



**AGENDA
CITY COUNCIL
WORK SESSION
REGULAR MEETING
DECEMBER 17, 2020
6:30 PM**

The Joshua City Council will hold a Work Session at 6:30 p.m. and a Regular Meeting, immediately following the Work Session, in the Council Chambers at the Joshua City Hall, located at 101 S. Main St., Joshua, Texas on December 17, 2020. This meeting is subject to the open meeting laws of the State of Texas.

City facilities are closed to the public in response to a health emergency specifically Coronavirus Disease (COVID-19). This meeting is available via live stream.

Join Zoom Meeting:

<https://us02web.zoom.us/j/88618971772?pwd=VGFDODVZSFo0aEg5MVBOYytCYkVXQT09>

Meeting ID: 886 1897 1772 Passcode: 189361 or dial 346/248-7799

A member of the public who would like to submit a question on any item listed on this agenda may do so via the following options:

- Online: An online speaker card may be found on the city's website (cityofjoshuatx.us) on the Agenda/Minutes/Recordings page. Speaker cards received will be read during the meeting in the order received by the City Secretary.
- By phone: Please call 817/558-7447 ext. 2003 and provide your name, address, and question. Your question will be read by the City Secretary in the order they are received.

A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT

B. WORK SESSION

1. Review and discuss questions related to the budget report and financial statement for November. (Staff Resource: J. Jones)
2. Questions regarding Regular Session agenda items.

C. PUBLIC FORUM, PRESENTATIONS AND RECOGNATION:

The City Council invites citizens to speak on any topic. However, unless the item is specifically noted on this agenda, the City Council is required under the Texas Open Meetings Act to limit its response to responding with a statement of specific factual information, reciting the City's existing policy, or directing the person making the inquiry to visit with City Staff about the issue. No Council deliberation is permitted. Each person will have 3 minutes to speak.

D. CONSENT AGENDA

1. Consider approval of minutes from the City Council Meeting held on November 17, 2020 and November 19, 2020. (Staff Resource: A. Holloway)

E. REGULAR AGENDA

1. Public hearing regarding a request to rezone the following described property locally known as the Little Brook Estates, being approximately 105.64 acres of the George Wright Survey, Abstract No. 916, Johnson

County, Texas, changing the zoning on the foregoing properties from (R-1) Single-Family Residential to (R-1L) Single-Family Residential-Large Lots.

- a. Staff Presentation
- b. Owner's Presentation
- c. Those in Favor
- d. Those Against
- e. Owner's Rebuttal

2. Discuss, consider, and possible action on an Ordinance to rezone the following described property locally known as the Little Brook Estates, being approximately 105.64 acres of the George Wright Survey, Abstract No. 916, Johnson County, Texas, changing the zoning on the foregoing property from (R-1) Single-Family Residential to (R-1L) Single-Family Residential-Large Lot.

F. STAFF REPORT

November 2020

1. Police Department Report
2. Fire Department Report
3. Municipal Court Report
4. Public Works Report
5. Parks Report
6. Development Services Report
7. City Secretary Report

G. EXECUTIVE SESSION:

Pursuant to Texas Government Code, Chapter 551, Subchapter D, the City Council will recess into Executive Session (closed meeting) to discuss the following:

- (a) Section § 551.074 (a)(1) of the Texas Government Code to deliberate the employment or evaluation of a public officer or employee, to-wit: The City Manager.

H. RECONVENE INTO OPEN SESSION:

In accordance with Texas Government Code, Section 551, the City Council will reconvene into regular session and consider action, if any, on matters discussed in executive session.

I. FUTURE AGENDA ITEMS/REQUESTS BY COUNCILMEMBERS TO BE ON NEXT AGENDA

Councilmembers shall not comment upon, deliberate, or discuss any item that is not on the agenda. Councilmembers shall not make routine inquiries about operations or project status on an item that is not posted. Any Councilmember may, however, state an issue and a request that this issue be placed on a future agenda.

J. ADJOURNMENT

The City Council reserves the right to meet in Executive Session closed to the public at any time in the course of this meeting to discuss matters listed on the agenda, as authorized by the Texas Open Meetings Act, Texas Government Code, Chapter 551, including 551.071 (private consultation with the attorney for the City); 551.072 (discussing purchase, exchange, lease or value of real property); 551.074 (discussing personnel or to hear complaints against personnel); and 551.087 (discussing economic development negotiations). Any decision held on such matters will be taken or conducted in Open Session following the conclusion of the Executive Session.

Pursuant to Section 551.127, Texas Government Code, one or more Councilmembers may attend this meeting remotely using videoconferencing technology. The video and audio feed of the videoconferencing equipment can be viewed and heard by the public at the address posted above as the location of the meeting. A quorum will be physically present at the posted meeting location of City Hall.

In compliance with the Americans with Disabilities Act, the City of Joshua will provide reasonable accommodations for disabled persons attending this meeting. Requests should be received at least 24 hours prior to the scheduled meeting by contacting the City Secretary's office at 817/558-7447.

CERTIFICATE:

I hereby certify that the above agenda was posted on or before the 11th day of December 2020, by 5:00 p.m. on the official bulletin board at Joshua City Hall, 101 S. Main, Joshua, Texas.

Alice Holloway
City Secretary

City of Joshua
Financial Statement (General Fund, Departmental Summary, Unaudited)
As of November 30, 2020

% OF YEAR COMPLETED: 16.67

	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
REVENUE SUMMARY							
Non-Departmental							
Tax Revenue	201,962.77	207,500.25	5,537.48	296,213.55	3,922,535.00	7.55%	3,626,321.45
Charges for Services	41,796.69	40,150.77	(1,645.92)	83,711.49	482,000.00	17.37%	398,288.51
Licenses, Permits & Fees	45,772.57	38,219.28	(7,553.29)	104,803.59	488,815.00	21.44%	384,011.41
Grants & Contributions	0.00	41.65	41.65	50.00	500.00	10.00%	450.00
Intergovernmental Revenues	0.00	9,693.67	9,693.67	0.00	116,370.00	0.00%	116,370.00
Investment Earnings	8.17	273.22	265.05	8.17	3,280.00	0.25%	3,271.83
Miscellaneous	342,939.75	6,766.45	(336,173.30)	359,764.13	81,230.00	442.90%	(278,534.13)
Transfers In	0.00	0.00	0.00	0.00	266,715.00	0.00%	266,715.00
TOTAL REVENUES	632,479.95	302,645.29	(329,834.66)	844,550.93	5,361,445.00	15.75%	4,516,894.07
EXPENDITURE SUMMARY							
Community Service							
Utilities	3,847.22	3,415.30	(431.92)	3,872.22	41,000.00	9.44%	37,127.78
Community Events	0.00	0.00	0.00	0.00	25,000.00	0.00%	25,000.00
Contract & Professional Services	26,418.37	26,666.67	248.30	52,560.59	320,000.00	16.43%	267,439.41
Miscellaneous	4,726.17	3,021.58	(1,704.59)	10,576.00	47,865.00	22.10%	37,289.00
TOTAL Community Service	34,991.76	33,103.55	(1,888.21)	67,008.81	433,865.00	15.44%	366,856.19
Non-departmental							
Personnel	16.23	0.00	(16.23)	2,513.11	4,000.00	62.83%	1,486.89
Contract & Professional Services	7,289.00	4,681.46	(2,607.54)	7,289.00	102,300.00	7.13%	95,011.00
Debt Service	0.00	0.00	0.00	0.00	4,000.00	0.00%	4,000.00
Miscellaneous	9,110.00	1,250.00	(7,860.00)	22,712.21	71,055.00	31.96%	48,342.79
Transfers Out	0.00	0.00	0.00	0.00	1,101,000.00	0.00%	1,101,000.00
TOTAL Non-departmental	16,415.23	5,931.46	(10,483.77)	32,514.32	1,282,355.00	2.54%	1,249,840.68

City of Joshua
Financial Statement (General Fund, Departmental Summary, Unaudited)
As of November 30, 2020

