parks Materials & Supp.	10,308	10,000	12,000	12,000	20.00%
100-11-5275 Field Materials & Supp.	3,535	4,000	2,000	4,000	0.00%
TOTAL MATERIALS & SUPPLIES	\$ 15,477	\$ 15,650	\$ 15,150	\$ 17,650	12.78%
REPAIRS & MAINTENANCE					
100-11-5310 Vehicle R&M	396	500	600	1,000	100.00%
100-11-5310.01 Fuel, Oil & Service	1,970	2,000	1,500	2,500	25.00%
100-11-5320 Equipment R&M	1,371	1,500	1,550	1,500	0.00%
100-11-5330 Park Building R&M	2,036	1,500	1,000	6,000	300.00%
100-11-5335 Dept. Building R&M	933	750	1,250	1,000	33.33%
100-11-5340 Irrigation R&M	5,227	20,000	30,000	3,000	-85.00%
TOTAL REPAIRS & MAINTENANCE	\$ 11,933	\$ 26,250	\$ 35,900	\$ 15,000	-42.86%
CONTRACT & PROFESSIONAL SERVICES					
100-11-5402 IT Services	29	300	30	300	0.00%
TOTAL CONTRACT & PROF. SERVICES	\$ 29	\$ 300	\$ 30	\$ 300	0.00%
OTHER USES					
100-11-5261 Equipment Rental	-	150	-	-	-100.00%
100-11-5331 Minor Tools	50	100	-	250	150.00%
100-11-5710 Building Utilities	4,601	5,825	4,200	6,000	3.00%
100-11-5715 Park Utilities	69,743	81,760	25,000	80,000	-2.15%
100-11-5720 Gas	-	600	-	600	0.00%
100-11-5750 Mobile Technology	1,097	930	750	930	0.00%
TOTAL OTHER USES	\$ 75,491	\$ 89,365	\$ 29,950	\$ 87,780	-1.77%
Capital Outlay					
100-11-5600 Cap. Outlay > 5,000	7,900	9,970	9,970	72,395	626.13%
100-11-5601 Cap. Outlay < 5,000	-	4,000	4,000	13,590	239.75%
TOTAL CAPITAL OUTLAY	\$ 7,900	\$ 13,970	\$ 13,970	\$ 85,985	515.50%
TOTAL PARKS & RECREATION	192,874	225,130	95,000	206,715	-8.18%



DEBT SERVICE FUND



Annual Operating Budget

DEBT SERVICE FUND
STATEMENT OF REVENUES & EXPENDITURES

DESCRIPTION	FYE 2019 Audited	FYE 2020 Adopted Budget	FYE 2020 Amended Budget	FYE 2021 Adopted Budget	FYE 2020 Adopted/2021 Adopted Change
Beginning Fund Balance	\$ 249,519	\$ 168,162	\$ 331,790	\$ 445,265	164.78%
REVENUES & OTHER SOURCES					
REVENUES					
Property Taxes - Current	893,697	727,630	875,210	507,995	-30.18%
Property Taxes - P&I	6,764	-	7,895	-	0.00%
TOTAL REVENUES	\$ 900,461	\$ 727,630	\$ 883,105	\$ 507,995	-30.18%
OTHER USES					
Transfers In from Other Funds	100,575	150,000	150,000	154,790	3.19%
TOTAL OTHER SOURCES	\$ 100,575	\$ 150,000	\$ 150,000	\$ 154,790	3.19%
TOTAL REVENUES & OTHER SOURCES	1,001,036	877,630	1,033,105	662,785	-24.48%
EXPENDITURES					
Debt Service - Principal	650,000	670,000	670,000	640,000	-4.48%
Debt Service - Interest	268,765	249,630	249,630	270,140	8.22%
TOTAL EXPENDITURES	\$ 918,765	\$ 919,630	\$ 919,630	\$ 910,140	-1.03%
ENDING FUND BALANCE	\$ 331,790	\$ 126,162	\$ 445,265	\$ 197,910	56.87%

5-year Property Tax-Supported Debt Schedule (FYE 2021-2025)

General Obligation Refunding Bonds, Series 2019

Date	Principal	Interest	Total
2/1/2021	225,000.00	22,586.00	247,586.00
8/1/2021	-	20,516.00	20,516.00
2/1/2022	230,000.00	20,516.00	250,516.00
8/1/2022	-	18,400.00	18,400.00
2/1/2023	230,000.00	18,400.00	248,400.00
8/1/2023	-	16,284.00	16,284.00
2/1/2024	240,000.00	16,284.00	256,284.00
8/1/2024	-	14,076.00	14,076.00
2/1/2025	245,000.00	14,076.00	259,076.00
8/1/2025	-	11,822.00	11,822.00
Total	1,170,000.00	172,960.00	1,342,960.00

**Retires on 2/1/2030; Total Outstanding Balance as of 9/30/2020 = \$2,687,990*

(Refinance of General Obligation Bonds, Series 2010; Election held 11/3/09; \$3,710,000 1st installment of \$6,060,000 total project cost; Funded construction of fire station, street and drainage improvements.)

General Obligation Bonds, Series 2012

Date	Principal	Interest	Total
2/1/2021	110,000.00	27,800.00	137,800.00
8/1/2021	-	26,700.00	26,700.00
2/1/2022	110,000.00	26,700.00	136,700.00
8/1/2022	-	25,050.00	25,050.00
2/1/2023	115,000.00	25,050.00	140,050.00
8/1/2023	-	23,325.00	23,325.00
2/1/2024	115,000.00	23,325.00	138,325.00
8/1/2024	-	21,600.00	21,600.00
2/1/2025	120,000.00	21,600.00	141,600.00
8/1/2025	-	19,800.00	19,800.00
Total	570,000.00	240,950.00	810,950.00

**Retires on 8/1/2033; Total Outstanding Balance as of 9/30/2020 = \$1,946,150*

(Election held 11/3/09; \$2,350,000 2nd installment of \$6,060,000 total project cost; Funded drainage improvements for Coffield, Joshua Meadows and Mt. Valley/Village Creek areas)

General Obligation Bonds, Series 2020**

Date	Principal	Interest	Total
2/1/2021	85,000.00	86,906.00	171,906.00
8/1/2021	-	-	-
2/1/2022	110,000.00	84,713.00	194,713.00
8/1/2022	-	-	-
2/1/2023	140,000.00	81,900.00	221,900.00
8/1/2023	-	-	-
2/1/2024	160,000.00	78,525.00	238,525.00
8/1/2024	-	-	-
2/1/2025	160,000.00	74,925.00	234,925.00
8/1/2025	-	-	-
Total	655,000.00	406,969.00	1,061,969.00

**Retires on 2040; Total Outstanding Balance as of 9/30/2020* = \$4,912,380*

*(Election held 11/5/19; \$3,905,000; Funded street improvements and street equipment. **Bond has not been issued as of the date of the final drafting of this proposed budget. Annual debt service is estimated and will be finalized post initial review of this budget by the city council.)*

5-year Property/Sales Tax-Supported Debt Schedule (FYE 2021-2025)

Combination Tax & Limited Pledge Revenue Certificates of Obligation, Series 2012

Date	Principal	Interest	Total
2/1/2021	-	42,287.50	42,287.50
8/1/2021	225,000.00	42,287.50	267,287.50
2/1/2022	-	40,037.50	40,037.50
8/1/2022	230,000.00	40,037.50	270,037.50
2/1/2023	-	37,737.50	37,737.50
8/1/2023	240,000.00	37,737.50	277,737.50
2/1/2024	-	35,337.50	35,337.50
8/1/2024	250,000.00	35,337.50	285,337.50
2/1/2025	-	32,837.50	32,837.50
8/1/2025	260,000.00	32,837.50	292,837.50
Total	1,205,000.00	376,475.00	1,581,475.00

**Retires on 2/1/2032; Total Outstanding Balance as of 9/30/2020 = \$4,325,363*

(Funded purchase of land and construction of YMCA; annual debt service currently shared 50/50% by Type B EDC and Debt Service Fund, i.e. property taxes)



CAPITAL IMPROVEMENT FUND



CAPITAL IMPROVEMENTS PROGRAM POLICY

Capital Improvement Program Summary

The City of Joshua prepares a Capital Improvement Program (CIP) each year that is in addition to its Annual Operating Budget. The CIP is a listing of planned capital projects for the upcoming five-year period together with the expected costs and the anticipated methods of financing. The CIP typically includes the construction of infrastructure and municipal facilities as well as the acquisition of large or specialized equipment. The CIP involves identification, management, and implementation of CIP projects. The process includes input from City staff, citizens, and City Council. Recognition of the community needs and balancing the infrastructure demands with the funding available, is the goal of the CIP.

CAPITAL IMPROVEMENT PROGRAM POLICY

The purpose of the Capital Improvement Program (CIP) is to implement and facilitate the city's comprehensive plan. A capital improvements program is a blueprint for planning a community's capital expenditures and is one of the most important responsibilities of local government officials.

Capital Improvement: An expenditure in excess of \$25,000 for the planning, design and construction of a physical improvement and/or associated fixed equipment and having a useful life of five years or more. An initial project cost shall include all factors of the project (i.e. land, buildings, machinery, equipment, furniture). This definition is intended to include, but not limited to, the following: Any acquisition of land for a public purpose. – All related expenditures for land whether or not they meet the dollar limitation previously mentioned. This includes right-of-way acquisitions.

1. Any construction of a new facility (a public building, or water lines, playfield etc.), or an addition to, or extension of, such a facility and all related expenditures for structures regardless of cost (i.e., architectural, renovation, addition to, engineering).
2. A nonrecurring rehabilitation (something which is infrequent and would not be considered annual or other recurrent maintenance and repair) or major repair of all or a part of the a building, its grounds, or a facility, including streets, and storm drainage, provided that the cost is \$50,000 or more and the improvement will have a useful life of 10 years or more;
3. Any planning, feasibility, engineering, or design study related to an individual capital improvement project, or to a program that is implemented through individual capital improvement projects

A Capital Improvement Program coordinates community planning, financial capacity and physical development. The program is composed of two parts — a capital budget and a capital program. The capital program is a plan for capital expenditures that extends five years beyond the capital budget. Development of

a CIP that will insure sound fiscal and capital planning requires effective leadership and the involvement and cooperation of all municipal departments.

Due to the limited amount of available funds, the CIP serves to establish a priority for the many necessary projects. Therefore, the CIP will be updated annually in order to incorporate the changing priorities, needs, and funding sources.

A complete, properly developed CIP has the following benefits:

1. City funds will be spent for improvements compatible with the city's long-term goals and needs, with funds spent on high priority projects first.
2. Facilitates coordination between capital needs and the operating budget.
3. Enhances the community's credit rating, control of its tax rate, and avoids sudden changes in its debt service requirements.
4. Identifies the most economical means of financing capital projects to ensure improvements will not cause a financial burden on the city.
5. Increases opportunities for obtaining federal and state aid.
6. Focuses attention on community objectives and fiscal capacity.
7. Keeps the public informed about future needs and projects.
8. Encourages careful project planning and design to avoid costly mistakes and help a community reach desired goals.

Inclusion of a project as a CIP request does not ensure that the project will be funded at any time in the future, but it does assure that the project will be evaluated on its merits relative to other proposed CIP projects. Major maintenance projects such as street resurfacing or a new roof for a building should normally be included in the city's operating budget and are not included in the CIP.

CITY OF JOSHUA, TEXAS

RESOLUTION NO. 2018-05

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JOSHUA, TEXAS
CREATING A CAPITALIZATION POLICY FOR CAPITOL ASSETS OF THE CITY OF
JOSHUA, TEXAS**

WHEREAS, there is a need to establish a capitalization policy for budgeting and auditing purposes; and

WHEREAS, there is a need to set standards of accounting for the City of Joshua assets according to Government Accounting Standards Board Statement 34 with regard to categories and threshold amounts to be capitalized.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY
OF JOSHUA, TEXAS THAT:**

SECTION 1

Capital assets categories and thresholds will be:

Land/land improvement	Any Amount
Building/building improvements	\$25,000.00
Facilities and other improvements	\$25,000.00
Infrastructure	\$25,000.00
Personal property	\$ 5,000.00
Leasehold improvements	\$25,000.00

SECTION 2

For clarification purposes of this policy the above items are generally defined as, but not expressly limited to the following definitions:

Land/land improvements is the purchase price or fair market value at time of gift, any commissions, professional fees, land excavation, fill, grading, drainage, demolition of existing building (less salvage), property removal (relocation or reconstruction) of others (railroad, telephone, and power lines), date of purchase accrued mortgage interest and any unpaid taxes and right of way cost.

A building is a structure that is permanently attached to the land, has a roof, and is partially or completely enclosed by walls. A building improvement must extend the life of the building or increase the value of the building. Examples of capitalized building improvements are structural changes and installation or upgrade of roofing, heating and cooling systems, electrical, etc.

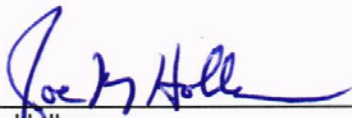
Facilities are considered to be assets built, installed or established to enhance the quality or facilitate the use of land for a specific purpose. Facility improvements are considered to be fencing, landscaping, parking lots, recreation areas, septic systems, and pavilions.

Infrastructure is usually considered stationary and can be preserved for a significantly greater number of years than most capitol assets. They are often linear and continuous nature. Infrastructure improvements should extend the useful life and/or increase the value by twenty~ five percent (25%) of the original cost or life period. Examples of infrastructure are streets, curbs, gutters, sidewalks, fire hydrants, bridges, drainage facilities, radio towers, light systems and signage.

Personal property is fixed or movable tangible assets to be used for operations that the life of extends beyond one year. Examples of personal property are vehicles, other motor vehicles, furnishings and equipment.

Leasehold improvements are the construction of new buildings or improvements made to existing structures by the lessee, who has the right to use these leasehold improvements over the term of the lease.

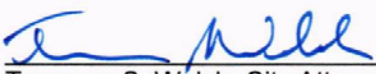
**DULY PASSED, APPROVED AND ADOPTED BY THE CITY COUNCIL OF
THE CITY OF JOSHUA, TEXAS ON THIS THE 17TH DAY OF MAY, 2018**



Joe Hollarn
Mayor

ATTEST:


Lisa Dawn Cabrera
City Secretary

APPROVED AS TO FORM:


Terrence S. Welch, City Attorney



**CAPITAL IMPROVEMENT FUND
STATEMENT OF REVENUES & EXPENDITURES**

DESCRIPTION	FYE 2019 Audited	FYE 2020 Adopted Budget	FYE 2020 Amended Budget	FYE 2021 Adopted Budget	FYE 2020 Adopted/2021 Adopted Change
Beginning Fund Balance	\$ 12,234	\$ 14,234	\$ (25,586)	\$ 167,179	1074.50%
REVENUES & OTHER SOURCES					
REVENUES					
Interest	2,627	2,000	2,000	2,000	0.00%
Grants & Contributions	-	-	-	-	0.00%
TOTAL REVENUES	\$ 2,627	\$ 2,000	\$ 2,000	\$ 2,000	0.00%
OTHER USES					
Lease Proceeds	372,000	-	-	-	0.00%
Bond Proceeds	-	-	-	3,905,000	0.00%
Transfers In from Other Funds	199,000	447,455	502,455	1,508,240	237.07%
TOTAL OTHER SOURCES	\$ 571,000	\$ 447,455	\$ 502,455	\$ 5,413,240	1109.78%
TOTAL REVENUES & OTHER SOURCES	573,627	449,455	504,455	5,415,240	1104.85%
EXPENDITURES					
Capital Outlay	611,447	311,690	311,690	5,582,240	1690.96%
TOTAL EXPENDITURES	\$ 611,447	\$ 311,690	\$ 311,690	\$ 5,582,240	1690.96%
ENDING FUND BALANCE	\$ (25,586)	\$ 151,999	\$ 167,179	\$ 179	-99.88%



FIVE-YEAR CAPITAL IMPROVEMENTS PLAN FYE 2021 - 2025

CAPITAL IMPROVEMENTS PROGRAM

"A capital improvements program is a schedule of one time municipal expenditures for major facilities, along with cost estimates and sources of financing. The purpose of the CIP is to establish an orderly plan for setting priorities and offering a means of analyzing the city's ability to pay for the acquisition or construction of facilities to meet long-range community needs."

CAPITAL IMPROVEMENT PRIORITY PROJECTS			ESTIMATED	FYE	FYE	FYE	FYE	FYE
FUND	DEPT	DESCRIPTION	COST	2021	2022	2023	2024	2025
	ECODEV							
700	EcoDev	PUBLIC IMPROVEMENTS in TIF#1	1,180,000	1,180,000	-	-	-	-
		TOTAL STREETS	1,180,000	1,180,000	-	-	-	-
	DOWNTOWN							
200/300	STREET	DOWNTOWN REVITALIZATION	4,362,690	-	-	-	-	-
		TOTAL STREETS	4,362,690	-	-	-	-	-
	PUBLIC WORKS							
100	STREET	STREET PROJECTS PER 2019 BOND	4,473,845	4,473,845	-	-	-	-
100	STREET	OTHER STREETS PROJECTS PER INTERNAL ASSESSEMENT	4,032,680	-	125,250	-	-	3,907,430
		TOTAL STREETS	8,506,525	4,473,845	125,250	-	-	3,907,430
100	EQUIPMENT	MAINTENANCE EQUIPMENT PER INTERNAL ASSESSMENT	645,000	333,000	152,000	120,000	-	40,000
100	FLEET	PASSENGER VEHICLES PER INTERNAL ASSESSMENT	100,000	-	60,000	40,000	-	-
100	FACILITIES	FACILITIES PROJECTS PER INTERNAL ASSESSEMENT	407,305	105,000	-	302,305	-	-
		TOTAL PUBLIC WORKS	9,658,830	4,911,845	337,250	462,305	-	3,947,430
	POLICE							
100	EQUIPMENT	EQUIPMENT PER INTERNAL ASSESSMENT	25,000	-	-	-	-	25,000
100	FLEET	PASSENGER VEHICLES PER INTERNAL ASSESSMENT	470,000	100,000	100,000	50,000	110,000	110,000
100	FACILITIES	FACILITIES PROJECTS PER INTERNAL ASSESSEMENT	25,000	-	25,000	-	-	-
		TOTAL POLICE	520,000	100,000	125,000	50,000	110,000	135,000
	ANIMAL CTRL							
100	FLEET	PASSENGER VEHICLES PER INTERNAL ASSESSMENT	50,000	-	-	-	50,000	-
		TOTAL ANIMAL CTRL	50,000	-	-	-	50,000	-
	FIRE							
100	EQUIPMENT	EQUIPMENT PER INTERNAL ASSESSMENT	510,000	-	250,000	130,000	-	130,000
100	FLEET	PASSENGER VEHICLES PER INTERNAL ASSESSMENT	160,000	80,000	-	-	-	80,000
		TOTAL FIRE	670,000	80,000	250,000	130,000	-	210,000
		GRAND TOTAL	16,441,520	6,271,845	712,250	642,305	160,000	4,292,430

CAPITAL IMPROVEMENT PRIORITY PROJECTS			ESTIMATED		FYE	FYE	FYE	FYE	CIP
FUND	DEPT	DESCRIPTION <i>*Per Nov 2019 Bond Election</i>	COST	FYE 2021	2022	2023	2024	2025	SCORE
	<u>JOSHUA ST.</u>								
700	ECODEV	PUBLIC IMPROVEMENTS in TIF#1	1,180,000	1,180,000	-	-	-	-	
		Economic Development Project	1,180,000	1,180,000	-	-	-	-	
	<u>PARKS</u>								
700	N/A	IMPROVEMENTS BASEBALL FIELDS	107,240	107,240	-	-	-	-	
		Economic Development Project	107,240	107,240	-	-	-	-	
	<u>DOWNTOWN</u>								
TBD	STREET	PAVING/STREETSCAPE	-	-	-	-	-	-	
TBD	STREET	SHRUBS/LANDSCAPE	306,985	-	-	-	-	-	
TBD	STREET	IRRIGATION	-	-	-	-	-	-	
TBD	STREET	UTILITIES	1,272,370	-	-	-	-	-	
TBD	STREET	FURNITURE/FIXTURES	-	-	-	-	-	-	
		Downtown Revitalization	1,579,355	-	-	-	-	-	
	<u>PUBLIC WORKS</u>								
100	STREET	CADDO ST RECONSTRUCTION*	1,298,625	1,298,625	-	-	-	-	7
100	STREET	E. 4TH ST RECONSTRUCTION*	346,080	346,080	-	-	-	-	7
100	STREET	THOMAS ST RECONSTRUCTION*	240,610	240,610	-	-	-	-	7
100	STREET	MCMILLIAN ST RECONSTRUCTION*	397,170	397,170	-	-	-	-	6
100	STREET	N. MAIN ST RECONSTRUCTION*	1,763,360	1,763,360	-	-	-	-	6
100	STREET	WOODOAK DR RECONSTRUCTION*	428,000	428,000	-	-	-	-	6
100	STREET	LINDA ST RECONSTRUCTION	224,130	-	-	-	-	224,130	7
100	STREET	PAULA ST RECONSTRUCTION	262,035	-	-	-	-	262,035	7
100	STREET	BALDWIN DR RECONSTRUCTION	219,185	-	-	-	-	219,185	6
100	STREET	COBB DR RECONSTRUCTION	268,625	-	-	-	-	268,625	6
100	STREET	COUNTRY CLUB DR RECONSTRUCTION	1,140,420	-	-	-	-	1,140,420	6
100	STREET	HENDERSON ST RECONSTRUCTION	324,660	-	-	-	-	324,660	6
100	STREET	HUNTERSWOOD CT RECONSTRUCTION	125,250	-	125,250	-	-	-	6
100	STREET	LAKEAIRE DR RECONSTRUCTION	262,035	-	-	-	-	262,035	6
100	STREET	RUNNINGBROOK DR RECONSTRUCTION	1,031,650	-	-	-	-	1,031,650	6
100	STREET	STADIUM DR RECONSTRUCTION	174,690	-	-	-	-	174,690	6
100	EQUIPMENT	TRACTOR/ROTARY BOOM MOWER	152,000	-	152,000	-	-	-	6
100	EQUIPMENT	COMPACT LOADER #423	83,000	83,000	-	-	-	-	6
100	EQUIPMENT	EXCAVATOR #424	130,000	-	130,000	-	-	-	6