% OF YEAR COMPLETED: 16.67

	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Mayor & Council							
Personnel	0.00	0.00	0.00	0.00	2,000.00	0.00%	2,000.00
Supplies	110.00	87.50	(22.50)	110.00	1,050.00	10.48%	940.00
TOTAL Octoberor & Council	110.00	87.50	(22.50)	110.00	3,050.00	3.61%	2,940.00
Administration							
Personnel	61,830.09	42,394.47	(19,435.62)	99,986.29	523,940.00	19.08%	423,953.71
Supplies	946.10	5,745.32	4,799.22	1,388.97	23,950.00	5.80%	22,561.03
Repair & Maintenance	2,123.29	2,563.14	439.85	3,483.87	30,770.00	11.32%	27,286.13
Contract & Professional Services	2,792.48	499.80	(2,292.68)	15,355.77	59,465.00	25.82%	44,109.23
Utilities	2,287.43	2,713.17	425.74	3,518.44	32,570.00	10.80%	29,051.56
Miscellaneous	435.00	958.28	523.28	435.00	11,500.00	3.78%	11,065.00
TOTAL Administration	70,414.39	54,874.18	(15,540.21)	124,168.34	682,195.00	18.20%	558,026.66
Police Department							
Personnel	105,893.34	78,803.72	(27,089.62)	176,336.95	997,275.00	17.68%	820,938.05
Supplies	1,060.82	1,795.34	734.52	1,855.08	21,550.00	8.61%	19,694.92
Repair & Maintenance	2,835.26	4,873.75	2,038.49	4,916.88	58,500.00	8.40%	53,583.12
Contract & Professional Services	2,360.06	57,566.24	55,206.18	50,258.48	113,800.00	44.16%	63,541.52
Utilities	1,494.21	1,940.89	446.68	1,943.84	23,300.00	8.34%	21,356.16
Capital Outlay	0.00	1,760.22	1,760.22	9,600.82	16,205.00	59.25%	6,604.18
Miscellaneous	0.00	33.33	33.33	594.90	400.00	148.73%	(194.90)
TOTAL Police Department	113,643.69	146,773.49	33,129.80	245,506.95	1,231,030.00	19.94%	985,523.05

City of Joshua
Financial Statement (General Fund, Departmental Summary, Unaudited)
As of November 30, 2020

% OF YEAR COMPLETED: 16.67

	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Public Works							
Personnel	29,365.79	21,641.59	(7,724.20)	48,476.57	277,075.00	17.50%	228,598.43
Supplies	20,448.57	14,365.50	(6,083.07)	35,973.34	172,455.00	20.86%	136,481.66
Repair & Maintenance	5,811.74	6,372.48	560.74	8,978.30	76,500.00	11.74%	67,521.70
Contract & Professional Services	99.29	1,686.82	1,587.53	198.58	20,250.00	0.98%	20,051.42
Utilities	511.18	566.44	55.26	717.52	6,800.00	10.55%	6,082.48
Capital Outlay	103,876.58	12,046.25	(91,830.33)	103,876.58	152,065.00	68.31%	48,188.42
TOTAL Public Works	<u>160,113.15</u>	<u>56,679.08</u>	<u>(103,434.07)</u>	<u>198,220.89</u>	<u>705,145.00</u>	<u>28.11%</u>	<u>506,924.11</u>
Municipal Court							
Personnel	7,514.15	5,649.35	(1,864.80)	11,897.55	60,810.00	19.57%	48,912.45
Supplies	302.75	154.10	(148.65)	302.75	1,850.00	16.36%	1,547.25
Repair & Maintenance	140.15	166.60	26.45	280.30	2,000.00	14.02%	1,719.70
Contract & Professional Services	2,789.29	2,969.27	179.98	7,278.58	35,635.00	20.43%	28,356.42
Miscellaneous	50.71	83.30	32.59	50.71	1,000.00	5.07%	949.29
TOTAL Municipal Court	<u>10,797.05</u>	<u>9,022.62</u>	<u>(1,774.43)</u>	<u>19,809.89</u>	<u>101,295.00</u>	<u>19.56%</u>	<u>81,485.11</u>
Development Services							
Personnel	24,167.95	17,384.95	(6,783.00)	39,989.55	215,770.00	18.53%	175,780.45
Supplies	182.05	324.87	142.82	298.72	3,900.00	7.66%	3,601.28
Repair & Maintenance	0.00	166.60	166.60	107.60	2,000.00	5.38%	1,892.40
Contract & Professional Services	30,324.16	15,960.06	(14,364.10)	37,150.45	191,525.00	19.40%	154,374.55
Utilities	86.24	88.29	2.05	86.24	1,060.00	8.14%	973.76
Capital Outlay	0.00	416.67	416.67	0.00	5,000.00	0.00%	5,000.00
Miscellaneous	0.00	41.67	41.67	0.00	500.00	0.00%	500.00
TOTAL Building/Code Comp.	<u>54,760.40</u>	<u>34,383.11</u>	<u>(20,377.29)</u>	<u>77,632.56</u>	<u>419,755.00</u>	<u>18.49%</u>	<u>342,122.44</u>

City of Joshua
Financial Statement (General Fund, Departmental Summary, Unaudited)
As of November 30, 2020

% OF YEAR COMPLETED: 16.67

	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Animal Control							
Personnel	12,698.78	9,440.35	(3,258.43)	21,304.29	109,345.00	19.48%	88,040.71
Supplies	712.62	864.22	151.60	2,325.13	10,375.00	22.41%	8,049.87
Repair & Maintenance	645.24	2,665.60	2,020.36	2,219.58	32,000.00	6.94%	29,780.42
Contract & Professional Services	460.62	849.78	389.16	921.24	10,200.00	9.03%	9,278.76
Utilities	1,139.03	1,307.81	168.78	1,299.07	15,700.00	8.27%	14,400.93
TOTAL Animal Control	15,656.29	15,127.76	(528.53)	28,069.31	177,620.00	15.80%	149,550.69
Fire Department							
Personnel	23,137.60	31,684.93	8,547.33	45,067.92	425,335.00	10.60%	380,267.08
Supplies	110.03	4,673.54	4,563.51	154.29	56,100.00	0.28%	55,945.71
Repair & Maintenance	8,635.63	6,139.61	(2,496.02)	11,286.36	73,705.00	15.31%	62,418.64
Contract & Professional Services	2,529.25	1,970.46	(558.79)	9,413.51	23,655.00	39.80%	14,241.49
Utilities	2,324.93	2,865.52	540.59	2,861.80	34,400.00	8.32%	31,538.20
Miscellaneous	1,534.96	1,277.82	(257.14)	10,044.96	15,340.00	65.48%	5,295.04
TOTAL Fire Department	38,272.40	48,611.88	10,339.48	78,828.84	628,535.00	12.54%	549,706.16
Park Maintenance							
Supplies	2,362.76	1,137.05	(1,225.71)	2,490.02	13,650.00	18.24%	11,159.98
Repair & Maintenance	1,888.18	1,603.57	(284.61)	3,016.97	19,250.00	15.67%	16,233.03
Contract & Professional Services	0.00	24.99	24.99	0.00	300.00	0.00%	300.00
Utilities	2,716.85	627.24	(2,089.61)	2,813.88	87,530.00	3.21%	84,716.12
Capital Outlay	4,800.00	7,163.00	2,363.00	4,800.00	85,985.00	5.58%	81,185.00
TOTAL Park Maintenance	11,767.79	10,555.85	(1,211.94)	13,120.87	206,715.00	6.35%	193,594.13
TOTAL EXPENDITURES	526,942.15	415,150.48	(111,791.67)	884,990.78	5,871,560.00	15.07%	4,986,569.22
TOTAL REVENUES OVER/UNDER EXPENDITURES	105,537.80	(112,505.19)	(218,042.99)	(40,439.85)	(510,115.00)		(469,675.15)



**MINUTES
CITY COUNCIL
REGULAR MEETING
NOVEMBER 19, 2020
6:30 PM**

City Council Present: Joe Hollarn, Mayor; Rick DePriest, Place 1; Mike Kidd, Place 2; Angela Nichols, Place 3; Robert Purdom, Place 4; Robert Fleming, Place 5; and Scott Kimble, Place 6.