100	EQUIPMENT	MAXEY CRACKSEAL TRAILER #432	68,000	68,000	-	-	-	-	6
100	EQUIPMENT	FARM TRAC MOWER #441	76,000	76,000	-	-	-	-	6
100	EQUIPMENT	12 YD DUMP TRUCK #471	120,000	-	120,000	-	-	-	6
100	EQUIPMENT	SIDE ARM MOWER #472	40,000	-	-	-	-	40,000	6
100	EQUIPMENT	12 YD DUMP TRUCK #482	120,000	-	-	120,000	-	-	6
100	FLEET	HEAVY DUTY TRUCK #402	30,000	-	30,000	-	-	-	6
100	FLEET	HEAVY DUTY TRUCK #404	40,000	-	-	40,000	-	-	6
100	FLEET	LIGHT DUTY TRUCK #473	30,000	30,000	-	-	-	-	7
100	FLEET	HEAVY DUTY TRUCK #481	50,000	50,000	-	-	-	-	7
100	FACILITIES	CLUBHOUSE DR/VILLAGE CR DRAINAGE	302,305	-	-	302,305	-	-	6
100	FACILITIES	PUBLIC WORKS EQUIPMENT STORAGE	105,000	105,000	-	-	-	-	6
TOTAL PUBLIC WORKS			9,852,830	4,885,845	557,250	462,305	-	3,947,430	
	POLICE								
100	EQUIPMENT	MOBILE RADIOS	25,000	-	-	-	-	25,000	5
100	FLEET	PATROL Veh 1	50,000	50,000	-	-	-	-	7
100	FLEET	PATROL Veh 2	50,000	50,000	-	-	-	-	7
100	FLEET	PATROL Veh 3	50,000	-	50,000	-	-	-	5
100	FLEET	PATROL Veh 4	50,000	-	50,000	-	-	-	5
100	FLEET	PATROL Veh 5	50,000	-	-	50,000	-	-	5
100	FLEET	PATROL Veh 6	55,000	-	-	-	55,000	-	5
100	FLEET	PATROL Veh 7	55,000	-	-	-	55,000	-	5
100	FLEET	PATROL Veh 8	55,000	-	-	-	-	55,000	5
100	FLEET	PATROL Veh 9	55,000	-	-	-	-	55,000	5
100	FACILITIES	FRONT PARKING LOT	25,000	-	25,000	-	-	-	6
TOTAL POLICE			520,000	100,000	125,000	50,000	110,000	135,000	
	ANIMAL CONTROL								
100	FLEET	AC Veh 1	50,000	-	-	-	50,000	-	5
TOTAL ANIMAL CONTROL			50,000	-	-	-	50,000	-	
	FIRE								
100	FLEET	MARSHALL M177	80,000	-	-	-	-	80,000	5
100	FLEET	EMS RESPONSE UNIT C277	80,000	80,000	-	-	-	-	8
100	FLEET	BRUSH 177	130,000	-	-	-	-	130,000	8
100	FLEET	LADDER TRUCK T177	250,000	-	250,000	-	-	-	6
100	FLEET	MULTI-ROLE RESPONSE UNIT S177	130,000	-	-	130,000	-	-	6
TOTAL FIRE			670,000	80,000	250,000	130,000	-	210,000	
GRAND TOTAL			13,959,425	6,353,085	932,250	642,305	160,000	4,292,430	
Projects fully or partially funded and included in Proposed Budget									



**TYPE A
ECONOMIC DEVELOPMENT
CORPORATION**



TYPE A EDC
STATEMENT OF REVENUES & EXPENDITURES

DESCRIPTION	FYE 2019 Audited	FYE 2020 Adopted Budget	FYE 2020 Amended Budget	FYE 2021 Adopted Budget	FYE 2020 Adopted/ 2021 Adopted Change
Beginning Fund Balance	\$ 231,408	\$ 353,217	\$ 322,936	\$ 294,286	-16.68%
REVENUE & OTHER SOURCES					
REVENUES					
Sales Taxes	377,656	401,365	421,430	431,970	7.63%
Grants & Contributions	8,277	-	-	-	0.00%
Interest	807	600	850	1,000	66.67%
Miscellaneous	-	-	-	-	0.00%
TOTAL REVENUES	\$ 386,740	\$ 401,965	\$ 422,280	\$ 432,970	7.71%
OTHER SOURCES					
Bond Proceeds	-	-	-	-	0.00%
Transfers In from Other Funds	-	-	-	-	0.00%
TOTAL OTHER SOURCES	\$ -	\$ -	\$ -	\$ -	0.00%
TOTAL REVENUES & OTHER SOURCES	\$ 386,740	\$ 401,965	\$ 422,280	\$ 432,970	7.71%
EXPENDITURES					
General Government	4,935	-	-	-	0.00%
Economic Development	34,657	32,500	27,200	30,000	-7.69%
Debt Service	225,620	220,730	220,730	137,270	-37.81%
Capital Outlay	-	-	23,000	-	0.00%
TOTAL EXPENDITURES	\$ 265,212	\$ 253,230	\$ 270,930	\$ 167,270	-33.95%
OTHER USES					
Transfers Out to GF	30,000	30,000	30,000	30,000	0.00%
Transfers Out to CIP	-	150,000	150,000	300,000	100.00%
TOTAL OTHER SOURCES	\$ 30,000	\$ 180,000	\$ 180,000	\$ 330,000	83.33%
TOTAL EXPENDITURES & OTHER USES	\$ 295,212	\$ 433,230	\$ 450,930	\$ 497,270	14.78%
ENDING FUND BALANCE	\$ 322,936	\$ 321,952	\$ 294,286	\$ 229,986	-28.57%

5-year Sales Tax-Supported (Type A EDC) Debt Schedule (FYE 2021-2025)
Sales Tax Revenue Bonds, Series 2018

Date	Principal	Interest	Total
2/1/2021	65,000.00	36,627.75	101,627.75
8/1/2021	-	35,643.00	35,643.00
2/1/2022	70,000.00	35,643.00	105,643.00
8/1/2022	-	34,516.00	34,516.00
2/1/2023	70,000.00	34,516.00	104,516.00
8/1/2023	-	33,354.00	33,354.00
2/1/2024	75,000.00	33,354.00	108,354.00
8/1/2024	-	32,052.75	32,052.75
2/1/2025	75,000.00	32,052.75	107,052.75
8/1/2025	-	30,695.25	30,695.25
Total	355,000.00	338,454.50	693,454.50

**Retires on 2/1/2039; Total Outstanding Balance as of 9/30/2020 = \$2,634,348*

(Funded purchase of land for economic development purposes.)



TYPE B
COMMUNITY DEVELOPMENT
CORPORATION



Annual Operating Budget

TYPE B CDC STATEMENT OF REVENUES & EXPENDITURES

DESCRIPTION	FYE 2019 Audited	FYE 2020 Adopted Budget	FYE 2020 Amended Budget	FYE 2021 Adopted Budget	FYE 2020 Adopted/2021 Adopted Change
Beginning Fund Balance	\$ 32,643	\$ 175,193	\$ 168,117	\$ 334,297	90.82%
REVENUE & OTHER SOURCES					
REVENUES					
300-4003 Sales Taxes	377,656	401,365	421,430	431,970	7.63%
300-4600 Interest	1,469	1,000	1,000	1,000	0.00%
300-4660 Pavilion Rental Fees	1,485	1,000	250	-	-100.00%
300-4670 JBA Use Fees	13,457	15,000	9,170	-	-100.00%
300-4901 Misc. Revenue	1,439	-	2,500	2,000	100.00%
TOTAL REVENUES	\$ 395,506	\$ 418,365	\$ 434,350	\$ 434,970	3.97%
OTHER SOURCES					
Transfers In from Other Funds	-	-	-	-	0.00%
TOTAL OTHER SOURCES	\$ -	\$ -	\$ -	\$ -	0.00%
TOTAL REVENUES & OTHER SOURCES	\$ 395,506	\$ 418,365	\$ 434,350	\$ 434,970	3.97%
EXPENDITURES					
300-00-5850 Business Development	26	-	-	-	0.00%
300-00-5853 Joshua Area COC	19,000	19,000	19,000	19,000	0.00%
300-00-5955 Administrative	3,546	5,000	4,170	5,000	0.00%
TOTAL EXPENDITURES	\$ 22,572	\$ 24,000	\$ 23,170	\$ 24,000	0.00%
OTHER USES					
300-02-5975 Transfer Out to GF	136,885	165,250	95,000	236,715	43.25%
300-02-5976 Transfer Out to DSF	100,575	150,000	150,000	154,790	3.19%
TOTAL OTHER USES	\$ 237,460	\$ 315,250	\$ 245,000	\$ 391,505	24.19%
TOTAL EXPENDITURES & OTHER USES	\$ 260,032	\$ 339,250	\$ 268,170	\$ 415,505	22.48%
ENDING FUND BALANCE	\$ 168,117	\$ 254,308	\$ 334,297	\$ 353,762	39.11%



OTHER GOVERNMENTAL FUNDS:
COURT SECURITY
COURTY TECHNOLOGY
HOTEL OCCUPANCY



**COURT SECURITY
STATEMENT OF REVENUES & EXPENDITURES**

DESCRIPTION	FYE 2019 Audited	FYE 2020 Adopted Budget	FYE 2020 Amended Budget	FYE 2021 Adopted Budget	FYE 2020 Adopted/2021 Adopted Change
Beginning Fund Balance	\$ 18,439	\$ 17,919	\$ 17,789	\$ 20,789	16.02%
REVENUE & OTHER SOURCES					
REVENUES					
Municipal Court Security Fees	3,850	4,000	3,000	2,500	-37.50%
TOTAL REVENUES	\$ 3,850	\$ 4,000	\$ 3,000	\$ 2,500	-37.50%
OTHER SOURCES					
Transfers In from Other Funds	-	-	-	-	0.00%
TOTAL OTHER SOURCES	\$ -	\$ -	\$ -	\$ -	0.00%
TOTAL REVENUES & OTHER SOURCES	\$ 3,850	\$ 4,000	\$ 3,000	\$ 2,500	-37.50%
EXPENDITURES					
Court Bailiff	3,000	3,000	-	3,000	0.00%
Miscellaneous	-	-	-	-	0.00%
TOTAL EXPENDITURES	\$ 3,000	\$ 3,000	\$ -	\$ 3,000	0.00%
OTHER USES					
Transfers Out to Other Funds	1,500	-	-	-	0.00%
TOTAL OTHER SOURCES	\$ 1,500	\$ -	\$ -	\$ -	0.00%
TOTAL EXPENDITURES & OTHER USES	\$ 4,500	\$ 3,000	\$ -	\$ 3,000	0.00%
ENDING FUND BALANCE	\$ 17,789	\$ 18,919	\$ 20,789	\$ 20,289	7.24%



**COURT TECHNOLOGY
STATEMENT OF REVENUES & EXPENDITURES**

DESCRIPTION	FYE 2019 Audited	FYE 2020 Adopted Budget	FYE 2020 Amended Budget	FYE 2021 Adopted Budget	FYE 2020 Adopted/2021 Adopted Change
Beginning Fund Balance	\$ (522)	\$ (522)	\$ 3,225	\$ 2,725	-622.03%
REVENUE & OTHER SOURCES					
REVENUES					
Fines & Forfeitures	5,135	5,600	3,000	3,000	-46.43%
TOTAL REVENUES	\$ 5,135	\$ 5,600	\$ 3,000	\$ 3,000	-46.43%
OTHER SOURCES					
Transfers In from Other Funds	1,500	-	-	-	0.00%
TOTAL OTHER SOURCES	\$ 1,500	\$ -	\$ -	\$ -	0.00%
TOTAL REVENUES & OTHER SOURCES	\$ 6,635	\$ 5,600	\$ 3,000	\$ 3,000	-46.43%
EXPENDITURES					
Wireless Tech for PD	-	-	-	-	0.00%
Municipal Court Software	2,888	5,500	3,500	3,500	-36.36%
Miscellaneous	-	-	-	-	0.00%
TOTAL EXPENDITURES	\$ 2,888	\$ 5,500	\$ 3,500	\$ 3,500	-36.36%
OTHER USES					
Transfers Out to Other Funds	-	-	-	-	0.00%
TOTAL OTHER SOURCES	\$ -	\$ -	\$ -	\$ -	0.00%
TOTAL EXPENDITURES & OTHER USES	\$ 2,888	\$ 5,500	\$ 3,500	\$ 3,500	-36.36%
ENDING FUND BALANCE	\$ 3,225	\$ (422)	\$ 2,725	\$ 2,225	-627.25%



**HOTEL OCCUPANCY TAX FUND
STATEMENT OF REVENUES & EXPENDITURES**

DESCRIPTION	FYE 2019 Audited	FYE 2020 Adopted Budget	FYE 2020 Amended Budget	FYE 2021 Adopted Budget	FYE 2020 Adopted/ 2021 Adopted Change
Beginning Fund Balance	\$ 150,696	\$ 190,296	\$ 195,534	\$ 223,534	117.47%
REVENUE & OTHER SOURCES					
REVENUES					
Hotel Occupancy Tax	44,257	39,600	28,000	20,000	50.51%
Interest	581	-	-	-	0.00%
TOTAL REVENUES	\$ 44,838	\$ 39,600	\$ 28,000	\$ 20,000	50.51%
OTHER SOURCES					
Transfers In from Other Funds	-	-	-	-	0.00%
TOTAL OTHER SOURCES	\$ -	\$ -	\$ -	\$ -	0.00%
TOTAL REVENUES & OTHER SOURCES	\$ 44,838	\$ 39,600	\$ 28,000	\$ 20,000	50.51%
EXPENDITURES					
Miscellaneous	-	-	-	-	0.00%
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -	0.00%
OTHER USES					
Transfers Out to Other Funds	-	-	-	107,240	0.00%
TOTAL OTHER SOURCES	\$ -	\$ -	\$ -	\$ 107,240	0.00%
TOTAL EXPENDITURES & OTHER USES	\$ -	\$ -	\$ -	\$ 107,240	0.00%
ENDING FUND BALANCE	\$ 195,534	\$ 229,896	\$ 223,534	\$ 136,294	59.29%

Appendix

2020 Truth-in-Taxation Worksheets

Taxing Units Other Than School Districts or Water Districts 2020 Tax Rate Calculation Worksheet

Date: 07/29/2020 12:54 PM

2020 City of Joshua

817-558-7447

Taxing Unit Name

Phone (area code and

101 South Main St., Joshua, TX, 76058

www.cityofjoshuatx.us

Taxing Unit Address, City, State, ZIP Code

Taxing Unit's Website Address

GENERAL INFORMATION: Tax Code Section 26.04(c) requires an officer or employee designated by the governing body to calculate the no-new-revenue (NNR) tax rate and voter-approval tax rate for the taxing unit. These tax rates are expressed in dollars per \$100 of taxable value calculated. The calculation process starts after the chief appraiser delivers to the taxing unit the certified appraisal roll and the estimated values of properties under protest. The designated officer or employee shall certify that the officer or employee has accurately calculated the tax rates and used values shown for the certified appraisal roll or certified estimate. The officer or employee submits the rates to the governing body by Aug. 7 or as soon thereafter as practicable.

School districts do not use this form, but instead use Comptroller For 50-859 *Tax Rate Calculation Worksheet for School Districts*.

Water districts as defined under Water Code Section 49.001(1) should use Comptroller Form 50-858 *Water District Rollback Tax Rate Worksheet*. All other taxing units should use Comptroller Form 50-856 *Tax Rate Calculation, Taxing Units Other Than School Districts*.

The Comptroller's office provides this worksheet to assist taxing units in determining tax rates. The information provided in this worksheet is offered as technical assistance and not legal advice. Taxing units should consult legal counsel for interpretations of law regarding tax rate preparation and adoption.

STEP 1: No-New-Revenue Tax Rate

The NNR tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year based on a tax rate that would produce the same amount of taxes (no new taxes) if applied to the same properties that are taxed in both year.

The NNR tax rate for a county is the sum of the NNR tax rates calculated for each type of tax the county levies.

While uncommon, it is possible for a taxing unit to provide an exemption for only maintenance and operation taxes. In this case, the taxing unit will need to calculate the NNR tax rate separately for the maintenance and operations tax and the debt tax, then add the two components together.

Line	No-New-Revenue Rate Activity	Amount/Rate
1.	2019 total taxable value. Enter the amount of 2019 taxable value on the 2019 tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-fourth and one-third over-appraisal corrections from these adjustments. Exclude any property value subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (will deduct taxes in Line 17).	\$433,624,038
2.	2019 tax ceilings. Counties, cities and junior college districts. Enter 2019 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2019 or a prior year for homeowners age 65 or older or disabled, use this step	\$77,010,079
3.	Preliminary 2019 adopted taxable value. Subtract Line 2 from Line 1.	\$356,613,959
4.	2019 total adopted tax rate	\$.765270
5.	2019 taxable value lost because court appeals of ARB decisions reduced 2019 appraised value:	
	A. Original 2019 ARB values:	\$0
	B. 2019 values resulting from final court decisions:	\$0
	C. 2019 value loss. Subtract B from A.[3]	\$0
6.	2019 taxable value subject to appear under Chapter 42, as of July 25.	
	A. 2019 ARB certified value	

Line	No-New-Revenue Rate Activity	Amount/Rate
		0
	B. 2019 disputed value:	0
	C. 2019 undisputed value Subtract B from A	0
7.	2019 Chapter 42-related adjusted values. Add Line 5 and 6	0
8.	2019 taxable value, adjusted for court-ordered reductions. Add Line 3 and Line 7	\$356,613,959
9.	2019 taxable value of property in territory the taxing unit deannexed after Jan. 1, 2019. Enter the 2019 value of property in deannexed territory.[5]	\$0
10.	2019 taxable value lost because property first qualified for an exemption in 2020. If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, goods-in-transit, temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in 2020 does not create a new exemption or reduce taxable value.	
	A. Absolute exemptions. Use 2019 market value:	\$122,294
	B. Partial exemptions. 2020 exemption amount or 2020 percentage exemption times 2019 value:	\$1,882,939
	C. Value loss. Add A and B.[6]	\$2,005,233
11.	2019 taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in 2020. Use only properties that qualified in 2020 for the first time; do not use properties that qualified in 2019.	
	A. Use 2019 market value:	\$0
	B. 2020 productivity or special appraised value:	\$0
	C. Value loss. Subtract B from A.	\$0
12.	Total adjustments for lost value. Add Lines 9, 10C and 11C.	\$2,005,233
13.	Adjusted 2019 taxable value. Subtract Line 12 from Line 8	\$354,608,726
14.	Adjusted 2019 taxes. Multiply Line 4 by Line 13 and divide by \$100	\$2,713,714
15.	Taxes refunded for years preceding tax year 2019. Enter the amount of taxes refunded by the district for tax years preceding tax year 2019. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2019. This line applies only to tax years preceding tax year 2019. [8]	\$3,246
16.	Taxes in tax increment financing (TIF) for tax year 2019 Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2020 captured appraised value in Line 18D, enter 0.[9]	\$79,415
17.	Adjusted 2019 levy with refunds and TIF adjustment. Add Lines 14, and 15, subtract Line 16.	\$2,637,545
18.	Total 2020 taxable value on the 2020 certified appraisal roll today. This value includes only certified values or certified estimate of values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 20). These homesteads include homeowners age 65 or older or disabled.[11]	
	A. Certified values	\$438,775,706
	B. Counties Include railroad rolling stock values certified by the Comptroller's office	\$0
	C. Pollution control and energy storage system exemption Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property	\$0
	D. Tax increment financing Deduct the 2020 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the 2020 taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 23 below.[12]	\$13,512,732

Line	No-New-Revenue Rate Activity	Amount/Rate
	E. Total 2020 value Add A and B, then subtract C and D	\$425,262,974
19.	Total value of properties under protest or not included on certified appraisal roll. [13]	
	A. 2020 taxable value of properties under protest The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value under protest [14]	\$12,659,151
	B. 2020 value of properties not under protest or included on certified appraisal roll. The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value of property not on the certified roll.[15]	\$0
	C. Total value under protest or not certified. Add A and B.	\$12,659,151
20.	2020 tax ceilings. Counties, cities and junior colleges enter 2020 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2019 or a prior year for homeowners age 65 or older or disabled, use this step.	\$79,473,508
21.	2020 total taxable value. Add Lines 18E and 19C. Subtract Line 20C.	\$358,448,617
22.	Total 2020 taxable value of properties in territory annexed after Jan. 1, 2019. Include both real and personal property. Enter the 2020 value of property in territory annexed. [18]	\$0
23.	Total 2020 taxable value of new improvements and new personal property located in new improvements. New means the item was not on the appraisal roll in 2019. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, 2019 and be located in a new improvement. New improvements do include property on which a tax abatement agreement has expired for 2020. [19]	\$11,968,768
24.	Total adjustments to the 2020 taxable value. Add Lines 22 and 23.	\$11,968,768
25.	Adjusted 2020 taxable value. Subtract Line 24 from Line 21.	\$346,479,849
26.	2020 NNR tax rate. Divide Line 17 by Line 25 and multiply by \$100.	\$.761240 /\$100
27.	COUNTIES ONLY. Add together the NNR tax rates for each type of tax the county levies. The total is the 2020 county NNR tax rate	\$.761240 /\$100

[1]Tex. Tax Code Section

[2]Tex. Tax Code Section

[3]Tex. Tax Code Section

[4]Tex. Tax Code Section

[5]Tex. Tax Code Section

[6]Tex. Tax Code Section

[7]Tex. Tax Code Section

[8]Tex. Tax Code Section

[9]Tex. Tax Code Section

[10]Tex. Tax Code Section

[11]Tex. Tax Code Section

[12]Tex. Tax Code Section

[13]Tex. Tax Code Section

[14]Tex. Tax Code Section

[15]Tex. Tax Code Section

[16]Tex. Tax Code Section

[17]Tex. Tax Code Section

[18]Tex. Tax Code Section

[19]Tex. Tax Code Section

[20]Tex. Tax Code Section

[21]Tex. Tax Code Section

STEP 2: Voter-Approval Tax Rate

The voter-approval tax rate is the highest tax rate that a taxing unit may adopt without holding an election to seek voter approval of the rate. The voter-approval tax rate is split into two separate rates:

1. Maintenance and Operations (M&O) Tax Rate: The M&O portion is the tax rate that is needed to raise the same amount of taxes that the taxing unit levied in the prior year plus the applicable percentage allowed by law. This rate accounts for such things as salaries, utilities and day-to-day operations.