City Council Absent: None

City Staff Present: Josh Jones, City Manager; Mike Peacock, Asst. City Manager; Aaron Maldonado, Development Services Director; Terry Welch, City Attorney; and Alice Holloway, City Secretary.

City facilities are closed to the public in response to a health emergency specifically Coronavirus Disease (COVID-19). This meeting is available via live stream.

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Meeting ID: 836 0696 6842 Passcode: 750923 or dial 1-346-248-7799

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- By phone: Please call 817/558-7447 ext. 2003 and provide your name, address, and question. Your question will be read by the City Secretary in the order they are received.

A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT

Mayor Hollarn announced a quorum and called the meeting to order at 6:31 p.m.

B. WORK SESSION

1. Review and discuss questions related to the budget report and financial statement for October. (Staff Resource: J. Jones)

City Manager Jones presented the October 2020 Financial Statement. Mr. Jones stated that non-departmental personnel states 100 percent used and that will be corrected.

2. Review, discuss questions and consider direction of prioritization of street projects related to 2019 Bond. (Staff Resource: J. Jones)

City Manager Jones asked for directions regarding the prioritization of street projects related to the 2019 Bond. After brief discussion, staff was giving direction to look for alternatives and report back to council.

3. Questions regarding Regular Session agenda items.

No questions regarding Regular Session items were asked.

C. PUBLIC FORUM, PRESENTATIONS AND RECOGNATION:

The City Council invites citizens to speak on any topic. However, unless the item is specifically noted on this agenda, the City Council is required under the Texas Open Meetings Act to limit its response to responding with a statement of specific factual information, reciting the City's existing policy, or directing the person making the inquiry to visit with City Staff about the issue. No Council deliberation is permitted. Each person will have 3 minutes to speak.

1. Recognition of Councilmember Jerry Moore for 10 Years of Service to the City of Joshua.

Mayor Hollarn presented outgoing Councilmember Moore with a plaque of appreciation for his 10 Years of Service to the City.

2. Presentation of Certificates of Election and administer the Oath of Office to the newly elected official(s).

Mayor Hollarn presented Robert Fleming with a Certificate of Election. City Secretary Holloway administered the Oath of Office to Robert Fleming. Councilmember Fleming took his seat on the dais.

D. CONSENT AGENDA

1. Consider approval of minutes from the City Council Meeting held on October 15, 2020. (Staff Resource: A. Holloway)

Councilmember Kimble moved to approve the meeting minutes of October 15, 2020 as presented. Councilmember Kidd seconded the motion. The motion passed unanimously.

E. REGULAR AGENDA

1. Discuss, consider, and possible action on an Ordinance ordering a Run-Off Election for the purpose of electing a Councilmember for Place 2.

Councilmember Purdom moved to approve an Ordinance ordering a Run-Off Election for the purpose of electing a Councilmember for Place 2 and Election Calendar as presented. Councilmember Nichols seconded the motion. The motion passed unanimously.

2. Discuss, consider, and possible action on electing a Councilmember to serve as Mayor Pro Tem for a period of one (1) year term.

Mayor Hollarn stated that the term will end after the regular May 2021 Election.

Councilmember Purdom moved to appoint Councilmember Kimble as Mayor Pro-Tem. Councilmember Nichols seconded the motion. The motion passed unanimously.

3. Public hearing on approving a Planned Development District and associated Detailed Site Plan on a 1.2348-acre tract of land located at the southwest corner of Joshua Station Blvd. and State Highway 174, and being located within the Joshua Station Overlay District with a Land Use Designation of CR, Corridor Retail for the purpose of constructing a mixed use center for restaurant, personal service, retail and medical offices.

Mayor Hollarn opened the public hearing regarding a Planned Development District and associated Detailed Site Plan on a 1.2348-acre tract of land located at the southwest corner of Joshua Station Blvd. and State Highway 174, and being located within the Joshua Station Overlay District with a Land Use Designation of CR, Corridor Retail for the purpose of constructing a mixed use center for restaurant, personal service, retail and medical offices at 7:15 pm.

Staff Presentation:

Development Services Director Maldonado stated the following:

A preliminary plat of Joshua Station Addition was approved in 2008. There have been numerous final plats and replats of this 44-acre tract of land since 2008, including the final plat of Lot 10. During that time, the name of the plat for Lot 10 was changed from Joshua Station Addition to Cypress Creek Addition. Regardless, it is part of the same preliminary plat that was approved in 2008. The subject property is referred to as Lot 6, as per the approved preliminary plat and will be platted as such. There was a Planned Development District and associated Conceptual Plan approved for Lot 10, Cypress Creek Addition; however, other properties within this preliminary platted area, as they develop, need to have the PD designation and Detailed Site Plan approved prior to construction.

The proposed development of this property is to allow for a Starbucks establishment, a medical office, and small retail establishment. This proposal is for a multiuse structure consisting of 5,700 square feet. Of this total square footage, 2100 square feet is slated as a Starbucks with the remaining 3,600 square feet being used as medical offices and/or personal service or retail.

The Planning & Zoning Commission on November 2, 2020 has made a recommendation to the City Council for approval of the Planned Development District and the associated Detailed Site Plan.

Owner's Presentation

Mr. Matt Wilson stated that he is available to answer any questions or comments.

Those in Favor

NA

Those Against

NA

Owner's Rebuttal

NA

There were no comments from the public. Mayor Hollarn closed the public hearing at 7:18 pm.

4. Discuss, consider, and possible action on an Ordinance approving a Planned Development District and associated Detailed Site Plan on a 1.2348-acre tract of land located at the southwest corner of Joshua Station Blvd. and State Highway 174, and being located within the Joshua Station Overlay District with a Land Use Designation of CR, Corridor Retail for the purpose of constructing a mixed use center for restaurant, personal service, retail and medical offices.

Councilmember Kimble moved to approve an Ordinance approving a Planned Development District and associated Detailed Site Plan on a 1.2348-acre tract of land located at the southwest corner of Joshua Station Blvd. and State Highway 174, and being located within the Joshua Station Overlay District with a Land Use Designation of CR, Corridor Retail for the purpose of constructing a mixed-

use center for restaurant, personal service, retail and medical offices. Councilmember Fleming seconded the motion. The motion passed unanimously.

5. Discuss, consider, and possible action on authorizing staff to act on petition requesting the City to serve as the applicant to rezone Little Brook Estates.

Councilmember Purdom moved for staff to act as the applicant to start the rezoning process for the Little Brooks Estates. Councilmember DePriest seconded the motion. The motion passed unanimously.

6. Discuss, consider, and possible action on board appointments.

Councilmember Kidd moved to appoint Gary Jenkins to the Planning & Zoning Commission (replace Robert Fleming), appoint Jerry Moore as the first alternative, and move Merle Breitenstein to 2nd alternative. Councilmember Nichols seconded the motion. The motion passed unanimously.

7. Discuss, consider and possible action on a request for extension for construction days on the EPA Oak Hill Street Project.

Councilmember Kimble moved to approve the request for extension for construction days on the EPA Oak Hill Street Project. Councilmember Kidd seconded the motion. The motion passed unanimously.

F. STAFF REPORT

October 2020

1. Police Department Report

Councilmember Kimble questioned the difference between the traffic stops and traffic citations issued on the report. Councilmember Kimble expressed his concerns of the traffic issues on Broadway.

2. Fire Department Report
3. Municipal Court Report
4. Public Works Report
5. Parks Report
6. Development Services Report
7. City Secretary Report

G. EXECUTIVE SESSION:

Pursuant to Texas Government Code, Chapter 551, Subchapter D, the City Council will recess into Executive Session (closed meeting) to discuss the following:

- (a) Section § 551.074 (a)(1) of the Texas Government Code to deliberate the employment or evaluation of a public officer or employee, to-wit: City Manager.

Mayor Hollarn announced that the City Council will recess into Executive Session at 7:36 pm.