2. Debt Rate: The debt rate includes the debt service necessary to pay the taxing unit's debt payments in the coming year. This rate accounts for principal and interest on bonds and other debt secured by property tax revenue.

The voter-approval tax rate for a county is the sum of the voter-approval tax rates calculated for each type of tax the county levies. In most cases the voter-approval tax rate exceeds the no-new-revenue tax rate, but occasionally decreases in a taxing unit's debt service will cause the NNR tax rate to be higher than the voter-approval tax rate.

Line	Voter Approval Tax Rate Activity	Amount/Rate
28.	2019 M&O tax rate. Enter the 2019 M&O tax rate.	\$.550877
29.	2019 taxable value, adjusted for actual and potential court-ordered adjustments. Enter the amount in Line 8 of the No-New-Revenue Tax Rate Worksheet.	356,613,959
30.	Total 2019 M&O levy. Multiply Line 28 by Line 29 and divide by \$100	1,964,504
31.	Adjusted 2019 levy for calculating NNR M&O rate. Add Line 31E to Line 30.	1,909,564
	A. 2019 sales tax specifically to reduce property taxes. For cities, counties and hospital districts, enter the amount of additional sales tax collected and spent on M&O expenses in 2019, if any. Other taxing units, enter 0. Counties must exclude any amount that was spent for economic development grants from the amount of sales tax spent	0
	B. M&O taxes refunded for years preceding tax year 2019. Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2019. This line applies only to tax years preceding tax year 2019	2,227
	C. 2019 taxes in TIF: Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2020 captured appraised value in Line 18D, enter 0	57,167
	D. 2019 transferred function: If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in E below. The taxing unit receiving the function will add this amount in E below. Other taxing units enter 0.	0
	E. 2019 M&O levy adjustments. Add A and B, then subtract C. For taxing unit with D, subtract if discontinuing function and add if receiving function	-54,940
32.	Adjusted 2020 taxable value. Enter the amount in Line 25 of the No-New-Revenue Tax Rate Worksheet.	346,479,849
33.	2020 NNR M&O rate (unadjusted) Divide Line 31 by Line 32 and multiply by \$100.	0.551133
34.	Rate adjustment for state criminal justice mandate. Enter the rate calculated in C. If not applicable, enter 0.	0.000000
	A. 2020 state criminal justice mandate. Enter the amount spent by a county in the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose.	0
	B. 2019 state criminal justice mandate Enter the amount spent by a county in the 12 months prior to the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. Enter zero if this is the first time the mandate applies	0

Line	Voter Approval Tax Rate Activity	Amount/Rate
	C. Subtract B from A and divide by Line 32 and multiply by \$100	0.000000
35.	Rate adjustment for indigent health care expenditures Enter the rate calculated in C. If not applicable, enter 0	0.000000
	A. 2020 indigent health care expenditures Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2019 and ending on June 30, 2020, less any state assistance received for the same purpose	0
	B. 2019 indigent health care expenditures Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2018 and ending on June 30, 2019, less any state assistance received for the same purpose	0
	C. Subtract B from A and divide by Line 32 and multiply by \$100	0.000000
36.	Rate adjustment for county indigent defense compensation Enter the lessor of C and D. If not applicable, enter 0	0.000000
	A. 2020 indigent defense compensation expenditures Enter the amount paid by a county to provide appointed counsel for indigent individuals for the period beginning on July 1, 2019 and ending on June 30, 2020, less any state grants received by the county for the same purpose	0
	B. 2019 indigent defense compensation expenditures Enter the amount paid by a county to provide appointed counsel for indigent individuals for the period beginning on July 1, 2018 and ending on June 30, 2019, less any state grants received by the county for the same purpose	0
	C. Subtract B from A and divide by Line 32 and multiply by \$100	0.000000
	D. Multiply B by 0.05 and divide by Line 32 and multiply by \$100	0.000000
37.	Rate adjustment for county hospital expenditures. Enter the lessor of C and D, if applicable. If not applicable, enter 0.	0
	A. 2020 eligible county hospital expenditures Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period	0
	B. 2019 eligible county hospital expenditures Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2018 and ending on June 30, 2019	0
	C. Subtract B from A and divide by Line 32 and multiply by \$100	0.000000
	D. Multiply B by 0.08 and divide by Line 32 and multiply by \$100	0.000000
38.	Adjusted 2020 NNR M&O rate. Add Lines 33, 34, 35, 36, and 37	0.551133
39.	2020 voter-approval M&O rate. Enter the rate as calculated by the appropriate scenario below. Special Taxing Unit If the taxing unit qualifies as a special taxing unit, multiply Line 38 by 1.08 -or- Other Taxing Unit If the taxing unit does not qualify as a special taxing unit, multiply Line 38 by 1.035. -or- Taxing unit affected by disaster declaration If the taxing unit is located in an area declared as disaster area, the governing body may direct the person calculating the voter-approval rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval rate in this manner until the earlier of 1) the second year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred, and 2) the third tax year after the tax year in which the disaster occurred. If the taxing unit qualifies under this scenario, multiply Line 38 by 1.08. [27]	0.570422
40.	Total 2020 debt to be paid with property taxes and additional sales tax revenue. Debt means the interest and principal that will be paid on debts that: (1) are paid by property taxes, (2) are secured by property taxes, (3) are scheduled for payment over a period longer than one year, and (4) are not classified in the taxing unit's budget as M&O expenses.	

Line	Voter Approval Tax Rate Activity	Amount/Rate
	A. Debt also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. Enter debt amount	756,745
	B. Subtract unencumbered fund amount used to reduce total debt.	0
	C. Subtract certified amount spent from sales tax to reduce debt (enter zero if none)	0
	D. Subtract amount paid from other resource	0
	E. Adjusted debt Subtract B, C and D from A	756,745
41.	Certified 2019 excess debt collections Enter the amount certified by the collector.	0
42.	Adjusted 2020 debt Subtract Line 41 from Line 40E	756,745
43.	2020 anticipated collection rate. If the anticipated collection rate in A is lower than actual collection rates in B, C and D, enter the lowest collection rate from B, C and D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Note that the rate can be greater than 100%	114.00
	A. Enter the 2020 anticipated collection rate certified by the collector	114.00
	B. Enter the 2019 actual collection rate	114.00
	C. Enter the 2018 actual collection rate	117.00
	D. Enter the 2017 actual collection rate	118.00
44.	2020 debt adjusted for collections. Divide Line 42 by Line 43.	663,811
45.	2020 total taxable value. Enter the amount on Line 21 of the No-New-Revenue Tax Rate Worksheet.	358,448,617
46.	2020 debt rate Divide Line 44 by Line 45 and multiply by \$100.	0.185190
47.	2020 voter-approval tax rate	0.755612
48.	COUNTIES ONLY	0.755612
STEP 3 NNR Tax Rate and Voter-Approval Tax Rate Adjustments for Additional Sales Tax to Reduce Property Taxes		

Cities, counties and hospital districts may levy a sales tax specifically to reduce property taxes. Local voters by election must approve imposing or abolishing the additional sales tax. If approved, the taxing unit must reduce its NNR and voter-approval tax rates to offset the expected sales tax revenue.

This section should only be completed by a county, city or hospital district that is required to adjust its NNR tax rate and/or voter-approval tax rate because it adopted the additional sales tax.

Line	Additional Sales and Use Tax Worksheet	Amount/Rate
49.	Taxable sales. For taxing units that adopted the sales tax in November 2019 or May 2020, enter the Comptroller's estimate of taxable sales for the previous four quarters. Estimates of taxable sales may be obtained through the Comptroller's Allocation Historical Summary webpage. Taxing units that adopted the sales tax before November 2019, skip this line.	2020 voter-approval
50.	Estimated sales tax revenue. Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue. Taxing units that adopted the sales tax in November 2019 or in May 2020. Multiply the amount on Line 49 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95[3] -or- Taxing units that adopted the sales tax before November 2019. Enter the sales tax revenue for the previous four quarters. Do not multiply by .95.	0
51.	2020 total taxable value. Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	358,448,617
52.	Sales tax adjustment rate. Divide Line 50 by Line 51 and multiply by \$100.	0.000000
53.	2020 NNR tax rate, unadjusted for sales tax.[35] Enter the rate from Line 26 or 27, as applicable, on the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$.761241
54.	2020 NNR tax rate, adjusted for sales tax. Subtract Line 52 from Line 53.	\$.761240
55.		0.755612

Line	Additional Sales and Use Tax Worksheet	Amount/Rate
	Line 47 or Line 48 as applicable, of the <i>Voter-Approval Tax Rate Worksheet</i>	
56.	2020 voter-approval tax rate, adjusted for sales tax. Subtract Line 52 from Line 55.	0.755612

[37]Tex. Tax Code Section [38]Tex. Tax Code Section

STEP 4: Additional Rollback Protection for Pollution Control

A taxing unit may raise its rate for M&O funds used to pay for a facility, device or method for the control of air, water or land pollution. This includes any land, structure, building, installation, excavation, machinery, equipment or device that is used, constructed, acquired or installed wholly or partly to meet or exceed pollution control requirements. The taxing unit's expenses are those necessary to meet the requirements of a permit issued by the Texas Commission on Environmental Quality (TCEQ). The taxing unit must provide the tax assessor with a copy of the TCEQ letter of determination that states the portion of the cost of the installation for pollution control.

This section should only be completed by a taxing unit that uses M&O funds to pay for a facility, device or method for the control of air, water or land pollution.

Line	Activity	Amount/Rate
57.	Certified expenses from the Texas Commission on Environmental Quality (TCEQ). [6] Enter the amount certified in the determination letter from TCEQ. The taxing unit shall provide its tax assessor collector with a copy of the letter.[7]	\$0
58.	2020 total taxable value. Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i>	\$358,448,617
59.	Additional rate for pollution control. Divide Line 57 by Line 58 and multiply by \$100.	0.000000
60.	2020 voter-approval tax rate, adjusted for pollution control. Add Line 59 to one of the following lines (as applicable): Line 47, Line 48 (counties) or Line 56 (taxing units with the additional sales tax).	0.755612

[37]Tex. Tax Code Section

[38]Tex. Tax Code Section

STEP 5: Voter-Voter-Approval Tax Rate Adjustment for Unused Increment Rate

The unused increment rate is the rate equal to the difference between the adopted tax rate and voter-approval tax rate before the unused increment rate for the prior three years.[39] In a year where a special taxing unit adopts a rate above the voter-approval tax rate by applying any portion of the unused increment rate, the unused increment rate for that year would be zero. Consult with legal counsel to ensure appropriate calculation of the unused increment rate.

For each tax year before 2020, the difference between the adopted tax rate and voter-approval rate is considered zero, therefore the unused increment rate for 2020 is zero.[40]

This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit. [41]

Line	Activity	Amount/Rate
61.	2019 unused increment rate. Subtract the 2019 actual tax rate and the 2019 unused increment rate from the 2019 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020,	0.000000
62.	2018 unused increment rate. Subtract the 2018 actual tax rate and the 2018 unused increment rate from the 2018 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020,	0.000000
63.	2017 unused increment rate. Subtract the 2017 actual tax rate and the 2017 unused increment rate from the 2017 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero.	0.000000
64.	2020 unused increment rate. Add Lines 61, 62 and 63.	0.000000
65.	2020 voter-approval tax rate, adjusted for unused increment rate. Add Line 64 to one of the following lines (as applicable): Line 47, Line 48 (counties), Line 56 (taxing units with the additional sales tax) or Line 60 (taxing units with pollution control).	0.000000

STEP 6: De Minimis Rate

The de minimis rate is the rate equal to the sum of the no-new-revenue maintenance and operations rate, the rate that will raise \$500,000, and the current debt rate for a taxing unit.[42]

This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit. [41]

Line	Activity	Amount/Rate
66.	Adjusted 2020 NNR M&O tax rate. Enter the rate from Line 38 of the <i>Voter-Approval Tax Rate Worksheet</i>	0.551133
67.	2020 total taxable value Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i>	358,448,617
68.	Rate necessary to impose \$500,000 in taxes. Divide \$500,000 by Line 67 and multiply by \$100.	0.139490
69.	2020 debt rate Enter the rate from Line 46 of the <i>Voter- Approval Tax Rate Worksheet</i>	0.185190
70.	De minimis rate Add Lines 66, 68 and 69.	0.875813

STEP 7: Total Tax Rate

Indicate the applicable total tax rates as calculated above.

No-new-revenue tax rate 0.761240

Voter-Approval Tax Rate 0.755612

De minimis rate 0.875813

STEP 8: Taxing Unit Representative Name and Signature

print Scott Porter
Printed Name of Taxing Unit Representative

sign here J Scott Porter
Taxing Unit Representative

7/29/2020
Date



City Council Agenda

September 17, 2020

Agenda Item:E3

Ordinance

(Action Item)

Agenda Description:

Discuss, consider, and possible action on an Ordinance adopting the City of Joshua 2020 Property Tax Rate. (Staff Resource: J. Jones)

Background Information:

This item is to adopt the 2020 tax rate to generate sufficient revenues as required in the Adopted FY 2020-2021 Budget. The attached ordinance sets the 2020 ad valorem tax rate at \$0.765270 cents per \$100 assess valuation, to be distributed as follows:

\$0.58008 for Maintenance and Operations
\$0.18519 for Debt Services

Totaling \$0.765270 - Total Tax Rate

This item requires a record vote, and at least 60 percent of the members of the governing body must vote in favor of the ordinance. The required public hearing was held on September 3, 2020.

City Contact and Recommendations:

Josh Jones, City Manager

Staff recommends approval

Attachments:

1. Ordinance

Proposed Motion:

The tax code is specific in the form of making a motion to set the tax rate.

Please make your motion in this form:

I move that the property tax rate be increased by the adoption of a tax rate of \$0.765270, which is effectively a 0.53 percent increase in the tax rate.

**CITY OF JOSHUA, TEXAS
ORDINANCE NO. _____**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF JOSHUA, TEXAS, ADOPTING THE CITY OF JOSHUA 2020 PROPERTY TAX RATE; LEVYING TAXES FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020, AND ENDING SEPTEMBER 30, 2021, AT THE RATE OF \$0.765270 PER ONE HUNDRED DOLLARS (\$100.00) ASSESSED VALUE ON ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY OF JOSHUA, TEXAS, IN ACCORDANCE WITH EXISTING STATUTORY REQUIREMENTS; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR A REPEALER CLAUSE; PROVIDING FOR THE PUBLICATION OF THE CAPTION HEREOF ON THE CITY'S HOME PAGE OF ITS WEBSITE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Joshua, Texas (hereinafter referred to as the "City"), hereby finds that the tax for the fiscal year beginning October 1, 2020, and ending September 30, 2021, hereinafter levied for current expenditures of the City and the general improvements of the City and its property, must be levied to provide revenue requirements for the budget for the ensuing year; and

WHEREAS, the City Council has approved, by separate ordinance to be adopted on the 17th day of September, 2020, the budget for the fiscal year beginning October 1, 2020, and ending September 30, 2021; and

WHEREAS, all statutory and constitutional requirements concerning the levying and assessing of ad valorem taxes have been complied with by the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JOSHUA, TEXAS, THAT:

SECTION 1

The findings set forth above are incorporated into the body of this Ordinance as if fully set forth herein.

SECTION 2

The City Council of the City of Joshua, Texas, does hereby adopt and levy the following tax rate of \$0.765270 per \$100 assessed valuation for the City for tax year 2020 as follows:

\$0.58008 for the purpose of maintenance and operation; and

\$0.18519 for payment of principal and interest on debt service.

SECTION 3

The rate adopted is higher than the no-new-revenue rate and higher than the voter approval rate as calculated according to the Truth In Taxation provisions of the Texas Tax Code, as amended, and the total levy for maintenance and operations exceeds last year's levy for same.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

The City's website shall reflect the foregoing statements, pursuant to applicable provisions of the Texas Tax Code, as amended.

SECTION 4

The Tax Assessor-Collector for Johnson County is hereby authorized to assess and collect the taxes of the City of Joshua in accordance with this Ordinance. The City shall have all rights and remedies provided by the law for the enforcement of the collection of taxes levied under this ordinance.

SECTION 5

All provisions of any ordinance in conflict with this Ordinance are hereby repealed; however, such repeal shall not abate any pending prosecution for violation of the repealed Ordinance, nor shall the repeal prevent prosecution from being commenced for any violation if occurring prior to the repeal of the Ordinance. Any remaining portions of conflicting ordinances shall remain in full force and effect.

SECTION 6

Should any section, subsection, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, it is expressly provided that any and all remaining portions of this Ordinance shall remain in full force and effect. The City hereby declares that it would have passed this Ordinance, and each section, subsection, sentence, clause, or phrase thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared unconstitutional or invalid.

SECTION 7

This Ordinance shall become effective from and after its adoption and publication, as required by law.

DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF JOSHUA, TEXAS, BY A VOTE OF ____ TO ____, ON THIS THE 17th DAY OF SEPTEMBER, 2020.

APPROVED:

Joe Hollarn, Mayor

ATTEST:

Alice Holloway, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Terrence S. Welch, City Attorney



City Council Agenda September 17, 2020

Agenda Item:E4 & 5 Public Hearing/Ordinance (Action Item)

Agenda Description:

Discuss, consider, and take action on a Zoning Change application filed by Kevin Shipman regarding the rezoning of a tract of land approximately 0.321 acres located in the College Addition, Lot 1 Blk 3 locally known as 101 E. 20th Street Joshua, Texas from the Commercial (C1) to the Residential Single Family (R1) to allow for the use as a residential home.

Background Information:

This property was zoned Commercial (C1) back in 2008 and at one time in the Heritage Overlay District. In June of 2020 Chapter 14 of the Zoning Code of Ordinance was changed and the property was taken out of the Heritage Overlay District. The use of the building on the property has always been as a Residential home and should continue as such.

The Future Land Use Plan as shown in the adopted Comprehensive Plan of the City designates this area as Residential Single Family (R1). The proposed rezoning request complies with the Future Land Use Plan.

On September 8, 2020, the Planning and Zoning Commission approved the Zoning change for 101 E. 20th St. and has made a recommendation to the City Council members for approval.

Financial Information:

Only cost associated with the zoning change request is the publication expense and mailing of public hearing notices to property owners within 200 ft. as required by law.

City Contact and Recommendations:

Aaron Maldonado, Director of Development Services

Staff recommends approval

Attachments:

1. Zoning Change Application
2. Explanation Letter
3. Maps

City of Joshua
Notice of Public Hearing

Notice is hereby given that the City of Joshua City Council will conduct a public hearing to consider the request for zoning change from the Restricted Commercial District (C-1) to the Residential Single Family District (R-1) a 0.321 acre tract of land located in the College Addition, Lot 1 Block 3 locally known as 101 E. Twentieth St. (20th) Joshua, Johnson County, Texas 76058. The purpose of this request is to allow usage of the property as a Single Family Residential home.

The City Council will conduct its public hearing and consideration on September 17, 2020 at 6:30 PM. The meeting will be held in the City Council Chambers at Joshua City Hall, 101 South Main Street, Joshua, TX 76058.

As of the date of publication of this notice, it is unknown whether the meeting will be conducted in City Council Chambers or virtually. The posted agendas for each meeting will contain appropriate information.

CITY OF JOSHUA, TEXAS

ORDINANCE NO.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF JOSHUA, TEXAS, AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF JOSHUA, TEXAS, BY CHANGING THE ZONING ON PROPERTY LOCATED AT 101 E. 20th St. IN THE CITY OF JOSHUA, TEXAS, CONSISTING OF APPROXIMATELY 0.321 ACRES OF LAND MORE PARTICULARLY DESCRIBED AS LOT 1, BLK 3, COLLEGE ADDITION SURVEY IN THE CITY OF JOSHUA, JOHNSON COUNTY, TEXAS, FROM THE RESTRICTED COMMERCIAL DISTRICT (C-1), TO SINGLE-FAMILY-RESIDENTIAL DISTRICT (R-1). REPEALING ALL CONFLICTING ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR A PENALTY; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, after public notice and public hearing as required by law, the Planning and Zoning Commission of the City of Joshua, Texas, has recommended a change in zoning classification on the property described herein and has recommended amending the City's official zoning map regarding the granting of a Conditional Use Permit; and

WHEREAS, all legal requirements, conditions and prerequisites have been complied with prior to this case coming before the City Council of the City of Joshua, Texas; and

WHEREAS, the City Council of the City of Joshua, Texas, after a public notice and public hearing as required by law, and upon due deliberation and consideration of the recommendation of said Planning and Zoning Commission and of all testimony and information submitted during said public hearing, has determined that, in the public's best interest and support of the health, safety, morals and general welfare of the citizens of the City, the zoning of the property described herein shall be changed to allow for a Zone Change on said property, and that the official zoning map of the City of Joshua, Texas, shall be amended to reflect the rezoning of the property herein described.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JOSHUA, TEXAS, THAT:

SECTION 1

All of the above premises are found to be true and correct legislative and factual determinations of the City of Joshua, Texas, and are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.

SECTION 2

From and after the effective date of this Ordinance, the property described herein shall be rezoned as set forth in this section, and the official zoning map of the City of Joshua, Texas, is hereby amended and changed in the following particulars to reflect the action taken herein, in order to create a change in the zoning classification of the property described herein, as follows:

That the property located at 101 E. 20th St., more particularly described as Lot 1, Blk 3, College Survey in the City of Joshua, Johnson County, Texas, presently zoned as Restricted Commercial (C-1) District is hereby changed to Single-Family Residential (R-1) subject to a pursuant to the terms and provisions of the City's Zoning Ordinance, contained in Exhibit A to Chapter 14 of the City's Code of Ordinances.

SECTION 3

This Ordinance shall be cumulative of all provisions of ordinances of the City of Joshua, Texas, except where the provisions of this Ordinance are in direct conflict with the provisions of such ordinances, in which event the conflicting provisions of such ordinances are hereby repealed.

SECTION 4

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Ordinance, since same would have been enacted by the City Council without the incorporation in this Ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section, and said remaining portions shall remain in full force and effect.

SECTION 5

Any person, firm or corporation who violates any provision of this Ordinance or of the site plan attached hereto shall be deemed guilty of a misdemeanor and, upon conviction, shall be punished by fine not to exceed the sum of two thousand dollars (\$2,000.00) for each offense, and each and every day such violation shall continue shall constitute a separate offense.

SECTION 6

This Ordinance shall take effect and be in full force from and after its passage and publication, as provided by the Revised Civil Statutes of the State of Texas.

DULY PASSED AND APPROVED by the City Council of the City of Joshua, Texas, this the 17th day of September, 2020.

Joe Hollarn, Mayor

ATTEST:

Alice Holloway, City Secretary

APPROVED AS TO FORM:

Terrence S. Welch, City Attorney

- 1) Ordinance

CITY OF JOSHUA, TEXAS

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF JOSHUA, TEXAS, AMENDING SECTION 3.05.003, "RESIDENTIAL USES," OF ARTICLE 3.05, "FENCES," OF CHAPTER 3, "BUILDING REGULATIONS," OF THE CODE OF ORDINANCES BY AMENDING PROVISIONS RELATED TO THE HEIGHT OF FENCES ON RESIDENTIAL PROPERTY; MAKING FINDINGS; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A PENALTY; PROVIDING FOR PUBLICATION IN THE OFFICIAL NEWSPAPER; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Joshua, Texas ("City"), is a Home Rule municipality acting under its Charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Texas Local Government Code; and

WHEREAS, the City is authorized and empowered to amend ordinances from time to time in order to protect the welfare of its inhabitants; and

WHEREAS, the City Council has determined that, due to fence height variance requests that it receives, the height on residential fences should be raised from six feet to eight feet, and that it is in the best interests of the residents of the City that such adjustment be made.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JOSHUA, TEXAS, THAT:

SECTION 1

All of the above premises are hereby found to be true and correct and are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.

SECTION 2

From and after the effective date of this Ordinance, Section 3.05.003, "Residential Uses," of Article 3.05, "Fences," of Chapter 3, "Building Regulations," of the Code of Ordinances of the City of Joshua, Texas, is hereby amended to read as follows:

"Sec. 3.05.003 Residential uses

(a) In general. In residentially zoned districts, an outdoor area enclosure, such as a fence or wall:

- (1) May be erected upon the rear lot line unless it encroaches upon easements requiring eminent domain access, such as a service alley;
- (2) May be erected upon the side lot lines of any interior lot if it does not exceed the height of the front of the residence;
- (3) Shall be constructed using approved fencing materials; and
- (4) Shall not exceed eight feet (8') in height unless prior and specific approval has been granted by the city council. Requests for a waiver of this requirement must be made in writing and include specific justification, comprehensive plan drawings, and such other information requested and/or required by the city council.

(b) Privacy or security enclosures. In residentially zoned districts, a privacy or security enclosure, such as a fence or wall:

- (1) May be erected upon the rear lot line of any lot;
- (2) May be erected upon the side lot lines of any interior lot if it does not exceed the height of the front of the residence; and
- (3) Shall not exceed eight feet (8') in height unless they meet an exception in subsection (d) of this section.
- (4) Shall be constructed using approved fencing materials.

(c) Decorative fences. In residentially zoned districts, a decorative fence;

- (1) May be erected upon any residential lot line;
- (2) May be erected within the visibility triangle provided the fence does not exceed a height of two feet (2');
- (3) Shall not exceed a height of four feet (4') when in the front yard; any area of decorative fencing located in the visibility triangle shall not exceed a height of two feet (2');
- (4) Shall not have a solid surface area thirty percent (30%) of the total surface area;
- (5) Shall contain access points when located in front yards, so that no more than 75 percent (75%) of the total frontage is bounded;
- (6) Shall not encroach upon any right-of-way, drainage or access easement or floodway; and

- (7) Shall be constructed of approved decorative fencing material.
- (d) Exceptions. In residentially zoned districts, the following exceptions apply:
- (1) Residential lots used for agricultural purposes shall be allowed to erect a fence with a maximum height of six feet (6') along the front and side property lines, even if this height exceeds the height of the front of the residence.
 - (2) Residential lots adjacent to commercial properties shall be allowed to install a fence with a maximum height of eight feet (8') along the side property lines, even if this height exceeds the height of the front of the residence.
 - (3) Anyone replacing or repairing a fence, with the same materials as the existing fence shall be required to obtain a permit unless the repair is to less than fifty percent (50%) of the fence's total surface area.
- (e) Residential pool barriers. Swimming pools are required to be enclosed in accordance with the International Residential Code, the International Building Code, the Texas Health and Safety Code chapter 757, and all other applicable state regulations or city ordinances, as now or hereafter amended."

SECTION 3

This Ordinance shall be cumulative of all provisions of ordinances of the City of Joshua, Texas, except where the provisions of this Ordinance are in direct conflict with the provisions of such ordinances, in which event the conflicting provisions of such ordinances are hereby repealed.

SECTION 4

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation in this Ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

SECTION 5

All rights and remedies of the City of Joshua are expressly saved as to any and all violations of the provisions of existing ordinances which have accrued at the time of

the effective date of this Ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such ordinances, same shall not be affected by this Ordinance but may be prosecuted until final disposition by the courts.

SECTION 6

Any person, firm or corporation who violates any provision of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction, shall be punished by fine of not more than Five Hundred Dollars (\$500.00) for each offense, and each and every day such violation shall continue shall constitute a separate offense.

SECTION 7

This Ordinance shall become effective from and after its adoption and publication as required by law.

DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF JOSHUA, TEXAS, ON THIS THE 17TH DAY OF SEPTEMBER, 2020.

Joe Hollarn, Mayor

ATTEST:

Alice Holloway, City Secretary

APPROVED AS TO FORM:

Terrence S. Welch, City Attorney

- 1) Ordinance

CITY OF JOSHUA, TEXAS

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF JOSHUA, TEXAS, AMENDING ARTICLE 4.02, "GARAGE SALES," OF CHAPTER 4, "BUSINESS REGULATIONS," OF THE CODE OF ORDINANCES BY REMOVING ANY REFERENCE TO GARAGE SALES ON NON-RESIDENTIAL PROPERTY IN THE CITY; MAKING FINDINGS; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A PENALTY; PROVIDING FOR PUBLICATION IN THE OFFICIAL NEWSPAPER; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Joshua, Texas ("City"), is a Home Rule municipality acting under its Charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Texas Local Government Code; and

WHEREAS, the City is authorized and empowered to amend ordinances from time to time in order to protect the welfare of its inhabitants; and

WHEREAS, the City Council is of the opinion that garage sales on non-residential property often take the form of flea markets or similar events, which are appropriately regulated under the City's zoning regulations, and garage sales should be limited to residential property; and

WHEREAS, it is the intent of this Ordinance to clarify the residential nature of garage sales and to adopt regulations related thereto, and not to allow non-residential garage sales, and in the event that a resident wishes to conduct a garage sale on non-residential property, the City's zoning regulations adequately address such.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JOSHUA, TEXAS, THAT:

SECTION 1

All of the above premises are hereby found to be true and correct and are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.

SECTION 2

From and after the effective date of this Ordinance, Article 4.02, "Garage Sales," of Chapter 4, "Business Regulations," of the Code of Ordinances of the City of Joshua, Texas, is hereby amended to read as follows:

“ARTICLE 4.02 GARAGE SALES

Sec. 4.02.001 Definitions

Garage sale. The sale of tangible personal property or used or unwanted household items that is held in the garage, driveway or yard of the seller’s residence. The term “garage sale” includes the terms “yard sale,” “estate sale,” “occasional sale,” and similar terms, as long as such occur on residential property.

Sec. 4.02.002 Permit required

A permit shall be required to hold or have a garage sale. The permit may be issued to the owner or tenant of the residence. The sign issued by the City shall serve as the permit for the sale. The permit number shall be listed on the sign.

Sec. 4.02.003 Right to deny permit

If any person is cited for violation of this article two or more times during any twelve-month period, the City may refuse to issue that individual a permit to hold a garage sale any time during the subsequent twelve-month period.

Sec. 4.02.004 Number and duration of sales

The number of garage sales on a property shall not exceed two (2) during any calendar year period from January 1 to December 31. The duration of each sale shall not exceed three (3) consecutive calendar days.

Sec. 4.02.005 Conditions of sale

Tangible personal property shall be sold only on the premises of the owner or tenant of the residential property where the sale is conducted. Said owner or tenant must be the legal owner of such tangible personal property at the time of such sale. The items for sale shall be confined to the garage, porch, patio or yard on the premises of the residence. No new merchandise, *i.e.*, merchandise acquired solely for the purpose of resale, shall be sold at a garage sale.

Sec. 4.02.006 Sales affected by rain or inclement weather

If a property owner or tenant has purchased a garage sale permit, and the majority of the scheduled dates for the sale are affected by rain or other inclement weather, as determined by City staff, a rain-out permit may be issued at no cost provided the property owner or tenant returns the sign originally issued as the permit. The new permit must be issued within thirty (30) days of the date of the original permit. If the

permit was issued for two (2) or three (3) days and the rain or inclement weather affects only one (1) day during the permit period, a rain-out permit shall not be issued.

Sec. 4.02.007 Multiple garage sales

In the event of multiple garage sales in one community, *i.e.*, a subdivision, each property participating in the event shall be required to obtain a permit.

Sec. 4.02.008 Signs

(a) On-premises sign. One sign shall be issued by the City with the permit. The sign shall be posted on the property conducting the sale in a location visible from the street, as it serves as the permit for the sale. No other garage sale signs shall be permitted.

(b) Off-premises signs. Off-premises signs shall not be permitted.

(c) Sign locations.

(1) A sign shall be placed at least ten feet (10') from the back of curb or edge of street pavement.

(2) A sign shall not be placed on utility poles, street sign poles, or other fixed objects in the City or State rights-of-way.

(3) A sign shall not be placed within a street median or a visibility triangle.

(d) Removal of sign. A sign shall not be posted more than twenty-four (24) hours prior to the beginning of the sale. The sign advertising a garage sale shall be removed by the permittee not later than twenty-four (24) hours following the expiration of the permit.

Sec. 4.02.009 Penalty clause

Any person, firm, association of persons, company, corporation, or their agents, servants, or employees violating or failing to comply with any of the provisions of this article shall be fined, upon conviction, not less than one dollar (\$1.00) nor more than five-hundred dollars (\$500.00), and each day any violation of noncompliance continues shall constitute a separate and distinct offense. The penalty provided herein shall be cumulative of other remedies provided by state law, and the power of injunction as provided by V.T.C.A. Local Government Code 54.012 and as may be amended, may be exercised in enforcing this article whether or not there has been a complaint filed."

SECTION 3

This Ordinance shall be cumulative of all provisions of ordinances of the City of Joshua, Texas, except where the provisions of this Ordinance are in direct conflict with the provisions of such ordinances, in which event the conflicting provisions of such ordinances are hereby repealed.

SECTION 4

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation in this Ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

SECTION 5

All rights and remedies of the City of Joshua are expressly saved as to any and all violations of the provisions of existing ordinances which have accrued at the time of the effective date of this Ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such ordinances, same shall not be affected by this Ordinance but may be prosecuted until final disposition by the courts.

SECTION 6

Any person, firm or corporation who violates any provision of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction, shall be punished by fine of not less than less than One Dollar (\$1.00) and not more than Five Hundred Dollars (\$500.00) for each offense, and each and every day such violation shall continue shall constitute a separate offense.

SECTION 7

This Ordinance shall become effective from and after its adoption and publication as required by law.

DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF JOSHUA, TEXAS, ON THIS THE 17TH DAY OF SEPTEMBER, 2020.

Joe Hollarn, Mayor

ATTEST:

Alice Holloway, City Secretary

APPROVED AS TO FORM:

Terrence S. Welch, City Attorney



City Council Agenda

September 17, 2020

Agenda Item:E8

Agreement

(Action Item)

Agenda Description:

Discuss, consider, and possible action on a contract between Johnson County Emergency Services District No. 1 and the City of Joshua for providing Fire Extinguishment and other Emergency Services; and authorizing the Mayor to sign.

Background Information:

Attached is the FY 2020-2021 contract from ESD. The proposed budget for FY 2020-2021 shows the ESD contract amount being \$153,000. The amount will be updated.

Financial Information:

The contract amount is \$156,000

City Contact and Recommendations:

Josh Jones, City Manager

Staff recommends approval

Attachments:

1. Agreement



**CONTRACT FOR PROVIDING FIRE
EXTINGUISHMENT AND EMERGENCY SERVICES
WITH A MUNICIPALITY**

**THE STATE OF TEXAS §
 §
COUNTY OF JOHNSON §**

This **CONTRACT FOR PROVIDING FIRE EXTINGUISHMENT AND OTHER EMERGENCY SERVICES** hereinafter called Contract, effective as of the 1st day of October, 2020 by and between **JOHNSON COUNTY EMERGENCY SERVICES DISTRICT NO. 1**, hereinafter referred to as "DISTRICT", a political subdivision of the State of Texas organized and operating pursuant to the provisions of Section 48-e, Article III of the Texas Constitution and Chapter 775, Texas Health and Safety Code, hereinafter called the "Act", and the **CITY OF JOSHUA**, hereinafter called "Department", duly organized and operating under the laws of the State of Texas;

Witnesseth:

WHEREAS, the DISTRICT is a duly organized emergency services district and a political subdivision of the State of Texas created for the protection of life and property and to provide emergency services, with the full authority to carry out the objects of its creation, and to that end is authorized to enter into and perform any and all necessary contracts;

WHEREAS, pursuant to Section 775.031 of the Act, the DISTRICT has the authority to enter into contracts with others, whereby fire fighting facilities and fire extinguishment and emergency services may be available to the DISTRICT, upon such terms as the governing body of the DISTRICT shall determine;

WHEREAS, the DISTRICT desires to secure fire extinguishment and emergency services for a specified area of Johnson County, Texas, hereinafter referred to as Service Area, to preserve the property located within the DISTRICT, and to preserve and to protect the public health, safety and welfare of the citizens within the DISTRICT;

WHEREAS, the DISTRICT has determined that it is in the best interests of the residents and property owners of the DISTRICT to enter into a contract for fire extinguishment and other emergency services with the DEPARTMENT which is capable of providing same at levels acceptable to the DISTRICT;

WHEREAS, the DEPARTMENT currently provides for extinguishment and emergency services and is willing to furnish such facilities and provide such services to the Service Area for the consideration hereinafter provided; and

WHEREAS, the DEPARTMENT represents and warrants that it is in full compliance with any and all DISTRICT policies, and local, federal, and state law applicable to its operations and existence as a political subdivision and an emergency service organization in the State of Texas and any other applicable law related to it:

NOW THEREFORE, for and in consideration of the premises and mutual covenants hereinafter contained, the parties hereto agree with the others as follows:

ARTICLE I **DEFINITIONS**

Section 1.01 Findings of Fact – The DISTRICT and DEPARTMENT find that the facts and statements set forth in the preamble to this Contract are true and correct for all purposes.

Section 1.02 Definitions – The following terms shall have the respective meaning assigned to them in this **Article I** wherever they are used in this Contract.

ACT – Chapter 775, Texas Health and Safety Code, Section, as amended.

AUTOMATIC AID - Refers to pre-arranged outside assistance that responds on the first alarm to certain incidents that require minimum resources such as building fires. There is no special request for aid as it is automatic.

BREACH OF CONTRACT – Shall mean an act or circumstance by either party to this contract, which violates or results in the non-compliance with this Contract or any provision herein.

CONTRACT – This Contract and any and all amendments or supplements hereto.

CURRENT DISTRICT POLICIES – District policies in effect on the date the contract is signed by both parties, or current policies recommended by the Policy Development Committee of the DISTRICT.

DEPARTMENT –**THE FIRE DEPARTMENT** of the **CITY OF JOSHUA** is duly organized and existing under the laws of the United States and the State of Texas, and in full compliance at all times with same.

DISTRICT – **JOHNSON COUNTY EMERGENCY SERVICES DISTRICT NO. 1**, A political subdivision of the State of Texas created and operating pursuant to Section 48-e of Article III of the Texas Constitution and the Act.

EMERGENCY – A circumstance of urgent necessity requiring the immediate action of a party in order to protect health, safety and welfare or property of the general public and commercial interests within the Service Area and outside or subject to mutual aid upon call of another municipality, fire department, emergency medical service or 911 network.

EMERGENCY SERVICES – As a minimum, those activities which are required for and related to the control and extinguishment of fires; and to those activities required for and related to providing service as a “First Responder Organization” as defined by Chapter 773, Texas Health and Safety Code or other applicable law, rule or regulation; other requests for assistance as dispatched by the DISTRICT from time-to-time, or standing by at a designated location, or on apparatus, or nearby in a state of readiness to perform these activities. This shall **not** be construed to in any way limit the ability of the DEPARTMENT to provide specialized services in addition to those required above.

FACILITIES – The fire fighting facilities and emergency equipment reasonably required to provide the fire extinguishment and emergency services to be rendered by the DEPARTMENT pursuant to this Contract.

MUTUAL AID - Generally referred to as an agreement between two or more departments to respond to formal requests for assistance under specific conditions. An on scene or responding primary department calls for assistance that has not been pre-arranged to be automatically dispatched on the initial assignment.

SERVICE AREA - The geographic boundaries of the DEPARTMENT as assigned by the DISTRICT and as such boundaries exist at present or may hereafter be amended. Compensation will be adjusted accordingly for any amended boundaries with negotiations between the DEPARTMENT and the DISTRICT to be based on the current formula. For purpose of reference, the current boundaries of the DEPARTMENT are described in Appendix “A,” attached hereto and incorporated herein for all purposes. The DISTRICT shall provide an up to date map of the DISTRICT and the DEPARTMENT’S Service Area with individual boxes to allow expedited response to emergencies.

Section 1.03 Construction of Terms. If appropriate, in this Contract, words of the singular number shall be considered to include plural, words of the plural shall be considered to include the singular, and words of the masculine, feminine, and neutral gender shall be considered to include other genders.

ARTICLE II
REPRESENTATIONS AND WARRANTIES

Section 2.01 District's Representations – The DISTRICT represents that:

1. The DISTRICT is a duly constituted political subdivision of the State of Texas created and operating pursuant to Section 48-e of Article III of the Texas Constitution and the Act and has the authority to enter into this Contract and the transactions contemplated hereby and to carry out its obligations hereunder.
2. The DISTRICT is not in default under or in violation of the Constitution and/or laws of the State of Texas relevant to the consummation of the transactions contemplated by this contract and has authorized the execution and delivery of this Contract.

Section 2.02 Department's Representation and Warranties – The DEPARTMENT hereby makes the following representations and warranties as the basis for the undertakings on the part of the DEPARTMENT herein contained:

1. The DEPARTMENT, through the City, is validly existing and in good standing, and shall at all times remain so during the term of this Contract.
2. The DEPARTMENT, through the City, has full power and authority to execute and deliver this Contract and has, by proper action, duly authorized the execution and delivery of this Contract.
3. Neither the execution nor delivery of this Contract, the consummation of the transactions contemplated hereby nor the fulfillment of or compliance with the terms or conditions of this Contract conflicts with or results in a breach of terms, conditions or provisions of any restriction or any agreement or instrument to which the DEPARTMENT is now a party or by which it is bound, or results in the creation or imposition of any prohibited lien, charge or encumbrance whatsoever on any property or assets of the DEPARTMENT.
4. The DEPARTMENT shall provide the EMERGENCY SERVICES called for by this Contract, including, but not limited to, the fighting and extinguishment of fire and the provision of other emergency services to the Service Area, including, but not limited to, First Responder Emergency Medical Services. The Contract also recognizes the DEPARTMENT'S ability to provide and receive Mutual Aid, Automatic Aid, or other aid to/or from other emergency service organizations as deemed necessary by the DEPARTMENT or DISTRICT. The DISTRICT reserves the right to be informed of any mutual, automatic, or other aid agreements between the DEPARTMENT and agencies outside the DISTRICT contractors. EMERGENCY SERVICES shall be provided by the DEPARTMENT. The DEPARTMENT shall be required to respond to a minimum of 80% of the calls for assistance that it is dispatched

to. A response shall be defined as notification made to dispatch by the department via radio, that personnel are enroute to the emergency with the appropriate equipment and apparatus within twelve minutes of "tone-out". If during any one-month time period, the DEPARTMENT is unable to respond to more than 20% of the calls for assistance in their jurisdiction, the DISTRICT shall review the response information; meet with the DEPARTMENT Fire Chief or representative and make recommendations to improve response capabilities. Beginning with the second month and for each additional month that the DEPARTMENT fails to respond to more than 20% of the calls for assistance in their jurisdiction, the DEPARTMENT's monthly payment amount shall be divided by the total number of calls dispatched for that month and payment made to the department(s) that were the primary responder on each call. Failure to meet the minimum response requirements for three (3) months of the contract period may result in termination of the Contract.

5. The DEPARTMENT warrants and represents that it shall comply faithfully with all provisions of the Act and all other local, state, or federal laws, rules, or regulations applicable to the DEPARTMENT and its duties under this Contract, and further shall, throughout the term of this Contract, be in compliance with all properly adopted DEPARTMENT and DISTRICT policies currently in effect.
6. The DEPARTMENT shall participate in a recognized Training Program that is substantially equal to the Texas Commission on Fire Protection and or State Fireman's and Fire Marshal's Association testing and skills verifications.
7. The DEPARTMENT shall ensure that personnel have the following minimum training.

All personnel entering into IDLH atmosphere must have Live Fire Prerequisites (Formerly Intro Firefighter) Certification or greater, SCBA Part B and Live Burn Class taught by ESD personnel, personnel certified by the ESD, or other certified TCFP training facility; Personnel that already have Basic SFFMA or TCFP FF 1 certifications or greater are not required to attend the SCBA Part B and Live Burn class taught by the ESD but it is recommended.

8. All personnel responding on EMS calls shall have:

EMR Course Completion or (FRO certification prior to 2010 with continuous membership with a JCESD #1 Department, will be accepted),
or an Approved (by JCESD Medical Director) American Safety and Health Institute EMR certification or greater certification.
Shall have current CPR certification.

Shall have completed and passed current Medical Protocol Test and Skills Proficiency Test.

Proctors for testing shall be authorized by Medical Director.

All members shall adhere to the current DISTRICT Medical Director's emergency medical protocols.

*All personnel at the scene of an incident who are not qualified under part 7 above (ride-outs, observers, cadets, etc.) and Probationary Firefighters shall be clearly identified with distinctive, vests, helmets, or other methods

9. The DEPARTMENT warrants that the Fire Chief and Assistant Chief have the following certifications:

Head of Department (TCFP) or
Firefighter I Certification (TCFP or SFFMA) and
ICS – 100
IS – 700

10. The DEPARTMENT shall insure that at least 90% of all personnel participating in emergency operations have completed a minimum of 20 hours of ESD, SFFMA, State, or Federal training, for the previous 12-month period beginning August 1 of the previous contract year and ending July 31st of the contract year.