H. RECONVENE INTO OPEN SESSION:

In accordance with Texas Government Code, Section 551, the City Council will reconvene into regular session.

Mayor Hollarn stated that the meeting reconvened into regular session at 8:27pm.

No action taken as result of the Executive Session.

I. FUTURE AGENDA ITEMS/REQUESTS BY COUNCILMEMBERS TO BE ON NEXT AGENDA

Councilmembers shall not comment upon, deliberate, or discuss any item that is not on the agenda. Councilmembers shall not make routine inquiries about operations or project status on an item that is not posted. Any Councilmember may, however, state an issue and a request that this issue be placed on a future agenda.

J. ADJOURNMENT

Mayor Hollarn adjourned the meeting at 8:27 pm.

Joe Hollarn, Mayor

ATTEST:

Alice Holloway, TRMC
City Secretary

Approved: December 17, 2020



**MINUTES
CITY COUNCIL
SPECIAL MEETING
NOVEMBER 17, 2020
6:30 PM**

City Council Present: Joe Hollarn, Mayor; Rick DePriest, Place 1; Mike Kidd, Place 2; Angela Nichols, Place 3; Robert Purdom, Place 4; and Scott Kimble, Place 6.

City Council Absent: Jerry Moore, Place 5

City Staff Present: Alice Holloway, City Secretary.

City facilities are closed to the public in response to a health emergency specifically Coronavirus Disease (COVID-19). This meeting is available via live stream.

Join Zoom Meeting:

<https://us02web.zoom.us/j/85796898170?pwd=dmRIelQzTWNZZUtkWXFsbzBLaGcxQT09>

Meeting ID: 857 9689 8170 Passcode: 111738 or dial 1-346-248-7799

A member of the public who would like to submit a question on any item listed on this agenda may do so via the following options:

- Online: An online speaker card may be found on the city's website (cityofjoshuatx.us) on the Agenda/Minutes/Recordings page. Speaker cards received will be read during the meeting in the order received by the City Secretary.
- By phone: Please call 817/558-7447 ext. 2003 and provide your name, address, and question. Your question will be read by the City Secretary in the order they are received.

A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT

Mayor Hollarn announced a quorum present and called the meeting to order at 6:30pm.

B. REGULAR AGENDA

1. Discuss, consider, and possible action on an Ordinance canvassing the returns and declaring the results of the November 3, 2020 City of Joshua General Election.

Mayor Hollarn read the results from the canvass report certified from Johnson County Election Administrator Patty Bourgeois. The result was as followed:

COUNCIL MEMBER PLACE 2

Candidate	Early Voting	Election Day	BBM	Total Votes	Percentage
Doug Taylor	216	119	61	396	34.26 %
Julian Torrez	153	76	28	257	22.23 %
Mike Kidd	282	142	38	462	39.97 %

COUNCIL MEMBER PLACE 5

Candidate	Early Voting	Election Day	BBM	Total Votes	Percentage
Robert Fleming	576	294	111	981	84.86 %

Mayor Hollarn stated that there will be a runoff election for City Council Member Place 2 since no candidate received 50.1% of the votes and Robert Fleming is declared the winner for Council Member Place 5.

Councilmember Kimble moved to approve an Ordinance canvassing the returns and declaring the results of the November 3, 2020 Election. Councilmember Kidd seconded the motion. The motion passed unanimously.

G. ADJOURNMENT

Mayor Hollarn adjourned the meeting at 6:32 pm.

Joe Hollarn, Mayor

ATTEST:

Alice Holloway, TRMC
City Secretary

Approved: December 17, 2020



**City Council Agenda
December 17, 2020**

Agenda Item: E1 & 2

Zoning Change

(Action Item)

Agenda Description:

Conduct a public hearing and consider making a recommendation to the City Council regarding a request to rezone the following described property locally known as the Little Brook Estates, being approximately 105.64 acres of the George Wright Survey, Abstract No. 916, Johnson County, Texas, changing the zoning on the foregoing property from (R-1) Single-Family Residential to (R-1L) Single-Family Residential-Large Lot.

Background Information:

A petition to rezone Little Brook Estates has been received by City Staff. Little Brook Estates has approximately 41 Lot owners that are asking the City Council to consider acting as the applicant and rezone their properties. This area has a long and complicated history as many property owners in the area want their properties rezoned from (R-1) to (R-1L) to better fit what and how the properties are and have been utilized in terms of use (e.g. livestock).

On November 19, 2020 Council unanimously approved the City to act as the applicant in the rezone of Little Brook Estates.

A recommendation has been made from the Planning & Zoning Commission on December 7, 2020 for approval to the City Council for the rezoning of Little Brook Estates from (R-1) to (R-1L).

Financial Information:

Since the City of Joshua will act as the applicant, the fee associated with the rezone will be approximately (\$1300) to cover the notification and publication cost. The property owners will be responsible for this expense.

City Contact and Recommendations:

Aaron Maldonado, Development Services Director
Staff recommends approval

Attachments:

1. Zoning Change Application
2. Petition Signatures
3. Little Brooks Estates Maps`

City of Joshua Development Services Universal Application

Please check the appropriate box below to indicate the type of application you are requesting and provide all information required to process your request.

- | | | |
|--|---|--|
| ☐ Pre-Application Meeting | ☐ Comprehensive Plan Amendment | ☒ Zoning Change |
| ☐ Conditional Use Permit | ☐ Zoning Variance (ZBA) | ☐ Subdivision Variance |
| ☐ Preliminary Plat | ☐ Final Plat | ☐ Amending Plat |
| ☐ Replat | ☐ Planned Development Concept Plan | ☐ Planned Development Detailed Plan |
| ☐ Minor Plat | ☐ Other _____ | |

PROJECT INFORMATION

Project Name: Little Brook Estates

Project Address (Location): FM Rd. 917

Existing Zoning: R-1 Proposed Zoning: R1-L

Existing Use: RESIDENTIAL Proposed Use: Same

Existing Comprehensive Plan Designation: R-1 Gross Acres: 105.64

Application Requirements: The applicant is required to submit sufficient information that describes and justifies the proposal. **See appropriate checklist located within the applicable ordinance and fee schedule for minimum requirements. Incomplete applications will not be processed.**

APPLICANT INFORMATION

Applicant: City of Joshua Company: _____

Address: 101 S. MAIN ST. Tel: 817-558-7447 Fax: 817-641-7526

City: Joshua State: TX ZIP: 76058 Email: Aholloway@cityofjoshuatx.us

Property Owner: SEE ATTACHED Company: _____

Address: _____ Tel: _____ Fax: _____

City: _____ State: _____ ZIP: _____ Email: _____

Key Contact: _____ Company: _____

Address: _____ Tel: _____ Fax: _____

City: _____ State: _____ ZIP: _____ Email: _____

SIGNATURE OF PROPERTY OWNER OR APPLICANT (SIGN AND PRINT OR TYPE NAME)

SIGNATURE: [Signature]

(Letter of authorization required if signature is other than property owner)

Print or Type Name: MIKE PERCICK

Known to me to be the person whose name is subscribed to the above and foregoing instrument, and acknowledged to me that they executed the same for the purposes and consideration expressed and in the capacity therein stated.