Section 2.03 Joint Representations – No member of the DISTRICT or DEPARTMENT has any significant or conflicting interests, financial, employment or otherwise in the transactions contemplated hereby, other than as a resident or property owner of the DISTRICT, which has not been brought to the attention of all parties concerned. No member of the DEPARTMENT shall be an interested party or a party which benefits from any conduct of business by the DEPARTMENT or the DISTRICT which would present a conflict under the Texas nepotism laws or other state laws regarding competitive bidding or conflicts of interests. Should any member of the DEPARTMENT or any other responsible person believe a party or person governed by the Contract is violating this provision; the person with such belief shall have a right to require that the matter be discussed with the opposing party at an open meeting of the DISTRICT.

ARTICLE III **SERVICES TO BE PROVIDED**

Section 3.01 General – During the term of this Contract, the DEPARTMENT agrees to provide Emergency Services to the Service Area on a 24 hour per day basis seven days a week.

Section 3.02 Non-Exclusive Agreement – The DEPARTMENT hereby acknowledges and agrees that its primary responsibilities are to its assigned Service Area. However, in order to ensure to the greatest extent practical that there will be sufficient facilities and

emergency resources available to the DISTRICT, the parties acknowledge that the DEPARTMENT may enter into Mutual Aid Agreements or other agreements with other non-DISTRICT emergency services organizations, fire departments, or municipalities in the area for provision of Emergency Services. The DISTRICT may also make agreements for service with other agencies or directly provide DISTRICT resources for the provision of emergency services in the Service Area.

Section 3.03 Approvals and Permits – The DEPARTMENT agrees to obtain all necessary licenses, permits, certifications and approvals, as the case may be, that are necessary from any governmental bodies or agencies having jurisdiction in connection therewith for the provision of Emergency Services to the Service Area as called for by this Contract or otherwise required by law. It is the DEPARTMENT'S sole responsibility to renew and maintain its status as a "First Responder Organization" as defined by Chapter 773, Texas Health and Safety Code. The DEPARTMENT'S failure to obtain and/or maintain said licenses will result in withholding of all payments by the DISTRICT to the DEPARTMENT until the problem is corrected as certified by the DISTRICT, or the DISTRICT may, at its sole discretion, terminate this Contract.

Section 3.04 Maintenance and Operation – The parties hereto agree that during the term of this Contract, the DISTRICT shall have **no** responsibility or liabilities whatsoever for operating, maintaining, repairing and ensuring any facilities by which Emergency Services are provided by the DEPARTMENT. Such responsibilities belong **solely** to the DEPARTMENT.

Section 3.05 Compliance with Governmental Requirements – The DEPARTMENT shall at all times conduct its activities in accordance with all current applicable statutes, laws, rules, and regulations and shall further obtain and maintain all permits, consents and certificates that are required by any governmental body or other entity with jurisdiction over the DEPARTMENT.

Section 3.06 Liaison – The City Manager or his/her duly authorized Fire representative, shall be the liaison with the DISTRICT.

Section 3.07 Independent Contractors: Personnel of Department – Notwithstanding anything in this Contract which may be construed to the contrary, the DEPARTMENT and all of its personnel, employees, members, volunteers or agents shall at all times be independent contractors and not employees, volunteers, members, agents, or representatives of the DISTRICT. The DEPARTMENT and its personnel shall at all times have the right to control the details of their work. By entering into this Contract, the DISTRICT and DEPARTMENT do not waive, nor shall it be deemed to waive, any rights, defenses or immunities either may have under any applicable federal or state statute, law, rule or regulation. Specifically citing Texas Government Code Section 791.006 (a-1), the parties agree that, for purposes of determining civil liability for non-party claims, the act of any person or persons while fighting fires, providing rescue services, providing first response EMS services, traveling to or from any type of emergency call or emergency scene, or in any manner furnishing services in accordance with this Contract, shall be the act of the party performing such act. The payment of any and all civil or other liability, including negligence, resulting from the

furnishing of services under this Contract is the responsibility of the individual party performing such acts. This shall specifically include, but not be limited to, the payment of court costs, expenses, and attorneys' fees resulting from any such claim or lawsuit. The parties agree that the assignment of liability described in this Contract is intended to be different than liability otherwise assigned under Section 791.006 (a) of the Texas Government Code.

Section 3.08 Automatic Aid – The DEPARTMENT agrees to respond to emergency incidents in other jurisdictions as dispatched to ensure that essential personnel and/or equipment shall be available. The DEPARTMENT further agrees to receive aid from other jurisdictions to ensure that adequate personnel and resources respond quickly to emergencies.

Section 3.09 ISO Rating – In order to accomplish a County-wide ISO rating improvement, the DEPARTMENT agrees that all of its apparatus are equipped in accordance with the latest adopted version of NFPA 1901 and shall have in place a program to annually:

- Test its full complement of hoses in accordance with NFPA 1961
- Test its full complement of ground ladders in accordance with NFPA 1932
- Test the pumps of its Class A Engines in accordance with NFPA 1911

ARTICLE IV **INSURANCE AND INDEMNIFICATION**

Section 4.01 Insurance – The DEPARTMENT or City thereof agrees to insure all its facilities and properties reasonably required to provide Emergency Services hereunder, against loss or damage of kinds usually insured against by entities similarly situated. The insurance will be provided through the Texas Municipal League Risk Pool or with one or more reputable insurance companies in the minimum amount required by Texas Law for death, and bodily injury or property damage.

1. The DEPARTMENT agrees to carry public liability insurance with respect to the facilities through the Texas Municipal League Insurance Risk Pool or with one or more insurance companies licensed in the State of Texas in the minimum amount required by Texas Law for death, bodily injury or property damage.
2. The DEPARTMENT agrees to carry errors and omissions, general liability and other insurance necessary for its operations and for any and all risks that may be necessary in its operations as a Texas Non-Profit Corporation or an emergency services organization.
3. Each insurance policy provided for in this Contract shall be in the name of the DEPARTMENT or City as the named insured and the DISTRICT as an additional insured.

4. If said insurance is not provided the DEPARTMENT will be considered in breach of contract. All payments made by the DISTRICT to the DEPARTMENT shall cease until proof of insurance is provided as certified by the DISTRICT, or the DISTRICT may, at its discretion, terminate the Contract.

Section 4.02 Workers' Compensation Coverage – The DEPARTMENT shall maintain workers' compensation coverage for its employees, officers and volunteers related to or arising from the DEPARTMENT'S performance under this contract. The DEPARTMENT recognizes that the DISTRICT has no responsibility to furnish this coverage and DEPARTMENT waives any right to pursue the DISTRICT for liability regarding payments for this coverage or for liability regarding payments for claims filed against this coverage. If said insurance is not provided, the DEPARTMENT will be considered in breach of contract. All payments made by the DISTRICT to the DEPARTMENT shall cease until proof of insurance is provided as certified by the DISTRICT, or the DISTRICT may, at its discretion, terminate the Contract without recourse.

Section 4.03 Indemnification – To the fullest extent allowed by law, The DEPARTMENT shall indemnify and hold the DISTRICT, as well as its commissioners, officials, agents, volunteers, representatives, and employees, harmless from any and all claims of any type, including negligence, and all attorney's fees and related costs, made on account of any loss through personal injuries, deaths, or property damages, arising directly or indirectly out of the sole or concurrent negligence, or the sole or concurrent intentional acts or omissions of the DEPARTMENT or its contractors, officials, agents, employees, volunteers, subcontractors, or representatives, in performing the services required under this Contract, except where the DISTRICT is concurrently negligent or has committed concurrent intentional acts or omissions. The DISTRICT shall indemnify and hold the DEPARTMENT, as well as its governing body, officials, agents, volunteers, and employees, harmless from any and all claims of any type, including negligence, and all attorney's fees and related costs, made on account of any loss through personal injuries, deaths, or property damages, arising directly or indirectly out of the sole or concurrent negligence, or the sole or concurrent intentional acts or omissions of the DISTRICT or its commissioners, officials, agents, employees, volunteers, contractors, subcontractors, or representatives in performing under this Agreement, except where the DEPARTMENT is concurrently negligent or has committed concurrent intentional acts or omissions. It is expressly understood and agreed that, in the execution of this Contract, neither DISTRICT or DEPARTMENT waives, nor shall be deemed hereby to waive, any immunity or defense that would otherwise be available to it against any claims by third parties arising in the exercise of its governmental powers or other powers or functions or pursuant to the Texas Tort Claims Act or other applicable statute, law, rule, or regulation, including, but not limited to sovereign or official immunity. In accordance with Texas Government Code, Section 791.006 regarding assignment of civil liability, and except as otherwise provided by applicable law, including, but not limited to, regulations regarding workers compensation insurance, each party hereto shall be responsible for injuries or death to its employees and volunteers while performing services under this Agreement. The DEPARTMENT or DISTRICT shall not be liable for benefits or any other compensation for injuries or death of the other party's employees or volunteers while performing services under this Agreement. An employee

or volunteer shall be deemed to be performing services when en route to, en route from, or at the scene of a call or emergency. Specifically citing Texas Government Code Section 791.006 (a-1), the DISTRICT and DEPARTMENT agree that, for purposes of determining civil liability for non-party claims, the act of any person or persons while fighting fires, providing rescue services, providing EMS services, traveling to or from any type of emergency call or emergency scene, or in any manner furnishing services in accordance with this Agreement, shall be the act of the party performing such act. The payment of any and all civil or other liability, including negligence, resulting from the furnishing of services under this Agreement is the responsibility of the individual DEPARTMENT or DISTRICT performing such acts. This shall specifically include, but not be limited to, the payment of court costs, expenses, and attorneys' fees resulting from any such claim or lawsuit. The DEPARTMENT and DISTRICT agree that the assignment of liability described in this Section is intended to be different than liability otherwise assigned under Section 791.006 (a) of the Texas Government Code.

ARTICLE V

PAYMENTS BY DISTRICT

Section 5.01 Methods of obtaining Funds from the District –

1. Payment for Services – The length of this Contract will be from October 1, 2020 through September 30, 2021. After meeting its obligations for operating expense, debt service and establishment of a reserve fund, and other costs and expenses as determined by the DISTRICT, the DISTRICT shall annually compensate the DEPARTMENT for the services provided by the DEPARTMENT in the amount of \$ 156,000.00 will be payable in monthly installments on or before the 25th of each month. All funds to be provided hereunder shall be from current funds only, and the DISTRICT reserves the right to withhold any payment or appropriation of the above amount if the DEPARTMENT is in breach of this Contract and reserves its right of non-appropriation.
2. The DEPARTMENT may be eligible to receive additional funding through the District's Incentive Program (Appendix B).
3. Advance Funding – As unbudgeted or emergency needs arise; the DEPARTMENT may submit a proposal in writing to the DISTRICT for advance funding. The proposal shall itemize the proposed expenses, but final approval of the proposal shall be decided by the DISTRICT on the basis of need and available funds.
4. Pursuant to Section 775.073, Texas Health & Safety Code, and other applicable law, it is understood and agreed by the parties that any funds allocated by the DISTRICT to the DEPARTMENT are for maintenance and operation expenses only in the provision of the Fire and EMS Services set forth herein, and the DEPARTMENT, unless otherwise agreed to by the parties hereto in writing, shall not use any DISTRICT Funds for the purchase, lease, or acquisition of any real or personal property, and any real or personal

property of the DEPARTMENT shall remain the sole property of the DEPARTMENT unless District funds are used to purchase, lease, or otherwise acquire real or personal property. The parties further agree that the DEPARTMENT does not have any ownership interest in the real and personal property of the DEPARTMENT, except for that real or personal property purchased with DISTRICT Funds. The DISTRICT payments under this Agreement do not create an ownership interest in the real and personal property of the DEPARTMENT, unless such DISTRICT Funds are used in contravention of this provision and applicable law, and DISTRICT Funds are used to purchase such real or personal property.

5.02 **Radio User Fees** the DISTRICT will pay radio user fees for up to fourteen (14) radios for the DEPARTMENT. Any user fees above ten (14) for the DEPARTMENT shall be solely the responsibility of the DEPARTMENT. Payment of radio use fees in excess of fourteen (14) per DEPARTMENT will be in reduction of the DISTRICT'S contractual payments hereunder for Emergency Services provided by the DEPARTMENT, unless otherwise paid for by the DEPARTMENT with proof of payment submitted by the DEPARTMENT to the DISTRICT. The 2020-21 radio user fee is set at \$22.66 per radio per month, or \$271.92 annually, and any other fees or amounts will be borne by the DEPARTMENT as set follows: for 14 radios or less, the DISTRICT pays the radio user fees, and for each additional radio, DEPARTMENT shall pay \$271.92 per radio per year as set forth herein.

ARTICLE VI

ASSIGNMENT AND MODIFICATION

This Contract shall not be assignable by the DEPARTMENT, in whole or in part without obtaining the prior **written** consent of the DISTRICT. Further, this Contract may be modified only upon the prior **written** consent of the parties. Notwithstanding the foregoing, in the event that any city that has any area within its corporate or extra territorial jurisdiction included within the DISTRICT'S territory, notifies the DISTRICT of the exclusion of an area from the DISTRICT'S territory, pursuant to the Act, and if such event causes a change in the Service Area, or scope of Emergency Services to be rendered hereunder, the parties agree that the Contract shall be amended so that the payments may be adjusted accordingly. The DISTRICT reserves the right to terminate this Contract or reduce, expand, modify or otherwise change or terminate the Service Area of the DEPARTMENT as may be necessary for the protection of its citizens or if the DEPARTMENT breaches any provision of this Contract. It is understood and agreed between the parties that the DISTRICT may not expand the Service Area of the DEPARTMENT without the DEPARTMENT'S approval.

ARTICLE VII

MISCELLANEOUS

Section 7.01 Compliance with Applicable Regulations – The DEPARTMENT shall observe and comply, where applicable, with all Federal, State, County, DISTRICT, and City laws, rules, ordinances, regulations, and policies in any manner affecting the

conduct and provision of the Emergency Services herein provided and the performance of all obligations undertaken by the DEPARTMENT under this Contract.

Section 7.02 Inspection of Equipment - The District or its agent has the right to inspect the equipment and/or pertinent records of the DEPARTMENT. The parties acknowledge that the nature of the DEPARTMENT'S equipment and/or record keeping determines the consideration paid under this Agreement. In the event that the proper records are not available, the procedures or penalties stated in the corresponding portions of this contract will be followed. In the event that the inspection reveals that the equipment is not in operating condition the DEPARTMENT will authorize a re-inspection by the DISTRICT within fifteen (15) days. In the event the equipment is not in operating condition during the re-inspection, all payments by the DISTRICT to the DEPARTMENT may cease until the issue is corrected as certified by the DISTRICT, or the DISTRICT may, at its sole discretion, terminate this Contract.

Section 7.02 A. Out of Service Apparatus and Equipment – The DEPARTMENT shall notify Fire Dispatch when an apparatus or special equipment is out of service for more than twenty-four (24) hours. Fire Dispatch will then notify the Executive Director for the ESD. When the apparatus or special equipment is put back in service the DEPARTMENT will notify Fire Dispatch.

Section 7.03 Reports and Other Information –

1. The DISTRICT shall purchase one license for the current electronic Record Management System (RMS) software for each DEPARTMENT.
2. The DEPARTMENT shall maintain accurate, up to date records in RMS for personnel, apparatus, training, and incidents.
3. The DEPARTMENT shall complete a basic incident report in RMS within 3 days of the completion of each of the DEPARTMENT's emergency responses. Reports shall be a complete, thorough, accurate description of actions taken by the Department's personnel and shall include an appropriate narrative(s) section.
4. By the tenth of each month, the DEPARTMENT shall submit to TxFIRS via the RMS, the previous month's incident reports.
5. All Training activities of the DEPARTMENT must be entered into RMS by the end of the month the activity occurred.
6. The DEPARTMENT must provide the DISTRICT access to its Incident Report, personnel rosters, and Training modules for the purpose of running statistical reports, quality control checks and qualification for any incentives and/or other such functions as determined by the DISTRICT. If access by the DISTRICT is denied or the proper records are not entered on time all payments made by the DISTRICT to the DEPARTMENT shall cease until proper reports are entered, or the DISTRICT may, at its discretion, terminate the Contract under the terms of section 7.07.
7. The DEPARTMENT shall submit to the DISTRICT, upon request, the contracting cities most recently completed audit for fiscal year. The DISTRICT agrees to send an email verifying the receipt of the report.

Section 7.04 Badge Identification- Each DEPARTMENT shall insure that each of its members has a current identification card provided by the DISTRICT. Each member of the DEPARTMENT is required to have in their possession the DISTRICT identification card anytime they are performing their duties for their DEPARTMENT. The card is to be used for identification and verification of training levels for each individual. Upon request from a citizen, Incident Commander (or his/her designee), or Medical Director (or his/her designee), or DISTRICT representative, the individual shall produce the ID card for verification. Each DEPARTMENT is responsible to make arrangements with the DISTRICT to have new member's cards made, lost cards replaced, and return cards of members that are no longer with the DEPARTMENT.

Section 7.05 Term of Contract – This Contract shall be for a period of twelve (12) months commencing on the 1st day of October of 2020 and ending at 12:00 midnight on September 30, 2021. It is understood by the DEPARTMENT and DISTRICT that the DISTRICT shall prepare a new contract so that it may be signed on or before September 30, 2020.

Section 7.06 Termination of Contract by Mutual Agreement – This Contract may be terminated before the end of its term by mutual written agreement, by non-appropriation or non-payment of funds by the DISTRICT, or as otherwise allowed hereunder. If either party elects to terminate this agreement, a 30-day written notice must be submitted to the other party for the notification of the intent to terminate said agreement. A 30-day written notice of non-renewal is also required prior to September 30 of contract year. If the Contract is terminated for any reason by either party, the DEPARTMENT understands that it will no longer receive compensation for services that are no longer provided under contractual obligation.

Section 7.07 Termination of Contract for Breach – This Contract may be terminated by either party due to the other party committing a "Breach of Contract" as the same is defined in Section 1.02 herein which remains uncured for 30 days following written notice as provided herein. Termination under this section will require formal notice from the non-breaching party in the manner provided in Section 7.08 hereof. The notice shall state clearly the reason for the party claiming Breach of Contract, the ground therefore with specific reference to the section and language in the Contract allegedly breached, and the method or circumstance which will, in the reasonable opinion of the non-breaching party, (a) provide cure of the breach, or (b) show to the satisfaction of the non-breaching party that no breach has occurred.

In the event that the Party alleged to have breached the Contract fails to reasonably satisfy the non-breaching Party that no "Breach of Contract" has occurred or that a cure of such Breach of Contract has been reasonable accomplished, the Party claiming the breach shall provide to the other Party written notice of termination of the Contract in the manner provided in Section 7.08 hereof.

If the Parties shall remain in dispute as to the reasonableness of the grounds asserted as an alleged Breach of Contract or the reasonableness of the cure thereof, the issue of whether the Contract was breached may be determined by mediation, with the selection of a mediator being mutually agreed upon by the DISTRICT and the DEPARTMENT.

Section 7.08 Rights on Termination – To the extent permitted by law, upon termination of the Contract, all rights and obligations of the Parties accruing prior to the date of termination shall remain in full force and effect, including without limitation the distribution of Payments by the DISTRICT, as provided by Article V hereof, pro rata to the date of termination, subject to appropriation by the DISTRICT.

Section 7.09 Notices – All notices, certificates, or other communications hereunder shall be sufficiently given or shall be deemed given when delivered by regular mail, or sent by proven facsimile or by e-mail or in the case of notice of breach of contract, by certified mail, return receipt requested, addressed as follows:

If to the **DISTRICT**:

JOHNSON COUNTY EMERGENCY SERVICES DISTRICT NO.1
2451 Service Dr.
Cleburne, TX 76033

If to the **DEPARTMENT**:

City of JOSHUA FIRE DEPARTMENT
707 N MAIN
JOSHUA, TX 76058

The DISTRICT or the DEPARTMENT may by notice hereunder designate any further or different address to which subsequent notices, certificates or other communications shall be sent.

Section 7.10 Binding Effect – This Contract shall insure to the benefit of and shall be binding upon the DISTRICT and the DEPARTMENT, and their respective successors and assigns.

Section 7.11 Severability – In the event any provision of this Contract shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision thereof, unless the provision invalidated should invalidate a material obligation of either party.

Section 7.12 Execution and Counterpart – This Contract may be simultaneously executed in several counterparts, each of which shall be an original and all of which shall constitute but one in the same instrument.

Section 7.13 Captions – The captions or heading in this Contract are for convenience only and in no way define, limit or otherwise describe the scope or intent of any provision or section of the Contract.

Section 7.14 Status of Parties Relationship – Nothing in this Contract shall be construed to make either party the partner or joint venture of or with the other party. It is further agreed that in the performance of all obligations undertaken by this Contract, the DEPARTMENT is an independent contractor with the right to supervise, manage,

control and direct the performance of Emergency Services in accordance with DISTRICT, state and federal statutes, laws, rules, policies and regulations. By entering into this Contract, the DISTRICT does not waive, nor shall it be deemed to waive any rights, defenses, or immunities it may have under any applicable federal or state statute, law, rule or regulation. Any rights that the DEPARTMENT may have under this Contract may not be assigned without the express written permission of the DISTRICT.

Section 7.15 Governing Law – The validity, interpretation of the provisions of this Contract shall be governed by the laws of the State of Texas. Pursuant to Chapter 791, Texas Government Code, and other applicable law, any funds required hereunder to be expended by either party shall be from current revenues.

Section 7.16 Enforcement – In enforcing the performance of the provisions of this Contract all parties shall have the right to the exercise of all procedures available under applicable law or equity. No waiver of any breach or default of any provision of this Contract shall be deemed a waiver of any subsequent waiver or default. This Contract is executed in Johnson County, Texas, and venue over any action relating to any provision of this Contract shall be exclusively in Johnson County, Texas. This Agreement shall be governed by the laws of the State of Texas. If the DISTRICT or DEPARTMENT is a prevailing party in any litigation or other action brought under this Contract or otherwise, the prevailing party shall be entitled to recover all costs of court and expenses, including reasonable attorney's fees, incurred therein. In addition to any remedies the DISTRICT may have at law or in equity or its right of non-appropriation, if the DEPARTMENT is in breach or violation of any provision of this Contract or any federal, state, local, or DISTRICT statute, law, rule, regulation, policy, or procedure, the DISTRICT may, without limiting its remedies, terminate this agreement, withhold funds from the DEPARTMENT, or take any other reasonable action the DISTRICT deems appropriate under the circumstances then existing.

Section 7.17 Force Majeure – To the extent that any party to this Contract shall be wholly or partially prevented from the performance within the period specified of any obligation or duty placed on such party by any reason of or through strikes, stoppage of labor, riot, flood, failure of utilities, public water supply, invasions, insurrections, the order of any court, judge, or civil authority, or of act of God, then, in such event, the time for the performance of such obligation or duty shall be suspended until such inability to perform is removed.

Section 7.18 Defined Terms – The defined terms in this Contract shall have the meanings as defined herein whether or not the term appears in all capitalized letters or in upper and lower-case letters.

Section 7.19 Communications – The main form of daily communications between the DISTRICT and the DEPARTMENT shall be via e-mail. It is the responsibility of both parties to immediately inform the other of any changes to agency contact information.

Contract Affidavit

In witness thereof, the DISTRICT and the DEPARTMENT or CITY thereof have caused this Contract to be executed in their respective names and attested by the duly authorized officers, all effective as of the date first move written.

Signed this _____ day of _____, 2020.

JOHNSON COUNTY EMERGENCY SERVICES DISTRICT #1
2451 Service Drive
Cleburne, TX 76033

By: _____
Gerald Miller, President

Sworn and subscribed to me this _____ Day of _____, 2020.

SEAL

Notary Public, State of Texas

ATTEST:

BY: _____
Darren Yancy, Secretary

Sworn and subscribed to me this _____ Day of _____, 2020.

Notary Public, State of Texas

SEAL

Contract Affidavit

In witness thereof, the DISTRICT and the DEPARTMENT or CITY thereof have caused this Contract to be executed in their respective names and attested by the duly authorized officers, all effective as of the date first move written.

Signed this _____ Day of _____, 2020

CITY OF JOSHUA FIRE DEPARTMENT
707 N MAIN
JOSHUA, TX 76058

BY: _____
Mayor or other Authorized Representative

Printed Name

Sworn and subscribed to me this _____ Day of _____, 2020.

Notary Public, State of Texas

SEAL

ATTEST:

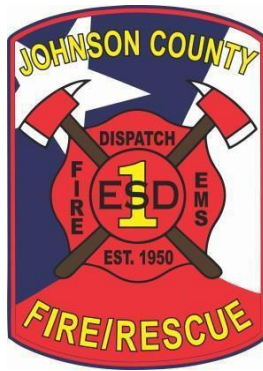
BY: _____
City Secretary

Printed Name

Sworn and subscribed to me this _____ Day of _____, 2020.

Notary Public, State of Texas

SEAL



Johnson County ESD #1

2451 Service Drive
Cleburne, Texas 76033

APPENDIX B

FY2020-2021 Incentives Available To Our Service Providers that make 40 or more calls for prior contracted year.

All Incentive Programs are dependent on available funding and may be modified or discontinued by the Board at any time.

Service Incentives

The Service Incentive is a mechanism to encourage and motivate a higher level of call response. As service providers, most departments have difficulty in covering 100% of their call-load on a 24/7 consistent basis. This Incentive will provide additional funds to the contracting departments that achieve certain percentage of their call-load. Incentive will be on a MONTHLY basis. Incentive will start over each MONTH.

Monthly Incentive Allotment to be determined with 2020-2021 Budget.

Contractual Did Not Respond (CDNR) – in accordance with JCESD – SOP 504.0 - For Incentive purposes, a monthly average response time must be LESS than Twelve (12) minutes

MONTHLY Payment – Based on contracted Departments response percentage for that month.

100% = 100%
99% = 99%
98% = 98%
97% = 97%
96% = 96%
95% = 95%

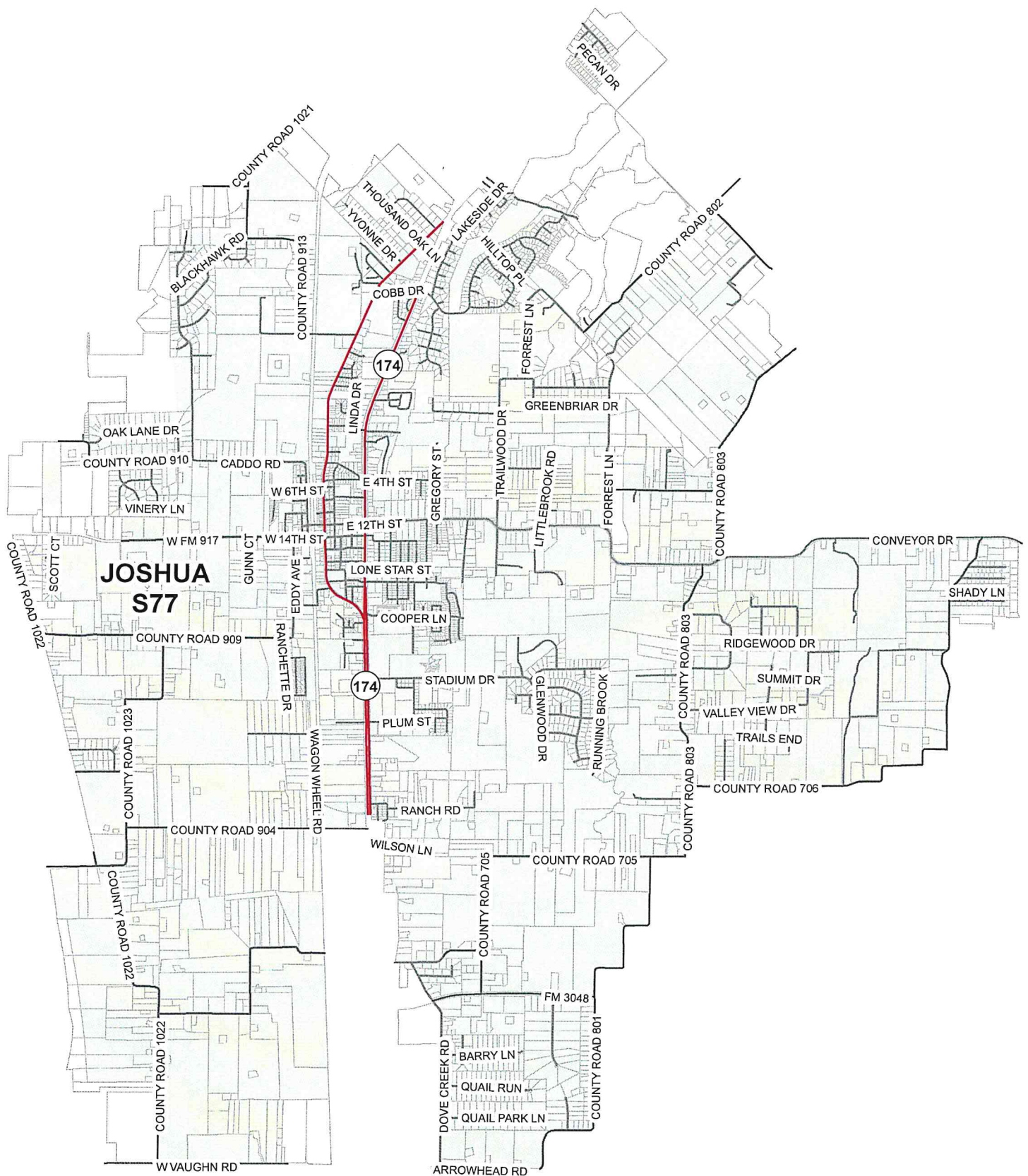
Etc.... to 80%, below 80% will result in zero incentive pay for month.

Incentive payments earned will be included with the contract payment immediately following. October 2020 payment will be from September 2021 run information.

DNR's will follow Johnson County ESD # 1 policy 504.0 – DNR

Training Division Tuition Grant program

Tuition will be waived for members of departments for approved courses per contract offered by Training Division upon approval by the Executive Director. Departments must submit a Tuition Waiver form. Upon approval ESD staff will coordinate with Training Division to enroll the approved member(s) into the course(s). This grant is on a first come first served basis until the grant funds are expended for the current year.





City Council Agenda September 17, 2020

Agenda Item:E9

Minute Resolution (Action Item)

Agenda Description:

Discuss, consider, and possible action on approving the expenditure of \$3800.00 to Johnson County for Brush Cuts for Eddie Street, County Road 1023, and County Road 909.

Background Information:

Approval of this item will authorize the expenditure to trim overgrown trees back from parkway allowing for safe vehicle passage.

According to the current zoning ordinance:

6.12.13 DESIGN AND MAINTENANCE STANDARDS.

(I) Trees, tree limbs and branches. No trees, tree limbs, or branches may exist that are reasonably capable of damaging a structure or that are reasonably capable of causing injury to a person or which are within fourteen (14) feet of any access or fire lane measured vertically from the surface of the street or fire lane to the lowest point of the tree limb or branch.

Financial Information:

Will be billed to our current street repair & maintenance budget.

City Contact and Recommendations:

Staff recommends approval.

Attachments:

1) Johnson County Pct. 2 Interlocal

JOHNSON COUNTY, TEXAS
SCHEDULE OF COSTS FOR PRECINCT SERVICES
 Approved in Commissioners Court on Monday, _____

DATE: August 26, 2020

ROAD NAME: Eddie Street, Cr 1023, Cr 909 Brush Cut Roadways

		\$ AMOUNTS	Qty	
SERVICES:	Basic Labor	\$35.00 per hour	Hr	\$0.00
	Culverts (Installation Only)	\$18.00 per foot	Ft	\$0.00
MATERIALS:	Concrete for Header Walls	per yard	Yd	\$0.00
	Crack-Sealing Product	per xxx		\$0.00
	CRS-2 Emulsion	\$1.70 per gal.	Gal	\$0.00
	Culverts (varied sizes)	\$18.00 Each		\$0.00
	D-Rock	\$8.50 per ton	Ton	\$0.00
	Flex Base, Grade 2	\$4.15 per ton	Ton	\$0.00
	Grade #4 Rock	\$18.00 per ton	Ton	\$0.00
	Hot Mix Asphalt	\$58.00 per ton	Ton	\$0.00
	Prime- MC 30	\$1.70 per ton	Ton	\$0.00
	Signage & Hardware	Each	Ea.	\$0.00
	Total Materials:			
HAULING:	Hauling	\$3.00 per mile	Mi.	\$0.00
	Haul off Brush Loads	6T per Ld	Ld.	\$0.00
EQUIPMENT:	Minimum charge -- 4 hours			
Dump, F750's,	Backhoe w/ operator	\$76.00 per hour	Hr	\$0.00
	Bobtails w/operator	\$67.00 per hour	Hr	\$0.00
	Broom w/ operator	\$76.00 per hour	Hr	\$0.00
	Brushcutter w/operator	\$76.00 per hour	50 Hr	\$3,800.00
	Chip spreader w/operator	\$105.00 per hour	Hr	\$0.00
	Compactor w/operator	\$76.00 per hour	Hr	\$0.00
	Crack Sealer w/operator	\$105.00 per hour	Hr	\$0.00
	Distributor w/ operator	\$105.00 per hour	Hr	\$0.00
	Durapatcher w/ 2 operators	\$105.00 per hour	Hr	\$0.00
	Excavator w/ operator	\$76.00 per hour	Hr	\$0.00
	Gradall w/ operator	\$105.00 per hour	Hr	\$0.00
	Loader w/ operator	\$83.00 per hour	Hr	\$0.00
SPREAD BASE	Motorgrader [Blade]w/oper	\$105.00 per hour	Hr	\$0.00
	Pickups w/ operator	\$47.00 per hour	Hr	\$0.00
	Reclaimer w/ operator	\$155.00 per hour	Hr	\$0.00
	Roller w/ operator	\$76.00 per hour	Hr	\$0.00
	Track machine w/ operator	\$126.00 per hour	Hr	\$0.00
16,26,27,35,37	Truck w/ operator	\$76.00 per hour	Hr	\$0.00
	Water truck w/ operator	\$76.00 per hour	Hr	\$0.00
	Wood Chipper w/ operator	\$105.00 per hour	Hr	\$0.00
				\$3,800.00

PLEASE MAKE CHECKS PAYABLE TO:
PLEASE MAIL TO:

JOHNSON COUNTY TREASURER
JOHNSON COUNTY TREASURER
2 NORTH MAIN STREET
CLEBURNE, TEXAS 76033



City Council Agenda

September 17, 2020

Agenda Item:E10

Minute Resolution (Action Item)

Agenda Description:

Discuss, consider, and possible action on board appointments.

Background Information:

Below is a list of positions/terms that expire in October and a list of applicants that have applied to be appointed/re-appointed.

Please note that the applicants names were placed under the board of their interest to help with the appointment process.

Planning & Zoning - 2 year terms

<u>Current</u>	<u>Application to be appointed/re-appointed</u>
Seat 1. John Mauldin	John Mauldin
Seat 2. Angela Kidd	Brandon Gage
Seat 3. Michael Frazer	Michael Frazier
Seat 6. Bryan Sears	Bryan Sears

Zoning Board of Adjustment- 2 year terms

<u>Current</u>	<u>Application to be appointed/re-appointed</u>
Seat 2. Larry Taylor (max terms)	Merle Breitenstein
Seat 4. Randy Cisneros	Ashton Nicks
Alt. 1. Merle Breitenstein	

Type "A" EDC- 2 year terms

<u>Current</u>	<u>Application to be appointed/re-appointed</u>
Seat 2. Shelly Anderson	Shelly Anderson
Seat 4. Linda Childers	Linda Childers
Seat 6. Vacant	Angela Nichols

Type "B" EDC- 2 year terms

<u>Current</u>	<u>Application to be appointed/re-appointed</u>
Seat 2. Merle Breitenstein	Merle Breitenstein
Seat 4. Dustin Dees	Dustin Dees
Seat 6. Kim Kimble	Kim Kimble

Library Board-3 year terms

<u>Current</u>	<u>Application to be appointed/re-appointed</u>
Seat 3. Sarah Breedlove	Melissa Frazier

Tax Increment Finance (TIF)- 2 year terms

<u>Current</u>	<u>Application to be appointed/re-appointed</u>
Seat 1. Joe Hollarn	Joe Hollarn
Seat 2. Jerry Moore	Jerry Moore
Seat 3. Sharlotta Connally	Sharlotta Connally

Animal Control Advisory-2 year terms

<u>Current</u>	<u>Application to be appointed/re-appointed</u>
Seat 1. Dr. Suzy Stewart	Dr. Suzy Stewart
Seat 2. Mike Kidd	Mike Kidd
Seat 3. Sandra Runnels	Sandra Runnels
Seat 4. Julie Grall	
Seat 5. Carla Hall (staff)	Carla Hall

Heritage Preservation- 3 year terms

<u>Current</u>	<u>Application to be appointed/re-appointed</u>
Seat 3. Mike Puckett	
Seat 4. Jema Hollingsworth	
Seat 5. Robert Fleming	John Mauldin – (P & Z Member)

Financial Information:

NA

City Contact and Recommendations:

Alice Holloway, City Secretary

Attachments:

1. Board Applications



City of Joshua
101 S. Main Street, Joshua, TX 76058

City Secretary's Office
(817) 558-7447 / Fax (817) 641-7526

BOARD / COMMISSION APPLICATION FORM

Full Name: John McHardy Mauldin

Address: 104 Rosemont Place, Joshua, TX 76058

Phone No. 8178887872 (c), 8172958115 (w)

Email: johnmauldin@outlook.com

Resident of the City, if yes, how many years? 17 years

Occupation: Entrepreneur

Place of Employment: Target Lifts International, Inc.

Employment Address: 5215 CR 915, Joshua, TX 76058

Voter Registration No.: [REDACTED]

Date of Birth: [REDACTED]

Boards/Commission Chosen:

Planning & Zoning Commission, Zoning Board of Adjustment

If you are interested in more than one board, What board is your preference:

Planning & Zoning Commission

Name: John M. Mauldin

Date: 2020-08-08



City of Joshua
101 S. Main Street, Joshua, TX 76058

City Secretary's Office
(817) 558-7447 / Fax (817) 641-7526

BOARD / COMMISSION APPLICATION FORM

Full Name: Brandon Louis Gage

Address: 397 lighthouse ct Joshua TX 76058

Phone No. 903-806-6711

Email: agage301@msn.com

Resident of the City, if yes, how many years? 4.4 years

Occupation: Recruiter

Place of Employment: United State Air Force

Employment Address: 4140 south cooper st Arlington tx

Voter Registration No.:

Date of Birth: [REDACTED]

Boards/Commission Chosen:

Planning & Zoning Commission

If you are interested in more than one board, What board is your preference:

Na

Name: Brandon Louis Gage

Date: 2020-09-10



City of Joshua
101 S. Main Street, Joshua, TX 76058

City Secretary's Office
(817) 558-7447 / Fax (817) 641-7526

BOARD / COMMISSION APPLICATION FORM

Full Name: Michael Frazier

Address: 4040 Running Brook Dr

Phone No. 817-422-3711

Email: foreverrunner88@gmail.com

Resident of the City, if yes, how many years? Yes, 4

Occupation: Operations Mgr

Place of Employment: BNSF Railway

Employment Address: 3301 Lou Menk Dr Ft Worth 76131

Voter Registration No.: [REDACTED]

Date of Birth: [REDACTED]

Boards/Commission Chosen:

Planning & Zoning Commission

If you are interested in more than one board, What board is your preference:

P&Z

Name: Michael Frazier

Date: 2020-08-19



City of Joshua
101 S. Main Street, Joshua, TX 76058

City Secretary's Office
(817) 558-7447 / Fax (817) 641-7526

BOARD / COMMISSION APPLICATION FORM

Full Name: Bryan Sears

Address: 3017 Big Springs Dr

Phone No. 6827020123

Email: b@bsears.com

Resident of the City, if yes, how many years? Yes - 4

Occupation: Woodworker

Place of Employment: Self

Employment Address: 3017 Big Springs Dr

Voter Registration No.: [REDACTED]

Date of Birth: [REDACTED]

Boards/Commission Chosen:

Planning & Zoning Commission

If you are interested in more than one board, What board is your preference:

Would like to continue serving with P&Z.

Name: Bryan Sears

Date: 2020-08-20



City of Joshua
101 S. Main Street, Joshua, TX 76058

City Secretary's Office
(817) 558-7447 / Fax (817) 641-7526

BOARD / COMMISSION APPLICATION FORM

Full Name: Merle M Breitenstein

Address: 828 Stadium Dr

Phone No. Cell 817-229-4395

Email: ab00012@sbcglobal.net

Resident of the City, if yes, how many years? 35 yrs

Occupation: Retired Engineer

Place of Employment: Motorola

Employment Address: Was 5501 N Beach st

Voter Registration No.:

Date of Birth: [REDACTED]

Boards/Commission Chosen:

Planning & Zoning Commission, Zoning Board of Adjustment, Type "A" Economic Development Corporation Board, Type "B" Economic Development Corporation Board, Heritage Preservation Committee, Animal Control Advisory Board, Tax Increment Finance (TIF)

If you are interested in more than one board, What board is your preference:

Any where I can be of assistance

Name: Merle M Breitenstein

Date: 2020-09-10



City of Joshua
101 S. Main Street, Joshua, TX 76058

City Secretary's Office
(817) 558-7447 / Fax (817) 641-7526

BOARD / COMMISSION APPLICATION FORM

Full Name: Ashton Nicks

Address: 801 Alexandria Ln.

Phone No. 682-540-4357

Email: nicksashton3@gmail.com

Resident of the City, if yes, how many years? 4 years

Occupation: Sales

Place of Employment: Foxworth-Galbraith Lumber

Employment Address: 3801 N Sylvania Ave. Fort Worth

Voter Registration No.:

Date of Birth: [REDACTED]

Boards/Commission Chosen:

Planning & Zoning Commission, Zoning Board of Adjustment, Type "A" Economic Development Corporation Board, Type "B" Economic Development Corporation Board, Heritage Preservation Committee

If you are interested in more than one board, What board is your preference:

Planning and Zoning

Name: Ashton Nicks

Date: 2020-09-03



City of Joshua
101 S. Main Street, Joshua, TX 76058

City Secretary's Office
(817) 558-7447 / Fax (817) 641-7526

BOARD / COMMISSION APPLICATION FORM

Full Name: Shelly Anderson

Address: 300 CATHERINE ST Joshua, Tx 76058

Phone No. 817-797-1763

Email: sanderson4766@yahoo.com

Resident of the City, if yes, how many years? 8

Occupation: Technical Account Manager

Place of Employment: Kronos, Inc.