Given under my hand and seal of office on this 30 day of Nov. 2020

Notary Public

[Signature]
City Secretary

Signature _____

Date: _____

For Departmental Use Only

Case No.: _____

Project Manager: _____

Total Fee(s): 1300⁰⁰

Check No.: Master Card

Date Submitted: _____

Accepted By: AB

Date of Complete Application 11.20.20

Littlebrook

CITY OF JOSHUA
101 S MAIN ST
JOSHUA TX 76068-3302
(817) 558-7447

Merchant ID: 0061
Term #: 0001

Store #: 4039
Ref #: 0001

Sale

XXXXXXXXXXXX9982

MASTERCARD

Entry Method: Manual

Total: \$ 1,300.00

11/20/20

11:00:44

Inv #: 000001

Appr Code: 00960Z

Transaction ID: 1120WEGQZUTM

Apprvd: Online

Batch#: 000627

AVS Code: ZIP MATCH Z

I agree to pay above total amount
according to card issuer agreement
(Merchant agreement if credit voucher)

x *per phone*

Merchant Copy

THANK YOU
PLEASE COME AGAIN

CITY OF JOSHUA, TEXAS

ORDINANCE NO.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF JOSHUA, TEXAS, AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF JOSHUA, TEXAS, BY CHANGING THE ZONING ON PROPERTY LOCALLY KNOWN AS THE LITTLE BROOK ESTATES IN THE CITY OF JOSHUA, TEXAS, CONSISTING OF APPROXIMATELY 105.64 ACRES OF LAND MORE PARTICULARLY DESCRIBED AS ABSTRACT NO. 916, GEORGE WRIGHT SURVEY IN THE CITY OF JOSHUA, JOHNSON COUNTY, TEXAS, FROM THE SINGLE- FAMILY RESIDENTIAL DISTRICT (R-1), TO SINGLE-FAMILY-RESIDENTIAL LARGE LOT DISTRICT (R-1L). REPEALING ALL CONFLICTING ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR A PENALTY; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, after public notice and public hearing as required by law, the Planning and Zoning Commission of the City of Joshua, Texas, has recommended a change in zoning classification on the property described herein and has recommended amending the City's official zoning map regarding the granting of a Conditional Use Permit; and

WHEREAS, all legal requirements, conditions and prerequisites have been complied with prior to this case coming before the City Council of the City of Joshua, Texas; and

WHEREAS, the City Council of the City of Joshua, Texas, after a public notice and public hearing as required by law, and upon due deliberation and consideration of the recommendation of said Planning and Zoning Commission and of all testimony and information submitted during said public hearing, has determined that, in the public's best interest and support of the health, safety, morals and general welfare of the citizens of the City, the zoning of the property described herein shall be changed to allow for a Zone Change on said property, and that the official zoning map of the City of Joshua, Texas, shall be amended to reflect the rezoning of the property herein described.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JOSHUA, TEXAS, THAT:

SECTION 1

All of the above premises are found to be true and correct legislative and factual determinations of the City of Joshua, Texas, and are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.

SECTION 2

From and after the effective date of this Ordinance, the property described herein shall be rezoned as set forth in this section, and the official zoning map of the City of Joshua, Texas, is hereby amended and changed in the following particulars to reflect the action taken herein, in order to create a change in the zoning classification of the property described herein, as follows:

That the property locally known as Little Brook Estates, more particularly described as Abstract No. 916, George Wright Survey in the City of Joshua, Johnson County, Texas, presently zoned as Single- Family Residential (R-1) District is hereby changed to Single-Family Residential Large Lot (R-1L) subject to a pursuant to the terms and provisions of the City's Zoning Ordinance, contained in Exhibit A to Chapter 14 of the City's Code of Ordinances.

SECTION 3

This Ordinance shall be cumulative of all provisions of ordinances of the City of Joshua, Texas, except where the provisions of this Ordinance are in direct conflict with the provisions of such ordinances, in which event the conflicting provisions of such ordinances are hereby repealed.

SECTION 4

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Ordinance, since same would have been enacted by the City Council without the incorporation in this Ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section, and said remaining portions shall remain in full force and effect.

SECTION 5

Any person, firm or corporation who violates any provision of this Ordinance or of the site plan attached hereto shall be deemed guilty of a misdemeanor and, upon conviction, shall be punished by fine not to exceed the sum of two thousand dollars (\$2,000.00) for each offense, and each and every day such violation shall continue shall constitute a separate offense.

SECTION 6

This Ordinance shall take effect and be in full force from and after its passage and publication, as provided by the Revised Civil Statutes of the State of Texas.

DULY PASSED AND APPROVED by the City Council of the City of Joshua, Texas, this the 17th day of September, 2020.

Joe Hollarn, Mayor

ATTEST:

Alice Holloway, City Secretary

APPROVED AS TO FORM:

Terrence S. Welch, City Attorney

Petition to Re-Zone Little Brook Estates

Little Brook Estates is a rural subdivision which requires a minimum lot size of 2 acres. The current zoning of R-1 does not correctly reflect the area. A zone change to R-1L is more appropriate given the lot sizes exceed the minimum requirement of 1 acre. The R-1L zone change would also allow property owners to raise livestock.	We, the undersigned, are concerned citizens who urge City of Joshua leaders to update the current Zoning of Little Brook Estates from R-1 (Single Family Residential) to R-1L (Single Family Residential - Large Lot).
---	---

Printed Name	Signature	Address	Date
1 Michelle Meredith		113 Littlebrook Rd, Joshua, TX 76058	3-15-19
2 Cecelia Bryant		235 Littlebrook Rd.	3-16-19
3 Dana Calton		1121 Littlebrook Rd	3/16/19
4 Mike McFarland		119 Littlebrook Rd	3/17/19
5 Sheena Cloven		231 Littlebrook Rd	3/21/19
6 David Cloven		231 Littlebrook Rd	3/21/19
7 Shannon Creamier		112 Littlebrook Rd	3/21/19
8 Maciane B. Copeland		122 Littlebrook Rd	3/21/19
9 Campbell Copeland		122 Littlebrook Rd	3/21/19
10 Paula Gilbert		1200 Littlebrook Rd	3/23/19
11 LARRY GILBERT		1200 Littlebrook Rd	3/23/19
12 LISA GUNTER		101 Littlebrook Rd	4/14/19

Index	Name	Address	Date
13	Misty Watson	100 Littlebrook Rd Joshua TX 76058	4-14-19
14	Olen H. Watson, III	100 Littlebrook Rd Joshua TX 76058	4-14-19
15	GEORGE STAROSTA	212 LITTLEBROOK	4-14-19
16	Al Ahrens	220 Littlebrook	4-14-19
17	Judy Ahrens	220 Littlebrook	4-14-19
18	GARY AHRENS	220 LITTLE BROOK	4-14-19
19	Jennifer Knight	209 Littlebrook	4-14-19
20	Amanda Tomerlin	201 Littlebrook	4-14-19
21	Danica Butler	109 Littlebrook	8-6-20
22	Kevin Buhl	110 Littlebrook	8-6-20
23	Micuna Carter	121 LITTLEBROOK	8-6-20
24	Dana Carter	121 Littlebrook	8-6-20
25	Danica Carter	121 Littlebrook	8-7-2020
26	Catherine McKay	106 Shady Grove Ct.	8-7-2020
27	Marcia Diller	228 Littlebrook Rd. Joshua TX 76058	8-7-2020
28	Jason Penders	232 Littlebrook Rd. Joshua TX 76058	8-13-2020

~~Charles Cooper~~

DAVID TOMERLIN

Whitney Manuery

FAMILY OFFICE

~~John~~

AMES RAYBOX

Belinda Hilkey

Shane Kueger

Marie Margo

Gary Neitzel

AMES WEEMS

Judy Sumpter

TUE EICHSTADT

GENIE EDDS

~~221 Littlebrook~~

201 Littlebrook Rd

102 Shady Grove Ct

229 Littlebrook

213 Littlebrook

205 Littlebrook Rd

129 Littlebrook Rd.

124 Littlebrook Rd

125 Littlebrook Rd

217 Littlebrook Rd

to 207 Shady Grove

901 CONVEYOR DR.

127 LITTLEBROOK RD

8/15/20

8/13/20

8/18/20

8/19/20

8/18/20

8/18/80

8/18/2020

8/19/2020

8/21/20

8/21/2020

8/21/2020

8/21/2020

8/22/2020

8/26/20



November 2020

This month the department saw an uptick in crimes against persons, a number driven primarily by eight family violence cases. Additionally, there was a reported robbery, an assault on a peace officer and we assisted Arlington PD in a kidnapping case. The robbery victim was a non-resident believed specifically targeted when he brought cash for a large purchase. Investigators continue to follow leads in that case. A JPD officer was assaulted when she attempted to detain two juveniles caught damaging property. The officer received minor injuries and both suspects were taken into custody. Officers acting on information provided by Arlington PD located a kidnapping suspect and victim in the 400 Blk of N. Broadway. The case was referred back to Arlington PD for prosecution.

The department advertised both internally and externally to fill a supervisory position. Five candidates applied and three were identified to participate in the assessment process. The process resulted in Officer Christopher Lee's selection for promotion. Lee has been with the city for three years, has a bachelor degree, a background in parole and most recently served as a department field training officer. Officer Lee's promotion will be effective on December 7, 2020.

The department presently is seeking to fill two police officer vacancies. This month we received three applications from students enrolled in the Hill College Police Academy and no applications from currently certified officers.

Patrol

Category	November 2020	November 2019	2020 year to date
Dispatched Calls	243	206	2529
Arrests	6	9	96
Crash Reports	4	6	51
Traffic Stops	164	245	2057
Citations	109	139	1249
Outside LE Agency Assist	18	12	140
Reports	47	38	494



Investigations

Category	November 2020	November 2019	2020 year to date
Crimes Against Persons	11	5	62
Property Crime (Thefts, Damage)	8	6	95
Other (Drug or Alch/Missing/Deceased)	2	5	59
Total			

Crime by Offense Type

Category	November 2020	November 2019	2020 year to date
Murder/Non-Negligent Homicide	0	0	0
Manslaughter by Negligence	0	0	0
Rape	0	0	0
Robbery	1	0	1
Assault	10	5	52
Burglary (bldg. and vehicle)	1	0	18
Larceny (theft, fraud)	4	2	51
Total			

Training

Category	November 2020	November 2019	2020 Year to Date
Computer Based	1	179	
Classroom	0	278	
Total	1	457	

Community Outreach

Category	Date
Hill College Advisory Board	11/09/2020
Crime Stoppers	11/10/2020
CPA Graduation	11/09/2020



Staffing

Category	Commissioned	Non-Commissioned	Animal Ctrl
Positions	10.5	2.5	2.5
Vacancies	2	0	0

Promotions and Hiring

Officer Christopher Lee was selected for promotion to Sergeant to be effective December 7. He will replace Sergeant Smith who resigned at the end of November.

Complaints and Commendations

Category	November 2020	November 2019	2020 Year to date
Commendations	3	4	22
Complaints	0	0	1

Police Fleet

Unit#-YR	Year/Make	Mileage	Service
81-07	2007/Chev	131,304	Investigations/Admin
82-10	2010/Chev	129,172	Investigations/Admin
84-16	2016/Ford	65,997	Patrol
85-17	2017/Ford	64,566	Patrol
86-19	2019/Ford	47,104	Patrol
87-20	2020/Chev	8,795	Patrol
88-20	2020/Chev	1,971	Patrol

Incident Details Report

12/7/2020

Joshua Police Department

Categories:	Peer Recognition, Public Commendation, Public Recognition, Supervisor Commendation, Supervisor Recognition
Date Range:	11/1/2020 - 11/30/2020

Public Commendation

For: Fullagar, Shawn (P196)

Occurred: 11/13/2020

By: Gelsthorpe, David (P186)

Entered: 11/25/2020

Sgt. Fullagar received a card and Starbuck's gift card from Terry Kirkland of Midland, Tx. Kirkland was involved in a motor vehicle crash on 11/13/2020 in Joshua, in which Sgt. Fullagar responded. In his card, Kirkland thanked Sgt. Fullagar for his help and kindness. The card has been attached.

Public Recognition

For: Belmares, Twila (P189)

Occurred: 11/13/2020

By: Short, Shaun (P181)

Entered: 11/16/2020

ACM Mike Peacock received a call from Ms. Hutchinson at the United Methodist Church expressing her appreciation for her attention to the area during her patrols and her willingness to interact with the children.

By: Short, Shaun (P181)

Entered: 11/16/2020

Excellent! Thanks for making service to our community a part of your day.

Public Recognition

For: Bacanskas, Chase (P185)

Occurred: 11/2/2020



GuardianTracking

By: Short, Shaun (P181)

Entered: 11/16/2020

Arlington PD sent a letter thanking Officer Bacanskas for his assistance in a critical missing person reported in Arlington. Bacanskas along with other agency officers located a kidnapping victim and took into custody the suspect who were hiding in Joshua.

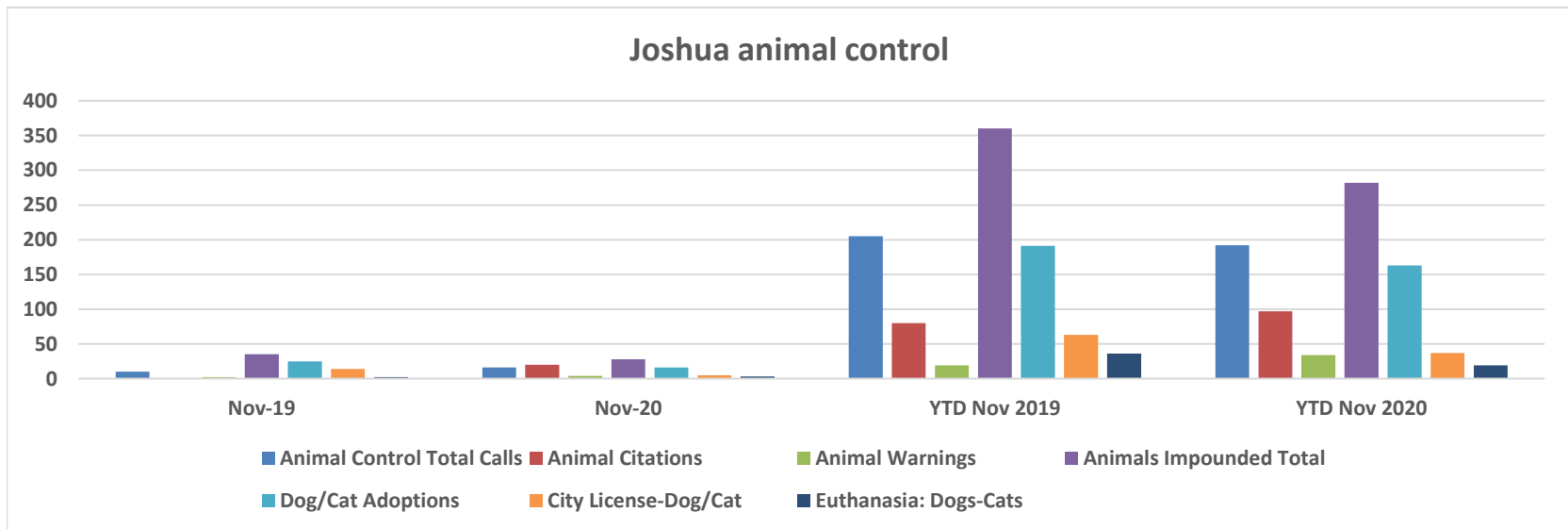
By: Short, Shaun (P181)

Entered: 11/16/2020

Great job and fantastic Teamwork! You did a fine job.

JOSHUA ANIMAL CONTROL ACTIVITY STATISTICS

	Nov-19	Nov-20	YTD Nov 2019	YTD Nov 2020
Animal Control Total Calls	10	16	205	192
Animal Citations	0	20	80	97
Animal Warnings	2	4	19	34
Animals Impounded Total	35	28	360	282
Dog/Cat Adoptions	25	16	191	163
City License-Dog/Cat	14	5	63	37
Euthanasia: Dogs-Cats	2	3	36	19





Joshua Fire Department

Memorandum #:

To: Josh Jones, City Manager

From: Tom Griffith, Chief

Copy: Mike Peacock, Asst. City manager

Subj: Fire Department Incident Statistics – November 2020

Date: December 1, 2020

Below are the incident statistics for the month of June. I am pleased that we reduced missed calls from 30% to 18%. I anticipate December's missed calls to be further reduced.