Employment Address: 300 CATHERINE ST

Voter Registration No.:

Date of Birth: [REDACTED]

Boards/Commission Chosen:

Type "A" Economic Development Corporation Board

If you are interested in more than one board, What board is your preference:

na

Name: Shelly Anderson

Date: 2020-08-18



City of Joshua
101 S. Main Street, Joshua, TX 76058

City Secretary's Office
(817) 558-7447 / Fax (817) 641-7526

BOARD / COMMISSION APPLICATION FORM

Full Name: Linda Gilmore Childers

Address: 5001 Big Springs Dr. Joshua, Texas 76058

Phone No. 8177235609

Email: lchilde@sbcglobal.net

Resident of the City, if yes, how many years? 8+ years

Occupation: Retired teacher

Place of Employment: Retired

Employment Address: Retired

Voter Registration No.: [REDACTED]

Date of Birth: [REDACTED]

Boards/Commission Chosen:

Type "A" Economic Development Corporation Board

If you are interested in more than one board, What board is your preference:

Type A Economic Development Corporation Board

Name: Linda Gilmore Childers

Date: 2020-08-10



City of Joshua
101 S. Main Street, Joshua, TX 76058

City Secretary's Office
(817) 558-7447 / Fax (817) 641-7526

BOARD / COMMISSION APPLICATION FORM

Full Name: Angela Nichols

Address: 105 Lakeview ct. Joshua TX 76058

Phone No. 682 365 4486

Email: hrachuhi72@gmail.com

Resident of the City, if yes, how many years? 21 years

Occupation: Teacher

Place of Employment: Joshua ISD

Employment Address: 909 S. Broadway Joshua TX 76058

Voter Registration No.:

Date of Birth: [REDACTED]

Boards/Commission Chosen:

Type "A" Economic Development Corporation Board

If you are interested in more than one board, What board is your preference:

Type B; Library Board

Name: Angela Nichols

Date: 2020-08-03



City of Joshua
101 S. Main Street, Joshua, TX 76058

City Secretary's Office
(817) 558-7447 / Fax (817) 641-7526

BOARD / COMMISSION APPLICATION FORM

Full Name: Dustin Dees

Address: 802 Ridgeway Rd., Joshua, TX 76058

Phone No. 818-798-6965

Email: dustindees1974@yahoo.com

Resident of the City, if yes, how many years? Yes. 16+ years

Occupation: Sales for a Conveyor Company

Place of Employment: Transnorm System Inc. a Honeywell Company

Employment Address: 2810 Ave. F East, Arlington, TX 76011

Voter Registration No.: [REDACTED]

Date of Birth: [REDACTED]

Boards/Commission Chosen:

Type "B" Economic Development Corporation Board

If you are interested in more than one board, What board is your preference:

Type B

Name:Dustin Dees

Date:2020-09-10



City of Joshua
101 S. Main Street, Joshua, TX 76058

City Secretary's Office
(817) 558-7447 / Fax (817) 641-7526

BOARD / COMMISSION APPLICATION FORM

Full Name: Kimberly Gail Kimble

Address: 210 Edgehill Road, Joshua. 76058

Phone No. 817-688-9372

Email: kim@kimbleandco.com

Resident of the City, if yes, how many years? 31 years+

Occupation: Realtor

Place of Employment: Keller Williams Realty

Employment Address: 295 E Renfro. Ste 300 Burleson 76028

Voter Registration No.: [REDACTED] **Date of Birth:** [REDACTED]

Boards/Commission Chosen:

Type "B" Economic Development Corporation Board

If you are interested in more than one board, What board is your preference:

Remain on Type B

Name: Kimberly G. Kimble

Date: 2020-08-21



City of Joshua
101 S. Main Street, Joshua, TX 76058

City Secretary's Office
(817) 558-7447 / Fax (817) 641-7526

BOARD / COMMISSION APPLICATION FORM

Full Name: Melissa Frazier

Address: 4040 Running Brook Drive

Phone No. 817 846-3153

Email: clarme@sbcglobal.net

Resident of the City, if yes, how many years? 3 years

Occupation: Teacher

Place of Employment: Mansfield ISD

Employment Address: 1401 Country Club Drive

Voter Registration No.: [REDACTED]

Date of Birth: [REDACTED]

Boards/Commission Chosen:

Library Board

If you are interested in more than one board, What board is your preference:

Library Board

Name: Melissa Frazier

Date: 2020-08-10



City of Joshua
101 S. Main Street, Joshua, TX 76058

City Secretary's Office
(817) 558-7447 / Fax (817) 641-7526

BOARD / COMMISSION APPLICATION FORM

Full Name: Joe Hollarn

Address: 5005 Big Springs

Phone No. 817-645-6605

Email: joe@hollarn.com

Resident of the City, if yes, how many years? 14

Occupation: Consultant/Mayor

Place of Employment: North American Savings Bank

Employment Address: 5005 Big Springs

Voter Registration No.:

Date of Birth: [REDACTED]

Boards/Commission Chosen:

Tax Increment Finance (TIF)

If you are interested in more than one board, What board is your preference:

no

Name: Joe M. Hollarn

Date: 2020-08-08



City of Joshua
101 S. Main Street, Joshua, TX 76058

City Secretary's Office
(817) 558-7447 / Fax (817) 641-7526

BOARD / COMMISSION APPLICATION FORM

Full Name: JERRY R MOORE

Address: 616 Alexandria Ln

Phone No. 8179159469

Email: jerryrichmoore@gmail.com

Resident of the City, if yes, how many years? 20

Occupation: General Sales Manager

Place of Employment: Autonation

Employment Address: 5000 Bryant Irvin Ft Worth Tx 76132

Voter Registration No.: [REDACTED] **Date of Birth:** [REDACTED]

Boards/Commission Chosen:

Tax Increment Finance (TIF)

If you are interested in more than one board, What board is your preference:

b

Name:jerry moore

Date:2020-08-21



City of Joshua
101 S. Main Street, Joshua, TX 76058

City Secretary's Office
(817) 558-7447 / Fax (817) 641-7526

BOARD / COMMISSION APPLICATION FORM

Full Name: Sharlotta Kay Connally

Address: 3012 Running Brook Dr. Joshua, TX 76058

Phone No. 817-313-3169

Email: sharlotta.connally@gmail.com

Resident of the City, if yes, how many years? 24 years

Occupation: Owner/ Administrator of Home Care Business

Place of Employment: Right at Home

Employment Address: 474 N Broadway STe B Joshua TX 76058

Voter Registration No.: **Date of Birth:** [REDACTED]

Boards/Commission Chosen:

Tax Increment Finance (TIF)

If you are interested in more than one board, What board is your preference:

NA

Name: Sharlotta Connally

Date: 0020-08-19



City of Joshua
101 S. Main Street, Joshua, TX 76058

City Secretary's Office
(817) 558-7447 / Fax (817) 641-7526

BOARD / COMMISSION APPLICATION FORM

Full Name: Suzy Stewart

Address: 7015 Lipan Hwy Granbury Tx 76048

Phone No. 817-295-0101 ; 817-229-2224

Email: suzysdvm@gmail.com

Resident of the City, if yes, how many years? No, veterinarian in Joshua for 36 years

Occupation: veterinarian

Place of Employment: Joshua Animal Clinic

Employment Address: PO Box 1299 Joshua TX 76058 - 36 years

Voter Registration No.:

Date of Birth: [REDACTED]

Boards/Commission Chosen:

Animal Control Advisory Board

If you are interested in more than one board, What board is your preference:

no

Name: Suzy Stewart, DVM

Date: 2020-08-28



City of Joshua
101 S. Main Street, Joshua, TX 76058

City Secretary's Office
(817) 558-7447 / Fax (817) 641-7526

BOARD / COMMISSION APPLICATION FORM

Full Name: Mike Kidd

Address: 1132 Stadium Dr.

Phone No. 817-233-1065

Email: kiddmike@sbcglobal.net

Resident of the City, if yes, how many years? Joshua

Occupation: Aircraft painter

Place of Employment: Bell Helicopter

Employment Address: 1132 Stadium Dr.

Voter Registration No.:

Date of Birth: [REDACTED]

Boards/Commission Chosen:

Animal Control Advisory Board

If you are interested in more than one board, What board is your preference:

None

Name:Mike Kidd

Date:2020-08-19



Staff Signature: _____



City of Joshua
101 S. Main Street, Joshua, TX 76058

City Secretary's Office
(817) 558-7447 / Fax (817) 641-7526

BOARD / COMMISSION APPLICATION FORM

Full Name: carla hall

Address: 100 santa fe street

Phone No. 817-774-9450

Email: chall@cityofjoshuatx.us

Resident of the City, if yes, how many years? no

Occupation: Animal Control Officer

Place of Employment: Joshua Animal Control

Employment Address: 100 santa fe street

Voter Registration No.:

Date of Birth: [REDACTED]

Boards/Commission Chosen:

Animal Control Advisory Board

If you are interested in more than one board, What board is your preference:

Animal Control

Name:Carla Hall

Date:2020-09-10



City of Joshua
101 S. Main Street, Joshua, TX 76058

City Secretary's Office
(817) 558-7447 / Fax (817) 641-7526

BOARD / COMMISSION APPLICATION FORM

Full Name: John M. Mauldin

Address: 104 Rosemont Place, Joshua, TX 76058

Phone No. 817-888-7872 Cell

Email: johnmauldin@outlook.com

Resident of the City, if yes, how many years? 18

Occupation: Manufacturer and General Contractor

Place of Employment: Target Lifts International, and Practical Contractor, Inc.

Employment Address: 5964 E. Hwy. 67, Unit 1, Alvarado, TX 76009

Voter Registration No.: [REDACTED]

Date of Birth: [REDACTED]

Boards/Commission Chosen:

Heritage Preservation Committee

If you are interested in more than one board, What board is your preference:

Already on Planning and Zoning, and JCPAAA Group

Name: John M. Mauldin

Date: 2020-09-11



City Council Agenda September 17, 2020

Agenda Item: E11

Minute Resolution

Action Item

Agenda Description:

Discuss, consider, and possible action on the JISD Coronavirus Relief Funds Match Request.

Background Information:

Texas received \$11.24 billion in federal CARES Act CRF funding, of which over \$5 billion has been given to counties and cities to determine how they should be spent. These funds are to be used to off-set any and all expenses incurred by the City related to the pandemic.

The City Council, during the work session of its September 3, 2020, meeting, considered the JISD's request for a share of the City's allocation in order to off-set the cost of purchasing WIFI "hotspots" for JISD students with the goal of a net cost of \$0 to the ISD. (See attachment.) The City Council instructed the City Manager to ask for the following data from the ISD (JISD responses included):

- 1.) What percentage of the ISD student enrollment this year is from those that live in the city?

≈25%

- 2.) How many hotspots are going or have gone to student's that live in the city?

We have given 57 hotspots to addresses within the city so far. This could increase should we have to quarantine staff or students.

- 3.) Has the ISD contacted and received any commitments for assistance from other local governments that have students JISD serves, specifically the City of Burleson?

a. We have contacted:

i. Judge Harmon regarding county funds, he expressed willingness to contribute, but ultimately could not due to spending restrictions.

ii. The City of Cleburne, we have not received a commitment and are unsure of their inclination to contribute. Only 1.68% of our enrolled students live in the City of Cleburne.

iii. The City of Burleson, indicated that they are willing contribute, but we have not received an amount or commitment. 15.81% of our enrolled students live in the City of Burleson. Their next council meeting is Sept 21, we don't expect to hear from them before that meeting.

Financial Information:

If the City's reimbursement application is approved, all \$428,340 would be accounted for and "ear-marked" to pay for expenses the City as already incurred. Therefore, any share of the City's allocation provided to the ISD would have to come out of those funds, effectively increasing the City's expenditures without an offsetting reimbursement:

JISD Request	\$33,750
% of students that reside in COJ	25%
COJ's prorated share of requested \$37,500:	≈\$8,440

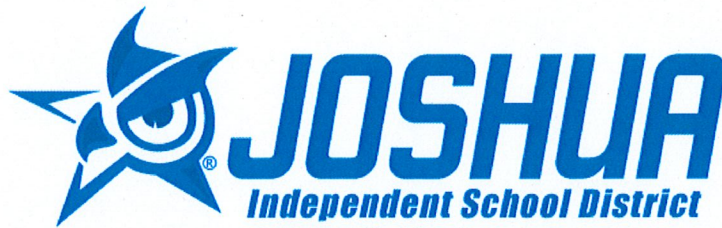
City Contact and Recommendations:

Josh Jones, City Manager

Recommendation: N/A

Attachments:

- 1) JISD Request Letter
- 2) TEA Informational Flyer



310 E. 18th Street
Joshua, TX 76058
Phone: 817-202-2500 or 817-426-7500
Fax: 817-641-2738 or 817-645-8110

August 20, 2020

Mayor Joe Hollarn
City of Joshua
101 South Main Street
Joshua, TX 76058

RE: Coronavirus Relief Funds Matching for Operation Connectivity

Dear Mayor Hollarn:

Thank you so much for taking the time to visit with us. This letter provides a summary of our request.

The Texas Education Agency (TEA) has launched the Operation Connectivity program to help bridge the digital divide in Texas and provide devices and internet connectivity to all Texas students. The district is required to provide an at-home learning option to students this school year and that means also providing devices and internet connectivity if students need it. Joshua ISD already had devices available for all students, but we require hotspots to provide internet connectivity. Through the Operation Connectivity bulk ordering program, we have ordered 750 hotspots from T-Mobile. These each cost \$180, there is no charge for the device itself, the charge is for the service at \$15 per month for 12 months. The total cost is \$135,000 of which TEA covers half using federal coronavirus relief funds (CRF) received by the state. The cost to the district is \$67,500.

TEA has informed districts that if additional CRF fund contributions from our cities and counties can be secured, they will match that contribution dollar for dollar on top of the initial matching at 50%. We are requesting for you to consider allocating Coronavirus Relief Funds to Joshua ISD for this purpose. If the district can secure \$33,750 from the county and/or city we can provide internet connectivity to our students at no cost to the district, all would be covered by these federal funds.

Please see the attached flier, provided by TEA, with more information regarding the Operation Connectivity program and funding models.

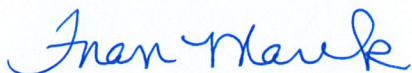
We would like to communicate that the district has received no funding from CRF thus far. The funds allocated to districts from CRF were only allocated on a reimbursement basis for costs incurred between March and May, of which the district had no eligible expenses. We did receive funds through the Elementary and Secondary School Emergency Relief (ESSER) Fund, however, the state supplanted this money in our normal state funding, so this was not

supplemental or available to help with added expenses. The state cut our funding in an amount near \$650,000 between the supplanted funds and other cuts that resulted from the pandemic. Additionally, the district has not been made whole on lost revenue in our child nutrition fund, even though we continued to feed students throughout the spring and summer.

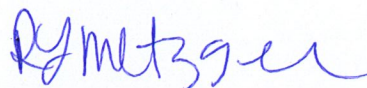
We understand that there might be restrictions for spending CRF funds and if that is a concern, we would request that you reach out to TDEM for clarification. Remember, any amount you could allocate would be matched by the state and would help the district tremendously.

The deadline for the district to provide documentation to TEA of CRF funds received from counties and/or cities is October 1st. More information is expected from TEA next week on the information they will require. We appreciate your prompt attention to this matter.

Thank you again for your consideration.

A handwritten signature in blue ink, appearing to read "Fran Marek".

Fran Marek
Superintendent

A handwritten signature in blue ink, appearing to read "Rebecca Metzger".

Rebecca Metzger
Chief Financial Officer

A Guide to Operation Connectivity: How Municipalities and Counties Can Help

1.8 million students
lack technology
to learn from
home

With the rise of COVID-19 in Texas, **remote learning has become an essential** part of schools' academic offering. Yet, it is estimated that **over 1.8 million students in Texas lack the connectivity technology to learn from their homes**. This connectivity gap is a significant barrier to academic success and economic empowerment for these students.

In response to this critical need, Governor Abbott and Texas legislative leaders have allocated \$200M in CARES Act Coronavirus Relief Fund (CRF) funding to match \$200M in local district funding. This combined \$400M in bulk buying power will be used to cover the purchases of internet solutions such as hotspots and e-learning devices for Texas' School districts, with the goal of providing connectivity technology for all students who would not otherwise have them.



\$200M
in CARES Act
CRF funding



\$200M
in local district
funding



\$400M
bulk buying power for
connectivity technology

1 million
e-learning
devices

The **Operation Connectivity bulk order program** may leverage the majority of these funds to put over 1 million e-learning devices and nearly 500,000 hotspots in students' homes to enable learning, significantly reducing the connectivity gap.

Even with this historic investment, **we may still have hundreds of thousands of Texas students who lack reliable internet access.**

500,000
hotspots



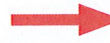
Texas received \$11.24 billion in federal CARES Act CRF funding, of which over \$5 billion has been given to counties and cities to determine how they should be spent.



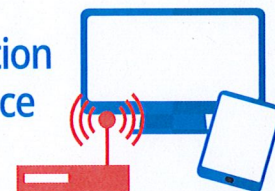
\$11.24B
in CARES Act
CRF funding



\$5B
to City and
County CRF grants



Allocate some portion
to "facilitate distance
learning"



LEAs are encouraged to work with their cities and counties to allocate some portion of their local CRF funds to reduce their cost.¹

Details of the local CRF match reimbursement process are described on the next page.

By assisting school systems with their local match **funding right now**, CRF contributions can enable purchases of devices and hotspots at **steeply discounted rates** that vendors have made available specifically for orders placed through Operation Connectivity.

Local governments will see a **dramatic return on this investment**, including smart procurement, increased access to online learning for students, and access to urgent family telehealth care.



1. U.S. Department of the Treasury's guidance on use of CARES funding lists examples of eligible use of funds, including "Expenses to facilitate distance learning, including technological improvements, in connection with school closings to enable compliance with COVID-19 precautions." Source: Coronavirus Relief Fund Guidance for State, Territorial, Local, and Tribal Governments, Updated June 30, 2020

Local CRF Matching Reimbursement: Information for LEAs



Details of Approach to CRF Matching Reimbursement

Local Education Agencies (LEAs) are eligible for additional state Coronavirus Relief Fund (CRF) fund matching if they receive funding from their local city or county CRF for TEA's bulk order program. TEA will increase its fund matching by \$1 for every \$1 of local CRF that LEAs receive, up to a maximum of 25% of the expenditure approved and allocated by TEA (based on number of economically disadvantaged students). This matching reimbursement will be executed per the details below.

Examples of CRF matching reimbursement allocations (Figures illustrative)

District A receives no match from local CRF	District B receives 10% match from local CRF	District C receives 25% match from local CRF
• LEA total bulk order: \$100,000 • Local CRF contributes: \$0 • TEA state CRF fund contributes: \$50,000 (LEA base match) + \$0 (local CRF match) = \$50,000 total • LEA contributes: \$50,000	• LEA total bulk order: \$100,000 • Local CRF contributes: \$10,000 • TEA state CRF fund contributes: \$50,000 (LEA base match) + \$10,000 (local CRF match) = \$60,000 total • LEA contributes: \$30,000	• LEA total bulk order: \$100,000 • Local CRF contributes: \$25,000 • TEA state CRF fund contributes: \$50,000 (LEA base match) + \$25,000 (local CRF match) = \$75,000 total • LEA contributes: \$0

Key information about local CRF matching reimbursement process

October 1st

Deadline to submit requests for CRF matching reimbursement

LEAs must submit required documentation (see below) by October 1st to be considered for local CRF matching reimbursement and will be reimbursed on a rolling basis.¹

Process for LEA submission for Local CRF Matching Reimbursement



To submit documentation of any local CRF that has been received, an LEA will provide TEA a completed CRF Reimbursement Application (to be provided) and accompanying documentation that states:

- Date of allocation from city or county
- Amount of allocation
- Purpose of grant (should say TEA bulk order)

The standard application and details of accompanying documentation requirements will be communicated the week of 8/17/2020. Please email customerservice@teabulkorder.com if you have any questions regarding this process.

Note on CARES ESSER Funds

The state has implemented a local matching requirement to this program in that the LEA must pay for an applicable percentage of the total costs of the program. This requires other fund sources available to the LEA to be used to pay for the remaining percentage of the program. This is not an in-kind match.

The LEA may use its CARES Act ESSER Grant allocation, TIMA, and other local sources to be approved later by TEA, in addition to other state and local funding to pay the LEA portion of this program and therefore split the total cost of the connectivity equipment between this program and its ESSER Grant.

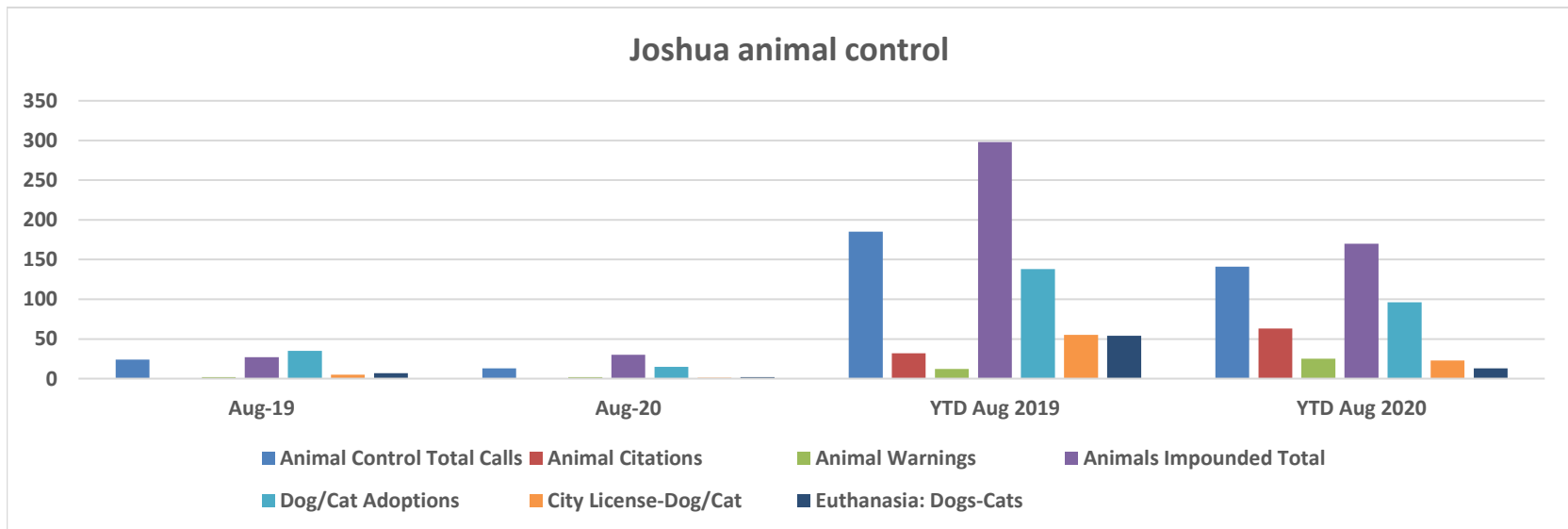
LEA local documentation must be maintained to document 1) the percentage paid from the ESSER Grant, 2) inventory records and other appropriate safeguards to protect the equipment are in place, and 3) appropriate internal controls are being implemented.

¹ In the event all \$200M of state funds is expended the local CRF match will be awarded on a first come first serve basis.



JOSHUA ANIMAL CONTROL ACTIVITY STATISTICS

	Aug-19	Aug-20	YTD Aug 2019	YTD Aug 2020
Animal Control Total Calls	24	13	185	141
Animal Citations	0	0	32	63
Animal Warnings	2	2	12	25
Animals Impounded Total	27	30	298	170
Dog/Cat Adoptions	35	15	138	96
City License-Dog/Cat	5	1	55	23
Euthanasia: Dogs-Cats	7	2	54	13



Incident Details Report

9/2/2020

Joshua Police Department

Categories:	Peer Recognition, Public Commendation, Public Recognition, Supervisor Commendation, Supervisor Recognition, Coaching, External Complaint - City, External Complaint Other Agency, External Complaint Public
Date Range:	8/1/2020 - 8/31/2020

Public Recognition

For: Smith, Patrick (P193)

Occurred: 8/29/2020

By: Short, Shaun (P181)

Entered: 8/31/2020

Troy Wescot sent a message via Facebook thanking Joshua Officer Sosebee and Sgt Smith for helping with the changing of a flat tire on an especially hot day.

By: Short, Shaun (P181)

Entered: 8/31/2020

Good work!

Public Recognition

For: Sosebee, Leigh (P194)

Occurred: 8/29/2020

By: Short, Shaun (P181)

Entered: 8/31/2020

Troy Wescot sent a message via Facebook thanking Joshua Officer Sosebee and Sgt Smith for helping with the changing of a flat tire on an especially hot day.

By: Short, Shaun (P181)

Entered: 8/31/2020

Good work!

Public Recognition

For: Bright, Nicholas (P191)

Occurred: 8/15/2020

By: Smith, Patrick (P193)

Entered: 8/15/2020

Officers Bright and Sosebee responded to a incident at the Joshua City Park in which a small kitten was stuck in a storm drain. Although the kitten was out of reach, these Officers showed persistence and ingenuity in removing the kitten. These actions were observed by a citizen, Mike McFarland, who took the time to commend these Officers publicly online. Great job Officer Bright and Officer Sosebee. This is a true representation of the Departments values that needs to be showcased to the public.

Public Recognition

For: Sosebee, Leigh (P194)

Occurred: 8/15/2020

By: Smith, Patrick (P193)

Entered: 8/15/2020

Officers Bright and Sosebee responded to a incident at the Joshua City Park in which a small kitten was stuck in a storm drain. Although the kitten was out of reach, these Officers showed persistence and ingenuity in removing the kitten. These actions were observed by a citizen, Mike McFarland, who took the time to commend these Officers publicly online. Great job Officer Bright and Officer Sosebee. This is a true representation of the Departments values that needs to be showcased to the public.

Public Recognition

For: Sosebee, Leigh (P194)

Occurred: 8/5/2020

By: Short, Shaun (P181)

Entered: 8/10/2020

Mr. Davis was the victim of Unauth Use of Identifying Information, he came to the PD to pick up his report and complemented officer Sosebee on how considerate and friendly she was when she took his report.

By: Short, Shaun (P181)

Entered: 8/10/2020

Keep up the good work!

August 2020

Police Department calls for service in August returned to normal levels with dispatched calls up about 15% over 2019. We saw a notable uptick in family violence as well as behaviors related to mental health. Those instances coupled with an increase in officer-initiated activity that included three DWI arrests and seven cases related to the possession of drugs and paraphernalia contributed to a higher number of reports.

The department resumed some critical training in August. We conducted the first half of our annual in-service training focusing on contemporary use of force issues and practical exercises in police tactics. This training had originally been slated for April and was pushed back due to COVID 19. Additionally, Sergeant Smith completed the final module of the Texas Police Chiefs Association Developing Leaders Series. The 120-hour course provides the leadership tools to achieve organizational goals and strengthen your department.

The canopy approved in the 2019 budget was installed in July behind the PD. We are excited to have this structure installed to protect the city's investment in police vehicles by preventing weather damage and reducing heat the vehicles and their equipment are exposed to.

Patrol

Category	August 2020	August 2019	2020 year to date
Dispatched Calls	269	255	1846
Arrests	10	9	71
Crash Reports	6	7	39
Traffic Stops	287	303	1357
Citations	144	227	795
Outside LE Agency Assist	18	15	100
Reports	63	38	348

Investigations

Category	August 2020	August 2019	2020 year to date
Crimes Against Persons	7	1	37
Property Crime (Thefts, Damage)	9	9	67
Other (Drug or Alch/Missing/Deceased)	5	4	40
Total	21	14	144



Crime by Offense Type

Category	August 2020	August 2019	2020 year to date
Murder/Non-Negligent Homicide	0	0	0
Manslaughter by Negligence	0	0	0
Rape	0	0	0
Robbery	0	0	0
Assault	7	1	29
Burglary (bldg. and vehicle)	2	1	12
Larceny (theft, fraud)	5	5	32
Total	14	7	73

Training

Category	August 2020	Year to date
Computer Based	17	134
Classroom	70	198
Total	87	332

Community Outreach

Category	Date
The department has purposefully refrained from activities that could place staff or public at increased risk.	

Staffing

Category	Commissioned	Non-Commissioned	Animal Ctrl
Positions	13	2.5	2.5
Vacancies	1	0	0



Promotions and Hiring

The department did not receive any new applications in August and there were no new promotions.

Complaints and Commendations

Category	August 2020	August 2019	Year to date
Commendations	4	4	16
Complaints	0	0	1

Police Fleet

Unit#-YR	Year/Make	Mileage	Service
81-07	2007/Chev	130,523	Investigations/Admin
82-10	2010/Chev	128,641	Investigations/Admin
83-13	2013/Chev	Removed from Service	Patrol
84-16	2016/Ford	57,652	Patrol
85-17	2017/Ford	57,625	Patrol
86-19	2019/Ford	40,023	Patrol
87-20	2020/Chev	1,930	Patrol
88-20	2020/Chev	Not Received	Patrol



Joshua Fire Department

Memorandum #:

To: Josh Jones, City Manager

From: Thomas Griffith, Chief

Copy: Mike Peacock, Asst. City manager

Subj: Fire Department Incident Statistics – August 2020

Date: September 1, 2020

Below are the incident statistics for the month of August. The percentage of missed calls increased slightly. Please let me know if you have any questions.

	July 2020	August 2020
STAFFING LEVELS		
Total Calls For Month	122	115
Missed Calls	15 (12%)	15 (13%)
Adequately Staffed Calls	37 (30%)	40 (35%)
Without Adequate Staff	70 (57%)	60 (52%)
Average Response Time:	8:21	9:12
CITY/COUNTY/MUTUAL AID		
ESD Automatic Aid Received To City:	7	5
City Calls For Month	77 (63%)	78 (68%)
County Calls for Month	36 (30%)	22 (19%)
Mutual Aid for the Month	9 (7%)	15 (13%)
City Calls YTD	504 (67%)	582 (67%)
County Calls YTD	203 (27%)	225 (26%)
Mutual Aid Calls YTD (Giving)	44 (6%)	59 (7%)

City of Joshua
Municipal Court Council Report
From 8/1/2020 to 8/31/2020

9/1/2020 12:32 PM

Violations by Type

Traffic	Penal	City Ordinance	Parking	Other	Total
124	6	4	0	11	145

Financial

State Fees	Court Costs	Fines	Tech Fund	Building Security	Total
\$5,930.17	\$2,340.81	\$5,523.21	\$274.25	\$324.53	\$14,392.97

Warrants

Issued	Served	Closed	Total
14	0	15	29

FTAs/VPTAs

FTAs	VPTAs	Total
1	0	1

Dispositions

Paid	Non-Cash Credit	Dismissed	Driver Safety	Deferred	Total
36	0	21	8	8	73

Trials & Hearings

Jury	Bench	Appeal	Total
0	0	0	0

Omni/Scofflaw/Collection

Omni	Scofflaw	Collections	Total
14	0	14	28

Public Works Monthly Team Status Report

For The Month Of August 2020

Completed Items

[illegible]

In Progress

Year Round	City Wide		Reconditioning drainage easements
Year Round	City Wide		Street sign repairs
Year Round	City Wide		Asphalt street repairs
Year Round	City Wide		Repair potholes with Duramaxx
Year Round	City Wide		Set out traffic counter and gather data
Year Round	Development		SW3P Inspections

Assigned But Not Yet Started

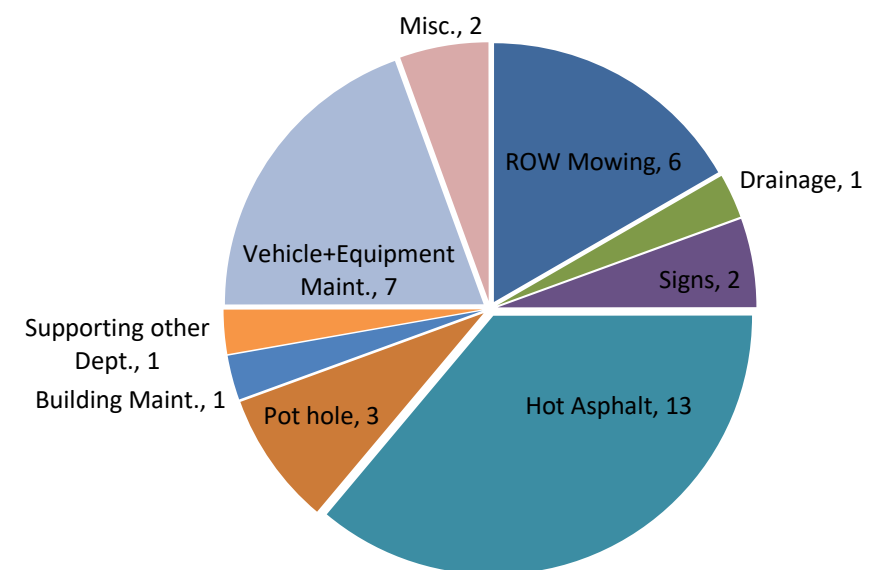
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City of Joshua
Public Works Monthly Activity Report
For the Month of August 2020

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31		Total
Row Mowing							1				1		1													1	1				1		6
ROW Trimming																																	0
Drainage														1																			1
Signs																								2									2
Hot Asphalt			1		1	1	1			1		1					1	1	1	1	1			1	1								13
Pot hole			1	1														1															3
Building Maint.										1																							1
Concrete																																	0
Emergency Services																																	0
Crack Seal																																	0
Safety Meeting																																	0
Supporting other Dept.														1																			1
Vehicle+Equipment Maint.							2						1				2	1									1						7
Misc.																	1											1					2

Chart reflects one per daily occurrence

ROW Mowing	6
ROW Trimming	0
Drainage	1
Signs	2
Hot Asphalt	13
Pot hole	3
Building Maint.	1
Concrete	0
Emergency Services	0
Crack Seal	0
Safety Meeting/Classes	0
Supporting other Dept.	1
Vehicle+Equipment Maint.	7
Misc.	2



City of Joshua
Parks & Recreation
Status Report
For the month of August 2020

Grounds Maintenance	City Park	Baseball Complex	City Facilities	Entry Way Signs
Mowing	50	32	65	2
Weed Eating, Edging, Blowing	36	18	50	2
Hedge & Tree Trimming	12			
Flower Beds/Landscaping			18	2
Fertilizing/Over Seeding				
Irrigation			20	
Trash Removal	60	24	16	

Field Maintenance	Field One	Field Two	Field Three
Mowing	12	10	10
Weed Eating	6	6	6
Infield Edging	10		
Striping			
Infield Draging	10		
Infield Repair	20		
Fertilizing/Over Seeding			
Infield Watering	10		
Trash Removal	10	8	6

Building Maintenance	City Park	Baseball Complex	City Facilities
Custodail Duties	70		10
General Repairs	50	6	35
Toddler Playground	5		
Equipment Maintenance	48	30	28
Special Events			
Remodeling			

City of Joshua
Parks & Recreation
Status Report
For the month of August 2020

Activity	Total Hours
Mowing	149
Weed Eating, Edging, Blowing	106
Hedge & Tree Trimming	12
Flower Beds/Landscaping	20
Fertilizing/Over Seeding	
Irrigation	20
Trash Removal	100
Field Mowing	32
Field Weed Eating	18
Infield Edging	10
Striping	
Infield Draging	10
Infield Repair	20
Fertilizing/Over Seeding	
Infield Watering	10
Trash Removal	24
Custodail Duties	80
General Repairs	91
Toddler Playground	5
Equipment Maintenance	106
Special Events	
Remodeling	
Total Man Hours	813

Building Inspection Report

August 2020

August	2020	2019	YTD 2020	YTD 2019
Building	39	27	290	197
Electrical	22	17	200	144
Plumbing	21	15	175	126
Mechanical	13	7	75	42
Re-Inspections	16	12	95	86
Certificate of Occupancy	1	1	11	7
Certificate of Occupancy Re-Inspection	0	0	0	1
<i>Total # of Inspections</i>	112	79	846	603
Plan Review	12	8	89	38

Building Permit Report

August 2020

August	2020	2019	YTD 2020	YTD 2019
Building	22	10	194	136
Electrical	15	8	87	69
Plumbing	11	9	116	68
Mechanical	7	3	51	28
Permanent Sign	0	2	9	11
Temporary Sign	4	3	13	15
Certificate of Occupancy	1	2	13	13
Swimming Pool	1	0	8	3
Sprinkler System	7	1	30	22
Solicitor	0	0	0	1
Contractor Registration	19	16	108	120
MHP Registration	0	0	0	0
<i>Total # of Permits</i>	87	54	629	486

New Businesses Report August 2020

New Businesses (Certificate of Occupancy Issued)	Address
Future New Businesses (Applied for Certificate of Occupancy not completed)	Address
AKA Early Learning Center	615 N Broadway St
Joshua Storage Depot	100 W James St
Bigg 6 Trucking	410 N Broadway, Bldg C
New CO Issued for existing Business (New Owner, New Location, Name change, etc)	Address

City of Joshua
Code Compliance Report
For the Year of 2020

Code Compliance Report - 2020																									
	Jan-20		Feb-20		Mar-20		Apr-20		May-20		Jun-20		Jul-20		Aug-20		Sep-20		Oct-20		Nov-20		Dec-20		Total Year
Code Cases	14		28		25		12		50		38		64		29										260
Owner Abated W/I 30 days - %	9		17		19		10		24		23		39		23										
Code Cases Abated - City									3		2				1										6
Code Citations Issued									1						1										2

Code Violation Report - 2020													
	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Total
Building		3			1		1	1					6
Fence		3	1	1	1	2							8
Garbage	4		3		3								10
High Grass, Weeds, & Limbs	1	5	1	4	27	9	33	7					87
Junk & Debris	4	3	12		10	4	13	8					54
Junk Vehicle	1		1		1	1	6						10
No Permit	2	2		2		4	4	1					15
Nuisance													
Parking	1	3	2		4	6	3	3					22
Septic & Illegal Dumping													
Sign			2	1	1								4
Outside Storage		3	2	2	2	3	2	3					
Certificate of Occupancy				1		2							
Health and Sanitation	1	2					1	2					6
Garage Sale		1				2	1						
Storm Water								2					
Stop Work Order		3				5		2					10
Total Violations	14	28	24	11	50	38	64	29					232

Misc Code Activies - 2020													
	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Total Year
Signs Collected	17	23	19	28	47	26	21	16					197
Unpaid Trash Accounts:													
Warnings													
Letters													
Citations					1			1					

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UTILITY BILLING

Council Report

Billing Period 8/1/2020 - 8/31/2020

Utility Bills Disbursed	Count	Amount
Active	1893	\$34,162.37
Total	1893	\$34,162.37

Payments Received	Count	Amount
Check	641	\$13,908.20
CreditCard	413	\$12,318.00
Other	9	\$160.72
AchDraft	44	\$954.11
Cash	23	\$725.48
MoneyOrder	3	\$71.36
Total	1133	\$28,137.87

JOSHUA



City Secretary

MONTHLY REPORT

August 2020



CITY COUNCIL

Agenda Summary

City Council Meeting Agenda Summary Items: prepared, certified, published and processed. Meeting Minutes prepared and approved - July 16, 2020 and July 27, 2020.

The following items were approved by the Mayor and City Council in August 2020.

- Ordinance authorizing the issuance of General Obligation Bonds, Series 2020.
- Ordinance amending the previously adopted Election Ordinance to revise early voting schedule.
- Accepted the submission of the 2020 property tax rates.
- Resolution proposing the adoption of tax rate of .765270

Public Information Request

Processed seventeen (17) Public Information Request and completed within ten days or less. Out of the 17, one was sent to the Texas Attorney General for an opinion.

Request Date	Requestor	Documents	Date Released	AG Letter	Cost/Electronic	Clarification Letter Sent
8/3/2020	Robert Schumacher	Police Report	8/3/2020	No	E	
8/3/2020	Carole Bartholomew	Development Files	8/4/2020	No	E	
8/4/2020	Yellow Dog Reports	Police Report	8/4/2020	No	\$ 6.00	
8/4/2020	District Investments	Development Files	8/4/2020	No	\$ -	No Documents
8/12/2020	George Starosta	Police Report	8/12/2020	No	E	
8/17/2020	Charles Nielsen	Police Report	8/17/2020	No	E	
8/17/2020	LexisNexis	Accident Report	8/17/2020	No	\$ -	No Documents
8/20/2020	Lubbock Police Dept	Police Report	8/20/2020	No	\$ -	No Documents
8/20/2020	Lola Solley	Accident Report	8/20/2020	No	\$ 6.00	
8/25/2020	Faith Evans	Crane Serving	9/1/2020	No		Clarification Letter Sent
8/25/2020	Faith Evans	Code Enf. Reports	9/1/2020	No	E	
8/25/2020	Faith Evans	Permit Reports	8/25/2020	No	E	
8/25/2020	Faith Evans	Fire Reports	9/1/2020	No	E	
8/25/2020	Marcus Huggins	Police Report		Yes		Letter sent to Texas Attorney General
8/27/2020	Jim Brown	Accident Report	8/27/2020	No	\$ 6.00	
8/28/2020	thomas Matara	Code Enf. Reports	9/1/2020	No	E	
8/31/2020	Rachael Lynch	Payroll Report	9/2/2020	No	E	

Social Media Updates

Total New Post on Facebook - 25

Total Post Reached- 6,737

Total Post Engagement-1,928

Total New Page Followers- 28

City Meetings in August 2020

8/10/2020 Type A EDC
8/10/2020 Type B EDC
8/20/2020 City Council
8/31/2020 Animal Advisory Board

Website Design- Staff is focusing on making City forms and applications available to fill out on-line and go directly to the designated staff member. As of date, the following forms are available on-line: Public Information Act, Speaker Card, Board Application, and garage sale application. Staff is in process of making the employment application fillable online.

Another major change to the website is the new Coronavirus section. You may access it from the home page in two different areas. One, at the bottom of the home page in red and under "How do I" tab. There is the main Coronavirus information page and five additional information pages with the following tabs: COVID 19 Related Health Questions, Helpful Links, Individual Assistance Needs, Message from the Mayor, and Small Business Assistance. (no update)

May General Election - May General Election has been postponed to November 2020 for the safety of the citizens. All November election dates applies to the May General Election, but no other candidates may file an application to be on the ballot. City Council previously approved an agreement with Johnson County for Election Services. Since then, Governor Abbott issued a proclamation adding six (6) more days of early voting. An amendment to the original ordinance calling the election was presented and approved on August 20, 2020 at the recommendation of the Texas Secretary of State. The election page on the City website has been updated to include all important information. The notice of election has been posted on the bulletin boards and will be published on October 6, 2020 in the local newspaper.

Important Election Dates: October 5th- Last Day to Register to Vote; October 13th-First Day of Early Voting; and October 30th-Last Day of Early Voting, In 2017, the Texas Legislature voted to end straight-ticket voting effective 2020. This will be the first election where a voter cannot vote for an entire party's slate in one vote.

Records Management - Staff has started the inventory of city records. Each record will be recorded and labeled according to the Texas State Library and Archives Commission, and processed as required. Over 300 boxes was inventoried, labeled, and recorded. In addition, 178 boxes was destroyed as allowed by the Texas State Library and Archives Commission Schedules. There are approximately 20 more boxes to be inventoried and many maps. The goal is to work with the Development Services Director over the next few months to record and organize the records. (No Update)

Code of Ordinances - The Code of Ordinances now contains all ordinances deemed appropriate to be included as enacted through July 16, 2020. In addition, as ordinances are passed, they are placed in the Document Vault. To get to the Document Vault, go to the Code of Ordinances and it is the last tab on top.

Update on City Secretary-

- On September 2, 2020, myself and several other city secretaries across the state held a meeting with Secretary of State Attorney Christina Adkins regarding the 2020 November Election. The goal was to make sure that cities and the Secretary of State Elections Department are working together to ensure that the election goes as smooth as possible.
- At the North Texas Municipal Clerks Association August meeting, I was nominated and voted in as one of the officers for the association. This is a way for me to give back to the organization and work closely with the neighboring city secretaries.
- On September 4, 2020, I was notified that I was one of the few city secretaries throughout the state to be awarded a TMCA Major Scholarship in the amount of \$500 to help with my future education and professional development in the Texas Municipal Clerks Association Program.

CITY OF JOSHUA OUTSTANDING PROPERTY LIENS AS OF 8/31/2020		
Property Address	Original Date of Lien	Total (w/o Interest)
Alta Vista, 505	1/24/2011	\$
Apple, 900	9/29/2000	\$ 125.00
Bentley, 203	12/11/2017	\$ 192.56
Broadway, 1525 S.	10/8/2014	\$ 18,550.00
Caddo Road (126.0827.00730)	1/20/2017	\$ 407.74
Caddo Road (126.0827.01990)	8/1/2018	\$ 908.50
Conveyor, 115	6/10/2013	\$ 175.75
Conveyor, 221	10/1/2009	\$ 791.31
Cooper Lane (126.4929.01010)	8/1/2018	\$ 11,364.82
CR 909, 801	10/14/2016	\$ 632.74
CR 913 (126.827.00740)	1/20/2017	\$ 232.74
CR 1023 (126.0173.02190)	12/11/2017	\$ 232.74
CR 1023 (126.0173.03330)	12/18/2017	\$ 192.56
Grayson Court, 415	5/8/2009	\$ 705.35
Henderson St, 705	9/22/2017	\$ 365.30
Lakeview Dr. (126.3505.00360)	11/21/2016	\$ 282.74
Main, 200 N.	7/26/2016	\$ 192.74
Main, 604 N.	11/21/2016	\$ 232.74
Main, 1400 Block, N.	3/30/2011	\$ 220.00
Main, 808 S.	12/30/2003	\$ 125.00
Manson, 102	8/9/2011	\$ 225.54
Oakhill, 136	6/17/2011	\$ 1,899.54
Oak Lane Drive, 806	9/17/2001	\$ 50.00
Ridgeway, 812	1/20/2017	\$ 1,130.66
Santa Fe, 309	10/30/2008	\$ 7,298.35
Stadium Dr (126.0636.00271)	10/14/2016	\$ 3,942.48
Stadium Dr (126.0636.01640)	1/20/2017	\$ 682.74
Yvonne Dr, 1004	8/1/2018	\$ 456.79
4th Street, 523	2/12/2013	\$ 275.75
6th Street (126.0029.03440)	10/14/2016	\$ 232.74
6th Street & Santa Fe	10/14/2016	\$ 337.74
8th Street, 306 W.	7/15/2010	\$ 755.54
14th Street, 201 E.	7/26/2016	\$ 192.74
TOTAL OUTSTANDING PROPERTY LIENS		\$ 53,410.94