	October 2020	November 2020
STAFFING LEVELS		
Total Calls For Month	93	121
Missed Calls	28 (30%)	18 (15%)
Adequately Staffed Calls	19 (20%)	22 (18%)
Without Adequate Staff	46 (49%)	81 (67%)
Average Response Time:	7:51	9:02
CITY/COUNTY/MUTUAL AID		
ESD Automatic Aid Received To City:	4	7
City Calls For Month	69 (74%)	86 (71%)
County Calls for Month	21 (23%)	29 (24%)
Mutual Aid for the Month	3 (3%)	6 (5%)
City Calls YTD	719 (68%)	805 (68%)
County Calls YTD	272 (26%)	301 (25%)
Mutual Aid Calls YTD (Giving)	68 (6%)	74 (6%)

City of Joshua
Municipal Court Council Report
From 11/1/2020 to 11/30/2020

12/1/2020 2:06 PM

Violations by Type

Traffic	Penal	City Ordinance	Parking	Other	Total
82	1	23	0	4	110

Financial

State Fees	Court Costs	Fines	Tech Fund	Building Security	Total
\$8,569.69	\$3,059.10	\$5,771.40	\$364.56	\$434.35	\$18,199.10

Warrants

Issued	Served	Closed	Total
9	0	2	11

FTAs/VPTAs

FTAs	VPTAs	Total
0	0	0

Dispositions

Paid	Non-Cash Credit	Dismissed	Driver Safety	Deferred	Total
36	0	11	23	0	70

Trials & Hearings

Jury	Bench	Appeal	Total
0	0	0	0

Omni/Scofflaw/Collection

Omni	Scofflaw	Collections	Total
9	0	9	18

Public Works Monthly Team Status Report

For The Month Of November 2020

Completed Items

Date Received	Work Order	Finish Date	Notes
11/2/2020	Gregory and 4th St	11/2/2020	Install traffic control sign at intersection
11/3/2020	Joshua Station	11/3/2020	Mow all of city properties
11/4/2020	Mt Valley Blvd	11/4/2020	Crack seal St
11/5/2020	Cooper LN	11/5/2020	Crack seal street from SH 174 to Henderson
11/6/2020	City Wide	11/11/2020	Repair potholes in city street's
11/9/2020	210 Edgehill	11/9/2020	Backfill swale and install sod
11/10/2020	Joshua City Park	11/12/2020	Locate irrigation pump conduit and install wire
11/10/2020	1200 N Main St	11/10/2020	Recondition swale and install erosion control
11/13/2020	CR 800 A	11/16/2020	Street repairs and scrape road edges for drainage
11/17/2020	Joshua Meadows	11/17/2020	Replace traffic signs throughout development
11/18/2020	3000 Runningbrook Dr	11/20/2020	Recondition creek channel to retention pond
11/20/2020	Joshua City Park	11/20/2020	JCSUD run sewer lateral and remove blockage
11/23/2020	Joshua City Park	11/24/2020	Install conduit for pond water areator
11/25/2020	Service Center	11/25/2020	PM equipment
11/30/3030	Henderson 600 Blk	11/30/2020	Saw cut curbs for repair

In Progress

Year Round	City Wide		Reconditioning drainage easements
Year Round	City Wide		Street sign repairs
Year Round	City Wide		Asphalt street repairs
Year Round	City Wide		Repair potholes with Duramaxx
Year Round	City Wide		Set out traffic counter and gather data
Year Round	Development		SW3P Inspections

Assigned But Not Yet Started

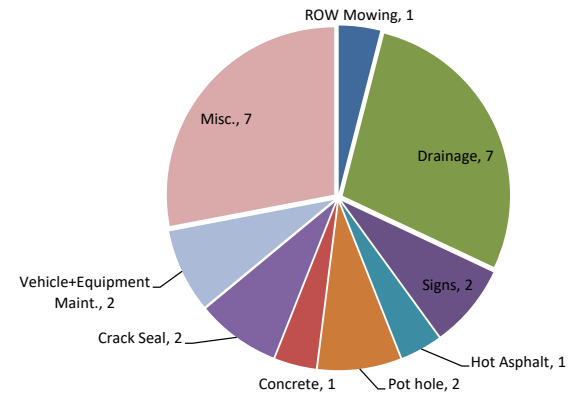
[illegible]

City of Joshua
Public Works Monthly Activity Report
For the Month of November 2020

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Total
Row Mowing			1																													1
ROW Trimming																																0
Drainage									1	1			1			1		1	1	1												7
Signs		1															1															2
Hot Asphalt													1																			1
Pot hole						1					1																					2
Building Maint.																																0
Concrete																													1			1
Emergency Services																																0
Crack Seal				1	1																											2
Safety Meeting																																0
Supporting other Dept.																																0
Vehicle+Equipment Maint.						1																			1							2
Misc.										1	1	1							1	1				1	1							7

Chart reflects one per daily occurrence

ROW Mowing	1
ROW Trimming	0
Drainage	7
Signs	2
Hot Asphalt	1
Pot hole	2
Building Maint.	0
Concrete	1
Emergency Services	0
Crack Seal	2
Safety Meeting/Classes	0
Supporting other Dept.	0
Vehicle+Equipment Maint.	2
Misc.	7



City of Joshua
Parks & Recreation
Status Report
For the month of November 2020

Grounds Maintenance	City Park	Baseball Complex	City Facilities	Entry Way Signs
Mowing	20	20	40	2
Weed Eating, Edging, Blowing	15	12	20	2
Hedge & Tree Trimming	10		2	
Flower Beds/Landscaping				
Fertilizing/Over Seeding				
Irrigation	16			
Trash Removal	60	17	18	

Field Maintenance	Field One	Field Two	Field Three
Mowing	9	6	5
Weed Eating	4	4	4
Infield Edging			
Striping			
Infield Draging			
Infield Repair			
Fertilizing/Over Seeding			
Infield Watering			
Trash Removal	8	6	5

Building Maintenance	City Park	Baseball Complex	City Facilities
Custodail Duties	70		10
General Repairs	35	7	34
Toddler Playground			
Equipment Maintenance	6	20	29
Special Events			85

Remodeling			
------------	--	--	--

City of Joshua
Parks & Recreation
Status Report
For the month of November 2020

Activity	Total Hours
Mowing	82
Weed Eating, Edging, Blowing	49
Hedge & Tree Trimming	12
Flower Beds/Landscaping	
Fertilizing/Over Seeding	
Irrigation	16
Trash Removal	95
Field Mowing	20
Field Weed Eating	12
Infield Edging	
Striping	
Infield Draging	
Infield Repair	
Fertilizing/Over Seeding	
Infield Watering	
Trash Removal	19
Custodail Duties	80
General Repairs	76
Toddler Playground	
Equipment Maintenance	55
Special Events	85
Remodeling	
Total Man Hours	601

City of Joshua
Code Compliance Report
For the Year of 2020

Code Compliance Report - 2020													
	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Total Year
Code Cases	14	28	25	12	50	38	64	29	33	36	55		384
Owner Abated W/ 30 days - %	9	17	19	10	24	23	39	23	24	28	22		
Code Cases Abated - City					3	2		1			2		8
Code Citations Issued					1			1					2

Code Violation Report - 2020													
	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Total
Building		3			1		1	1	1	2	2		11
Fence		3	1	1	1	2					3		11
Garbage	4		3		3						1		11
High Grass, Weeds, & Limbs	1	5	1	4	27	9	33	7	19	19	1		126
Junk & Debris	4	3	12		10	4	13	8	3	4	6		67
Junk Vehicle	1		1		1	1	6		1		1		12
No Permit	2	2		2		4	4	1			1		16
Nuisance													
Parking	1	3	2		4	6	3	3	4	4	3		33
Septic & Illegal Dumping													
Sign			2	1	1								4
Outside Storage		3	2	2	2	3	2	3	2	3	1		
Certificate of Occupancy				1		2					1		
Health and Sanitation	1	2					1	2			1		7
Garage Sale		1				2	1		1	3			
Storm Water								2	2		1		
Stop Work Order		3				5		2		1			11
Total Violations	14	28	24	11	50	38	64	29	33	36	22		309

Misc Code Activities - 2020													
	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Total Year
Signs Collected	17	23	19	28	47	26	21	16	22	19			238
Unpaid Trash Accounts:													
Warnings													
Letters											33		
Citations					1			1					

Building Inspection Report

November 2020

November	2020	2019	YTD 2020	YTD 2019
Building	48	28	408	256
Electrical	39	16	289	185
Plumbing	36	19	246	165
Mechanical	13	4	104	54
Re-Inspections	2	10	115	115
Certificate of Occupancy	2	5	14	14
Certificate of Occupancy Re-Inspection	0	0	0	1
Total # of Inspections	140	82	1176	790
Plan Review	12	7	119	54

Building Permit Report

November 2020

November	2020	2019	YTD 2020	YTD 2019
Building	26	20	260	186
Electrical	9	11	123	96
Plumbing	17	10	160	95
Mechanical	5	3	70	44
Permanent Sign	1	3	12	16
Temporary Sign	1	7	19	27
Certificate of Occupancy	4	3	19	18
Swimming Pool	1	0	10	3
Sprinkler System	5	1	46	33
Solicitor	0	0	0	1
Contractor Registration	10	17	142	155
MHP Registration	0	0	0	0
Total # of Permits	79	75	861	674

New Businesses Report November 2020

New Businesses (Certificate of Occupancy Issued)	Address
The James D-Bat	1524 S Broadway St 1600 N Main St
Future New Businesses (Applied for Certificate of Occupancy not completed)	Address
Bigg 6 Trucking Kiddie Cloud Learning Academy	410 N Broadway, Bldg C 200 N Broadway St
New CO Issued for existing Business (New Owner, New Location, Name change, etc)	Address
Texas Cleaners (New Location)	1409 S Broadway, Suite G

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UTILITY BILLING

Council Report

Billing Period 11/1/2020 - 11/30/2020

Utility Bills Disbursed	Count	Amount
Active	1863	\$33,218.08
Active	0	\$17.84
Active	1	\$17.84
Total	1864	\$33,253.76

Payments Received	Count	Amount
Check	677	\$15,686.49
CreditCard	534	\$16,670.97
Other	9	\$194.86
Cash	40	\$1,260.39
AchDraft	17	\$760.90
MoneyOrder	3	\$55.52
Total	1280	\$34,629.13

JOSHUA



City Secretary

MONTHLY REPORT

December 2020



CITY COUNCIL

Agenda Summary

City Council Meeting Agenda Summary Items: prepared, certified, published and processed. Meeting Minutes prepared and approved - October 15, 2020.

The following items were approved by the Mayor and City Council in November 2020.

- Ordinance ordering a Run-Off Election for the purpose of electing a Councilmember for Place 2.
- Elected Councilmember Kimble as Mayor Pro Tem until the next general election.
- Ordinance approving a Planned Development District and associated Detailed Site Plan on a 1.2348-acre tract of land located at the southwest corner of Joshua Station Blvd. and State Highway 174, and being located within the Joshua Station Overlay District with a Land Use Designation of CR, Corridor Retail for the purpose of constructing a mixed use center for restaurant, personal service, retail and medical offices.
- Authorized staff to act as the applicant to start the rezoning process for the Little Brooks Estates.
- Approved the request for extension for construction days on the EPA Oak Hill Street Project.

Public Information Request

Processed 18 Public Information Request and completed within ten days or less. Out of the 18, 2 was sent to the Texas Attorney General for an opinion.

Request Date	Requestor	Documents	Date Released	AG Letter	Cost/Electronic	Notes			
11/2/2020	James Barton	Accident Report	11/2/2020	No	6.00				
11/3/2020	Eric Chung	Accts. Payable Records	11/3/2020	No	E				
11/9/2020	LexisNexis	Accident Report	11/9/2020	No	0	No Documents			
11/12/2020	Barbara Darling	Police Reports		Yes	0	All documents sent to Texas AG. On November 18, 2020			
11/12/2020	Julie Rowe	Police Reports		Yes	0	All documents sent to Texas AG. On November 18, 2020			
11/18/2020	Daniel Kemp	Police Reports	11/23/2020	No	E				
11/18/2020	LexisNexis	Accident Report	11/18/2020	No	0	No Document			
11/19/2020	LexisNexis	Accident Report	11/19/2020	No	0	No Documents			
11/20/2020	CPS	Police Reports	11/20/2020	No	0	No Documents			
11/25/2020	Faith Evans	Water Reports	11/25/2020	No		No Documents			
11/25/2020	Faith Evans	Code Reports	11/25/2020	No	E				
11/25/2020	Faith Evans	Substandard Structures	11/25/2020	No	0	No Documents			
11/26/2020	Sammy Rangwala	Garage Sale Reports	12/11/2020	No	0	Sent Link			
11/26/2020	Sammy Rangwala	Water Reports	12/11/2020	No	0	No Documents			
11/26/2020	Sammy Rangwala	Garage Sale Reports	12/11/2020	No	0	Sent Link			
11/26/2020	Sammy Rangwala	Fire Reports	12/11/2020	No	e				
11/26/2020	Sammy Rangwala	Code Reports	12/11/2020	No	e				
11/30/2020	Arybee Pratt	Police Reports	12/11/2020	No	e				

Social Media Updates

Total New Post on Facebook -30

Total Post Reached- 6,651

Total Post Engagement-1,978

Total New Page Followers- 31

Website Design- Staff is focusing on making City forms and applications available to fill out on-line and go directly to the designated staff member. As of date, the following forms are available on-line: Public Information Act, Speaker Card, Board Application, and garage sale application. Staff is in process of making the employment application fillable on-line. The employment application will be complete in October. Employment Application is now fillable online. - No Update

May General Election - May General Election has been postponed to November 2020 for the safety of the citizens. All November election dates applies to the May General Election, but no other candidates may file an application to be on the ballot. City Council previously approved an agreement with Johnson County for Election Services. Since then, Governor Abbott issued a proclamation adding six (6) more days of early voting. An amendment to the original ordinance calling the election was presented and approved on August 20, 2020 at the recommendation of the Texas Secretary of State.

Early Voting started October 13, 2020 and ended October 30, 2020 (16 Days of Early Voting). During early voting, we had approximately 283 request for ballots by mail. As of Election Day, approximately 127 was returned. An estimate of 651 citizens cast their ballots during Early Voting and 332 on Election Day. The Early Voting Ballot Board will meet after November 9th to qualify and count any legal ballots. The City of Joshua will receive the canvass report on November 16, 2020.

Update on Election- Robert Fleming was elected to Place 5. A runoff election was called for place 2 between Councilmember Kidd and Doug Taylor. Early voting for the Run-Off Election will be held December 2nd through December 15th. The City Secretary will work in council chambers with two other employees serving as election clerks. Election Day will be held December 19th at the Joshua HS.

Records Management - Staff has started the inventory of city records. Each record will be recorded and labeled according to the Texas State Library and Archives Commission, and processed as required. Over 300 boxes was inventoried, labeled, and recorded. In addition, 178 boxes was destroyed as allowed by the Texas State Library and Archives Commission Schedules. All departments has been asked to organize and box up archive records in their possession. Once each department is finished, I will perform an inventory, log and record each box. In January, records that meets the records retention schedule for destruction will be destroyed. The City Council will be provided a full report of the status of City documents in February. No update

Code of Ordinances - The Code of Ordinances now contains all ordinances deemed appropriate to be included as enacted through July 16, 2020. In addition, as ordinances are passed, they are placed in the Document Vault. To get to the Document Vault, go to the Code of Ordinances and it is the last tab on top. The next update will be January 2, 2020.

Update on City Secretary- City Secretary will attend the Election Seminar in January 2021 for credit to help fulfill the recertification requirements set by the Texas Municipal Clerks Association and the Texas Local Government Code.

Zoning Map- The last official zoning map was adopted by the City Council 2012. City Secretary and staff has been working on updating the map. Once it is complete, it will be placed on the City Council Agenda for consideration. This item has been postponed until the Little Brook Estate Project is complete.

City Meetings in December

Planning & Zoning -December 7, 2020

EDC Type A - December 14, 2020

EDC Type B - December 14, 2020

City Council - December 17, 2020

City Council - December 29, 2020